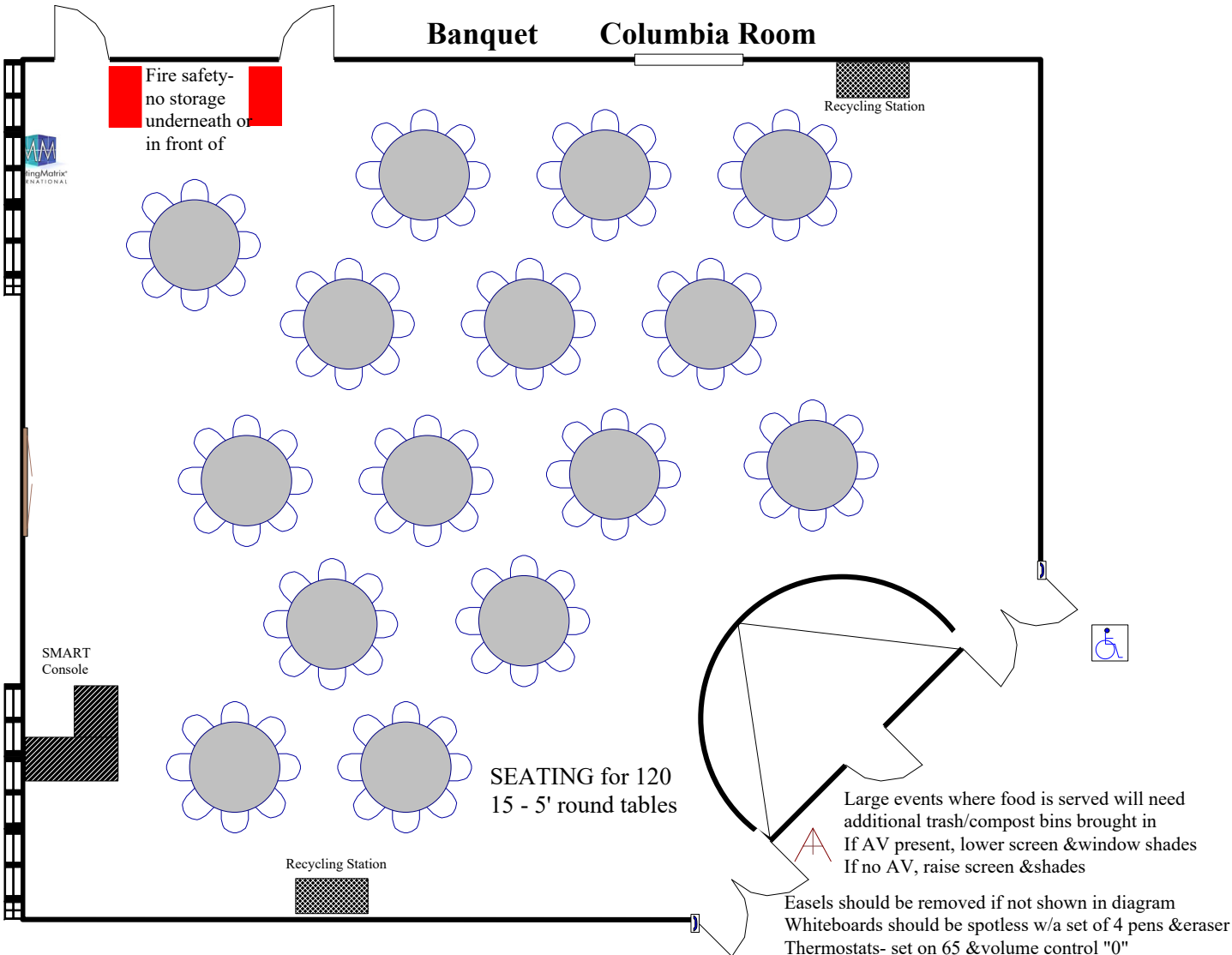


Banquet Columbia Room



Fire safety-
no storage
underneath or
in front of



Recycling Station

SMART
Console

SEATING for 120
15 - 5' round tables

Recycling Station

Large events where food is served will need
additional trash/compost bins brought in
If AV present, lower screen & window shades
If no AV, raise screen & shades

Easels should be removed if not shown in diagram
Whiteboards should be spotless w/a set of 4 pens & eraser
Thermostats- set on 65 & volume control "0"