

# Faculty Senate Minutes

November 13th, 2018

**Willamette Room, Werner University Center**

*Primarily paperless, [wou.edu/facultysenate](http://wou.edu/facultysenate)*

## 3:15 - 3:30 p.m.

*Better Know a Colleague (informal gathering, optional)*

## 3:30 - 5:00 p.m.

*Business Meeting*

1. Call to order: 3:30 P.M.
2. Call of the roll (by circulation of sign-in sheet)
3. Corrections to and approval of minutes from previous meeting
  - 3.1. 2018.10.23 Meeting
    - No corrections or comments. Minutes approved as drafted.
4. Institutional Reports
  - 4.1. Faculty Senate President's Report (Greg Zobel)
    - See full report on the Faculty Senate website.
    - Save the date for Joint Faculty/Staff Senate meeting, fifth Tuesdays in January 29th and April 30, 2019.
    - GZ stepping down as Faculty Senate President as of December 7th.
      - Bylaws require a nominating committee (two senators) and election to fill vacated Faculty Senate Executive seats.

- Timeline: Nominations by November 27th (new business) and vote first meeting in January. Breeann will fill FS President role until that time.
- Questions / Nominations from the floor
  - John Leadley
  - Matthew McNabbity
- **Comment:** Course releases can be banked for future terms as well, and don't need to be used in the term of service.

#### 4.2. University President's Report (Rex Fuller)

- See full report on the Faculty Senate web page.
- We have started to install solar panels on Woodcock Education center, scheduled to be completed by December 1st. A video will be linked from the Faculty Senate web page.
- See e-mail from the president relating to racist graffiti on Monmouth city streets. University President, Monmouth and Independence Mayors, and the Central School District Superintendent released a joint statement about this issue. E-mail also describes resources for reporting on and coping with similar instances for University community members.
- **Question:** Is the graffiti an isolated incident or have there been other related incidents on campus?
  - Not that we know of, but we have been working with the police and encourage people to submit an incident report if they see something.
- **Follow-up comment:** Want to thank you for being proactive and up-front about these issues, and for sending out consistent messages that support our communities and stand against this kind of behavior.

#### 4.3. Office of Academic Affairs' Report (Rob Winningham)

- See full report on the Faculty Senate web page, including updates on Library and CAI reorganization; Moodle support; assessment; and the Salem campus location.
- Sue Kunda is heading efforts on a textbook affordability initiative in response to House Bill 2871, which requires us to list affordable textbooks and provides grant funding to create those or adopt them. Sue is convening a steering committee on this issue. If anyone is interested in serving on the committee, contact Sue at [kundas@wou.edu](mailto:kundas@wou.edu).
- There will be a workshop on January 23rd at 3pm in the Hamersly Library.

#### 4.4. IFS Report (Leanne Merrill)

- IFS is meeting on the WOU campus this weekend.
- If you are curious about the process or have something to suggest as a topic for IFS, e-mail Leanne or Tad.

#### 4.5. General Education Committee Report (Breeann Flesch)

- Full report on Faculty Senate website.
- Faculty are encouraged to submit course proposals after today's deadlines, but they will not be reviewed until spring due to scheduling of Gen Ed workflow.
- **Question:** How many proposals are there for Exploring Knowledge?
  - Currently 122 (possibly more)

### 5. Consideration of Old Business

#### 5.1. New Program - Interpreting Studies: Teaching Interpreting (Elisa Maroney for Amanda Smith)

- New certificate packaged for interpreter educators (people who want to train interpreters). 18 credit program.
- **Question:** How many students do you think will complete this each year?
  - Hard to say, probably around 2-5 who will take courses with our other graduate students.
- **Motion to approve.**
  - **Seconded.**
  - Approve: 21
  - Reject: 0
  - **Motion passes.**

#### 5.2. New Minor – ESOL & Bilingual Education (Josh Schulze)

- **Motion to amend:** There is a certificate also coming through as new business (ESOL & Bilingual). Can we amend the name of the minor to **ESOL Minor**
  - **Motion seconded.**
  - Approve: 20
  - Reject: 0
  - **Motion to amend passes.**
- **Motion to approve proposal as amended.**
  - **Motion seconded.**
  - Approve: 21
  - Reject: 0
  - **Motion passes.**

### 6. Consideration of New Business

#### 6.1. WOU General Education Course Transfer Articulation Guidelines (Breeann Flesch)

- Now that we have a Gen Ed program, we need to codify how we are going to deal with transfer issues.

- Plan will be largely the same. If an external course matches a WOU gen ed course, it will automatically count as a transfer credit in the same “bucket”. If an external course does not meet one, the Gen Ed director and committee will decide whether it meets the same requirements as a WOU gen ed course. Students will no longer need to ask multiple course .
- We will no longer require students with 30 or more credits but no AAOT to take a first year seminar, as they have already filled the spirit of that coursework. This is also how PSU does it.
- **Question:** Is there an anticipated number of requests that might go to the Gen Ed director?
  - **Erin:** We don’t know yet, but will be collecting data.
  - We met with Amy and put in some minimum barriers, so it’s not literally every single course transfer that will come to the director. Students can also advocate for those classes to be considered if they do not meet those minimum requirements.
- **Follow-up question:** Who currently enters questions of this nature into the system? Is it APAs?
  - **Amy:** Departments and Division chairs enter articulation changes at this time.
- **Question:** Is there an interface set up to communicate these with the registrar, so that you don’t have to re-do similar courses every time?
  - Yes, there’s an option to mark changes as a permanent change for future instances.
- **Comment:** It’s most likely to be the case that these will be non-first-year-seminar course articulations. Will you allow students to self-advocate to avoid needing a first year seminar if they have fewer than 30 credits?
  - Students always have the ability to request that waiver.
- **Follow-up:** If as an advisor, I can’t count a first year seminar course for the major. IS that correct?
  - We will not articulate non-WOU courses to the first year seminar. Anything we will articulate will be for other “buckets.”
- **Question:** Will club, AP, and other kinds of credits count towards that 30 credit limit?
  - We initially wanted to count only post-high school courses towards that 30 credits, but it’s actually not possible to determine whether or not credits were taken in a high school setting or a college setting. So currently those 30 credits can be any type of credit. This will be something that
- **Question:** Could students with fewer than 30 credits request to waive the first year seminar?
  - Yes, matching the current process.
- **Question:** Will there be an attribute for courses that are articulated, or will they be treated as equivalents of WOU courses?
  - It could go either way, either getting the same attribute as a WOU course or not.
- **Follow-up:** Will the Gen Ed committee be looking at both those attributes or only the gen ed?
  - If the academic unit decides that a course is part of their major, it will still belong to that unit. If no unit claims the course, we need to evaluate it compared to the Gen Ed curriculum.
- **Question:** If there’s a course that doesn’t correlate to a WOU course but students want to have it added as a Gen Ed requirement, can students

request that? And does that request, if granted, transfer back into being an equivalent to a course.

- The students can request that, but it will not transfer out of Gen Ed and into the majors. (??? Not clear on this question.)

## 6.2. Oregon Transfer Compass Alignment (Breeann Flesch)

- This is a HECC list of course credits.
- The Gen Ed committee aligned this chart to WOU's General Education requirements.
- Students taking these 30 credits (either at WOU or at other institutions) will be able to transfer them
- We need to make sure our new gen ed aligns with new house bill 2998.
  
- **Question:** What are you asking Faculty Senate to do with regards to this document?
  - Gen Ed committee wants to make sure we are all in agreement about the transfer articulation. "Do you agree that these general education requirements that are ours match with the ones in house bill 2998?"
- **Question:** In the future, is there a need for things like this to be a voting item rather than an informational item?
  - As we move forward with the new gen ed, we want as much transparency as possible.
  - We also want to allow the full faculty senate to weigh in on it as a curricular item, just to make sure that everyone has a voice in the process.
- **Question:** Math explicitly says Math 105 or higher for Gen Ed. How will we treat math courses at other institutions with lower numberings? (e.g. Math 101 at Lane Community College.)
  - This is a conversation for the math department to have. If we need to amend the document, we can do so.

## 7. Informational Presentations and Committee Reports

### 7.1. Experiential Learning (Adry Clark)

- See full presentation on the Faculty Senate website.
- If you are interested in joining the Experiential Learning Strategic Action Team, please fill out the form at <https://goo.gl/forms/4OogTFzxf2G5O5zY2>
- There is also a training on November 30th.
  
- **Question:** Where did the funding come from?
  - Directly from the Provost, prior to the funding procurement.

### 7.2. Library and CAI Changes (Adele Schepige, Sue Kunda)

- Document which describes some of the process up to now and in the future is on the faculty senate website.

- This process started as an action team coming out of the strategic plan (described on the first page of the document).
- With the retirement of current library dean Allen McKiel, and the departure of Weiwei Zhang, and other changes, there is a new process in place (described on the second page of the document) with a Library and Academic Technology Steering Committee and a search committee for the new position taking on this work. These committees are being finalized.

Meeting adjourned: 4:42 p.m.

4:42 p.m. – 5:15 p.m.

*Better Know a Colleague* (informal gathering continued, optional)

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