

## Staff Senate Meeting 07/19/2018

**Call to Order:** Meeting called to order at 1:05pm

**In attendance:** Jesse Poole, Kyler Dreyer, Kathryn Plummer, JD Welch, Susan Hays, Weiwei Zhang, Kara Westervelt Parker, Jessica Shumake, Rip Horsey

**Absent:** Andrew Holbert, Kristen Larson, Kailey VanOcker

**Approval of Minutes:** Changes to the minutes: Under Civility and Bully Standards: "Weiwei supports the efforts, says the document/policy itself isn't finalized..." Kara said: "What is the downside to supporting this?" Kara moves to approve amended minutes, JD seconds, motion passes 7-0-1.

**Approval of Agenda:** Rip moves to approve the agenda, Susan seconds; Motion passes 8-0-0

### Introductions of senators to one another

#### Reports:

- **Shared Communications Report** -- None
- **Faculty Senate** -- BS/BA Task Force discussion has been postponed until November Faculty Senate meeting; student absence policy--WOU will be formalizing of the informal policy regarding absences for NCAA athletes for athletic competitions; Extramural Sports/Creative Arts/Service Learning students may have a similar need and may pursue having an absence policy drafted for this
- **Student Senate Report** -- None
- **Board of Trustees Report** -- NTTs spoke during the public comment period regarding salary negotiations and upcoming mediation

#### Old Business:

- **UBC Representatives** -- President is not making changes to University Budget Committee at this time; Jesse will reach out to Katherine Schmidt to ask if there is any update on movement on the Committee
- **Technology Committee (2 reps)** -- Weiwei is on the committee; JD is interested in sitting on the Committee
- **Student Grievance and Concerns Committee (2 reps)** -- Kara, JD, Susan, and Jessica are interested in serving on this Committee; Rip will forward names to Gary Dukes for consideration.

#### New Business:

- **Bylaws** -- Kara moves to amend bylaws to include language regarding mid-term vacancies on the senate and executive council, Rip seconded; motion passes 8-0-0
- **Schedule for 2018-19** -- Jesse will send out a Doodle Poll/WhenIsGood for fall term meeting schedules; we need a large enough room to have audiences to observe our meetings

- **Goals for 2018-19 -- Discussion**

- Grow our meetings with meeting attendance by our constituency
- Demonstrate benefit/value to our constituency
  - Visibility
  - Professionalism -- Roberts Rules of Order, Web Presence
    - Survey our membership for various things
- Fundraise for our scholarship; auctions, payroll deduction
- Do things for new employees
- Staff Senate-hosted events for how to use technology to improve your work (get staff to present for 20 mins); staff lecture series
- Having subcommittees (e.g. Welcoming Committee, Scholarship Committee, AEC, Election Committee)

**Announcements:**

- Moodle is going to version 3.5 in September for fall term but the upgrade will be Labor Day weekend; they're still testing, and some of the new features are significant changes; instructors will have built on the old site and will have to manually move courses over to the new site
- CAI will be hiring a new person to help support Weiwei (.85 FTE)
- Student Success and Advising hired a new director: Nicky Waite will join us Aug 8, but will be leaving for FMLA leave for several weeks starting in mid-September;
- Do we want to bring the Workplace Civility discussion up again? Kara said she thinks we should invite GZ to come to Staff Senate again to update our new members; make it an old business item for next meeting; Kathryn moves to invite GZ to our Sept meeting; Kara seconds; discussion: Weiwei shared that GZ wasn't doing the initiative alone, necessary; Kyler suggested we give GZ our questions ahead of time; motion passes 8-0-0.

**Adjourn:** Kathryn moves to adjourn, Rip seconds; motion passes 8-0-0