



## Multimedia Specialist

<b>Recruitment #:</b>	S24110
<b>Review Date:</b>	Immediate review   Open until filled
<b>Department:</b>	University Computing Solutions
<b>Salary Rate:</b>	\$3036-\$4821 [ <a href="#">salary steps</a> ]

### About Western Oregon University:

Western Oregon University is a regional public, mid-sized university – committed to changing lives, strengthening communities and transforming our world. Located in Monmouth, the heart of Oregon’s lush Willamette Valley, WOU is about 20 minutes from Salem, the state’s capital and about 75 minutes from Portland, the state’s cultural hub.

Western is one of Oregon’s oldest public institutions of higher education and was incorporated into the state system as a teacher training institution in 1882. The university offers undergraduate and graduate degrees in arts and sciences, education and professional areas. It’s known for small class sizes, a focus on sustainability and a diverse liberal arts education in a student-centered environment. Western is an emerging Hispanic Serving institution, with 41% of undergraduates being students of color.

### Position Summary:

The Multimedia Specialist (Information Technology Consultant Level 1) provides technology services and support within the University Computing Solutions department. This is a **Limited Duration position**, which will run from Feb. 3, 2025 - June 30, 2025. This position works with Digital Productions Services and supports the production team with event capture, utilizing digital media technology, for both live streaming and later video-on-demand viewing via cloud-based delivery. This position involves some travel both on-campus and at times off-campus for event coverage. The position requires non-linear editing, graphics development, ability to communicate needs and equipment problems with engineering staff, and strong organization and communication skills. The Multimedia Specialist will also assist with classroom technology projects including installation, support, and maintenance.

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

### Required Qualifications:

- High School Diploma or equivalent (GED)
- Oregon Driver’s License
- Demonstrated professional work experience and skills in scriptwriting, photography, sound recording, and editing
- Evidence of expertise in broadcast and professional multimedia equipment, methods and technologies
- Ability to work collaboratively in a team environment, and across multiple teams/units
- Proficient in videography and lighting techniques
- Excellent communication skills and ability to disseminate information verbally, in written form, and across an array of multimedia types and with people of multiple disciplines and outside the work unit.
- Proficiency with Adobe After Effects, Photoshop or other Creative Suite products
- Operate camera and lighting equipment alone or with minimal help

**Required Application materials:** You may submit all materials online at [www.wou.edu/prostaffapp](http://www.wou.edu/prostaffapp)

1. WOU Employment Application form [available here](#) - classified
2. Resume/CV

**Background/Education Check:**

A criminal background check will be completed as a condition of employment. Education checks are processed for positions requiring a formal degree as a minimum requirement.

**Benefits:**

Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. <http://www.wou.edu/hr/benefits/>

**Equal Employment Opportunity:**

Western Oregon University is an equal opportunity employer that is committed to diversity, equity and inclusion in the workplace. We celebrate our inclusive work environment and encourage people of all backgrounds and perspectives to apply. We embrace our differences, and know that our diverse team is a strength that drives our success.

**Accommodation Requests:**

Western Oregon University is committed to developing a barrier-free recruitment process and work environment. If you would like to request disability-related accommodation(s) to participate in a WOU activity or event, please complete the [online request form](#) at least three (3) business days in advance. If you have questions, contact Disability Services (ODS) at 503-838-8250 or [ods@wou.edu](mailto:ods@wou.edu).

**Veterans Preference**

Applicants are eligible to use Veterans' Preference when applying with Western Oregon University in accordance with ORS 408.225, 408.230 and 408.235; and OAR 105-040-0010 and 105-040-0015. Preference will be given only if the applicant meets the minimum criteria of the position and electronically attach the required documentation at the time of application. For information regarding Veterans' Preference qualifications, visit <http://www.oregonjobs.org/DAS/STJOBS/vetpoints.shtml>

To stay informed about the progress of this search, we invite and encourage you to explore our career page at [wou.edu/hr/employment/jobs/](http://wou.edu/hr/employment/jobs/). Unfortunately, due to the volume, it is challenging for us to offer individual updates on the status of each application, and for that, we sincerely regret any inconvenience. We thank you for your patience and interest in employment at Western Oregon University.