UTAC Meeting 5/17/19

New Business

1. Software Needs for non-academic units
    Postponed to future meeting

2. College Scheduler Implementation
    A. We have not yet signed the contract so the following is assuming it will happen.
    B. Instead of students filling out a paper grid. CS will allow students to block out times they are unavailable, put in the courses they need and CS will create their schedule.
    C. Several other schools use it and it has a proven track record.
    D. We have gone through the RFP process and CS came out on top. We are currently waiting for the contract to get signed.
    E. CS is highly desired so the communication and training will be on a tight timeline. The goal was to have it in place by SOAR.
    F. Students can choose whether to use it or not. Students tend to use it without any push because of how useful it is.
    G. How will we onboard our existing students? New students will be easy because of the SOAR point of contact.
    H. CS has been presented to several groups over a long period of time so it may feel out of the blue to faculty and others. Adele mentioned possibility to place it on the next FS agenda. Amy would be happy to do a quick presentation on it.
    I. Students will be able to add/drop courses in CS.
    J. Mobile app will not have registration in the first round because of this.
    K. CS uses the Banner API so the interface works well.
    L. Students will be able to create and save multiple schedule possibilities prior to registration.
    M. We would have access to the saved schedule data, which we don't currently have.
    N. Amy indicated CS will notify students of any errors that would prevent them from registering - if they had to seek instructor approval.

3. Assessment of campus reporting needs and tools
    A. Idea of forming a subcommittee for this.
    B. Who needs access to the data? What tools should we use? Making sure users even know we have reporting tools available.
    C. How to gather this data?
    D. Amy will create a tab to the subcommittee sheet asking for volunteers.

Old Business

4. LMS Review Process
    A. EM was sent out regarding the website.

B. Satisfaction surveys were sent out to faculty/staff & students. Separate emails to each group.
C. Vendor demos targeted for early fall at this point.
D. Subcommittee will meet in June to review the results of the surveys.
E. Market research will occur over the summer.
F. Ultimately we may not switch LMS providers. This process will determine our path. This process will provide actionable outcomes.

5. Ellucian rollout
   A. Demo of Ellucian Mobile app to try.
   B. Suggested that the registration link is not supposed to be available in the first roll out of the app.
   C. Events are in reverse order. Tony is still working on this.
   D. Suggested that course schedule be available to anyone without a log in.
   E. Suggest options for the home page. Should we use the icons that are currently on the wou.edu site under Current Students?
   F. Class Schedule should be under students instead of campus information.
   G. The icon for the app is still showing the Ellucian 'e'. When will we get the image changed? When will we publicize and push this out?

6. Technology Plan
   A. Subcommittee group met this week.
   B. Use the strategic plan as the framework and using the five pillars to base the work.
   C. Will use 'Student Success' as the first target since it is the first pillar.
   D. They will use their own ideas drawing from the plan and will meet again in a few weeks.
   E. They will bring their work to the June UTAC meeting.

Informational Presentations

7. Security

8. Data Warehouse
   A. Holds data from multiple data sources in an integrated manner.
   B. It increases reporting speed, can track changes over time, validate data, and develops data.
   C. Cognos is how we extract the data from the warehouse. It is the reporting tool.
   D. Suggested that the presentation could be broken up into two parts: a comprehensive one and a user level one.