



Staff Senate Minutes

April 5, 2022 (10:00am–11:30am)

Online Via Zoom

In Attendance: Amanda Bales, Keats Chaves, Michelle Gallagher, Melissa Hinzman, Jenna Otto, Ambre Plahn, Michael Reis, Kelly Rush, Adrian Trujillo

Absent: Rip Horsey, Luanne Carrillo-Avalos

Guests: Michael Baltzley, Ron Mercer, Chin Ma, Keegan Gormally, Kristen Kreskey, Sharon Price

Approval of minutes

- March 15, 2022 Minutes Approved

Guest Speaker

- Institutional Research - [Michael Baltzley](#)
 - New Website with easier access to data and visualizations
 - Data Request form
 - Data primarily comes from Banner

Reports

- Committee Reports
 - Covid Safety – Meeting monthly – No updates
 - Administrative Equity
 - Resolution response was received from HR
 - Michael will forward to Staff Senators
 - Shared Governance
 - Summit tentatively set for 5/18 @4:00pm

Unfinished Business

- Committee Needs
 - Staff Connections - Senator
 - UTAC - staff (1)
 - WUC Advisory Committee - Senator (if possible)
- Appreciation/Recognition



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- Department Recognition – Sponsored Projects!!
- Ambre will send a list of employees to Jenna
- Continued Updates
 - Invite new DEI exec, HR head & President as available
- Performance Evaluations
 - Basic Outline & Framework
 - Supervisor Training
 - Day 1 onboarding for all
 - Ongoing and annual training
 - Standardization of review process
 - Goal based format
 - Communication to all review parties
 - Accountability
 - Statement of guidance from HR in support of professional development
- Fundraiser Raffle
 - We will begin planning this summer for a Fall raffle
- Combating racism in the community
 - Pedestrian zone on Monmouth avenue
 - Jenna will reach out to Bev to see if this idea is moving forward
- Scholarships
 - Committee would like to offer two \$1000 scholarships. This would leave \$860 in the account for next year.
 - Motion passed
- Staff Senate Executive position elections
 - President – Jenna is going to run, others are welcome to run as well
 - Vice-President – Rip is not running again
 - Secretary/Recorder – Michelle is not running again
- Staff Senate Senator elections
 - Recruitment

New Business

- Faculty Senate Search Advocate resolution



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- We will wait until faculty senate reaches out to us before pursuing.

Announcements

- Attend Presidential interview presentations and provide feedback
 - Staff specific times are in-person only
 - Volunteer to moderate April 8?
 - Keats will help moderate
- Agenda item suggestions
- Kudos/Recognition
 - Entire Staff senate – Your work is noticed and appreciated!!
- Public Comments - Anything for the good of the order?

Adjourn

Upcoming Meetings:

- Apr 19, 2022
- May 3, 2022
- May 17, 2022
- Jun 7, 2022
- Jun 21, 2022