

Incidental Fee Committee Minutes

Meeting 5

Health and Wellness Center: Room 205, 2-5pm

Preliminary Decision

Friday, February 9, 2018

IFC Meeting 5: 2/9/18

Call to order 2:02

Roll Call

Darin Silbernagel, Debbie Diehm, Patrick Moser, Carey Gilvert, Rip Horsey, Adry Clark, Natasha Roman, David Janoviak, Jeanie Stuntzner, Aislinn Adddington, Rhys Finch, Caleb Tingstad, TJ Smith, Chace Kulm, Rachel Bayly, Marina Kuzmich, Aubrey DeVore, Cynthia Olivares, Jason Smith, Nash, Lila Gardner, Jessica Freeman, Chelsie Broussard, Eric Frey.

Approval of the Minutes: Eric asks IFC members to review minutes from meeting three since IFC meeting four did not meet quorum official business from four needs to be dealt with today.

Caleb Moves to approve the minutes from meeting three, Cynthia seconds, Motion cannot pass 5-0-3.

Still does not meet quorum, confusion with the vote.

Second Vote 7-0-1.

Caleb moves to approve the agenda: Chace seconds to approve the agenda

Motion to approve the agenda: 4-3-1

Cynthia wants to go over only ½ the budgets during this preliminary meeting,

Caleb mentions the meeting could potentially to go 8, or 9 pm if we don't break it into two separate meetings.

Chair wants to get through as many as possible.

Rip says we could postpone/table what we don't get through.

Caleb moves to approve the agenda, Aubrey seconds the motion.

Motion Passes 7-0-1 Eric abstains since he wrote the agenda.

Eric asks for any new conflicts of interest.

No new declarations.

Caleb Tingstad gets up to give a brief presentation of how preliminary decisions take place.

Review of the overall budget- big picture view of what has been requested with what the increase would be.

Debbie Diehm navigates the FY 19 master spreadsheet

Darin explains key points of the spreadsheet and asks area heads to glance over to make sure things are correct.

Aislinn asks why FY 19 is higher on the spreadsheet than her actual request as she did not ask for additional dollars for Abby's house.

Darin says that should be an easy change to make on the master spreadsheet. Darin asks Debbie if she has anything else she would like to add. Darin then stresses that this initial view is without any enhancements.

Eric asks about the front load of the wellness center.

Darin explains the proration of the fee and how its spread out over time. Darin reduces each term to project headcount and creates a formula.

Eric then looks over the budget memo from Darin and asks him to clarify what is being asked. With enhancements what is our total budget request-Eric?

Eric then goes over all enhancement requests:

Clarifies with ASWOU-1 request

Athletics- Eric asks to make sure their request looks accurate and they clarify yes, before admin overhead.

Campus rec has no enhancement requests.

Eric double checks with Student Engagement and WOLF Ride to make sure the enhancements are recorded properly.

Darin asks if everything appears accurate.

Eric Reiterates the total dollar with enhancement requests and reminds everyone to be mindful of the decisions being made.

Caleb says with his years' experience on IFC that we should look at everything as individual budget not as the "Fee"

IF you increase the fee more than 5% the President of WOU can rebuttal as the increase is too large. With the requests before enhancement around 3% already so be mindful of the additional 2%.

Access Budget: They really have a base amount of around 25,000 that has to remain and WAAM events is the only variable that could be changed.

Caleb suggests leaving ACCESS as is at their current request level.

Aubrey agrees with Caleb and suggests leaving their budget at what ACCESS has requested.

No other discussion.

No motion is required.

Caleb mentions going through as is this a good starting point and moving motion as a whole and the end of all budget review during preliminary meetings.

Eric then asks if all IFC members agree.

TJ Smith agrees, Chace agrees, Rachel Agrees, so does Marina, Cynthia agrees keeping them at the same service level as well.

Abby's House- actually requests less dollars than FY 18.

Eric asks for discussion for Abby's House.

Caleb things Abby's house should be left untouched and keep them at the same fund level.

TJ agrees as he says being an RA he realizes the importance of Abby's house on campus, and Chace agrees to keep it at the current service level as he thinks it's fair.

Rachel agrees that Abby's house provides a good and unique service.

Marina agrees.

Aubrey notes how their numbers are increasing and that their fund should remain the same.

Cynthia Agrees.

Eric says Abby's house will stand as it is now.

Childcare-Caleb asks what IFC members are actually voting on it.

45% off for current students. Carey notes that she does not present a change but it's totally up to IFC if that needs to change.

Caleb says he thinks childcare should be kept as is since it directly helps students with reduced cost of childcare for students.

Cynthia notes that the childcare center is growing especially with the renovations and she agrees keeping the subsidy at the same level and same level of funding.

TJ agrees to keep their service level as Western is a good school for education majors and this is resource.

Chace likes the childcare program especially since western is such a family centric school.

Rachel and Aubrey agree that it creates a good service for the whole community.

Eric notes this helps student retention level and wants to keep the budget the same. WOLF Ride- WOLF Ride requested the most dramatic change-Eric.

WOLF Ride asks for less than 1.4% from last year. Discussion on WOLF Ride: Aubrey notes that WOLF Ride is the only option for students to utilize if they don't have a car on campus and she mentions that she would agree with the enhancements.

TJ says his friends utilize WOLF Ride often and he thinks it's a good source for campus students.

Chace says he feels after really looking at the enhancements that they seem extremely reasonable for safety and navigation.

Patrick then suggests focusing on base budgets now then speak about enhancements later.

Caleb agrees to discuss enhancements later.

Marina, Cynthia Rachel and Caleb all agree that WOLF Ride current request is accurate and approved.

SLCD- Discussion- 2.8% less then Adry Clarifies that she did not ask for less that she asked for the same service level.

Darin says this was a clerical error in how they filled out the form.

Debbie Diehm amends the master budget work sheet.

Eric then states that SLCD is requesting the same level of funding as last year.

Cynthia asks Adry if the food prices go up if they will manage the increase by cutting the number of student participants.

Adry says yes.

Marina asks if it is ok that she speaks on behalf of SLCD since she works there.

Yes she can. She goes into why she feels SLCD benefits so many students.

Aubrey agrees that WOLF Link alone helps students find internships etc.

Caleb and TJ both agree to keep them at the same service level.

Chace agrees to keep funding for SLCD and then asks for other forms of programming since they are so successful.

Rachel, Cynthia and Eric agree.

SLCD will be left at current service level for funding.

Student Media: Chace thinks the budget should approved as base because its offers so much culture at WOU.

Marina agrees with Chace and she likes that so many of the dollars go back into a student's pocket is great.

Caleb says he doesn't really read the Western journal and suggests printing fewer copies and doing more digitally.

Aubrey states that Student Media is an excellent resource and that maybe 3.5 or a 5% decrease in budget should be discussed.

Caleb reminds IFC that they cannot line item for printing.

Patrick suggests going off the 5 and 10% cut packages to decide whether or not the cut is worthwhile, since IFC cannot

Decide where the actual budget would be cut.

Caleb asks Rhys if he would take the suggestion of IFC to cut the printing of the Journal.

Rhys says he would take that into serious consideration.

Patrick reminds IFC that the area heads are the most educated on their budget and that when they say what their budget cuts would actually be if they were cut...then IFC should take their expertise and not make a suggestion as to where to cut.

Eric asks Debbie to bring up the 5 and 10% cut packages for Student Media.

Caleb does not think IFC should cut Student Media 5% across the board. Eric asks if they want to cut 5% of the publishing budget of \$11,000 which would only be \$550.00.

Cynthia says she thinks there is too much printing of the Western Journal as she knows it's online as well.

Rhys says not printer in the area will print fewer than 500 copies a print.

Eric asks how many copies are wasted/ week, Rhys says it varies week to week.

Chace asks where the papers are distributed on campus.

Rhys says most major building and several local businesses.

Chace then suggests putting some in the residence halls.

TJ agrees with Chace.

Aubrey suggests we should implement a 5% cut. And recommends good stewardship with the dollars granted.

Rachel asks if the only option is only 5 or 10% or can we cut less?

Aubrey suggests a 3.5% cut instead of 5%.

TJ agrees a 3% cut with a focus on printing but to make the best decision possible.

Caleb says 3.5%, Chace agrees 3.5% cut, Rachel 3.5% cut, Marina 3.5% cut. Cynthia 3.5% cut. \$3,229 cut. Preliminary budget \$89,021.00.

Large Budget Areas: Caleb asks for a short recess. Athletics first. 10 minute recess.

3:39pm Recess Over: Eric says we will now go over athletics.

We had a visit from the Child Care center-YAY kiddos

Now to Athletics Budget: Eric does remind IFC they have fund from several sources and about $\frac{1}{4}$ of the Athletics budget comes from IFC.

Natasha reminds everyone that there are 13 different departments within their budget.

Eric suggests reviewing the budget one sport at a time. Eric starts with Football 120-athletes.

Natasha clarifies that the 120 is just players. Caleb reminds IFC how base this budget is. Natasha reminds IFC that athletics actually go out to recruit more students, which they fund through ticket sales revenue. Football only travels 50 members of the team and that they take vans instead of charter buses or flying. Eric asks how much a ticket for football ticket costs. \$5, and \$7 depending on the attendee. Natasha mentions how well the mens basketball team is doing and if they continue doing so well that WOU could potentially host the regionals which would then increase their revenue.

Rachel points out that Athletics is the only department that their base needs are not even me all other departments feel they are proud of their departments and that she would not recommend any cuts to this area.

Chace says he's done much research and that their base budget is actually quite small compared to other schools.

Aubrey, TJ and Cynthia do not see any cuts needing to be made from their current budgets.

Patrick notes any areas could have that affect for some student for WOU because of a specific area and decide to come to WOU based on any departments "sell".

Aubrey notes that athletics is not accessible to all student and that all departments play in retaining students by inclusivity.

Natasha notes that everyone is included to attend and maybe not to play.

TJ asks for point of personal privilege to leave for class at 3:49pm.

Athletics Base budgets stand as is requested.

Campus Recreation- Health and Wellness Center Rachel and Chace suggest leaving Campus Rec budget as is.

Aubrey suggests leaving Campus Rec at current service level.

Caleb agrees as well as Marina.

Cynthia agrees to leave their budget as requested.

Campus Recreation-Club Sports Eric asks if club sports could fund raise with the book store like athletics does. Rugby is the only club sport as of now that fund these sales for money to contribute to their foundation account.

Caleb says he thinks club sports should not be cut, since they pay 100% of their own dollars to participate.

Marina, Chace, Cynthia and Aubrey all agree to keep club sports at current service level.

Campus Recreation-Intramural sports-Unanimous all IFC members thinks they should be fully funded at current service level.

Student Engagement- Operations- Caleb suggests leaving SEO Budget as is.

Chace agrees leaving SEO Budget as is.

Eric checks the operating hours, currently of the WUC.

Rachel asks why the WUC is open so late from 10-12.

Marina asks how much usage the WUC Currently gets during those hours.

Patrick says he doesn't have those specific numbers.

Chace is in favor of the .33% cut, as he thinks that could go back into the student's pockets.

Caleb also agrees to cut .33% of SEO.

Student Veterans lounge is open until 10pm.

Rachel asks why the labor for WUC is paid for by IFC.

Darin explains it is the student's center: for student support services.

Cynthia agrees to cut .33% with emphasis of WUC operating hours reduced.

Closing both floors of the WUC M-F 10pm. Cut of \$3,887.00.

Student Engagement: LIA- Aubrey says so many of the LIA activities are popular and should be fully funded.

Caleb, Marina, Rachel, Cynthia all agree to keep this part of the budget to stay the same.

Student Engagement: Student Activities Board: Aubrey asks about new student's sunrise attendance rate.

Patrick looks for that information now 450 students attended.

Caleb suggests funding at current service level, Chace agrees that he likes the traditions that keep students and alumni coming year after year.

All IFC agrees to keep their funding at current service level.

Caleb suggests to table ASWOU and Creative Arts until the next meeting.

Rip suggests handling computer replacement reserve and extraordinary travel.

Darin explains what extraordinary travel reserve is used for.

Caleb, Chase Rachel Marina Aubrey Cynthia and Eric all agrees to keep it as is.

Darin now covers what the computer reserves are used for oldest machines or machines that have completely failed.

All IFC members agree to keep computer reserve fund as is.

4:43 pm Table: ASWOU and Creative Arts

Aubrey moves to table ASWOU and Creative Arts to Next IFC Meeting Caleb seconds.

7-0-0.

Announcements: Student Engagement has requested to do a professional employment presentation next week. March 2nd will be moved to March 9th.

Darin thinks the March 9th would work.

Chelsie will send another calendar update.

4:48 Caleb moves to adjourn, Aubrey seconds

Motion passes 7-0-0.

