



Incidental Fee Committee Meeting #8

Monday February 17, 2025 | 7:00 PM

WUC Calapooia Room and Zoom

Rhylie Sevits in Chair

Minutes

1. Call to Order
 - a. 7:01PM
2. Approval of the agenda
 - a. Aidan moves to approve the agenda.
 - b. Nathaniel seconds
 - i. Agenda approved
3. Approval of the minutes from 02/03/25
 - a. Adian moves to approve the minutes
 - b. Nathaniel seconds
 - i. Minutes approved
4. Roll Call
 - a. IFC Members
 - i. Rhylie Sevits
 - ii. Nathaniel Rivera
 - iii. Aidan VanDyke
 - iv. JD McShane
 - v. Kira Shelton
 - vi. Cody Dickenson
 - vii. Brenda Perez
 - b. Advisors
 - i. Amber Deets
 - ii. Tina Fuchs
 - iii. Camarie Moreno
 - iv. Even Sorce
 - c. Area Heads
 - i. Rip Horsey, Campus Recreation
 - ii. Daniel Tankersley, Creative Arts
 - iii. Chelsee Blatner, Student Engagement
 - iv. Randi Lydum, Athletics
 - v. Kristen Perry, Abby's House/Food Pantry
 - vi. Tammy Gardner, CDC
 - vii. Linden Loren, Student Media
 - viii. Cameron Mortensen, WOLF Ride
 - ix. Rian Gayle, ACCESS
 - x. Brenda Martinez, ASWOU President
 - d. Other Representatives
 - i. Maggie Bartosovsky, Parliamentarian
 - ii. Ava Engelhard, ASWOU Chief of Staff
 - iii. Lukas Dyer, ASWOU Director of Business & Finance
 - iv. Augusta Edwards, Guest
 - e. IFC Secretary

i. Paula Taylor

Rhylie: We have a lot to get through. Speak Loudly. Wait to be called on.

Tina: Rhylie is our Chair. She will facilitate. Chair manages the meeting. Raise your placards.

5. Old Business

a. Preliminary Decision FY26

i. Student Fee

1. Rhylie: Last meeting we decided on \$165 fee for Summer. I asked all of you to look over the fee and enhancement request. Come with opinions.
2. Aidan: I am comfortable with 5% increase that we decided on.
3. Cody: In favor of increasing the fee for on-campus and online but against the increase for summer fee.
 - a. Rhylie: You do not want to raise it at all?
 - b. Cody: No.
4. Nathaniel: May I ask why?
 - a. Cody: Historically lower compared to during the year.
 - b. Rhylie: It is still significantly lower.
5. Amber: Question for Maggie; summer fee already decided? Do they need to make a motion to change summer fee if they choose too?
 - a. Maggie: Yes, you can revote on an already voted on fee. Amend motion then you say the new motion.
6. Rhylie reads Camarie comment from chat: Camarie Moreno: The difference in revenue for 150 v. 165 summer fee is about 12K.
7. Nathaniel: Not opposed to 5% increase summer. Still the same difference between 3 fees.
8. Aidan: Already decided on during last meeting. No reason to debate.
9. Rhylie: We will move on to On Campus Fee currently \$415. A 5% increase will be \$435. Discussion?
10. Kira: Don't think we should raise it anymore. Keep where it is at, not raise it more than 5%.
11. Nathaniel: Did the 5% increase dispute in the by-laws ever get settled?
 - a. Tina: It is 5% of the total budget, not the fee.
12. Rhylie: We are already over the 5% and at risk of not getting approved.
13. Amber: The clearest motion is to state an actual fee amount and not a percentage.
14. Rhylie: Did we do a percentage motion last week?
 - a. Amber: No, but Cam helped you on a number.
15. Aidan: I move to increase the on-campus fee to \$435, and the on-line/off campus fee to \$220.
 - a. Nathaniel: I second the motion.
 - b. Rhylie: Roll call vote
 - c. Aidan yay, Cody yay, Nathaniel yay, Brenda yay, JD yay, Kira yay.
 - d. Motion passes 6-0-0. \$435 on campus, \$220 online/off campus.

ii. Budgets

1. Rhylie: We did current service level, so we don't have to do that.
 - a. Tina: To my knowledge you did not vote on current service level.
 - b. Paula pulled up minutes from 02/03/25 and showed motion and voting results.
2. Rhylie: According to minutes shown we passed CSL, so we only have enhancements left to do.

iii. Enhancements

1. Rhylie: We did not vote on enhancements, just our ideas. I asked you to look them over. Any discussion points?
 - a. Aidan: Two that I am considering. Student Ops \$80,000. Repairs that are going to happen at some point. Funding now prevents repairs becoming an issue later.

- b. Rhylie: Are you in support of the entire \$80,000 or a portion?
 - c. Aidan: The entirety.
- 2. Aidan: The other one is LIA enhancement \$6,981.00 request. Something that is immediately helpful to students.
- 3. JD: The \$80,000 not a good investment. Chelsee what happens if you don't have \$80,000?
 - a. Chelsee: Depends. We do have a building reserve.
- 4. Nathaniel: Camarie, what dollar number are we working with?
 - a. Tina: Camarie stepped away.
 - b. Rhylie: We are working with \$88,705.
- 5. Kira: I agree with JD. Last week we focused on student employment and student focused enhancement requests. Continue that.
- 6. Rhylie: We are \$8,867 over so we have to reduce enhancements. Mark could not be here but he wants to share a letter he wrote, once we get to athletics.
- 7. Kira: Lower all enhancements by an amount. Does that affect student employment?
 - a. Nathaniel: Not equitable. Look for something specific.
 - b. Aidan: Agree with Nathaniel. Cut enhancements back that we do want to fund.
 - c. Amber: Last time you did not discuss all. Kira, it was 3 positions in Abby's House.
- 8. Kira: It is SE increased hour for program assistants. Is that what you were talking about?
- 9. JD: Abby's House/Food Pantry 100% funded, maybe cut their enhancements?
 - a. Aidan: Reduce Abby's House enhancement by a certain amount.
- 10. Rhylie: What did JD say?
 - a. JD: Abby's House we funded entire enhancement, give them less.
 - b. Cody: I disagree. No cut to Abby's House enhancements.
 - c. Kira: Student focused. It should stay fully funded.
 - d. Amber: In discussion, no motion yet.
 - e. Nathaniel: Worst case scenario if State did not fund. We could just fund 2 positions.
 - f. Brenda: I agree. Cut Abby's house to allocate to others that are important to students.
- 11. Rhylie: Could an advisor figure out how much money for each position?
 - a. Evan: This is a weird one. Count as enhancements, but current positions state funded. State might not fund again.
 - b. Camarie: What cost is per one. Divide by 3 so \$8,000 each.
 - c. Kristen: Volunteer Coordinator \$6500, the other 2 \$15,500.
 - i. Tina: That does not add up.
 - ii. Kristen: Food Pantry Coordinator \$7,752 without OPE and overhead. They have more hours.
 - d. Daniel: Creative Arts is also pretty complicated right now. There is a reduction in support of activities.
 - e. JD: Is it possible to split Abby's House request in 3.
 - f. Cody: I don't think we should give Athletics the full enhancement of \$46,252.00.
 - g. Rhylie: I am asking Nathaniel to read [Mark's email](#).
 - h. Aidan: Responding to points in the letter. Scholarships and funding that attracts students to WOU. Enhancement does not affect scholarships. Athletics requires travel, travel cost money, that is what enhancement is about. Attendance at the game, when doing well it looks good for the school.
 - i. Kira: I agree about the enhancement, only covering travel, Mark is talking about scholarships. We agreed CSL funding. Recruitment is not a student problem. CSL yes, no enhancement for athletics.

- i. Randi: Not enough funds for travel we will allocate money to travel away from scholarships.
- j. JD: If travel is not fully covered by IFC. Student led priority, but travel first. Any enhancement is help support other areas.
- k. Nathaniel: Not fair to say recruitment is not our concern. Amount of students affect IFC allocation available.

Rhylie calls meeting to recess at 7:51PM

Rhylie calls meeting back from recess at 8:00PM

- 12. Rhylie: We will continue the discussion about enhancements. We need to reduce something.
 - a. Brenda: ASWOU is listed in priority. Cut \$3,222 club and orgs and give \$100 Board Game club.
 - b. Aidan: I agree cutting merchandize budget. Keep Board Game.
 - i. Rhylie: For now, get rid of Club & Orgs.
 - c. Kira: Also leave out Board Game Club funding.
- 13. Amber: Is there a motion? Just clarification about Abby's House. These are enhancements, IFC has never covered them. State funded.
 - a. Rip: We are stating that budget is going to be raised 58% on idea that State funding may be reduced. Should it be a one-year enhancement?
 - b. Tina: It is my impressing, to keep these position on potential that you would not get State funding. A caveat that dollars go back to reserve if not needed.
 - c. Brenda: Decrease by one position.
 - i. Rhylie: Would you like to make a motion for the position to get rid of?
 - ii. Brenda: Someone else can decide.
 - iii. Aidan: Move funding from the volunteer coordinator.
 - iv. Nathaniel: Kristen if you had to pick, not sure how this would affect you.
 - v. Kristen: Not mean to complicate this. If the funding for one of these positions is cut, I would be cutting a different position to fund these 3. A peer educator position or reduce hours elsewhere. I would choose the volunteer coordinator.
 - vi. Kira: If we approve the \$24,000 and the State gives money the funds go back into the reserve. If we approve them and money goes back into reserve. We do need to have a reserve, later, and not ignore it right now.
 - vii. JD: Good point. Hesitant to make decision on maybe money going back to reserve. We have 15% reserve that is 5% over the mandate. Already at a good point for our reserve. If we need it this year and use our funding elsewhere.
 - viii. Aidan: Curious on Tina's point. How would that work?
 - ix. Camarie: No experience with one time enhancement. Have experience with allocations that were intended for something and that thing changing. Creative arts had allocation for Summer theatre and that did not happen. \$7,000. They emailed me that it did not happen and to return it to the IFC reserves. Could not mandate must return it. Could include it in the motion that if Kristen gets the State funding that Abby's House returns it to the IFC.
 - 1. Rhylie: I do believe that Kristen already said that.
 - 2. Kristen nods yes.
 - x. Aidan: In that case I would fund it entirely so that there is not a complicated moving around of positions. Finds other areas that we

- can reduce.
- xi. Kira: Funding them in a more sustainable way than relying on Government and having to this every year.
 - xii. Rhylie: Want to do a vote on that volunteer coordinator or not a real....
 - 1. Amber: Before you make a vote look at some other stuff.
 - 2. Rhylie: What is that number, oh \$5,645.00 and if we got rid of that one we have \$1,554.00 left and have to figure something else out.
 - xiii. Kira: Creative Arts, if we cut your enhancement by that amount what would that look like for you?
 - 1. Daniel: The bid picture is that we would cut form a different project that is not funded by IFC budget. Faculty will lose their position. Creative arts cultural activities we will have to get really creative on how we spend the IFC budget. Our division is going to a chaotic transition. Not sure what the cut would do.
 - xiv. Aidan: Looking at an area that we could cut is Campus Rec move the funding from there.
 - xv. Brenda: I was thinking do part of it there and adding it to SE student building manager.
 - xvi. Kira: Aidan are you saying cutting all of Campus Rec enhancements?
 - 1. Aidan: That was my plan. Maybe just \$3000 on Campus Rec and additional hours on SE.
 - xvii. Amber: As we discuss the Open Forums, athletes, Campus Rec. will show up in droves, and you will have to justify your decisions to student body.
 - 1. Rhylie: I would like to point out the ratio and that Campus Rec has on enhancements and budget, and the amount of students they serve.
 - xviii. Nathaniel: Can we take the difference take it out of the reserve?
 - xix. Camarie: Yes, you could. The 15% reserve is already estimated. \$2300 I agree. It would be more comfortable to have a positive number than a negative.
 - xx. Kira: Not safe at all to cut into our reserve. Last year we did not cut but years before that we had too. Because of no reserve. Potentially in future 25% cut. Enhancements are enhancements, they don't need to happen. Focus on CSL and give where we can to enhancements.
 - xxi. Brenda: Cut first from Campus Rec and cultural program.
 - xxii. Rhylie: Linden just put in the chat that we can cut KWOU enhancement to get where we need to get.
 - xxiii. JD: Athletics has not been considered in the enhancements at all and they are 1 in 12 students. Encourage not getting it to zero, when you have not looked at a budget at all in enhancements.
 - 1. Rhylie: We need to keep looking at cutting things.
 - 2. JD: Clarification – 1 in 8 students not 12. I agree that cuts need to happen but we have not put a number in their column at all.
 - xxiv. Aidan: Let's take Linden's advice and cut KWOU enhancement.
 - xxv. Brenda: That is what I was going to say. Back at zero.
 - xxvi. Nathaniel: Also not looked at computer replacement. Impacts all of IFC area.
 - xxvii. Kira: Is there a way to get a total of IFC computers funded so we can get an idea of what is needed.

- xxviii. Rhylie: Paula?
 - 1. Paula: If you give me 20 minutes I would have that for you.
 - 2. Rhylie: Could it be brought back for final decisions?
 - 3. Camarie: It is not exact. A computer costs roughly \$1,400. About 12 computers a year.
 - a. Paula: Not arguing with Camarie but it is closer to \$2,000.
- xxix. Nathaniel: I move to approve \$4,565 for ASWOU for the Director of State & Federal Affairs.
- xxx. Amber: Start from the beginning. Conversation was not over for the other ones.
- xxxi. JD: Did Nathiels motion fail?
 - 1. Rhylie: Yes.
- d. Rhylie: Can everyone state their conflict of interest?
 - i. Nathaniel no interest, Kira ASWOU and Campus Rec., JD Athletics, Aidan Creative Arts, Brenda no conflict of interest, Cody Student Engagement LIA.
- e. Rhylie: We need to put zero for Computer Replacement and Athletics.
- f. Aidan: No comment on Computer Replacement or Athletics but we have \$100 that we could allocate somewhere else.
 - i. Rhylie: I say no to that right now. Focus on those two right now.
- g. Nathaniel: We should fund total \$18,440.00 Computer Replacement.
 - i. Kira: That puts us \$18,000 down. Back where we started.
 - ii. Aidan: Lot of money in SE, can we cut something there? Not the increased hours?
 - iii. Kira: We already cut a student position additional hours. I think we should not do computer replacements right now.
 - iv. Rhylie: Point of information: If we do not fund Computer Replacement where does money come from? Reserves of area budget?
 - v. Camarie: Regular allocation and if they can't they are going without.
 - vi. Cody: Look at cutting Athletics budget.
 - 1. Rhylie: CSL or ...
 - 2. Cody: CSL
 - 3. Rhylie: We already approved CSL for everyone then we have to do a new motion.

Kristen switches with Tina as microphone runner.

- h. Rhylie: Let's make some discussion point.
 - i. JD: Just to clarify, we are now trying to put some number in computer replacement and athletics? Starting point to look at is 20% of each enhancement request. Athletics \$9,250 and Computer Replacement \$3,680.
- i. Kira: Would that 20% affect everyone differently? That is why we do not do percentages?
 - i. Rhylie: You said you didn't want to do percentages but now we do? 20% for Athletics is different than 20% every single IFC funded area. Computer Replacement is accessible by every single area.
 - ii. JD: Both Athletics and Computer Replacement are a single line item. Against percentage and against a total enhancement request, like ASWOU has 6 or 7. Maybe look at number than percentage point.
 - iii. Maggie: When I talked about percentage it was in regard to

- motions, not to allocations.
- iv. Kira: JD can you clarify if you were just talking about Athletics and Computer Replacement with the 20%?
 - 1. Rhylie: I believe just those 2.
 - 2. JD: Yes, just those 2 for enhancement requests.
 - j. Rhylie: I would like to hear the thought process behind the percentage and dollar amounts?
 - i. Amber: JD was not necessarily doing percentages, he just wanted to get a number in there.
 - ii. Nathaniel: Focus on Computer replacement that affects all areas.
 - k. Amber: Suggestion, just give a number. Then go line by line.
 - i. Aidan: Cutting Campus Rec. \$2,000 and \$3,000 and
 - 1. Rhylie: Just working on Never mind, my bad.
 - l. Aidan: My suggestions cutting \$2,000 and \$3,000 Campus Rec enhancement request and Student Engagement cutting \$7,795.00.
 - m. Nathaniel: Yield
 - n. Kira: Disagree with cutting Capus Rec. it is pretty big part of campus. We are tabling in Campus Rec. and they only get \$1,000.
 - o. Nathaniel: Agree not cutting enhancement for Campus Rec. but only for specific group of students. Clubs do not have other means of funding other than fundraising.
 - p. Brenda: Against cutting Campus Rec. Feel like we are cutting too much from athletes.
 - i. Kira: These Campus Rec enhancement cannot get money from anywhere else, where Athletics has multiple funding sources.
 - q. Cody: What if we lowered Creative Arts by \$5,000?
 - i. Rhylie: That does solve a few of our problems.
 - r. Kira: Did we agree in Student Engagement to not fund something?
 - i. Rhylie: Yes, the \$7,795.
 - ii. Amber: It was discussed not voted on.
 - s. Rhylie: Now that we have a zero, we should start motions and vote on these.
 - t. Aidan: For simplicity of process, we should start at Abby's House and go down. I move to approve Abby's House enhancement of \$24399.00.
 - i. Cody seconds
 - ii. No dissent
 - iii. Rollcall vote: Nathaniel nay, Cody yay, Kira yay, Aidan yay, JD nay, Brenda yay.
 - 1. Motion passes 4-2-0.
 - u. Kira: Can I suggest 10% for Athletics \$4,625.00.
 - i. Brenda: I agree with that and bring back a little back to Creative Arts.
 - ii. Rhylie: The money that is now in access back to Creative Arts?
 - 1. Brenda: Correct.
 - 2. Kira: Yes, creative arts or student engagement.
 - v. JD: We do not need to anything with ACCES right?
 - i. Rhylie: Just reading the chat.
 - w. Rhylie: Money back to Creative Arts.
 - x. Nathaniel: I move to approve the \$4,965.00 ASWOU enhancement.
 - i. Cody seconds
 - ii. No dissent
 - 1. Rollcall vote: Nathaniel yay, Cody yay, Kira abstain, Aidan nay, JD yay, Brenda yay.
 - a. Motion passes 4-1-1.
 - y. Cody: I move to approve for \$4,625 for Athletics.
 - i. Aidan seconds

- ii. No dissent
 - 1. Rollcall vote: Nathaniel nay, Cody nay, Kira nay, Aidan nay, JD abstain, Brenda yay
 - 2. Motion does not pass 1-4-1.
- z. JD: Why does athletics go to zero?
 - i. Rhylie: It did not pass. Not approved at all it goes null and void.
 - 1. Maggie: Yes, it is.
 - 2. Nathaniel: Can we highlight yes green, red no? Never mind.
 - 3. Rhylie: Can we highlight so I know we voted on it.
- aa. JD: I move to approve Campus Rec at exactly \$6,000.
 - i. Rhylie: Is there a second? Seeing none the motion will fail.
- bb. Nathaniel: I move to approve \$6,074.00 for Campus Rec.
 - i. Kira seconds
 - ii. No dissent
 - 1. Rollcall vote: Nathaniel yay, Cody yay, Kira abstain, Aidan nay, JD yay, Brenda yay.
 - a. Motion passes 4-1-1.
- cc. Cody: I move to approve \$3,688 for Computer Replacement
 - i. Aidan seconds
 - ii. No dissent.
 - 1. Rollcall vote: Nathaniel nay, Cody yay, Kira yay, Aidan nay, JD nay, Brenda yay, Rhylie yay.
 - a. Motion passes 4-3-0.
- dd. Cody: I move to approve Creative Arts for \$9,922.00.
 - i. Kira seconds.
 - ii. No dissent.
 - 1. Rollcall vote: Nathaniel nay, Cody yay, Kira yay, Aidan abstain, JD yay, Brenda yay.
 - 2. Motion passes 4-1-1.
- ee. Nathaniel: I move to approve \$18,365.00 for Student Engagement Ops.
 - i. Aidan seconds.
 - ii. No dissent.
 - 1. Rollcall vote: Nathaniel yay, Cody abstain, Kira yay, Aidan yay, JD nay, Brenda yay.
 - a. Motion passes 4-1-1.
- ff. Cody: I move to approve \$6,981.00 Student Engagement LIA.
 - i. Aidan seconds.
 - ii. No dissent.
 - 1. Rollcall vote: Nathaniel yay, Cody abstain, Kira yay, Aidan yay, JD yay, Brenda yay.
 - a. Motion passes 5-0-1.
- gg. Nathaniel: I move to approve \$4,853.00 for Student Media.
 - i. Cody seconds.
 - ii. No dissent.
 - 1. Rollcall vote: Brenda yay, Aidan nay, JD nay, Kira yay, Cody yay, Nathaniel yay.
 - 2. Motion passes 4-2-0.
- hh. Kira: I move to approve the \$4,833.00 for WOLF Ride.
 - i. JD seconds.
 - ii. No dissent.
 - 1. Rollcall vote: Nathaniel yay, Cody yay, Kira yay, Aidan nay, JD yay, Brenda yay.
 - a. Motion passes 5-1-0.
- ii. Rhylie: Do we have to vote on the whole amount because we have extra?
 - i. Amber: Yes, you can, or you can open the floor for any

suggestions for Athletics and then make a final.

- jj. Rhylie: I will open the floor for any motions.
 - kk. Brenda: I move to put the \$4,625.00 back into Athletics.
 - i. JD: With a conflict of interest can I second a motion?
 - 1. Tina: You can seconds just not vote.
 - 2. Rhylie: You can make a motion.
 - 3. Rip: Parliamentarian, since we took a vote and it failed, we can not reissue the same motion again in the same amount because it already failed?
 - a. Maggie: They would need to amend that motion. With conflict of interest you can second a motion.
 - b. Rhylie: Seconding a motion means that you agree with it being heard, not with the money allocated.
 - c. Evan: Somebody who voted "no" on a motion would have to make the motion to revote. Someone can second a motion and then abstain from a vote.
 - ll. Nathiel: I move to amend the Computer Replacement enhancement from \$3,688.00 to \$8,313.
 - i. Cody seconds.
 - ii. No dissent.
 - 1. Rollcall vote: Nathaniel yay, Cody yay, Kira yay, Aidan nay, JD nay, Brenda nay, Rhylie yay.
 - a. Motion passes 4-3-0.
 - mm. Nathaniel: I move that we do not approve the enhancement request for Athletics, so zero dollars.
 - i. Aidan seconds.
 - ii. No dissent.
 - 1. Rollcall vote: Nathaniel yay, Cody yay, Kira yay, Aidan yay, JD abstain, Brenda yay.
 - a. Motion passes 5-0-1.
- b. Open Hearing Preparation
- i. Sign in sheet for speakers at Open Hearing
 - 1. Rhylie: There is a Google form last year? Do we want to use it again this year? See lots of thumbs up. We will just use it again this year. I will send out another all-student email.
 - 2. Kira: Do we have a social media post?
 - a. Brenda: Yes, it is already out.
 - i. Rhylie: On ASWOU social media?
 - ii. Brenda: Yes.
 - ii. Speaker time & Timekeeper
 - 1. Rhylie: Last year Advisors did it, do we want to use the same system this year?
 - a. General agreement to same system as last year.
 - iii. Individual or Group
 - 1. Rhylie: Last year 5 minutes for groups and 3 minutes for individuals.
 - a. General agreement to same system as last year.
6. New Business
- a. None
7. Messages from the Floor
- a. Rhylie: We have tabling this week.
 - i. JD: Was the schedule emailed to us?
 - 1. Rhylie: Yes, to all IFC members.
 - b. Rhylie: There is a bag in Rip's office with tabling materials.
 - c. Tina: Remind you with Open Hearings – you are listening as an IFC, take information in and talk about it at the next meeting.
 - d. Rhylie: There is a same bag in the WUC at the table.
 - e. Amber: If you send me something to send to graduate students, I will get that out this week.

- f. Brenda: Open Hearing when asked questions, not respond just write it down.
- 8. Adjournment
 - a. Nathaniel: I move to adjourn the meeting at 9:15PM
 - i. Kira seconds.
 - 1. Meeting adjourned

Sign in Sheet for speakers at Open Hearing

ii. Speaker time & Timekeeper

Individual or Group

Messages from the Floor

Adjournment