

Incidental Fee Committee Meeting #2
Friday, January 20, 2023 | 4:00 PM
[Zoom](#)
Chase Johnson in Chair
Minutes

1. Call to Order
 - 4:00PM
2. Approval of Agenda
 - Dennis moves
 - Jill seconds
 - No dissent
 - i. Agenda approved.
3. Approval of minutes from 01.13.23 (Meeting #1)
 - Jill moves
 - Sunny seconds
 - No dissent
 - i. Minutes from 01.13.23 approved.
4. Roll Call
 - IFC Members
 - i. [Chase Johnson](#)
 - ii. Monét Jackson
 - iii. Julz Mudge
 - iv. Ever Young
 - v. Sunny Winters
 - vi. Dennis Long
 - vii. Alexis Ferdig
 - Advisors
 - i. Tina Fuchs
 - ii. Amber Deets
 - Area Heads
 - i. Rip Horsey, Campus Recreation
 - ii. Emmañuel Macias, Wolf Ride
 - iii. Kristen Perry, Abby's House/Food Pantry
 - iv. David Janowiak, Creative Arts
 - v. Chelsea Blatner, Student Engagement
 - vi. Tammy Gardner, Childcare
 - vii. Randi Lydum, Athletics

- Other Representatives
 - i. Kodee Harwood, ASWOU President
 - ii. Samantha Cameron, Budget Office
 - iii. Ashlyn Hacker, ASWOU Director of Student Organizations
 - iv. Owen Huber, ASWOU Director of Business & Finance
 - v. Conner Goehring, ASWOU Senate President
 - vi. Alyssa Rollins, ASWOU advisor
 - vii. Brayleen Blanchard, Student Activities Board
- IFC Secretary
 - i. Paula Taylor

5. Old Business

- [Finish Solidifying Timeline](#) - First 3 Weeks and onward
 - i. January 13th: 1st Meeting
January 20th: Subcommittee Meeting
January 27th: Small Budget Presentation
February 3rd: Large Budget Presentation
February 10th: Large Budget Presentation
February 17th: Preliminary Decision
Week of February 24th: 2 Open Hearings
March 3rd: Final Decision #1
March 10th: Final Decision #2
March 17th: Prep Week: Senate Approval, Move to Board of Trustees
March 24th: Finals (Now with the board of trustees)
 - ii. Chase: What are the thoughts?
 1. Dennis: Final decision date?
 2. Chase: We could decide an additional week would be appreciated after we have Open Hearings. Tentatively March 3 or 10.
 3. Chase: Connor senate meetings are on Fridays?
 4. Connor: Senate does not meet during finals week.
 5. Chase: If we can get all solidified prior to break. Have one meeting to discuss after Open Hearings then send it to Senate. Sent it out on March 3rd. How does that sound?
 6. Rip: Final decisions sometimes go longer than 2 hours. The 3rd and the 10th might be a good idea. Get it all done in Winter Term.
 7. Chase: We do not want to keep IFC past 6PM. Connor so you think could Senate archive to pass it in one meeting.
 8. Connor: Senate meeting are 2PM – 4PM. If there are questions, we need to bring it back to IFC.
 9. Chase: Hopefully you can squeeze it in the agenda for your meeting on the 17th.

10. Dennis: Present to Senate, gave all to Senate and they had a whole week. Only 15 minutes to go over IFC check list.
 11. Chase: We can go ahead and solidify that by March 10....
 12. Connor: If need be, we (Senate) could hold a special meeting.
 13. Chase: I will add that to the document. Take a look at the chat.
 14. Dennis: I move to approve the tentative dates for Winter term.
 15. Jill Seconds
 - a. Roll call vote:
 - i. Monét yes, Jill yes, Julz yes, Ever yes, Sunny yes, Dennis yes.
 - ii. Motion passes 6-0-0.
- Conflict of interest
 - i. IFC Members state their conflict of interest.
 1. Chase: I do not have conflict of interest. Not employed by any funded areas.
 2. Sunny: Creative arts department because I am a student in that department.
 3. Monét: No conflict of interest.
 4. Ever: Student Media because they pay me.
 5. Julz: No conflict of interest. I do participate in all the dance and theatre shows and graduate this year. Not here next year.
 6. Jill: No conflict of interest
 7. Dennis: As a president of a club that could be funded by ASWOU I might have conflict of interest.
 8. Chase: Not on subcommittee that ASWOU is under. Advisors?
 - a. Tina: Looking at by-laws: “a voting IFC member or an IFC sub-committee member shall declare the conflict of interest and abstain from voting on any issue that pertains to the conflict of interest. Some examples of a person being “associated with an area or activity” include but are not limited to if a person is paid, volunteers, holds an office, practices with, or is on a team roster in a given academic year”. Is association with a club conflict of interest? I struggle with that. I would argue that it is not a conflict of interest. Maybe Amber knows.
 - b. Amber: As long as you are not directly voting on funds being added to that activity, then I don’t think it will provide a conflict of interest. Person just abstains from voting on that area.

- Small Budgets
 - i. Chase: Clarify which budgets are small and which are large.
 - 1. Under a million dollars small.
 - 2. Over a million dollars large.
 - ii. ACCESS, Childcare, Abby's House, Wolf Ride - small budgets
 - 1. A week turn around time for presentations.
 - 2. Presentation can be in any capacity that suits presenting all the information.
- Large Budgets
 - i. Athletics, Creative Arts, ASWOU, Campus Recreation, Student Engagement - large budgets.
 - 1. Budget presentations on February 3rd and 10th.
 - ii. Chase: Questions?
 - 1. David: Request that creative arts would like to present at the latest date possible.
 - 2. Chase: Yes, I will contact you after this meeting.
 - iii. Connor: IFC open to the public. Request presentations are accessible to all students on campus. ADA compliant.
 - 1. Chase: Was emailed a list of interpreter etiquette. I will send this out to all.
- Enhancements
 - i. What are they and do we entertain enhancement requests?
 - 1. Chase: I received several questions about enhancements. Are increased building cost enhancements? Samantha, could you talk about that?
 - a. Samantha: Did not include increases to service levels in provided budget sheets. When presenting current service levels and being contentious. Find the cuts where you can make them. I will connect with Camarie and get back. I would say they are enhancements if you are increasing your service levels.
 - 2. Alyssa: The by-laws talk about what is enhancement and necessary service level increases. Advisors might want to look at by-laws.

6. New Business

- Subcommittees- Breakout Groups
 - i. Chase: Subcommittee is a platform for area head to talk about their budget before doing a formal presentation.
 - 1. Group #1: Student Union Activities
 - a. Ever, Alexis, Chelsea, Rip, Brayleen, Amber
 - 2. Group #2: Athletics and Travel Activities
 - a. Ever, Chase, Randi, Tina, Julz

3. Group #3: Educational, Culture, and Student Government I
 - a. Jill, Kodee, Owen, Emmañuel, Sunny, Ashlyn, Monét, Kristen, Jill, Sunny, Tina
4. Group #4: Educational, Culture, and Student Government II
 - a. Monét, Dennis, Kristen, Tammy, Chelsee, David, Amber, Laura, Alexis, Jill, Ashlyn, Ever, Chase, Julz
 - b.
 - ii. Subcommittee breakout room Session I – 4:58PM to 5:25PM
 - iii. Subcommittee breakout room session II – 5:30PM to 5:55PM.

- CSL Adjustments
 - i. Chase: Mentioned briefly when talked about enhancements, and I want to talk to advisors and get a definitive interpretation.
- Discuss Fee
 - i. Chase: I just wanted to put this on the agenda as a reminder. Our options are budget cutting and raising the fee. This is within our power to set the fee.
 - ii. Questions?

7. Advisor's Time

- Tina:
 - i. Thanks for being here. Critical that we give area heads who did not present in subcommittee time to do so.
 - ii. Budget cuts and reductions, looking to next year. Does not preclude us from looking at reduction for this year. IFC will go through entire reserve at end of this academic year. Left with \$6,000. Guidance to area head think of ways to make reductions now.
 - iii. Thank students for volunteering to serve on IFC. Commitment you made is important to the overall student process.
 - iv. This is the only student run process for determining fees. Students empower5ed to make decision around IFC with input from area heads. Making sure that our students are the ones making decision on budgets and the fee.
- Amber:
 - i. Look at other options of cuts without cutting personnel. We are all resources and get creative with budgets.
 - ii. Enrollment was not a 5% increase last year. Created this budget with that in mind.

8. Messages from the Floor

- Rip: request form students: open hearing are great to have at meetings but most students won't attend and would like another avenue to contact IFC. Students not physical make it to open hearing meetings.

- Alyssa: Presence might be able to assist with this process.
- Randi: Did we give a time limit for presentations?
 - i. Chase: Not yet. Take the 2 hours and divide by number of presentations.
- Samantha: I am in the budget office and reach out to me directly and use us a resource.

9. Adjournment

- Jill moves to adjourn the meeting.
- Ever seconds
- No dissent
- 6:03PM adjourned