

Dance monitors for events in the Werner University Center

When dances happen in the Werner University Center (WUC), student staff are required to work as dance monitors. This will be a labor charge to groups of \$20 per hour per person. Less than 100 people in expected attendance, 2 dance monitors will be needed. 100-250 people in expected attendance, 3 dance monitors will be needed. 250 or more people in expected attendance, 4 dance monitors will be needed.

Dance monitor duties include:

- Monitoring the WUC room to ensure that things are not being damaged.
- They can clean up most spills or radio for custodial support.
- They can help monitor entry/exit doors (i.e look for wristbands for entry).
- If they see someone that appears unsafe or violating WOU policies (intoxicated, about to faint, getting aggressive, smoking, etc,) they contact a Student Building Manager/Campus Public Safety for help.
- They are not permitted to take any money for admission to the dance.
- Dance monitors are to be spread out at strategic places (for example: glass entry door inside Pacific Room, by soundboard if no sound tech is present inside Pacific, entry door by Pacific stage, by kitchen doors in Pacific, by back hallway door in Pacific, by exit doors in Columbia, etc).
- They are not to be on cell phones.

In order for an exception to be made to reduce dance monitor count by 1, a WOU staff/faculty member that is an advisor to a student group can contact Chelsea Blatner (blatnerc@wou.edu) to go over details and agree to fulfill the dance monitor duties for the entire time of the event. There will either be a signed agreement with Chelsea and the WOU staff/faculty member or an email chain with this commitment. This agreement with Chelsea and the WOU staff/faculty member has to be completed at least 1 full week prior to the event date, or dance monitors will be scheduled and billed to the group based on expected attendance.