

Staff Senate Minutes

May 3, 2022 (10:00am–11:30am)

Online Via Zoom

In Attendance: Amanda Bales, Keats Chaves, Michelle Gallagher, Melissa Hinzman, Rip Horsey, Jenna Otto, Ambre Plahn, Michael Reis, Kelly Rush, Adrian Trujillo

Resigned: Luanne Carrillo-Avalos

Guests: Michael Ellis, Lauren Kennedy, Sharon Price

Approval of minutes

- April 19, 2022 Minutes Approved

Reports

- Committee Reports
 - Covid Safety – Next meeting is end of May
 - Administrative Equity
 - Will be creating a survey to send to unclassified employees
 - Responded to HRs email
 - Supervisors were not notified if they have grant funded employees
 - Main concern now is that unclassified employees are required to get supervisor permission to participate in service, but there is no guidance around this.
 - Shared Governance
 - Celebration of Identities Dinner 5/17/22
 - New President will be in attendance
 - Held in the Grove from 5:00 – 7:00

Unfinished Business

- Committee Needs
 - Staff Connections - Senator
 - WUC Advisory Committee - Senator (if possible)
- Appreciation/Recognition
 - Department Recognition
 - DEL APAs and Advisors are the department of the month



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- Continued Updates
 - Invite new DEI exec, HR head & President as available
- Performance Evaluations Training
 - Basic Outline & Framework
 - Empanel official ad-hoc committee
 - Michael Reis: Move to create an ad hoc committee “Employee Career Development” that works on behalf of Staff Senate to advocate for improvements to training & development and the performance appraisal process for classified and unclassified staff. Unless renewed by the Staff Senate, the committee will sunset December 31, 2022. Membership is open to Staff Senators. Non-senator members may be appointed by the Staff Senate President. The ad hoc committee will follow the traditions of other Staff Senate committees (e.g. regular reports, storing relevant documents on the Staff Senate drive).
 - Motion Passed 9 in favor, 0 opposed
 - Current committee members are
 - Amanda Bales, Michael Reis, Kelly Rush, Jenna Otto and Jackson Stalley
 - Others are welcome to join
- Fundraiser Raffle (to be held in Fall)
- Scholarships (May) – Waiting for information from Financial Aid
- Staff Senate Senator elections
 - Nominations
 - 15 have been nominated. Waiting for responses.
 - Unclassified position open by Luanne’s resignation
 - Rip reached out to the other candidate to see if they would like to serve the remainder of the term.
 - They accepted

New Business

- Staff feedback for new leaders
 - Short survey
 - Survey Creation Group – Jenna Otto, Amanda Bales, Michelle Gallagher
- Re-align Unclassified Senator openings
 - Vacant Unclassified position to start as new 2 year term
 - Will keep as is since the other candidate accepted to fill the remaining term.
- Return to in-person meetings



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- Michael proposed a permanent move to zoom only meetings for access and equity reasons. Senators responded favorably to this proposal. A summer in-person “team building event was proposed for senators
- Student Code of Responsibility
 - Feedback

Announcements

- Agenda item suggestions
- Kudos/Recognition
 - Everyone who has served on search committees – Thank you!
- Public Comments - Anything for the good of the order?
 - Logan Doerfler from Veteran’s Resource Center will be attending out next meeting to talk about the upcoming Memorial Day banquet.
 - Don’t forget to support the Abby House Supply Drive

Adjourn

Upcoming Meetings:

- May 17, 2022
- Jun 7, 2022
- Jun 21, 2022