

Incidental Fee Committee Meeting #4
Friday, January 24, 2025 | 6:00PM
WUC Calapooia Room and Zoom Passcode: 930805
Rhylie Sevits in Chair
Minutes

1. Call to Order
 - 6:04PM
2. Approval of the agenda
 - Nathaniel: I move to approve the agenda.
 - Aidan: I second.
 - i. No dissent
3. Approval of Minutes 01/13/25 meeting
 - Aidan: I move to approve the minutes.
 - Nathaniel: I second.
 - i. No dissent
4. Roll Call (name, pronouns, position)
 - IFC Members
 - i. Rhylie Sevits
 - ii. Cody Dickenson
 - iii. Kira Shelton
 - iv. Aidan VanDyke
 - v. JD McShane
 - vi. Nathaniel Rivera
 - vii. Brenda Perez-Barrera (entered meeting at 6:08PM)
 - viii. Skylar Stangeland (entered meeting at 6:11PM)
 - Advisors
 - i. Tina Fuchs
 - ii. Evan Sorce
 - iii. Camarie Moreno
 - Area Heads
 - i. Linden Loren, Student Media
 - ii. Chelsee Blatner, Student Engagement
 - iii. Tammy Gardner, Child Development Center

- iv. Rip Horsey, Campus Recreation
 - v. Daniel Tankersley
 - vi. Kristen Perry, Abby' House/Food Pantry
 - vii. Brenda Martinez, ASWOU President
 - viii. Rian Gayle, ACCESS
- Other Representatives
 - i. Lukas Dyer, ASWOU Director of Business & Finance
 - ii. Morgan Felder, ASWOU Senator (parliamentarian)
 - IFC Secretary
 - i. Paula Taylor

Old Business

- 5. None

New Business

- 6. Small Budget Presentations
 - [Abby's House/Food Pantry](#)
 - i. [Cut packages](#)
 - ii. [Enhancements](#)
 - Questions
 - i. JD: House bill 2935 higher education is defunded, or grant is not coming back?
 - 1. Kristen: I defer to Evan.
 - 2. Evan: The funding is zero, University should absorb this cost. Governor is saying; we funded it for certain time now it is up to University.
 - ii. Camarie: There seems to be confusion on what current service level was. I calculated \$41,614, presentation shows \$40,763, just making sure that you want CSL?
 - 1. Kristen: Yes, full current service level.
 - iii. Camarie: Does that decrease your enhancement request?
 - 1. Kristen: No, still request \$24,399.
 - iv. Cody: If Governor did fund, what would you do with the enhancement?
 - 1. Kristen: No plans to use it if not needed, give back to IFC reserves.
 - v. Nathaniel: Where can we find the built-in increases.
 - 1. Camarie: In the shared Google drive.
 - 2. Kristen: I have been looking at a different spreadsheet. I will update my excel sheet, may I do that?
 - a. Rhylie: Yes.

- vi. Aidan: Enhancement is just increased hours for positions that we are required by the State to have?
 - 1. Kristen: The positions in enhancements are not required by the State. If there was a cut, I would switch some positions and eliminate peer educators.
- vii. JD: If we did not give you the enhancements you could still meet the bill's requirement?
 - 1. Kristen: Yes. Bill does not require food pantry/stitch closet, so I would need to figure out how to keep those open. I apologize for my math errors.
- [Access](#)
 - i. No cut packages
 - ii. No enhancements
- Questions
 - i. No Questions
- [Childcare](#)
 - i. [Cut package](#)
 - ii. No enhancements
- Questions
 - i. No Questions

Rhylie calls meeting to recess at 7:00PM

Rhylie calls meeting back to order at 7:05PM

- [Student Media](#)
 - i. [Cut packages](#)
 - ii. [Enhancements](#)
- Questions
 - i. Nathaniel: Why not utilize the Computer Replacement fund?
 - 1. Linden: We are going this year. Do we ask Foundation, but that is something we need to look into.
 - ii. JD: He is talking about the IFC computer replacement account. Why is that not being utilized and using your own funds?
 - 1. Linden: It was mentioned but have not explored it.
 - iii. Camarie: Computer replacement funds that level of funding has been decreased, and I think for this year all the funds have been depleted. I advise maybe increasing that level of funding this year.
 - iv. JD: Why do you use Eagle Wb Press and not WOU printshop?

1. Linden: We have a good relationship with Eagle Web Press and that works in our favor for printing cost. Going in-house is something to be explored.
 - v. Kira: How often do the rates change?
 1. Linden: Changed every year due to overseas costs changing. Once price is secured it is for one year.
 - vi. Brenda: Explore in-house printing, if it is a cheaper option, would you consider switching and using the money elsewhere?
 1. Linden: If it checks all the boxes we might change, not cut ties with Eagle Web Press, could utilize them elsewhere.
 - vii. Nathaniel: Why do you have different hours for marketing technician?
 1. Linden: Because more content and workload for different positions. Not as many outlets at others.
7. Open Hearing Tabling
- Rhylie: Could last year IFC give details?
 - i. Skylar: During the week before Open Hearing, we would sit at the ASWOU table in the WUC and give info to students.
 - Rhylie: Let's figure it out
 - Tina: IFC members at the table and if no members available we have QR codes at table.
 - Skylar: We would have QR codes, little pieces of paper with allocations, feedback forms and candy.
 - Skylar: Just have a piece of paper go around.
 - Kira: Minimum that we must do?
 - Brenda: What is tabling?
 - i. Rhylie: In WUC upstairs at ASWOU table, answer questions, sit at the table for a few hours.
 - ii. Skylar: Just talk to students.
 - iii. Aidan: Should be do a When is Good?
 1. Rhylie: Just do it on paper.
 - JD: This is for the week of the 17th.
 - i. Rhylie: Yes.
8. Open Hearing feedback form on Involve
- Paula: I put that on agenda, because I wanted to share that it is on Involve. It will go live 10 minutes after IFC makes preliminary decision.
9. Messages from the floor
- Aidan: I have a draft of the poster. Would like feedback.
 - i. Tina: QR code access to zoom link.
 1. Aidan: Yes, code is listed on it too. QR codes for Involve form?
 - Rhylie: Is the QR code going to expire?

i. Paula: I have no idea.

- DAS statement bigger
- White letters in red section for better readability.
- QR Code to IFC webpage with all the information. Paula will create page.
- Increase contrast.
- New WOU statement “Where you belong”
- Add what IFC means.
- Nathaniel: Let’s expand marketing for IFC.
 - i. Rhylie: I can do posters of what IFC is.
- Nathaniel: Dimension of the poster?
 - i. Aidan: 11X17
- Cody: Next meeting please hold microphone like eating a hot dog.
- Kira: When you work on campus have poster up in work environment.
- Brenda: We are working on video with ASWOU PR.
- JD: That is what I was thinking. Utilize ASWOU Director of PR
- Paula: Director is working on an ad to go into the Howl.
- Rip: Offer table in the Health and Wellness Center
- Tina: Rhylie inducted into the Alpha Alpha Alpha First Gen Honor Society today. Brenda as well.
- Rhylie: Do we want to do 3 locations? WUC, Valsetz, Health and Wellness Center?
 - i. Kira: Wednesday evening at Campus Rec.
- Chelsea: Friday not very populated in WUC.
- Rhylie: Figure it out next meeting.
- Kristen: Apologize for math mistake. Should have corrected up tonight.
- Evan: Aidan I will send you the Marcom website with all information.

10. Adjournment

- 7:51PM