

University Technology Advisory Committee

Western Oregon University

Meeting Agenda, February 21, 2020; 9am-11am, HL 301A

<https://wou.webex.com/meet/utc>

Committee Attendees:

Guests: Michael Ellis

Note Taker: Ben Hays

Begin Webex Recording

<https://wou.webex.com/meet/utc>

UCS Updates & Security

- Security infrastructure presentation (Michael)

URL Filtering - Blocking Bad URLs in the web browser - Based on reputation or content. Open DNS (Umbrella), Sophos

OpenDNS (Umbrella) - First line- Maintains reputation score for domains. Block newly found domains.

Sophos - Second Line - Antivirus - Flags websites based on content, keywords - Logs exceptions.

Review minutes

- https://docs.google.com/document/d/1MeN-B3_xYSlsww0u8SzJcjFEUXFsDM8TkLYGsV9IQE/edit

Approved

New business

- Introductions / welcome Marcus Wenzel
- Discussion: ATRC & UTAC

Reviewed charges of both committees - UTAC is Advisory to the President.

UTAC should present about LMS to Faculty Senate - A Faculty Senate representative on UTAC could make recommendations about what should be presented to Faculty Senate. Each member of UTAC as a representative of a group could act as a voice for their group (eg. Student Affairs, Academic Affairs, Staff Senate, Faculty Senate, etc).

Specific case: Should present Canvas decision to Faculty Senate. Melanie or Camila will put LMS presentation on Faculty Senate agenda.

ATRC (Marcus) - Help construct Faculty Needs assessment - ATRC asking more about Hardware/Software Needs and less about services. Potentially Survey faculty and staff about technology needs. Question about capturing a comprehensive picture of technology that is being used broadly, beyond university devices. Could look to examples from other institutions of technology needs assessments.

Assessment could come from UTAC but faculty/staff data could be filtered for use by ATRC. Potentially establish as a norm - run the survey on a regular schedule (eg. every two years). Such a survey would provide us with the opportunity to assess spending vs. needs at a time of budget constraints.

Survey timeline - Mid-May or mid-Spring was proposed as a good time of year. There would be time for analysis before the next UBAC proposal process.

Discussed moving forward with survey as a full committee (no subcommittee). It would be a combined faculty and staff survey. We may want to look at examples from other institutions. Add examples to UTAC Drive. Revisit next meeting.

Old business

- Computer replacements - this topic was addressed in December. No further action.

Subcommittee reports

- LMS Review Team
 - Final update: Canvas Pilot Implementation Team has met, will be co-charged by UCS & LAI - Recommendations are done. Implementation team can narrow scope - Not evaluating LMS - Charge would be about implementation - No longer a part of UTAC. Questions about messaging - Will present to Faculty Senate as advised. Question about UTAC role in pilot, roll out of Canvas. Canvas implementation has already been recommended. Include resources for implementation in messaging. Implementation team could use UTAC as a resource - messaging, etc. LMS Implementation timeline. - Canvas implementation in fall. Call for participation will go out next week. Pilot through spring/summer. Year overlap with Moodle.

touch base next month - Consider additional startup cost - For training/support.

Turnitin (Bill) - Will concurrent LMS use require multiple licenses.
- Apple Subcommittee

- Student textbook & technology affordability survey data available
 - Idea to provide refurbished iPad to students did not gain traction
 - Timeline - recommendation to UTAC hopefully by May meeting.
- Technology Plan
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- Ellucian Mobile
 - Clarification / question about use of push notifications in MyWOU app. Question about vetting process for what is included in MyWOU app. Suggestions that they could be questions for UTAC. Question of criteria for deciding what should be included in MyWOU app. Who would make that decision? I'm sorry these notes are bad. Could be the beginning of a process for making similar decisions.
- Reporting Subcommittee
 - (Amy) - See Reporting Needs & Tools document in UTAC > Subcommittees folder. Using a similar process to LMS sub-committee. Enough time to review and revisit in the next UTAC meeting.
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