

Staff Senate Agenda

December 2, 2025 (2:00-3:30pm)

Meeting location - Calapooia Room in the Werner University Center 130

<https://wou.edu/ces/conference-and-event-services/meeting-spaces/werner-university-center/22870-2/>

Welcome

- Conversation opportunities for personal and professional updates with guests and Senators

Staff Senate follows Simplified Robert's Rules

- Under simplified rules, it allows for a little less formal communication, still providing everyone opportunities to bring forth their ideas.

Approval of this agenda

- Approval as is, additions, or adjustments must be approved

Approval of past meeting minutes

- November 18th Minutes in the shared drive and ready for approval

Guest Speakers

- Emily Herb, Human Resources, Director, Faculty & Staff Access Services
 - Digital Accessibility Requirements 101

Reports

- Committee Reports
 - Shared Governance
 - Next meeting December 10, 2025
 - President's Cabinet
 - Next meeting December 10, 2025
 - University Council
 - Next Meeting: February 11, 2026
 - Other - Administrative Equity, Staff Connections, University Advisory Committees, etc.

Vice President's Corner

- Other shared governance information, elections, reminders, etc.
- Recruitment for Staff Senate
 - Classified vacant seat - still looking

Secretary/Treasurer's Updates

- Financial, business-related, fun facts, random questions, etc.

Staff Senate Agenda

continued...

Unfinished Business

- Discussing SMART Goals and Strategies for 2025-2026
 - Mentorship program updates
- Reviewing the “Distribution of Funds Recovered from Indirect Cost”
 - Discuss, listen, and ask more questions from the staff’s point of view

New Business

- Performance Reviews
 - Human Resources will soon offer staff training
 - Discuss topics we would like to review in the training
- Future staff training partnership presentation by Malissa Larson, Dean of Students & Associate Vice President, Student Affairs
 - “Worries to warnings: Student Support Spectrum”
 - Hopefully, planning in January

Announcements and Reminders

- Announcements
 - Digital Accessibility Requirements 101
 - Newsletter section with a Did you know? And tip of the week
 - WOU digital accessibility webpage and more info is coming soon
 - Wolf Web will be shutdown on 12/31/25. Experience will be the new system
 - Agenda item suggestions can be made to staffsenate@wou.edu or wou.edu/staffsenate
- Important Training Reminders
 - Business Office
 - Campus-Wide Trainings-Watch for emails from Cheri Darby and Sandra Holland
 - Check out the @WOU Newsletter for more optional events, departmental updates, and training opportunities
- Kudos/Recognition
- Public Comments - Anything for the good of the order?

Upcoming

- Next meeting: January 20, 2026, @ 2 pm
- Werner University Center (WUC) room 130
- Guest: [TBD] - General Counsel (Craig Ashford) and Director of Campus Public Safety (Mike Hanson); dialogue around federal and state legal updates

Adjourn