



## Trades/Maintenance Worker 2

**Recruitment #:** S2512  
**Review Date:** Immediate review | Open until filled  
**Department:** Facilities Services  
**Salary Rate:** \$3,147 - \$4,675 [[Salary Steps](#)]

### About Western Oregon University:

Western Oregon University is a regional public, mid-sized university – committed to changing lives, strengthening communities and transforming our world. Located in Monmouth, the heart of Oregon’s lush Willamette Valley, WOU is about 20 minutes from Salem, the state’s capital and about 75 minutes from Portland, the state’s cultural hub.

Western is one of Oregon’s oldest public institutions of higher education and was incorporated into the state system as a teacher training institution in 1882. The university offers undergraduate and graduate degrees in arts and sciences, education and professional areas. It’s known for small class sizes, a focus on sustainability and a diverse liberal arts education in a student-centered environment. Western is an emerging Hispanic Serving institution, with over 40% of undergraduates being students of color.

### Position Summary:

The Trades/Maintenance position focuses on building maintenance, repairs, and preventative maintenance. The maintenance worker will handle both skilled and semi-skilled tasks across multiple trades, including building repairs, HVAC maintenance, and plumbing. Additionally, the role involves supporting the upkeep of the boiler plant. Work is typically performed independently, without direct supervision from a skilled tradesperson.

Facilities Services is a service-oriented organization responsible for the maintenance and operation of the buildings and grounds of Western Oregon University. Our geographic scope encompasses 157 acres and over 60 buildings and facilities, totaling more than 1.3 million square feet. In addition to our primary responsibilities on the Monmouth campus, we also provide services for the facility at 525 Trade Street in Salem, Oregon. Our mission is to ensure a safe, clean, and comfortable environment for students, faculty, and staff to live, learn, and work. We are committed to embracing diversity, equity, and inclusion, and we strive to treat everyone with respect and dignity.

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

### Required Qualifications:

- High School Diploma or equivalent (GED)
- Valid Driver’s License
- 3–5 years of experience in general building maintenance, including carpentry, mechanical work, painting, plumbing, and/or welding

### Required Application materials:

Please submit **only** the required materials listed below. Applications **missing** required materials will **not** move forward for consideration.

1. WOU Employment Application form [available here](#) - classified/faculty
2. Resume
3. Complete and submit the Reference Check form, [available here](#) along with your application

**Background/Education Check:**

A criminal background check will be completed as a condition of employment. Education checks are processed for positions requiring a formal degree as a minimum requirement.

**Benefits:**

Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. <http://www.wou.edu/hr/benefits/>

**Equal Employment Opportunity:**

Western Oregon University is an equal opportunity employer. We do not discriminate based on race, color, national origin, gender, gender identity, sexual orientation, age, disability, religion, veteran status, or any other characteristic protected by law. We embrace our differences and know that our diverse team is a strength that drives our success.

**Accommodation Requests:**

Western Oregon University is committed to developing a barrier-free recruitment process and work environment. If you would like to request disability-related accommodation(s) to participate in a WOU activity or event, please complete the [online request form](#) at least three (3) business days in advance. If you have questions, contact Desiree Noah at [noahd@wou.edu](mailto:noahd@wou.edu).

**Veterans Preference**

Applicants are eligible to use Veterans' Preference when applying with Western Oregon University in accordance with ORS 408.225, 408.230 and 408.235; and OAR 105-040-0010 and 105-040-0015. Preference will be given only if the applicant meets the minimum criteria of the position and electronically attach the required documentation at the time of application. For information regarding Veterans' Preference qualifications, visit <http://www.oregonjobs.org/DAS/STJOBS/vetpoints.shtml>

*To stay informed about the progress of this search, we invite and encourage you to explore our career page at [wou.edu/hr/employment/jobs/](http://wou.edu/hr/employment/jobs/). Unfortunately, due to the volume, it is challenging for us to offer individual updates on the status of each application, and for that, we sincerely regret any inconvenience. We thank you for your patience and interest in employment at Western Oregon University.*