

**Incidental Fee Committee Meeting #4**  
**Monday, January 22, 2024 | 7:00PM**  
**WUC Calapooia Room and Zoom Passcode: 919347**  
**Viviana Romero in Chair**  
**Agenda**

1. Call to Order
  - 7:00PM Viviana starts meeting.
2. Approval of the agenda
  - Skylar moves to approve the agenda
  - Kira Seconds
    - Agenda approved
3. Roll Call (name, pronouns, position)
  - IFC Members
    - Viviana Romero
    - Skyler Stangeland
    - Kira Shelton
    - JD McShane
    - Aidan VanDyke
    - Ayla Adkins
  - Advisors
    - Tina Fuchs
    - Amber Deets
    - Evan Sorce
  - Area Heads
    - Kristen Perry, Abby's House/Food Pantry
    - Rip Horsey, Campus Rec.
    - Rian Gayle, ACCESS
    - Tammy Gardner, CDC
    - Chelsee Blatner, Student Engagement
    - Daniel Tankersley, Creative Arts
    - Cameron Mortensen, WOLF Ride
    - Randi Lydum, Athletics
    - Beth Priddy, ASWOU
  - Other Representatives
    - Clark Callahan, Parliamentarian
    - Lilli Jacobs, ASWOU Recording Secretary

- Hunter Hall, ASWOU President
- IFC Secretary
- Paula Taylor

### Old Business

#### 4. Sub-Committee meeting

- [ACCESS](#) – Rian Gayle
  - Questions?
    1. None
- [Athletics](#) – Randi Lydum
  - Questions?
    1. What is S&S
      - a. Randi: Services & Supplies

### New Business

#### 5. Small Budget Presentations

- [Abby's House/Food Pantry](#) – Kristen Perry
  - Budget request \$39,540
  - Enhancement request \$1,223 Stonewall coordinator pay and professional development for students
  - Provide prevention and education events.
  - 12 student workers, 10 hrs/week.
  - Abby's House, Stonewall Center, Food Pantry, Stitch Closet
- Questions?
  - Ayla: Stonewall has care packages for students' gender affirmation needs. Is that IFC funded?
    1. Chelsea: Yes.
  - JD: Are interns paid?
    1. Kristen: Interns are not paid. This quarter we received a grant to pay interns.
  - JD: Any overhead for interns paid out of IFC?
    1. Kristen: IFC helps pay for professional development.
  - Viviana: What is overhead?
    1. Tina: Overhead fees are paid by non-general fund departments for services/support from the university departments.
  - Kira: What is Lavendar Grad?
    1. Kristen: Graduation celebration for LGBTQ+ community. Celebrate identities.

- [Access](#) – Rian Gayle
  - Budget Request \$17,017
  - Provides accommodations to ensure that students with disabilities have access to programs.
  - Interpreters for plays and graduation.
- Questions?
  - Does Access have any budget cuts or enhancement requests?
    1. Rian: No. Money goes to services for individuals, online events, access for zoom events. Captioning needs.
  - Amber: Whatever cost ACCESS has, IFC will fund. Not optional.
  - Ayla: Besides providing Access for students, any training for staff. OPE or equipment?
    1. Rian: Not sure, could set up something, very few physical barriers, interpreters are needed for in person.
  - JD: Point of clarification – What is OPE?
    1. Tina: Other Payroll Expenses. Benefits, workmen’s compensation.
- [Childcare](#) – Tammy Gardner
  - Budget request: \$39,540
  - Childcare for WOU students who have children (2.5 -5 years)
  - Employs 20 WOU students.
  - Subsidy for childcare fee.
  - Student payroll in Spring term if funds are available.
- Questions?
  - Skyler: 12 WOU students now, how has enrollment looked the last couple years?
    1. Tammy: Rebuilding after COVID. Had 60 children, down to 29 children. On average 10 - 15 WOU students.
  - Kira: No enhancement requests?
    1. Tammy: No, not asking for enhancement.
  - JD: IFC only source of funding?
    1. Tammy: No, grants, OR Pre-School Promise, ERDC/DHS, teen parent program. IFC only one that gives WOU students subsidy.
  - Ayla: Grants to students or CDC?
    1. Tammy: Grants pays for ¾ of the day for 21 students. Percentage towards S&S, operating expenses, custodial expenses.

- [WOLF Ride](#) - Cameron Mortensen
  - Budget request: \$36,672
  - Enhancement \$5,000 – Driver’s app: automatically receives ride requests, organizes them by order of request.
  - Provide shuttle service to WOU students, accessible for all students, free service.
  - Generate small revenue from reservations.
  - Purchase an App. To help student drivers, and students would not have to call.
  - IFC pays for student pay and supplies.
- Questions?
  - Ayla: Requesting day hours of operation? Is this free for students?
    1. Cameron: Yes, additional hours and this is a free service for WOU students.
  - Ayla: Why is this needed now that there is the trolley?
    1. Cameron: Trolley has specific hours and stops during the day. Wolf Ride would be quicker and no fixed route.
  - Skyler: Number of students using this service?
    1. Cameron: 12-15 student requests per night. Students want earlier hours.
  - Ayla: Where does WOLF Ride van go?
    1. Cameron: Anywhere within our [operating grid](#). Salem Airport and train station at beginning and end of term \$15 fee.
  - Ayla: Is the App purchase a long-term commitment?
    1. Cameron: App is a contract for one year.
  - Ayla: Does WOLF Ride pick up intoxicated students?
    1. Cameron: We want students to be safe, but we can deny service. We are not a sober driving program.

## 6. Messages from the floor

- Aydan: Made draft of poster for Open Hearing.
  1. Everyone approves the grey poster design.
- JD: We did not approve minutes from last meeting.
  1. Viviana: Clark, can we amend the agenda this late in the meeting?
    - a. Clark: Yes, just need to make a motion.

- Ayla: I move to amend the agenda to add the minutes from 01.08.24.
  1. JD: I seconded the motion.
- JD: I move to approve the minutes from 01.08.24.
  1. Skylar: I second the motion.
  2. Minutes approved.
- Tina: IFC members you have a shared Google folder that holds all sorts of documents and helpful information.

#### 7. Adjournment

- Aidan move to adjourn the meeting at 8:32PM
  - Ayla seconds
  - Meeting adjourned