

Curriculum Committee Summary Report | 2018 - 2019

Our charge (wou.edu/facultysenate/committees/)

1. Review of curricular matters, including proposals for new courses, programs, and degrees, and modifications or elimination of existing courses, programs, and degrees;
2. Examine the curricular implications of policies and procedures;
3. Monitor university procedures for establishment and change of curriculum in order to promote efficiency and effectiveness;
4. Report recommendations and findings to the Faculty Senate.

Our work for 2019 – 2020

1. Curriculum processing (charge 1, charge 3)
 - Our team met for our regular meetings: September, October, November, January, February, April and May and one additional all electronic extra in March.
 - Our team continued with our efficient approach to sharing and reviewing proposals prior to each meeting using a Google Team Drive.
 - Our team reviewed about 267 curriculum proposals this year. We completed every review on time and during our regularly scheduled 3:30 – 5 p.m. meeting times, including the two meetings where we reviewed 77 (January 20) and 151 (February 20) proposals.
 - Proposal breakdown (approximate).

	Major #s		Minor #s		Certificates		Course #s	Totals
	New	Modify	New	Modify	New	Modify	all	
24-Sep-19	1						8	9
15-Oct-19				1			1	2
19-Nov-19		2	1				8	11
21-Jan-20	1	12		1	1	1	61	77
18-Feb-20	1	39		7	15		89	151
10-Mar-20							1	1
21-Apr-20	1						13	14
19-May-20				2				2
Totals	4	53	1	11	16	1	181	267

2. Chair work (charge 2, charge 4)
 - Communicated with faculty and division chairs throughout the year regarding required changes, faculty resources and curriculum deadlines.
 - Continued to update resource pages for WOU faculty via wou.edu/curriculum.
 - Met with and assisted faculty throughout the year for curriculum edits, changes, updates and general assistance.
 - Prepared and distributed agendas and minutes to campus, with agendas distributed to committee members at least three days prior to meeting.
 - Sent a report to the Faculty Senate president after each meeting itemizing the results and Curriculum Committee recommendations from the meeting.
 - Started Curriculum Solutions team to review how to improve process for faculty. Team met every other week spring term. Report given to Faculty Senate during May. Portal form work will continue throughout summer 2020 (via the curriculum programmer) and chair will help test new design elements, update guidelines to reflect and will share with faculty for fall 20. Part of this work included a presentation to the WOU Board in May.