

*The University Council is responsible for determining the degree to which the university is meeting its mission and is engaged in comprehensive, ongoing, systematic assessment of its work that leads to mission fulfillment and improvement.*

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## **MEETING MINUTES**

### **1. Advisory Committee Updates**

- **University Budget Advisory Committee (UBAC) (Melanie Landon-Hayes, Zach Hammerle)**

UBAC has been very active this term under new VPFA Kwabena Boakye. Plans are being made for financial budget training to be offered to the campus community in fall of 2025. They are also planning to put a notetaker in place to ensure minutes are recorded and placed on their website.

- **University Diversity & Inclusion Advisory Committee (UDIAC) (Dominique Vargas)**

The focus this year has been to complete the equity assessment. A new charge will be developed for UDIAC will be developed by President Peters and Dominique Vargas to include efforts of UDIAC and the Equity Assessment Advisory committee. Work is also being done to establish an official Accessibility Advisory Committee. These combined efforts are being considered as the revised charge for UDIAC is being developed.

- **University Technology Advisory Committee (UTAC) (Chelle Batchelor & Tom Litterer)**

UTAC continues to clarify a strategy for university software to ensure software isn't duplicated across campus, is accessible to all who need it. Work is being done to ensure all digital content is accessible as required by April 2026. Tom provided an update on the Banner optimization project.

### **2. Accreditation Update (Judy Sylva)**

Judy shared a PowerPoint [presentation](#) to provide an overview of the timeline of actions in our current accreditation cycle, emphasizing the ongoing efforts to prepare for the March 2026 mid-cycle self-evaluation and the April 13-14, 2026 site visit. Judy reviewed the role the University Council (UC) has in evaluating the institutional strategic plan to inform improvements and what the WOU community can do to address Standard 1. She will focus on Standard Two at the fall 2025 UC meeting.

### **3. Budget Planning Process (KB)**

KB shared an [overview](#) of the new budget planning process being implemented. This is being done to create more collaboration and transparency across the campus community. By fall 2025, a budget memo will be sent to campus (also posted on the budget website) that will contain new policies, procedures and forms. A "commitments" template was distributed this year, in preparation for the FY26 budget implementation. This form is for budget managers to record any commitments/obligations that will recur each year.

### **4. Announcements**

**Mission Statement:** *Western Oregon University provides a personalized learning community where individuals experience a deep sense of belonging and empowerment.*