

Incidental Fee Committee Training #1

Friday, November 14, 2025 | 4:00 PM

WUC Calapooia Room

Tina Fuchs in Chair

Agenda

1. Welcome /Introductions
2. IFC Bylaws overview
 - What are the bylaws
 - Article 1-7
 - Article 12 (IFC Process Checklist)
3. Roles and responsibilities
 - IFC committee members
 - IFC Chair – must be elected by the IFC members
 - IFC Advisors – Tina Fuchs, Evan Sorce, Camarie Moreno
 - IFC Secretary – Paula Verdegaaal-Taylor
 - Parliamentarian – ASWOU Senate President, Maggie Bartosovsky or designee
 - Area Heads
4. What to expect during Winter term
 - Review tentative IFC timeline/calendar
 - Schedule meeting before end of term to select meeting times for Winter quarter and select IFC chair
5. Sub-Committee Work
6. Parliamentary Procedure/Robert's Rules of order – Maggie Bartosovsky, ASWOU Senate President
7. Final questions