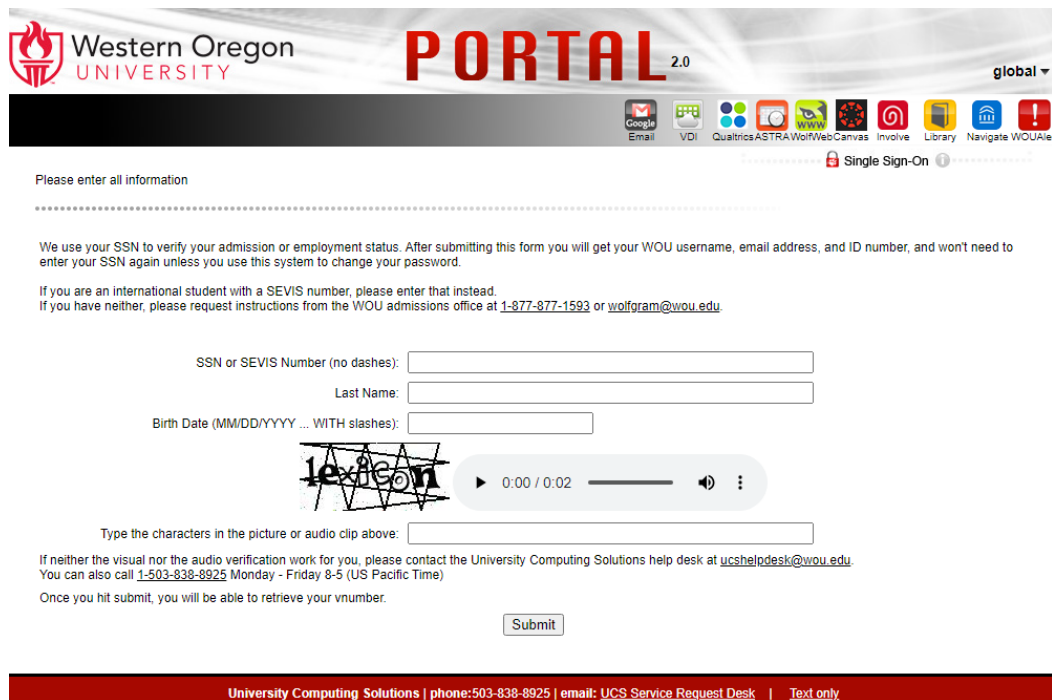


Set Up Your Student Account

Every admitted student is assigned a Western Oregon University email account that is administered through Gmail and is accessible on cell phones. Several important offices on campus send key information to students' WOU email such as Financial Aid, Housing and others. It is crucial to get the account set up as quickly as possible so no messages are missed.

To set up the WOU Portal **for the first time**, follow these steps:

1. Go to the [WOU Portal](#).



Please enter all information

We use your SSN to verify your admission or employment status. After submitting this form you will get your WOU username, email address, and ID number, and won't need to enter your SSN again unless you use this system to change your password.

If you are an international student with a SEVIS number, please enter that instead.
If you have neither, please request instructions from the WOU admissions office at 1-877-877-1593 or wolfgram@wou.edu.

SSN or SEVIS Number (no dashes):

Last Name:

Birth Date (MM/DD/YYYY ... WITH slashes):

Type the characters in the picture or audio clip above:

Submit

University Computing Solutions | phone:503-838-8925 | email: UCS Service Request Desk | Text only

2. Enter the information requested.

- Your SEVIS number **without the N in front**.
- LastName: Your surname as it appears on your passport.
 - If no surname, enter first name.
- Don't type out your Birth Date. Click the field and select your Date of Birth (DOB). It will automatically fill the DOB field.
- Enter the characters in the picture/audio clip.



Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Check the WOU email daily for important news from WOU regarding deadlines, financial aid, events, scholarship information, housing and dining news, and so much more!