

## Staff Senate Meeting 10/02/2018

**Call to Order:** Meeting called to order at 1:05pm

**In attendance:** Rip Horsey, Laura Lyon, Kristen Larson, Susan Hays, Kathryn Plummer, Jessica Shumake, Natasha Gaspar, Weiwei Zhang, Kara Westervelt Parker, Kyler Dreyer,

**Absent:** JD Welch

**Guest:** Michael Ellis, Laura Tierney

### Introductions of senators to one another

**Approval of Minutes:** Kyler moves to approve 07/19/2018 minutes; Kara seconds; no discussion. Motion passed 9-0-1. Jessica moves to approve the minutes, Natasha seconds; Discussion: Jessica wants to amend the minutes to correct the spelling of her name, Laura requests to change \$30.000 to \$30,000 to clarify, Kathryn recommends removing first sentence of “membership” section of new business, “on committee membership” change “why has to have 2 from SEIU” to “one from SEIU and one from WOUFT.” Kyler moves to approve minutes as amended; Kristen seconds; Motion passed 9-0-0.

**Approval of Agenda:** Kara moves to approve; Jessica seconds; Discussion: change of June 7, 2018 to July 19, 2018. Kyler moves to approve amended agenda; Jessica seconds 9-0-0.

### Old Business:

- **Staff Senate vacant positions filled** -- our two new senators are Laura and Natasha; this is the first time they have been on Staff Senate; one classified member stepped away (Kailey VanOcker) and we will be filling that position. Our current bylaws are not on the website; we will get those changed with our latest changes and posted to the web.
- **Staff Senate executive officers filled** -- Bylaws will be reviewed by exec committee, but the discussion will start at the position of filling vacant seats with the next-closest officer's post. The “bumping” into an executive position would last only for the remainder of the originally elected officer's position.
- **Student Grievance and Concerns Committee** -- Unclassified male needed for committee. It is limited to unclassified staff for the reason that some of the hours go beyond the 5pm hour and they needed the flexibility to get the approval of the supervisor without paying for overtime. Kara will ask unclassified staff in financial aid to see if they're interested.

### New Business:

- **Board of Trustees Shared Governance Report** -- Staff senate presentation to the Board of Trustees meeting on October 17, 2018 at 1:00pm. If we want any materials to be presented, they must be turned in by October 9. Rip will be representing us and would like to work as a group to put together

information for the BoT. Kathryn wondered about asking about equal support for Staff Senate as is enjoyed by Faculty Senate. Kara asked if we would have a recap of what we did and a recitation of one or two of the top goals for the future. Discussion of salaries for staff is difficult because SIEU represents the classified portion of our constituency; unclassified staff are looking at a 2% increase (either COL or merit) for this coming year. Things we accomplished last year: raising the concern about lack of good communications resulted in the new WOU internal communication hub. Not all of our concerns were addressed, however. Kara would like to see us publicly raise the issue of internal communications in the Board of Trustees setting; we as a group discussed how Staff Senate could lend support toward Greg Zobel's initiative regarding harassment and bullying in the workplace for staff and faculty; Staff Senate is participating in the discussion around bullying and harassment with other branches of shared governance. We merged ASC and Staff Senate in service of the strategic plan; 6-month probationary period vacation leave; we awarded 2 scholarships; have both a 5 min speech and a 2 min speech prepared in case we're only allowed to have 2 mins to talk; we could ask to be part of the fee-remission awarding process for the extra fee remissions; we will have a shared Google doc drive to put ideas in for Rip's presentation.

- **Internal Communication Report -- Erin McDonough** guest speaker. WOU communication hub. Erin went over how it works, and how you can opt in and opt out. Natasha asked if a similar system would be developed for students. Erin says there are no plans at this time to do the same thing for students.

**Announcements:**

**Adjourn:** Meeting is adjourned at 2:32pm