



Technical Project Manager [Limited Duration]

Recruitment #: S2533
Review Date: Open | Closing on 9/15/25 at 5pm
Department: University Computing Solutions
Salary Rate: \$4,974 - \$8,062 [\[Salary Levels\]](#)

About Western Oregon University:

Western Oregon University is a regional public, mid-sized university – committed to changing lives, strengthening communities and transforming our world. Located in Monmouth, the heart of Oregon's lush Willamette Valley, WOU is about 20 minutes from Salem, the state's capital and about 75 minutes from Portland, the state's cultural hub.

Western is one of Oregon's oldest public institutions of higher education and was incorporated into the state system as a teacher training institution in 1882. The university offers undergraduate and graduate degrees in arts and sciences, education and professional areas. It's known for small class sizes, a focus on sustainability and a diverse liberal arts education in a student-centered environment. Western is an emerging Hispanic Serving institution, with over 40% of undergraduates being students of color.

Position Summary:

The Technical Project Manager leads and oversees the development and implementation of complex IT projects designed to solve problems with potentially wide-reaching impact. These projects often require a high level of functional integration and involve managing multiple disciplines. While the Technical Project Manager's primary focus is on technical IT and systems integration project management, they may also manage a variety of IT, business, and research/teaching projects simultaneously.

This role is responsible for designing, planning, implementing, managing, and tracking the success of strategic, complex projects that involve multiple functions and/or technologies. These projects support a range of business strategies and goals, potentially spanning the entire University or major portions of it. The Technical Project Manager leads and engages in all phases of the project management lifecycle, including:

- Initiation
- Planning (phase design, risk analysis)
- Execution (implementation, communication, change management, vendor management, risk management)
- Monitoring and Control (budget, scope, timeline, analytics, reporting)
- Closure (after-action review)

Additionally, the Technical Project Manager provides advice and consultation to units, departments, schools, colleges, key business stakeholders, and external vendors.

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

Required Qualifications: Please ensure your application materials clearly demonstrate how you meet the following:

- Bachelor's degree in Business, Computer Science, Information Technology, or other relevant field
- Project Management certification (PMP or CAPM)
- Experience in higher education or the public sector, supporting institutional or governmental initiatives – 1–2 years
- Project Management Professional (PMP) certification or equivalent, with demonstrated project leadership – 1–2 years
- Knowledge of organizational change management practices, including stakeholder engagement and communication planning – 0–6 months

How to Apply: Please upload the following required materials within the application portal. Questions may be directed to employment@wou.edu

Applications missing any of the required documents listed below will not move forward for consideration. Please include only the materials listed below:

1. WOU Employment Application form available [here - classified](#)
2. Cover Letter that outlines your qualifications and how they align with the position
3. Resume/CV
4. Unofficial transcripts for your highest degree earned
5. Complete and submit the Reference Check form, [available here](#) along with your application

Background/Education Check:

A criminal background check will be completed as a condition of employment. Education checks are processed for positions requiring a formal degree as a minimum requirement.

Benefits:

Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities.

<http://www.wou.edu/hr/benefits/>

Equal Employment Opportunity:

Western Oregon University is an equal opportunity employer. We do not discriminate based on race, color, national origin, gender, gender identity, sexual orientation, age, disability, religion, veteran status, or any other characteristic protected by law. We embrace our differences, and know that our diverse team is a strength that drives our success.

Accommodation Requests:

Western Oregon University is committed to developing a barrier-free recruitment process and work environment. If you would like to request disability-related accommodation(s) to participate in a WOU

activity or event, please complete the [online request form](#) at least three (3) business days in advance. If you have questions, contact Desiree Noah at noahd@wou.edu.

Veterans Preference

Applicants are eligible to use Veterans' Preference when applying with Western Oregon University in accordance with ORS 408.225, 408.230 and 408.235; and OAR 105-040-0010 and 105-040-0015. Preference will be given only if the applicant meets the minimum criteria of the position and electronically attach the required documentation at the time of application. For information regarding Veterans' Preference qualifications, visit <http://www.oregonjobs.org/DAS/STJOBS/vetpoints.shtml>

To stay informed about the progress of this search, we invite and encourage you to explore our career page at wou.edu/hr/employment/jobs/. Unfortunately, due to the volume, it is challenging for us to offer individual updates on the status of each application, and for that, we sincerely regret any inconvenience. We thank you for your patience and interest in employment at Western Oregon University.