How to Apply to Graduate

(Undergraduates and Post-Baccalaureates)
(To be eligible to apply to graduate you must have **completed** at least 135 credits!)
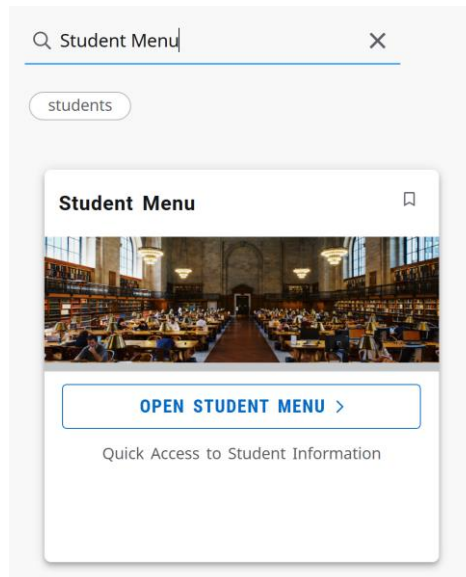
- Review the regulations for [Graduation and Commencement](#).

- Login to the WOU [Portal](#) and open Experience:

- Select View All Cards:

- Select the Student Menu card (or search for "Student Menu"):

- Select the Apply to Graduate option from the menu on the left.

- Follow the prompts all the way through to submission:

  - **Note**: the first step is **not** selecting the **graduation** term – that comes later in the process. The **first step** is selecting the **most recent curriculum term**. If an error message displays reading "No curricula available for graduation

application", contact graduation@wou.edu (include your V# in your message!)

- o **Note**: applying to graduate and registering for the commencement ceremony are **not the same**: apply to graduate for the term in which you plan to *complete all requirements.*

    Commencement registration invitations are sent to eligible participants during Spring term.

- o **Completing more than one major?** Submit one application. Make sure all majors are listed: do not submit the application if not all majors are listed – contact your advisor.

- o **Completing multiple degrees or credentials (such as a BA and a BS, or a degree and a certificate)?** Submit separate applications, one for each credential. Select the **same** graduation term for all credentials. Submit applications for degrees first, then certificates.

- There is a submission confirmation screen. On the day following submission, Degree Tracks will display anticipated graduation terms for submitted applications.

- Undergraduate and post-baccalaureate students must submit graduation applications no later than the second Friday of the term in which they plan to graduate, per the [Academic Calendar](#). It is recommended that graduation applications are submitted for the planned graduation term as soon as one becomes eligible to submit (when at least 135 credits are completed).