

Staff Senate Minutes

July 16th, 2024 (2:00pm–3:30pm)

Online Via Zoom

Start recording - Staff Senate follows Simplified Robert's Rules

- Meeting recordings are for the Secretary to complete minutes effectively; when minutes are approved, the recordings will be deleted
- Join the Zoom Meeting - <https://wou-edu.zoom.us/j/85780295099>

In-Attendance: Adrian Trujillo, Alexis Morrison, Ambre Plahn, Sandra Holland, Kirstie Rudich, Wendi Mars, Kristen Perry, Rip Horsey, Connor King-Goehring, Jenna Otto,

Absent: Ellie Baker,

Guests: Ashley Schaumburg, Stewart, Chris Solario, Heather Brophy, Logan Doerfler

Approval of minutes

- June 18th Minutes approved.

Guest Speakers

- None at this time

Reports

- Committee Reports
 - Shared Governance - Nothing to report (on pause for summer)
 - President's Cabinet - Nothing to report (next meeting is September 4)
 - University Council - Nothing to report
 - Other - Administrative Equity; Staff Connections; Scholarship
 - Staff Connections – hosting another bring your own lunch July 31 from 12:30 – 1:30pm on the RWEC patio.
 - Scholarship – We have wrapped up the review process for the 24/25 academic year.

Unfinished Business

- Guest speakers' discussion – Alexis has created a document to better track guest speakers. It would be great to start getting the calendar filled with guest speakers.
 - A few ideas to add to the list: Sarah Glascock, the Title IX coordinator would be great to have as a speaker to give updates on any changes that are taking place, etc. Kirstie Punchik from HR to go over some of the questions we have tabled, HR to give update on the salary equity review. President Peters, Capitol Construction updates, Provost – WOU Salem Updates, VP of Student Affairs, Sarah Lockwood for scheduling, Dominique Vargas to discuss the Equity Assessment and Search Advocacy program.
 - If you have any ideas on things you would like presented please let Alexis know and she will add it to the list.

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- Performance Evaluations & Training
 - Ongoing through HR
 - Requesting the overall percentage of evaluations completed
- Search Committee processes
 - On hold
- “Suggestion Box”
 - On hold

New Business

- Recommendation to clear out all the "on hold" items
 - We are getting ready to start a new academic year so it would be good to start fresh with a new set of goals. Motion to clear the on-hold items, motion seconded by Adrian. 9 yes, 0 no, 0 abstain. Motion passes.
 - Question: What is the “Suggestion Box”? – It was essentially an idea to allow staff on campus to let their voices be heard by submitting suggestions that can better the campus community. It looks like it would be too large of a task to manage though as we would need someone to monitor the requests and then how would we ensure that those requests are taken into consideration and by whom?
- Determine new goals and ideas for the upcoming year
 - Giving Day – putting more effort into this event and being more prepared for it.
 - More connection between WOU Salem and the Monmouth Campuses as well as between departments.
 - Ask each subcommittee to set their own internal goals for the year

Announcements

- Agenda item suggestions
- Kudos/Recognition – Paige Jackson is the July staff of the month.....YAY!!!
 - Want to acknowledge everyone that has been involved with the fiscal year end, congratulations we made it through!!!
 - Want to acknowledge Ambre for their work getting the scholarship committee organized this year. We know it was pretty rocky there, but we got through it and were able to award one student for the upcoming year.
- Public Comments - Anything for the good of the order?

Adjourn

Upcoming

- Next meeting August 20, 2024