

Incidental Fee Committee Meeting #5
Thursday, November 12, 2020 | 8:30 AM
Via Zoom (link in calendar invite)
Makana Waikiki in Chair

Agenda

1. Call to Order
 - 8:38AM
2. Approval of agenda
 - Agenda approved
3. Roll Call (name, position, pronouns, and favorite breakfast food)
 - IFC Members
 - i. Makana Waikiki
 - ii. Nick Denning
 - iii. Kayley Arpaia
 - iv. Blanca Jimenez
 - v. Juliana Cameron
 - vi. Carlos Fonseca
 - vii. Logan Jackson (excused)
 - viii. Quentin Kanta (joined meeting at 8:55AM)
 - ix. Elvis Solis Santos (joined meeting at 9:03AM)
 - Advisors
 - i. Gary Dukes
 - ii. Darin Silbernagel (proxy for Ana Karaman)
 - Area Heads
 - i. David Janowiak, Creative Arts
 - ii. Malissa Larson, Abby's House/Food Pantry, ACCESS
 - iii. Tammy Gardner, CDC
 - iv. Rip Horsey, Campus Rec.
 - v. Emmanuel Macias, WOLF Ride
 - vi. Patrick Moser, Student Engagement & Student Media
 - vii. NJ Johnson, ASWOU
 - viii. Randi Lydum, Athletics
 - Other Representatives
 - i. Liz Marquez, ASWOU Senate President
 - ii. Steven Richmond, ASWOU Judicial Administrator
 - iii. Rachel Hoiya, ASWOU Judicial Board Member

-
- iv. Chris Smith, ASWOU Director of State & Federal Affairs
 - v. Dioselin Alvarez, ASWOU Senate Member
 - vi. Sidney Carpenter, News editor for Western Howl
 - vii. Zachary Hammerle, Campus Recreation

- IFC Secretary
 - i. Paula Taylor

Old Business

4. Area Heads budget presentation

- [Creative Arts](#)
 - i. David: Would like to request additional \$1,000 for student employment, not listed on budget.
 - ii. Questions?
 - a. Quentin: How many employees would that bring back?
 - b. David: I can get that information for you.
- [CDC](#)
 - i. Questions?
 - a. Juliana: How many students are currently receiving subsidy?
 - b. Tammy: 11 students
 - c. Juliana: Did you give higher subsidy because there are only 11 students?
 - d. Tammy: Yes, we gave them 45% discount. Next term maybe give 50% discount. No more than 50%.
- [ASWOU](#)
 - i. Questions?
 - a. Carlos: What would it take for Office Coordinator to be 1.0FTE?
 - b. NJ: \$4,452 more, total \$11,130 for 1.0FTE.
 - c. Carlos: 0.6FTE is a budget concerns on your end or administration furlough?

- d. NJ: Budget concerns at 0.6FTE but VPSA did furlough to 0.8FTE. Will not affect until December 31. Revisit for winter term.
- e. Emmanuel: Follow up on Quentin and NJ – 0.8FTE need for winter budget. Winter term not yet implemented, not sure if we can decrease FTE to 0.6.
- f. Quentin: When would you know?
- g. Emmanuel: Not sure, need to discuss with HR and NJ. Cannot just reduce because of collective bargaining agreement.
- h. Quentin: If we not reduce budget, could it be 1.0FTE?
- i. Emmanuel: After December, 0.6FTE or 1.0FTE cannot decide without HR and bargaining agreement.
- j. Quentin: We do not want Office Coordinator to go down. Enough money would do that?
- k. Emmanuel: 0.8FTE until the end of fall term. Need to give notice about FTE but need to know budget.
- l. Makana: We really want the staff again. We allocate position in budget.

- Quentin: Is President Fuller in the meeting?
 - i. Makana: President Fuller schedule is busy, not able to attend at 8:30AM
 - ii. Dr. Dukes: We can reach out to him.
 - iii. Makana: I created agenda and did not know he only had a short time available.

5. Preliminary Decision

- Allocation
 - i. Nick: Is ask correct on allocation request for student media?
 - ii. Patrick: Student Media: Does not show \$2,000 student employment. Funds coming from Foundation.
 - iii. Nick: Campus Rec: allocation ask correct?

- iv. Rip: We asked for \$183,000
 - v. Patrick: \$1500 out of foundation,
 - vi. Makana: would you like to add that to IFC request?
 - vii. Patrick: Student Media would appreciate it.
 - viii. Makana reads chat from David: The extra 1K for theatre would fund 11 students, employment for approximately 82 additional working hours.
 - ix. [IFC Revenue Memo](#) from Darin Silbernagel.
- [Abby's House/Food Pantry](#)
 - i. Request \$5,485.00
 - a. Just .3 FTE full time bilingual position?
 - b. Nick: We cannot partially fund this position. we should fund all the ask.
 - c. Makana: Position not filled what happens to funds?
 - d. Malissa: Back to IFC.
 - e. Objections to \$5,485?
 - 1. None
- [Access](#)
 - i. Request \$2,000
 - a. Objections?
 - 1. None
- [ASWOU](#)
 - i. Request \$68,986
 - a. Office coordinator at 1.0FTE and 14 student employees.
 - ii. Questions?
 - a. Nick: \$68,986 good. Going all to students.
 - b. Makana: Goes to students and clubs.

- c. Juliana: If we fully fund budget but office coordinator not brought back to 1.0FTE., left over back to reserves?
 - d. Makana: Area heads when we fully fund your FTE and then changes happen, could you please notify committee?
 - i. Area heads commit to doing this in chat.
 - iii. Objections to \$68,986?
 - a. None
 - [Athletics](#)
 - i. Request \$415,006
 - ii. Questions:
 - a. Quentin: This is winter and spring?
 - b. Randi: Correct.
 - c. Makana: No ask in Spring?
 - d. Randi: Fully Fund \$415,006 will cover winter and spring.
 - iii. Objections to \$415,006?
 - a. None
 - [Campus Rec](#)
 - i. Request \$183,524.
 - ii. Questions?
 - a. Nick: Extra \$5,000 would bring workers up to what FTE?
 - b. Rip: Increase to 0.8FTE. Two (2) assistant directors.
 - c. Blanca: Survey on what students wanted. Is that projected in this number?
 - d. Rip: I put the hours for student labor on presentation. Majority for student labor increase.
 - e. Quentin: Would presidential cabinet approve these FTE increases?

- f. Dr. Dukes: Basing decisions on need.
- g. Quentin: Would not obey the decision of IFC?
- h. Dr. Dukes: No greater need than seen in request.
- i. Nick: 80% of student per survey would like open pools and in person classes. That is student need.
- j. Makana: What is used to determine student need by administration?
- k. Dr. Dukes: Budget that is presented reflex that, pool open, hours in morning.
- l. Nick: True, but only if student FTE is approved by Presidential Cabinet.
- m. Dr. Dukes: Per conversation with Rip, this is doable with staffing FTE as discussed.
- n. Quentin: Is that at 1.0FTE as we allocated for?
- o. Dr. Dukes: No that is at 0.8FTE.
- p. Quentin: We are allocating additional funding to bring everyone up to 1.0FTE ,will you respect that decision?
- q. Dr. Dukes: If need is there, sure, but if need is not there than no.
- r. Makana: How is need determined?
- s. Dr. Dukes: Based on conversations with Rip.
- t. Makana: Campus Rec – submit extension for staff members, is there a status update on request?
- u. Dr. Dukes: Not been able to meet with President but will meet with him today and discuss.
- v. Makana: Do we get result of decision?
- w. Dr. Dukes: Yes, if a decision is made today, yes I will.
- x. Makana: That is pertaining to how much we are allocating if those staff members are no longer working here, we would not be allocating at 0.8FTE.

What is timeline? Request from Rex? Is there something the IFC can do, since we need that information to make a decision?

- y. Dr. Dukes: I move as quickly as I can.
- z. Blanca: Confused about FTE not just campus rec. also other areas. We are planning on it but we do not know if it going to happen.
- aa. Rip: Turned in our extension and awaiting answer. We presented 0.8FTE. We would be ecstatic if extended to March, with programs and duties. Not used allocated funding stays in our account and turned back to IFC.
- bb. Makana: Activities would not be accurate as presented because staff would be reduced?
- cc. Rip: Correct.
- dd. Juliana: IFC sees needs and we can fund it, why would it not be fulfilled?
- ee. Quentin: What does administration see as the purpose of the Incidental Fee committee? If you are not willing to obey or respect our decisions?
- ff. Dr. Dukes: Purpose is to allocate the student fee.
- gg. Quentin: But if you override our decision? Why do we exist?
- hh. Dr. Dukes: I do not see it as overriding your decision.
- ii. Makana: Allocate for staffing and you and Presidential Cabinet do not allow it. I don't understand how that is not a denial?
- jj. Dr. Dukes: I did not understand that the purpose if the IFC was to go line by line and saying this is how you are spending your fees.

- kk. Makana: IFC allocates per what areas present to us, and that they don't have to stick to those budgets but normally they will stick with the request and recommendation of the IFC. Administration is refusing to allow the areas to bring people back to full time. Areas want to do it but are told they are not allowed too. Any of the areas, why is that occurring?
- ll. Dr. Dukes: Campus Rec. wanted 0.8FTE, correct?
- mm. Makana: We asked for need.
- nn. Dr. Dukes: So they did not make that request but you are telling them they have to make that request.
- oo. NJ: History- IFC allocation have been funded line item by line item. Budget set, IFC allocation have been honored line by line.
- pp. Juliana: It feels like we allocate funds that areas are not allowed to use. Even though we allocated it and have the ability to fund 1.0FTE.
- qq. Quentin Per chat: Yeah I mean, this isn't even Admin's money. This is student-driven.
- rr. Kayley: This is not just Campus Rec. We are talking about all areas. Not attacking Campus Rec.
- ss. Makana: We are discussing the FTE and staffing request for the year that are not being honored.
- tt. Quentin: Not attacking area heads, they are in cooperation with us. If anything we are attacking the will of the administration. Students, area heads and IFC, 3 distinct bodies who see the need for FTE.
- uu. Juliana: Budgets were presented. 50% cuts we asked for. Give them more funding because we see the need in that area.

- vv. Blanca per chat: I guess we should ask Rip if he would like to bring up the FTE to 1.0
- ww. Makana: Campus Rec. would you like IFC to fund more FTE if allowed to do so?
- xx. Rip: Campus rec. has presented a budget for \$183,000 that is what our request is. Please if you give us funding over that but at this time we asked for 0.8FTE until March 31st.
- yy. Tammy: Remind everybody that using words like not obeying – phone call cut out
- zz. Kayley: Feeling frustrated. Conversation not as productive. We are not reaching a resolution.
- aaa. Quentin: I just wanted to respond to what we did hear what Tammy was saying, and I absolutely think we should be using words like disobeying and disrespect because that is absolutely what we have seen from administrators. We have seen a systematic disrespect and disobayal of the decision and process of IFC committee. I am extremely concerned like other members that that will continue to happen in the future.
- bbb. Nick: Budget for Campus Rec. extra \$5,000 to bring them up to 0.8FTE. Correct?
- ccc. Makana: No that would bring them up to 1.0FTE
- ddd. Juliana: Respond to Kayley – drawn out conversation and we know that we are not getting what we want. We see the need and not just allocate somewhere else. Just because we are told no.
- eee. Kayley: Asking to consider to lower it, if they are not going to use it.

fff. Tammy: I just wanted to say that I am very concerned with some of the language being used. Not obeying and not respecting. Seems aggressive and hostile. We are here to serve WOU students and remember to be respectful and choose your word better and kinder.

ggg. Makana: Anger and frustration that you might be hearing comes from frustration and confusion and we represent WOU students and do something positive for areas and we are told you can't do that, and become frustrating where we are supposed to be equals, and I think they choose words carefully and everyone keeps it respectful but please share what you would like to say.

hhh. Quentin: Fundamental conflict is not between student body and area heads but is with administration. We are siding with students on this and that is where aggressiveness comes from, and Area head please side with students.

iii. Juliana: I feel like we are more forward with thinking, giving us opportunity to be direct and being direct makes conversation flow easier.

iii. Makana: Campus Rec. \$183,000 or \$188,000?

a. Blanca: Down to \$183,000

b. Juliana: Rather keep it at \$188,000 until we get answer on why administration does not see a need like we do.

c. NJ: You asked area heads to report changes to personnel so that numbers could be adjusted.

d. Quentin: This is our process and not be coerced to allocate a different number. Our process. Still allocate \$188,000.

- e. Makana: We are students and represent student.
Give budget request for what your need is, not what administration wants.
- f. Blanca: Changed my mind to \$188,000.
- iv. Preliminary decision: \$188,000
 - a. Objection to \$188,000?
 - i. None
- [CDC](#)
 - i. Request: \$10,082
 - ii. Objections to \$10,082?
 - a. None
- Computer Replacement
 - i. Request: \$2,541.67
 - ii. Juliana: Was it used in fall term?
 - iii. Dr. Dukes: List of IFC computers, rotation to replace computers.
 - iv. Quentin: Replaced every term?
 - v. Dr. Dukes: There is a list by UCS that they work off.
 - vi. Quentin: No need because no presentation.
 - vii. Kayley: I agree
 - viii. Juliana: Never had a presentation. Same for extraordinary travel. Just a general funding thing.
 - ix. Nick: Money used to update staff but computers not students.
 - x. Darin: Funds to replace computers in IFC areas and funded by IFC previously.
 - xi. Juliana: We created these so areas don't have to put that in their own budget presentations.

- xii. Quentin: What happens to funds not used?
 - xiii. Darin: Back into IFC reserve.
 - xiv. Makana: Since not used in Fall, do we still have the money?
 - xv. Darin: Replace oldest on list that are older than 5 years.
 - xvi. Makana: Held in account to end of year or back from fall to winter?
 - xvii. Darin: This year term by term.
 - xviii. Objections to \$2,541
 - xix. None
-
- Quentin: Since Dr. Dukes left, will this affect President Fuller joining this meeting?
 - i. Darin: I will text the President.
 - [Creative Arts](#)
 - i. Request \$45,339
 - a. Quentin: Does this include \$1,000 increase for student employee? Defend to cabinet?
 - b. David: yes, and absolutely?
 - c. Makana: FTE and student employment?
 - d. David: Correct.
 - ii. Objection to \$45,339?
 - a. None
 - Extraordinary Travel
 - i. Travel not permitted this term
 - SL/CD
 - i. Did not request any funding this year.
 - [Student engagement Operations](#)
 - i. Request \$24,7625
 - ii. Objections?

- a. None
 - [SE: Leadership, Inclusion Activities](#)
 - i. Request \$9,710
 - ii. Objections?
 - a. None
 - [Student Activity Board](#)
 - i. Request \$10,099
 - a. Nick: Majority towards student employment?
 - b. Patrick: 2 student employees, rest to activities.
70% activity - 30% employment.
 - iii. Objections?
 - a. None
 - [Student Media](#)
 - i. Request \$17,511
 - a. Includes \$2000 increase.
 - b. Quentin: Increase defend to cabinet?
 - c. Patrick: Yes.
 - [Wolf Ride](#)
 - i. Request \$7034
 - a. Includes Gas & student employment
 - ii. Questions?
 - a. None
 - iii. Objections?
 - a. None
- Total for winter \$1,000,378.67
- Fee decision
 - i. \$1.3M in reserve and all students would pay fee.

- a. Nick: Standard incidental fee could range from \$200 – \$370 based on credit hours. Numbers are on lower side.
- b. Quentin: In favor of second option. Reduced what it was.
- c. Makana: We can play with the numbers in the chart. Look at tiers.
- d. Kayley: Wondering if we could see what a \$225 fee look like. Same fee across the board.
- e. Makana: Remember this is just for winter term.
- f. Juliana: In the past the reserve not this high. \$1.3M is a lot of money in the reserve. \$150 to 175 student fees. We don't want online tech fee they may still be charging it. No tiers.
- g. Nick: Little bit tough when tech fee is so high and IFC fee. Paying significantly more.
- h. Quentin: Remind that online course related course fee, so I think that they could drop tech fee. Dave did not get back to me with information about tech fee.
- i. Darin: I do not have the information.
- j. Juliana: Express thought on decreasing online tech fee. Are they giving us up to \$1M?
- k. Carlos: I like the \$175.00.
- l. Makana: No tier for winter term.
- m. Roll call on which fee you like:
 1. Nick - If online tech fee is reduced, I would like to charge \$175, and rest from reserve. If online tech fee not reduced charge \$100 fee. Rest reserve.
 2. Blanca: \$175

3. Juliana: Like to see \$160 fee. \$175 fee and same concerns as Nick.
 4. Quentin: Online tech fee reduced would go with \$175 option.
 5. Kayley: \$175
 6. Carlos: \$175
 7. Elvis: \$175
 8. Makana: \$150. The 2 options that we favor, and we provide this info to student body and get input on either or.
- ii. Objection to those to options?
 - a. None
 - iii. Nick: Motion to approve [preliminary decision](#): Abby's House \$5,485, Access \$2,000, ASWOU \$68,986, Athletics \$415,006, Campus Rec. \$188,860, CDC \$10,082, Computer Replacement \$2,541.67, CAD \$45,339, Extraordinary Travel \$00.00, SLCD \$00.00, Student Engagement Operations \$217,625, SE: Leadership, Inclusion and Activities \$9,710, Student Activity Board \$10,099, Student Media \$17,511, WOLF Ride \$7,034, and in addition motion also includes \$150 or \$175 for all students IFC fee.
 - iv. Quentin: I second that motion.
 - v. Any discussion?
 - a. None
 - vi. Roll call vote:
 - a. Nick - Aye, Blanca – Aye, Juliana -Aye, Quentin – Aye, Kayley -Aye, Carlos -Aye, Elvis -Aye, Makana – Aye.
 - b. Motion passes 8 -Aye, 0-Nay- 0-Abstain

New Business

6. Update from the Chair

- Chair reached out to Betty Komp. Formal request for emergency meeting on December 12th. ASWOU President sent letter asking for board to agree to our request. Betty Komp could not endorse emergency meeting.
 - i. Nick per chat: The emergency meeting would be to officially recognize our ability to charge an incidental fee to online students. Something that they were not willing to recognize over Summer.
 - a. Makana: Board has not cooperated with us.
 - b. Steven: Need to discuss how to collect the fee.
 - c. Makana: NJ working with President Fuller to present to board.
 - d. NJ: Role of student government and ability to determine fee paying student and collect our fee for winter term. Present on November 20, 2020.
 - e. Makana: Emergency meeting denied but will continue our timeline.
 - f. Juliana: Did Betty Komp refer you to somebody to discuss this?
 - g. Makana: No. Did respond to NJ to talk to President.
 - h. Juliana: Very frustrating that President Fuller is not in meeting, not respond to emails, and Betty Komp said to work with him.

- i. Darin: I have not heard back from President Fuller to my text, so assume he is not available. For us to adjust our fee structure we need to update the fee book through the Board process.
- j. Quentin: Did see email that went to NJ. Why not emergency meeting?
- k. Makana: Chair could just not endorse.
- l. Quentin: Are they blocking us from charging winter incidental fee?
- m. Makana: Yes, we have a process when refused by board of director. Fee and students are important to us. We will do everything for students. No justification from Chair Komp.
- n. Quentin: Why fee book not updated for IFC fee but ok to update for online tech fee?
- o. Darin: Update, for either. I gave President Fuller the link but assume he has not connected. Normally, mid- year we do not modify fee structures, but again it can be done through the Board.

- p. Makana Please provide info on who we need to contact to get this done.
- q. Nick: Necessary to go through board for this. We are too late to add to agenda.

7. Discussion with President Fuller

- Dr. Fuller will not be able to attend.
 - i. Makana: IFC members, add questions onto Google sheet. I can send them to President Fuller?
 - ii. Objection?
 - a. None.

8. Messages from the floor

- Quentin: What are our options to legally charge a fee if we are blocked by administration?
 - i. Makana: We would go to HECC with an appeal.
 - ii. Chris: Have you set a time with them? I might be of assistance.
 - iii. Makana: HECC meeting on December 10, 2020. Must submit prior to that date. Nick and I are working on writing appeal.
 - iv. Makana: This is difficult year, very frustrating. Being refused and rejected.
 - v. Quentin: Administration is not presenting us with any option. Not our process, how is President Fuller on offering other option?
 - vi. Makana: Maybe there is another option, but no other option is being communicated to IFC. We have seen no other option there might be others out there we are not communicating this.
 - vii. Darin: Too bad it would not work today to make connection with President Fuller at 8:30AM. I will express concerns from IFC. As

for other options, I see the reserve being an option to flex in the short run for winter term.

- Reminder of Calendar
 - i. Reminder November 19 and 20 Open Hearing. We need quorum. Encourage you to be there.
 - ii. Created Google doc for student to write input. Posted on IFC website and sharing on social meeting.
 - iii. Blanca what is advertisement timeline.
 - iv. Makana: Today out on websites and social media.
 - Today last time Paula Taylor, IFC secretary is with us. Tomorrow her last day.
9. Adjournment
- Objections?
 - i. None adjourned at 11:31AM