



Staff Senate Agenda

November 4, 2025 (2:00-3:30pm)

Meeting location - Calapooia Room in the Werner University Center 130

<https://wou.edu/ces/conference-and-event-services/meeting-spaces/werner-university-center/22870-2/>

Welcome

- Conversation opportunities for any updates

Staff Senate follows Simplified Robert's Rules

- Under simplified rules, it allows for a little less formal communication, still providing everyone opportunities to bring forth their ideas.

Approval of this agenda

- Approval as is, additions, or adjustments must be approved

Approval of past meeting minutes

- October 7th and October 21st Minutes in the shared drive and ready for approval

Guest Speakers

- Zach Hammerle, University Budget Advisory Committee, tri-chair
 - Review UBAC town hall

Reports

- Committee Reports
 - Shared Governance
 - Discussed return to work, remote work, course reviews, rehire timeline approvals, community building, and students' engagement opportunities
 - President's Cabinet
 - Next Meeting: November 12, 2025
 - University Council
 - Next Meeting: February 11, 2026
 - Other - Administrative Equity, Staff Connections, University Advisory Committees, etc.
 - Scheduling an AEC meeting in November/December

Vice President's Corner

- Other shared governance information, elections, reminders, etc.
- Recruitment for Staff Senate
 - Still filling in vacant seats

Secretary/Treasurer's Updates

- Financial, business-related, fun facts, random questions, etc.



Staff Senate Agenda

continued...

Unfinished Business

- Discussing SMART Goals and Strategies for 2025-2026
 - Survey of campus - planned for early November
 - Mentorship program updates
- New Employee Orientation
 - Complete calendar for the rest of the year
- Discussion around Remote Work policy

New Business

- Welcoming in new Staff Senators
 - Tessa Paulsen, Kodee Harwood, Melissa Eddings, and Robyn Lopez Melton

Announcements and Reminders

- Announcements
 - Enrollment Insights Forum
 - November 5, 2025, from 3:00-4:00 pm in RWEA 101
 - Joy Brown (Admissions), Jen Koshnick (Student Success & Advising), and Pagie Jackson (Enrollment Management & Student Success)
 - Agenda item suggestions can be made to staffsenate@wou.edu or wou.edu/staffsenate
- Important Training Reminders
 - Business Office
 - Campus-Wide Trainings-Watch for emails from Cheri Darby and Sandra Holland
 - Check out the @WOU Newsletter for more optional events, departmental updates, and training opportunities
- Kudos/Recognition
 - Renee Ray
 - Shea Hawes
 - Amanda Bales
 - Breeze Potter
 - Samantha Brubaker
 - Gabriel Williams
- Public Comments - Anything for the good of the order?

Upcoming

- Next meeting: November 18, 2025, @ 2 pm
- Adjustment to meeting space: Welcome Center (TBD)
- Guest: Joy Brown, Director of Undergraduate Admissions

Adjourn