



Reference Check Form

Position Title: _____ Recruitment Number: _____

Applicant Full Name: _____

Reference 1: Current/Former Supervisor

- Reference Name: _____
- Relationship to Applicant: _____
- Company/Organization: _____
- Job Title: _____
- Email: _____
- Phone Number: _____
- Preferred Contact Method: ☐ Email ☐ Phone

Reference 2: Professional

- Reference Name: _____
- Relationship to Applicant: _____
- Company/Organization: _____
- Job Title: _____
- Email: _____
- Phone Number: _____
- Preferred Contact Method: ☐ Email ☐ Phone

Reference 3: Colleague or Peer

- Reference Name: _____
- Relationship to Applicant: _____
- Company/Organization: _____
- Job Title: _____
- Email: _____
- Phone Number: _____
- Preferred Contact Method: ☐ Email ☐ Phone



Consent Statement:

I authorize Western Oregon University to contact the above-listed references as part of the hiring process. I understand that the information provided will be used to assess my qualifications for the position.

Applicant's Signature: _____

Date: _____