

Tenure Clock Stoppage Request Form

According to Letters of Agreement between WOU and WOUFT, “At faculty option, tenure-track faculty may request a one or two-year stoppage of their tenure clock due to COVID-19 related impacts. Approval of such request from the Division Chair, appropriate dean and Provost will not be unreasonably withheld.”

Faculty Member Name: _____

Academic Division: _____

According to your original hire letter, when is the latest you can apply for tenure and promotion?

- Fall 2021
 Fall 2022
 Fall 2023

Would you like to have a one or two-year tenure clock stoppage (note: faculty hired on the tenure track on or after September 2020 are eligible for only a single one-year stoppage).

- One-Year
 Two-Year

Please email this form to your:

- Division Chair
- Dean
- Provost

This form is due to the above individuals by June 30 for any tenure clock stoppages that will occur during subsequent academic years. For example, if a faculty member is scheduled to apply no later than Fall 2021, then their *Tenure Clock Stoppage Request Form* should be emailed to the above people by June 30, 2021.

Receipt of an approval for a tenure clock stoppage does not mean that the faculty member must stop their tenure clock. A faculty member that has received approval for a tenure clock stoppage may still apply for tenure according to the schedule identified in their original hire letter. Should a faculty member receive approval for tenure clock stoppage but elect to forgo the stoppage and apply for tenure according to their original schedule, all application materials must be submitted by the appropriate dates for tenure applications associated with the original schedule.