

**Incidental Fee Committee Minutes**

**Meeting 6**

**Preliminary Decision**

**Health and Wellness Center: Room 205 2-5pm**

**Friday, February 16, 2018**

**IFC Meeting 6 Minutes  
Called to Order at 2:05pm-Eric Frey**

Gary Dukes: VPSA, IFC Advisor, Darin Silbernagel , Aislin Addington: Abby's House, David Janoviak: Creative Arts, Jeanie Stuntzer: Creative Arts, Rip Horsey: Campus Recreation, Adry Clark: SLCD, Malissa Larson: ACCESS, Patrick Moser: Student Engagement, Natasha Roman, Athletics (Later Curtis Campbell from Athletics arrives), Aubrey DeVore: IFC Member, Marina Kuzmich: IFC Member, Chace Kulm: IFC Member, Cynthia Olivares: IFC Member, Jason Haynes: ASWOU, Austin Davis: Senate Observer, Lila Gardner: Senate President, Jessica Freeman: ASWOU President, Chelsie Broussard: IFC Secretary, Eric Frey: IFC Chair. Absent IFC Members are TJ Smith and Rachel Bayly-both absences are excused.

**Approval of the minutes: Aubrey moves, Caleb seconds, motion passes, 6-0-0**

**Approval of the Agenda: Addendum, 17/18 travel request needs to say budget reserve FY 17 request.**

**Chace moves to approve the agenda Aubrey seconds, motion passes 6-0-0.**

**Old business**

Meeting five cut review and review of the budgets.

Two cuts, student engagement and student media

Eric asks for any further considerations based on last week's budgets

Eric asks athletics to please look into any other corporate sponsors or support.

AS requested by IFC: Patrick brought entry numbers to the bottom floor of the WUC during extended/late hours... Eric asks Patrick to include that in his presentation later in the meeting.

ASWOU Budget Preliminary Decision: 284,415\$ is the ASWOU Request for FY 19, they are asking almost 5k\$ increase from last year, Eric reviews the ASWOU 5 and 10% cut packages.

Discussion for ASWOU: Eric asks what is currently in place for the clubs and orgs that don't follow timelines/rules and Jason explains it is up to ASWOU's desecration to decide what the cuts are.

Caleb mentions the important of funding through OSA and asks to have a discussion regarding WOU's current involvement in OSA and what comes out of the involvement.

Lila asks why this is not mentioned in the 5 or 10% cuts don't mention OSA.

Aubrey says she thinks OSA travel budget does need to be reviewed.

Caleb then asks what Caleb gets as a student get from OSA.

Lila responds mostly it's lobbying as a student body. WOU students and administration would be cut off from several people they are in contact with because of OSA.

Eric asks who the points are for OSA on our campus.

Lila Gardner explains the three positions within ASWOU, state and fed. Affairs.

Jessica explains ASWOU cannot afford the registration of OSA, three years ago WOU surveyed students whether or not to be a part of OSA and student body decided yes. Not only ASWOU is a member they only facilitate the relationship on campus.

Cynthia mentions another benefit of OSA is a vote on behalf of the students. Benefits students directly with tuition not going up as high as it could potentially go. Cynthia also mentions takings students outside of ASWOU to conferences to leadership workshops and other opportunities for students across campus, good network with legislators and other people across the state that are visible in decision making.

Patrick: mentions he is one of the advisors he remembers Nathan Soltz speaking on behalf of ASWOU and explained very well how OSA serves and is beneficial to WOU students.

Caleb then mentions the eight other institutions affiliated with OSA, and he asks are we (WOU) a small fish in a big pond. Are the larger schools interests hear more of ours because their dues are larger? Would anything change if we no longer funded being member of OSA?

Lila mentions how paying dues takes place, House bill 4141 and mentioned not being in agreement, OSA decided to work with ASWOU on amendments and legislative Ryan Haggeman has played a key role in the amendments, and OSA really works well with representing our little fish. OSA also represents community colleges and students across the state and all information and statistics are analyzed to help the most amount of students and universities evenly and equally, to best benefit all of the students.

Eric asks if there are any other discussion points for ASWOU budget.

Aubrey asks to cut the clubs and orgs that did not follow chartering rules.

Eric gets back to vote or vote: executive ASW926 will cover other OSA conferences out of ASWOU expense to cover it somewhere else outside of OSA budget points. ASWOU also has the opportunity sponsor clubs and orgs events and spending/travel.

Marina Kuzmich asks if there is any way to do a 3.5% cut allowing ASWOU to use their discretion.

Caleb recommends the \$28,000 cut to no longer participate in OSA.

Eric points out that this is more than a 10% cut.

Aubrey asks if there are enough WOU Students involved in lobbying on their own.

Jessica Freeman does not think WOU would have near the voice we have with lobbying without OSA's help.

Dr. Dukes mention OSA is a greatly recognized organization to have a bigger voice, similar to NRA.

Jason mentions last year's cut being 6% an additional cut of 10% would be a total of %16 cut for ASWOU over the last two years.

Shared Governance-Lila mentioned shared governance is a huge reason for OSA. OSA gives leaders in ASWOU Keeping administration accountable and transparent and in line with the wants of the students. Lila mentions Students in WOU need to stay engaged and maintain knowledge and awareness provided by the leadership, and training through OSA.

Caleb mentions WOU students being fortunate to have the university president we have, shared governance Does OSA directly help facilitate the relationship with tuition advisory committee,  
Leadership development: because of OSA and empowerment of our student leaders we at WOU have the voice to communicate so clearly and candidly with university president,

Patrick: OSA can make a call to any legislature in our capitol where as ASWOU not being heard for months or years,

potentially. The \$29,000 cut does not guarantee ASWOU leaving OSA, clubs and orgs would definitely step up,

Caleb says his voice on IFC- the voice of students on campus.

Aubrey wants a \$5,000 cut with recommendation it be taken from the travel from OSA. And wants OSA to be looked into further.

Lila reminds Aubrey that we cannot rely on larger schools

IFC Checklist: Senate President Lila Gardner reminds IFC members that your vote is representing the 6,000 students at WOU. Each IFC member is responsible for 1,000 student's voice and to represent it well

Chace, in favor of the 5,000\$ budget cut for the travel for OSA, and Chace and Marina and Cynthia agree. Patrick asks to pull up what they would with the \$5,000.00-

Malissa reminds everyone that we've spend one hour talking about one specific are of the ASWOU budget rather than listening to Area Heads as to what they would do with the \$5,000.00 cut.

**Break Out for restroom 3:03pm  
3:13 pm**

Call to order/Creative Arts Budget: \$310,517, Eric thanks creative arts for taking such an in depth view of internal numbers to recommend the appropriate cuts.

Eric asks where the 5 and 10% cuts are mentioned.

David explains that each department has their own 5 &10% within the big picture of creative arts.

Caleb says this is a budget that deserves the full support of IFC to have the full budget request.

OPE other payroll expenses, Darin answers that it's not anyone considered an employee but it often flexes from PSC to OPE.

Eric asks IFC members for discussion- Chace says at first glance he doesn't see any specific line that needs to be cut.

Aubree agrees, that she doesn't see anything that needs to be cut. She also likes how much creative arts enrich the school and the Monmouth community.

Eric asks David there was any way their creative arts storage will be addressed soon, as creative arts needs more space and how will creative arts plan to move forward to guarantee the space concern is addressed.

David says he is actively pursuing the space concern issues with offerings of presentations walk through etc.

**Cynthia: thinks creative arts funding looks good as is, Caleb agrees, Chace, Marina and Aubrey see no reason for cuts in the Creative Arts budget.**

Eric asks IFC committee to look through preliminary budget to make sure they are comfortable with the preliminary budget decisions as is-no more than five minutes for each.

**With the current budget as it stands we are looking at and increase of \$9/student, 2.29% increase with potential of 5% without having to go to the institutional president**

Caleb-says he feels a little accused that there is no reason to go back over the small budgets in the preliminary decision process. That he did take care and time looking over each budget with time and detail.

Eric-access-budget stands as is

Abby's house-Chace double checks that cuts from Abby's house comes from student employment-Aislinn confirms, yes. No change to preliminary decision

Childcare: no changes

WOLF Ride- no changes

SLCD-no changes

Athletics-no changes

Campus Rec-no changes

Student Engagement-

Student Media-

ASWOU-No changes

Creative Arts-No changes

Any final comments: Lila, more of a response to accusation, maybe a more detailed process, lack of consistency. There was much inconsistencies within this process.

Eric reiterates that he wants to do his due diligence.

Dr. Dukes explains the IFC process.

Small discussion on behalf of IFC members and Caleb says they would like to revisit ASWOU.

Chace- asks why club funding would be cut Jason, explains that due to last year's cut was so high that the internals cannot take any additional cuts, and explains that ASWOU has to remain operational and clubs would have to be the next cut would have to affect the clubs. That's why it's important to keep ASWOU as is.

Patrick: the increase is actually dispersed amongst all of the areas. And this increase is mostly due to inflation and salary increase and enrollment also plays into this.

Eric asks if any other departments are actively recruiting.

Rip says yes-sole purpose.

Caleb says that these departments draw students for various reasons and just because they don't go out actively seek out students.

Jessica breaks down how OSA was voted

Aubrey agrees to cut \$28,000 to withdraw WOU from OSA.

Patrick Moser asks, why even ask have the IFC process if we aren't going to follow the area heads 5 and 10% cut/

Cynthia says clearly OSA is not in their cut packages. ASWOU has brought and proposed.

Lila: intentions ASWOU-are both stating to be representing students and now it feels we are presenting students with complete opposite sides and pitting one organization against another.

Eric: Reminds IFC Members that IFC is a form of representation of students

Patrick reminds the committee: Only one member of this committee that was elected by the students and that is Eric.

Aubrey says she feels like WOU would be ok without OSA.

Caleb thinks we should proceed with the 28,000 cut, and asks if IFC is actually the will/voice of the students with the recommendation to pull from OSA. Caleb states IFC is just another way a student's voices are hear.

Patrick points out that yes IFC is a voice to the students but it's not the same as all students voting to keep involvement within in OSA and points out that the only IFC member elected on behalf of the student body.

Jessica Freeman to Caleb Tingstad: Is your logic to purposely cut a large amount to cut to actually get students to speak?

If we are going to talk about this after open hearings that student should have the full picture if 28,000 of potential cut needs to be presented to IFC.

Rip Horsey notes this is the first time in IFC history that IFC cuts one specific line item instead of the 5 or 10% cut packages.

Dr. Dukes disagrees and notes there have been years where recommendations have been made outside of the specified cut packages.

Caleb mentions not being allowed to line item but in the past this has been allowed.

Patrick notes that the items in the past were items that were mentioned in the 5 and 10% cuts and not just a line item from the specific areas budget.

Patrick also notes that it will be an interesting during Open Hearings since IFC will be suggesting/ arguing what should and should not be in the five and ten percent cut packages, and that is unique to years in the past.

Eric asks IFC what they want to do moving forward that majority would suffice. He says in order to move beyond the



preliminary budget review he needs everyone to be for or against the ASWOU \$28,000 cut.

Cynthia is against, Marina is for and Chace, Caleb and Aubrey are for the cut.

Simple majority suffices and the decision is made.

Aubrey asks when we go to final decisions if the other members of IFC would be able to vote even if they aren't there. Yes they would be able to vote.

Preliminary Budget for Summer and Student Enhancement Requests: as per the advisors we will go into enhancement requests.

ASWOU Enhancement requests-yes three committee members want to take a look – YES

WOLF Ride-yes

Athletics-No review of first request, second request: no, athletics football-no review, athletics softball-

Curtis breaks in and makes the recommendation. To look at all sports the same way. Student Engagement: enhancement request for FY 18-yes we will review.

Patrick reiterates the request is for this year's operating budget.

ASWOU Enhancement request for WOU SVA to attend SVA National Convention in Orlando, Florida \$4,359.00- do we want to review ASWOU enhancement request- Caleb asks for some clarification about the award, Shane Follett SVA President explains they won chapter of the year and wish to travel to the next year's conference-excellence SVA on campus should be rewarded, provides value for WOU to travel on behalf of WOU.

Caleb is in favor of granting the enhancement. Caleb things this is a way of well representing WOU's name in support of students.

Chace is in favor of SVA enhancement. Chace says he knows a lot of different veterans on this campus and he knows they would benefit from the opportunity to attend this conference.

Aubrey agrees with Chace and Caleb that WOU student vets should be able to go. Marina, is favor of this enhancement request as it would look really bad if they won chapter of the year and the next year they couldn't attend.

Cynthia is in agreement. **–all agree to approve ASWOU enhancement request for WOU SVA to travel to Orlando, Florida for the National SVA Conference.**

Eric must abstain from this vote, but touches on the number of things the campus SVA is involved in. Enhancement clearly entered and reflected in the IFC Preliminary Decision Spreadsheet.

**WOLF Ride Enhancement Request-second driver request:** Caleb asks Debbie if she would rather have a second driver than the app.

She clarifies that this is a best practice amongst all other universities with a safe ride.

Eric explains that he thinks this is in the best interest of WOU to have two drivers.

Chace agrees with fully funding this enhancement, for safety, liability and provides another on campus job to students and would make the WOLF Ride a lot stronger.

Marina is for the enhancement for the second driver but not the app.

Aubrey agrees with funding the additional driver.

Caleb agrees with the additional student, as this would be something to do before something happens. Caleb is for the safe ride additional driver and not the app at the moment, and Cynthia agrees the safety reason to have an additional driver is important especially since there is a law to enforce no use of cellular devices while driving.

Aubrey is also not in favor of the app. Enhancement clearly entered in the Preliminary Decision Spreadsheet.

**Athletics Enhancement Requests:** Caleb thinks based on what Curtis recommended we should not break apart specific sports then asks to specifically look at cheerleading.

Natasha mentions the importance of the Cheerleading squad and their presence on campus for Preview Day, at the Capitol for University Day and so on.

Cynthia brings the conversation back to enhancements: Asks if there was a possibility of a partial enhancement.

Eric explains yes IFC can partially give any funding for whatever they choose but Curtis is fine with partial funding

as they would take anything they can get.

Curtis explains he asked departments within athletics to submit exactly what they need to get back to basics. He knows they will not get \$369,000 but he wanted to portray the true story of athletics and they would do their best they could with the money they are given.

Patrick clarifies that this year when the enhancement is rewarded those dollars must be spent the way the enhancement is written. This is a onetime request.

Marina asks for more information on these systems and what they would do.

Natasha explains what this system does for both upper and lower body recovery for athletes.

Curtis explains which training rooms are used for what sport.

Aubrey is not in favor of this enhancement, Marina does not agree, Chace says no, Caleb-no, Cynthia-no. No Rapid reboot, Versa Machine/Verti Maxes: new purchase for the department, one time.

Chace asks where the current ones are and why can't athletes use the HWC-Curtis explains that athletics does not utilize HWC

### **Aubrey, Marina, Chase, Caleb, Cynthia-no on this enhancement**

Pre- Season, Travel, Equipment Uniforms-Cynthia, asks how many athletes stay in each room. Cynthia explains that all IFC funded travel must sleep 4/room. She mentions them not taking that into consideration for other departments so we shouldn't take that into consideration.

Curtis explains the meals and feeding the athletes is the most important part. Especially when they are expected to be somewhere and he explains that all other sports are getting this breakfast so he needs to be fair and consistent amongst all teams.

Carter explains this is not travel that this is preseason and NCAA requires universities to feed athletes.

Jessica asks why NCAA is requiring WOU feed their students during this time.

Curtis explains that these students wouldn't be here on their own so we must have meals provided for them.

Marina asks why the student body have to pay for the student athlete's meals when they would have to eat regardless.

Aubrey-peer mentors and other students are required to come to campus early and feed themselves.

Caleb explains the fifty or so first freshmen have no way of storing their food.  
Point of Personal Privilege: Cynthia

Curtis reiterates that this third meal is a requirement.

Marina asks what the repercussions from NCAA are if we don't feed the team this third meal.

Curtis chooses not to answer.

**Caleb Moves to extend meeting until 6pm. Aubrey Seconds  
Motion passes 6-0-0**

Eric asks how the breakdown of the meals happens within campus dining.

Natasha explains that an agreement is made with campus dining for a set breakfast.

Cynthia asks if there is any way to see where in the cycle athletics is with uniform purchasing.

Curtis explains that all are in need of replacement. These student are representing WOU> especially in travel uniforms.

Curtis explains that these uniforms need to replace in full.

**Enhancement request for football-travel: Aubrey, Marina, Chace, Cynthia not in favor,**

**Football-equipment, uniforms and supply: Chace, Aubrey, and Cynthia and marina not in favor.**

**Football-preseason expense: Chace-not in favor, Aubrey is not in favor, Cynthia is not in favor of the preseason expense, neither is marina.**

**Baseball-travel: Aubrey, marina, Chace, Caleb and Cynthia not in favor**

Equipment/uniforms: Cynthia-not in favor, Aubrey not in favor, Marina not in favor, Chace good with \$5000 Eric is agreement with the \$5000

Pre-Season: Cynthia not in favor, Chace and Marina are in favor- so Is Caleb, Aubrey is not in favor. Eric is in favor of preseason.

Salaries have been funded by the general fund but not the travel, uniforms etc. Partial Funding \$3,500 for baseball enhancement request with the administrative overhead.

Softball: -Chace, marina, Aubrey all not in favor-Caleb and Cynthia not in favor

**-Basketball: Game GUARANTEE expense-marina, Aubrey, Chace, Caleb, Cynthia -\$4,000. Granted-all in favor. -Nothing else**

Women's Basketball-Aubrey, is not in favor of this enhancement, 1112\$ toward uniforms \_Marina is in favor, Chace is not in agreement, Caleb-, Cynthia is not in agreement with increase. **NO increase for women's basketball.**

Volleyball-Caleb, \$7500 yes. Aubrey-\$7500 for uniforms-yes. Marina wants to know the % increase 3.5% increase, Marina is in favor of the \$7500 increase, \$7,500+ overhead for uniform. Chace and Cynthia are against.

Women's Soccer-Aubrey, marina, Chace, Caleb and Cynthia all not in favor. Outdoor Track-Caleb is in favor of \$2400 for the hurdles, Cynthia-is in favor of the hurdles.

Chace is now in favor of all equipment but not uniforms, so is marina and now Caleb is in agreeance with Chace, Aubrey agrees with all but uniforms.

Cynthia is in favor of all but uniforms. \$5692 plus over head for the equipment.

**Cross Country Game Guarantee: Cynthia and Caleb are in favor for the game guarantee.**

**Marina is in favor of the game guarantee and so is Chace. Aubrey is in agreement. \$2,148.00 enhancement approved.**

**Indoor Track Enhancement Request: No one is in favor**

Cheerleading: Aubrey, Marina, Chace, Caleb, Caleb, Cynthia agree of this enhancement \$4,117.00 approved.

Curtis thanks IFC.

Aubrey requests to see the percent increase of the fee.

Student Engagement Enhancement Request: SAB-\$2500 request contingent on the percentage of space- they would require so they wouldn't need 100% of the \$2500 if they don't get the

**Chace moves to extend the meeting to 7pm, Motion Passes 6-0-0.**

Sibling weekend: in favor of one time enhancement-marina, Aubrey, Chace, Cynthia, Caleb all are yes on enhancement.

Dr. Dukes recommends where you look at expenses as to what IFC wants to fund. He says that is of lesser importance to this process.

Cynthia, Caleb, Chace, Marina, Aubree they are all in agreement to keep summer the same for SEO.

SAB enhancement request: Aubrey is for this enhancement, Chace is in agreement, so is Caleb, Cynthia, marina are both in agreement-approved- based on conditional amount of space to be awarded.

**Caleb moves to approve the preliminary decision. FY 19 as listed in the Preliminary Decision worksheet; 4,536,539.00\$\$\$**

**Aubrey seconds the preliminary budget. All in favor: 6-0-0.-See Preliminary Budget Work Sheet.**

**I move to Approve the summer 2019 IFC Budget \$133,674-Caleb, Aubrey seconded, motion carries 6-0-0.**

Patrick states that two long term employees are retiring and two positions will need to be filled and Student Engagement would prefer to have a one on one training with the retiring employees and the new incoming employees for two weeks with unspent dollars from another position within Student Engagement that has been unfilled for a while.

Caleb approves Aubrey, marina, Chace agree, and so is Cynthia.

**Formal motion: Caleb moves to accept resignation request \$13,600.00 for salaries/OPE**

**Marina Seconds Motion passes 6-0-0**

Summer incidental Fee \$167

Open Hearings: Tuesday and Friday, February 16, 2018 Time limits for individuals and groups 1.5 minute for 5 group.

**Caleb moves 3 for individuals and 5 minutes for groups, Aubrey seconds, all in favor 6-0-0.**

Dr. Dukes: Should any of the questions be changed?

5. -break question 4 into two questions-that will equal the five questions needed, IFC members agree to keep the same break out questions as last year. Aubrey, Cynthia, Marina will all be able to attend-Caleb is uncertain, and so is Chace (To attend Open Hearings).

**Jason: MSU payment: IFC Reserves, \$250.00 from FY18 to be given to African Student and Friends Association.**

**Caleb moves to approve: Chace seconds, all in favor 6-0-0 approved.**

**Caleb moves to adjourn Aubrey seconds motion passes 6-0-0.**



**IFC**

Your student fees at work.

2018-2019 Academic Year  
IFC Preliminary Decision Worksheet

	FY18 - This Year Allocation	FY19 Request from IFC	Difference FY18 -> FY19	FY19 - Next Year PRELIMINARY DECISION
Abby's House	7,081	7,025	(56)	7,025
Access	24,583	24,583	-	24,583
ASWOU	279,518	284,415	4,897	256,415
Creative Arts	322,891	310,517	(12,374)	310,517
Athletics	1,284,159	1,284,159	-	1,284,159
Childcare	57,567	55,908	(1,659)	55,908
Extraordinary Travel	5,000	5,000	-	5,000
Student Media	92,136	92,250	114	89,021
Campus Recreation - Wellness Center	979,328	979,707	379	979,707
Campus Recreation - Club Sports	50,505	50,503	(2)	50,503
Campus Recreation - Intramurals	40,505	40,505	-	40,505
Student Engagement - Operations	1,291,855	1,293,573	1,718	1,289,686
SE: Leadership, Inclusion, Activities	59,992	59,992	-	59,992
Student Activities Board	59,950	59,950	-	59,950
WOLF Ride	30,414	30,001	(413)	30,001
Service Learning/Career Development	7,645	7,645	-	7,645
Computer Replacement Reserve	30,500	30,500	-	30,500
Rollover - Prorated fee	(112,630)	(86,808)	25,822	(86,808)
Rollover - Frontload fee	(18,161)	(14,115)	4,046	(14,115)
<b>Sub-Total Operating Requests</b>	<b>4,492,838</b>	<b>4,515,310</b>	<b>22,472</b>	<b>4,480,194</b>
<b>Enhancement Requests:</b>				
ASWOU		4,359		4,359
Athletics		396,505		28,250
Student Engagement: LIA		3,759		3,759
Student Engagement: SAB		2,685		2,685
WOLF Ride/SLCD		22,588		17,292
Sub -Total Enhancement Requests		429,896		56,345
<b>Total including Enhancement Requests</b>				<b>4,536,539</b>

	Summer 18 Allocation	Summer 19 Request	Difference Sum18 -> 19	IFC Preliminary Decision
<b>SUMMER 2019</b>				
Abby's House	-	-	-	-
Access	-	-	-	-
ASWOU	-	-	-	-
Creative Arts	34,225	34,251	26	34,251
Athletics	-	-	-	-
Childcare	8,666	7,500	(1,166)	7,500
Extraordinary Travel	-	-	-	-
Student Media	-	-	-	-
Campus Recreation - Wellness Center	66,490	63,655	(2,835)	63,655
Campus Recreation - Club Sports	-	-	-	-
Campus Recreation - Intramurals	-	-	-	-
Student Engagement - Operations	24,240	24,240	-	24,240
SEO Leadership, Inclusion, Activities	4,028	4,028	-	4,028
SE: Student Activities Board	-	-	-	-
WOLF Ride	-	-	-	-
Service Learning/Career Development	-	-	-	-
Computer Replacement Reserve	-	-	-	-
Rollover - Prorated fee	-	-	-	-
Rollover - Frontload fee	-	-	-	-
<b>Sub-Total Operating Requests</b>	<b>137,649</b>	<b>133,674</b>	<b>(3,975)</b>	<b>133,674</b>
<b>Incidental Fee Per Term</b>				
This Year: FY18		\$349		
Next Year: FY19 If Approved*		\$360		
*Includes Approval of Enhancement Req.				
3.15% Increase in Incidental Fee				
<b>Summer Fee</b>				
Summer 2018		\$153		
Summer 2019* If Approved		\$167		
*Enrollment Projection for Summer 19				