

## Budget Proposal Phase I Rubric

for use by UBAC

Disqualification: No further review is required if any of the following conditions are met:						
The proposal idea does not meet any of the stated budgetary priorities	The proposed idea is already being done elsewhere on campus.	The rationale does not justify a UBAC proposal.	Proposal idea is beyond the scope of UBAC	More than one idea was proposed on the same proposal form.	The net cost (after considering expected revenue generation) is no more than 1% of tuition revenue (~\$400,000).	The idea is infeasible.
	High quality (H)	Medium quality (M)	Low quality (L)	Unacceptable (U)	Score	Priority
Consultations	All relevant people consulted OR No other departments are involved	Some, but not all relevant people were consulted	Other departments affected, but no consultations made			Low
Idea and evidence for need	A good case was provided for the idea, including clear evidence of need	A good argument for the idea was given, but little evidence for need	Idea was not adequately explained or little to no evidence for need was given	Vague idea with no evidence of need		High
Expected Outcomes - outcomes and impacts	Clearly articulated and measurable outcomes were stated	Outcomes clearly stated but not clearly measurable	Outcomes vague or not measurable	No outcomes listed		High
Budgetary Priorities	A clear connection was made between the idea, outcomes and the budgetary priorities	The connection of the work to the budgetary priorities is implicit or unstated	The budgetary priorities are simply listed, with no clear connection to how the work related to the priorities	There is no clear connection of the work to the budgetary priorities.		High