

Safety/Energy Committee Minutes Held In-Person; February 20, 2024

Present: Michelle Sides, Jessica Olson, Zuri Aguilar, and Crystal Contreras.

Absent: Rebecca Chiles, Mark Lilley, Mike McGlade, Adria Henrickson, Chelsea Blatner, Nora Solvedt, Kristen Stevens, Mike Komes, Jacquyn Vasquez, Janelle Hampton, Zachary Hammerle, Julie Grammer, Beeb Singsin and Mike Hanson.

Meeting was called to order at 1400 hrs.

Review of Minutes:

- Jessica Olson made the motion to approve, Zuri Aguilar seconded.
- December 19 minutes approved.

Building Fire life Safety Inspections: Jessica Olson

February 2024 (Combining January and February)

Extinguisher Issues:

- Many buildings not receiving their monthly checks.
- APSC – Extinguisher outside 201 near east exit needs replaced (undercharged).
- ITC – Furniture blocking extinguisher outside 302.
- Pulled several extinguishers for six-year servicing.

Fire Door Issues:

- HL – First floor elevator and north stairwell (left side only) fire doors did not release during fire alarm test.

Sprinkler Issues:

- ITC – Storage room 113 needs to have a cage/guard installed over ceiling sprinkler head to prevent breakage.

Electrical Issues:

- RWEC – Room 236 using an extension cord to power both refrigerator and microwave. Appliances need to be plugged directly into wall outlet sans extension cords.
- APSC – Ground pin on vacuum in custodial closet 222 loose.
- HL – Ground pin on carpet cleaner in sprinkler/custodial room 309 is loose.
- HSS – Fire panel batteries due for replacement.

Light Issues:

- Smith – Light out in 114.
- Rice – Emergency light outside 105 needs batteries replaced.
- Cottage – Emergency light outside 107 needs batteries replaced.

Ceiling Tile Missing/Holes Needing Closed:

- ITC – Missing ceiling tile in 206F.
- NPE – Leak dripping through ceiling tile outside department offices.
- HWC – Ceiling tile offset outside 105.
- OPE – Large hole in wall outside 113.
- Todd – Small hole in wall in closet 026A.
- Campbell – Large hole missing vent cover in 302 mechanical room.

Tipping Hazards:

- RWEC – Storage room 211 has two shelves on east wall needing secured. Rooms 130, 132, 236 need secured to wall.
- OPE – Rooms 112 and 113 have shelving and cabinets needing secured.
- Todd – Metal storage cabinet in 021 needs secured.

Other:

- ITC – Room 114 has four light tubes leaning against the south wall stud and they need secured properly to prevent breakage.
- RWEC – Natural gas meter on north exterior of building is missing its Seismic gas shut off device. Needs installed per WOU's insurer.
- APSC – Cardboard and recycling on floor partially blocking east fire exit route outside 201.
- Lot H emergency phone wasn't functioning at all. (Note: Campus was experiencing inclement weather at time of test). Maple emergency phone did not allow dispatch to hear caller.
- Replaced all AED battery packs on campus.
- Fume hoods in DeVolder and NS need maintenance.
- Eyewash in AC 127 is expired and needs replaced.

Injury Review: One in January, and one in February.

Description	Findings	Recommendations
The employee was scrubbing carpet and a rug due to a mess made by a member of the community. While scrubbing, the employee was hunched over with one hand supporting their weight and the other stretched out scrubbing with large, twisting motions. They used towels and a bucket of water with cleaning solution to clean the rug, chairs, and surrounding tables. The employee began to feel sore and stiff about two hours after cleaning. They decided to power	<ul style="list-style-type: none">• Reaching and twisting to scrub carpet and rug.• Suffered pulled muscles and ribs out of place.• Will continue seeing chiropractor for treatment.	<ul style="list-style-type: none">• Don't perform tasks one isn't trained to perform.• Reach out for resources when needed.• Use tools that allow safe body mechanics.• Be mindful of body positioning and movement – avoid twisting, reaching motions.

<p>through the weekend, but described their pain level as 9 out of 10 and advised it affected their breathing and sleeping. The employee sought treatment with a chiropractor on 1/10/24 and missed a half day of work. The chiropractor recommended coming in twice a week for treatment until their symptoms resolve.</p>		
<p>The employee advised that during basketball practice, one of their student athletes intentionally threw their elbow into the employee's chest while running past. The employee advised they immediately felt shortness of breath and pain in the pit of their stomach. They went to the emergency room for tests and medication that night. When the medication wore off, they continued to feel persistent head pressure, headache, nausea, and pain in their chest. They went back to the emergency room the next day for additional testing and medication. They advised their pain began at a 10 and fluctuates but remains high and is impacting their daily life.</p>	<ul style="list-style-type: none"> • Intentional bodily contact by athlete. • Sought medical treatment at emergency room. • Has not returned to work aside from two short meetings. 	<ul style="list-style-type: none"> • No recommendations at this time.

Energy Conservation Update:

- None this month

Round Table:

- Concerns about how dark it gets by the construction site.
- Jessica Olson is working on getting more lighting between library and construction site.

Next Meeting: March 19, 2024, 2pm, in Hamersly Library 205.
Meeting adjourned at 1415 hrs.