

**Friday, January 11, 2019: IFC Meeting 1**  
**Richard Woodcock Education Center – Room 206**  
Meeting Minutes

**Meeting Called To Order: 2:06pm**

**Roll Call, Name, Area you are representing, and Title**

Evelyn Guzman starts roll call and announces she is acting chair and that a new chair will be elected at the next week meeting. Evelyn also announces that this is not an official meeting based on the attendance not meeting quorum.

**Present**

Nathan Soltz-ASWOU Senate President	Bethel Amare -IFC Committee Member
Brianne Moodie-ASWOU Director of Business and Finance	Jamie Norr -IFC Committee Member
Rhys Finch-Student Media Area Head	Eva Batenhorst -IFC Committee Member
Patrick Moser-Student Engagement Area Head	Rachel Rhodes -IFC Committee Member
Malissa Larson-Access	Juliana Cameron -IFC Committee Member
Rip Horsey-Campus Recreation	Dr. Gary Dukes - IFC Advisor
Adry Clark-SLCD	Darin Silbernagel - IFC Advisor
Chace Kulm -IFC Committee Member	David McDonald - IFC Advisor
Rachel Bayly -IFC Committee Member	Gabbi Boyle – IFC Secretary
Ana Sally Gonzalez Barragan -IFC Committee Member	

**New Business:**

**Conflicts of Interest** - Evelyn explains to IFC Members, all conflicts of interest must be declared and where to find this information regarding Conflicts of Interest the IFC Bylaws (Article VII). Evelyn takes the time to ask all committee members if they have any conflicts of interest to declare: Rachel Bayly has conflicts of interest with Athletics, Abby's House, and the Food pantry; Juliana Cameron has a conflict of interest with Athletics; and, Jamie Norr has a conflict of interest with Creative Arts.

**IFC Calendar for Winter Term** - Darin passes out a calendar for a proposed timeline to project the IFC process to stay within Winter Term. Dr. Gary Dukes asks Area Heads about possibilities/timelines for budget presentations. It is decided informally:

Small Budget Presentations: January 18<sup>th</sup>, 2019  
Large Budget Presentations: January 25<sup>th</sup>, 2019

**Subcommittees** - Dr. Dukes then explains each IFC Subcommittee requires a chair and then serve on another one, reiterating that each IFC member should be present in two subcommittees.

A question is raised as to conflicts of interests within subcommittees. Dr. Gary Dukes explains there is not conflict of interest as far as subcommittee's goes, the conflict of interest is more for when budget is involved.

The subcommittees are decided as follows:

- i. Student Union Activities
  - a. Advisor: Darin Silbernagel
  - b. IFC Member: Rachel Bayly
  - c. IFC Member: Juliana Cameron
- ii. Educational, Cultural & Student Government Activities #1
  - a. Advisor: David McDonald
  - b. IFC Member: Rachel Rhodes
  - c. IFC Member: Bethel Amare
- iii. Educational, Cultural & Student Government Activities #2
  - a. Advisor: Gary Dukes
  - b. IFC Member: Chace Kulm
  - c. IFC Member: Ana Sally Gonzalez Barragan
- iv. Athletics
  - a. Advisor: Darin Silbernagel
  - b. IFC Member: Eva Batenhorst
  - c. IFC Member: Jamie Norr

**IFC Retreat** – Evelyn Guzman announces that an agenda will be finalized tonight for the retreat the following day.

**Chair Nominations** – While this is not an official meeting, a discussion is held to decide whether to change the bylaws to allow for nominations and elections to take place within the same meeting. Currently, the bylaws prohibit this.

Chace Kulm approves of changing the bylaws to allow for the nomination and election of IFC Chair.

Chace Kulm informally nominates Rachel Bayly for IFC Chair- Rachel Bayly consents.

**Budget Memos for 2019-2020 Academic and Summer sessions** - Darin goes over the first two budget memo's and explains they will be electronically shared via email and the IFC webpage. He also takes the time to explain this budget memo is just an estimate, basically based on years passed and his experience he compiles his budget memos and also notes that this process along with formulas puts IFC Budget projection in the ball park of actuality. Darin discusses numbers being down for enrollment and that's the reason the Budget Office puts back ten percent reserve to cover minimum wage increases, salary increases, low enrollment, electricity etc.

Darin projects that there will be a 5% to 10% increase at minimum to cover the base service costs. Budgeting for a 1.5% increase in electricity rates. Budgeting for a 10% increase in water utility rates in the next three years.

Patrick Moser asks about index rollovers that could assist in bringing down the fee. Rachel Rhodes asks for clarification that rollovers affect the Reserve budget, not simply the individual departments that provided the rollover. Gary Dukes states that the fee is projected to increase by \$25-\$30 at current service level.

**Reminders and Announcements** – Evelyn calls for any announcements. Reminds everyone about the previously decided timeline on Budget Presentations for the next two weeks.

**Adjournment** – Evelyn calls the meeting adjourned at 2:49pm.