

Staff Senate Agenda

December 3, 2024 (2:00pm–3:30pm)

Online Via Zoom: <https://wou-edu.zoom.us/j/85780295099>

Start recording - Staff Senate follows Simplified Robert's Rules

- Meeting recordings are for the Secretary to complete minutes effectively; when minutes are approved, the recordings will be deleted

Approval of minutes

- November 19th Minutes in the shared drive and ready for approval

Guest Speakers

- Desiree Noah and Kirsty Pinchuk, Human Resources
- Sarah Lockwood, Facilities Scheduling Manager with Student Engagement

Reports

- Committee Reports
 - Shared Governance
 - President's Cabinet - Next meeting: December 11
 - University Council - Next meeting: December 11
 - Other - Administrative Equity, Staff Connections, etc.

Unfinished Business

- Vacant Classified Senator Seat
- UTAC Representation
- UBAC Representation
- Possible amendment to the bylaws: April and June

New Business

- None

Goals (SMART)

- Fund the Staff for Students Scholarship
- Build connections through consistent communication and guest speakers

Announcements and Reminders

- Agenda item suggestions
- Reminders
 - Many departments are moving in December



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- Training and Events for Staff
 - Title IX mandatory yearly training
 - TBD
 - DEI Events
 - Winter Term Professional Development January 24 - Time TBD
 - Climate Survey Results with Dr. West, January 29 - more info to come
 - Winter Term Safe Zone Trainings (via Zoom)
 - 2/3, 2/10, 2/17 @ 11am - 12 pm
 - GSA Day March 7 - All day
 - High school students who identify as LGBTQIA+ will be visiting campus
 - HSI Week April 14 - 18
 - HSI Summit April 18 @ 8 am - 4 pm
 - Cesar Chavez Leadership Conference May 2, all-day event
 - Information Security Training
 - UCS has simplified the Information Security Training down to 11 required trainings, which are now located in Canvas
 - Business Office
 - Campus-Wide Trainings, next available dates:
 - P-Card, Invoice, DocStar & JV: Wednesday, January 15 from 2-4
 - Travel: Wednesday, January 22
 - Final check run for the year: Friday, December 13th
- Kudos/Recognition
- Public Comments - Anything for the good of the order?

Adjourn

Upcoming

- Next meeting: January 21, 2024
- Guest: David Beasley, Director of Development, Annual Giving & Sponsorships