

Safety/Energy Committee Minutes Held In-Person; October 15, 2025

Present: Mark Lilley, Michelle Sides, Mike Hanson, Mike Komes, Jessica Olson, and Crystal Contreras.

Absent: Rebecca Chiles, Adria Henrickson, Chelsee Blatner, Zachary Hammerle, Beeb Singson, Jacquelyn Vasquez, and Mike McGlade.

Meeting was called to order at 1402 hrs.

Review of Minutes:

- Mark Lilley made the motion to approve, Mike Hanson seconded.
- September 17th minutes approved.

Building Fire Life Safety Inspections: Jessica Olson

October 2025

15 buildings this month

Extinguisher Issues:

- Not all extinguishers being checked monthly.
- SSC, RWECC, ITC – Furniture placed in front of some extinguishers.
- Smith Hall – Items stored under AED.

Fire System Issues:

- Hamersly – Edwards heat sensors are recalled and out of date.
- Elevator inspector advises elevator 1-shot heat detectors need to be replaced with testable devices.
- MNB – Smoke detector in 108 did not pass testing.

Fire Door Issues:

- Library first floor elevator fire door not closing during fire alarm testing.
- Maaske – Air pressure in the building prevents some doors from closing on their own. Found fire doors propped open on first floor.

Electrical Issues:

- MNB – Toaster oven and electric kettle plugged into power strip.
- Maaske – Emergency light in south stairwell needs replaced.

Tipping Hazards:

- NCAA Clubhouse – Metal cabinet in soccer hallway needs secured.

Holes in Walls/Ceilings:

- Maaske – Ceiling tiles missing in 115 and connected side room. Ceiling tile missing in 107.
- Hamersly – Ceiling tile missing in 215.

Slip/Trip Hazards:

- APSC – Concrete pad sinking at west entrance, causing trip hazard.

Other:

- NCAA Clubhouse – Soccer hallway blocked with large items. Cardboard is now making it difficult to maneuver.

Injury Review: 8 this month, 4 completed.

Description	Findings	Recommendations
The student employee advised that they leaned on the edge of a table. When the table tilted, the employee unexpectedly put weight on their right knee, causing it to lock up slightly. The employee advised that they were okay at the time, with a pain level of two out of ten, but started to feel pain at a four out of ten about an hour later while walking. They advised that they did not treat the injury, and by Sunday, they felt mostly back to normal.	• Previous significant injury to right knee • No ice or other treatment • Not wearing brace as indicated by doctor	• Don't sit or lean on furniture not designed for it • Use brace if needed
The student employee advised that while moving dining tables back into place, they smashed their right little finger between tables. They buddy taped the affected pinky to their right ring finger but did not treat the injury with ice. They did not leave early or miss work. The employee advised that at the time of impact, their pain level was a four out of ten. They did not experience swelling or bruising but did have some discomfort for 1.5 weeks.	• Student employee for Campus Dining • Smashed finger between tables while moving them into place	• Attention to surroundings and slowing down • Attention to extremities
The student employee reported they injured their left middle finger while stacking trays during a dishwashing shift at Valsetz Dining Hall. Their fingertip was smashed between a stack of trays and a nearby cart, which was positioned closer than they anticipated. The employee	• Student employee for Campus Dining • Smashed finger between trays and cart	• Attention to surroundings and slowing down • Attention to extremities

described the initial pain as a four of ten, which later subsided to about a three out of ten over the following days. The finger was bruised at the tip, but the employee did not seek medical attention or treat the injury with ice or other care.		
The employee sustained a minor injury while placing an in/out of office sign on the front of their office door. Their right pinky finger swiped against a nail protruding approximately one inch from the door, causing the finger to bleed. The employee cleaned the wound with hydrogen peroxide and applied a bandage. As a temporary safety measure, the employee covered the exposed nail with tape until it could be removed by Housing Maintenance.	• Employee cut finger on protruding nail • Nail has been removed by Housing Maintenance	• Attention to surroundings • Communicate known hazards •

Energy Conservation Update:

- Sidewalks are getting done, almost all are now ADA approved.
- Monmouth Ave is finally open, still need to finish the crosswalks.
- Working on HVAC upgrades to be able to control from home.
- Remodeling work continues at the Administration building.

Round Table:

- Be careful when walking; water, ice and leaves on sidewalks.

Next Meeting: November 19th, 2025, 2pm, in Hamersly Library 205.
Meeting adjourned at 1425 hrs.