

# Faculty Senate Minutes

October 23, 2018

Willamette Room, Werner University Center

*Primarily paperless, [wou.edu/facultysenate](http://wou.edu/facultysenate)*

**3:15 - 3:30 p.m.**

*Better Know a Colleague (informal gathering, optional)*

**3:30 - 5:00 p.m.**

*Business Meeting*

**1. Call to order: 03:30**

**2. Call of the roll (by circulation of sign-in sheet)**

**3. Corrections to and approval of minutes from previous meeting**

**3.1. Minutes for October 9th Meeting**

- No corrections; approved as written

**4. Institutional Reports**

**4.1. Faculty Senate President's Report (Greg Zobel)**

- Full details in the PDF report on the Faculty Senate website

**4.2. University President's Report (Rex Fuller)**

- Richard Woodcock education center construction funding extended to allow us to install solar panels on south-facing roof lines. Project is to begin on Monday, November 5th and will be completed by December. The installation should not disrupt classes.
- We have a contract with architects for the final design of OMA and ITC. That should begin within the next couple of weeks.
- Highlight of president's report from last Board of Trustees meeting is posted to the Faculty Senate website as a PDF, including information on the ratified bargaining agreement and strategic planning. The full report is on the Board website. President Fuller highlighted the new tenure relinquishment provision of the contract.
- **Question:** There has been discussion in the past few days about the location of the Salem campus changing. Can you speak to that?
  - **Answer from President Fuller:** It's not decided yet. Originally, we had pursued Chemeketa's space downtown. We have been trying to get that space finalized but it has not been yet. We have explored an alternative site in case that falls through. We want the agreement to be for more than 6 months—preferably for several years—so we can so that we can establish a sense of continuity and presence. We have a second location that is a good alternative, but I will not get into that as our first choice is Chemeketa's space downtown.
  - **Comment from Interim Provost Winningham:** It would be great to partner with Chemeketa, but it could be a good opportunity to have a space that's more directly WOU-branded. With the addition of Salem, WOU will need to file a substantive change request with NWCCU.
  - **Follow up question:** Do we have a timeframe when this will be firmed up?
    - **Answer from president Fuller:** We are expecting a phone call any moment. We are actively pursuing this and Chemeketa is reviewing a draft.
- **Question from Greg Zobel:** Does the new tenure relinquishment agreement allow individuals to teach in the future?
  - **Answer from President Fuller:** Per Ryan Hageman, yes.
  - **Follow-up Comment:** There are criteria to the amount of time you can teach in the tenure relinquishment agreement, but there are some details which should be discussed with HR. Here is the relevant paragraph:

I understand that, after my retirement from Western Oregon University, I may, in the sole discretion of the University, teach as a non-tenure track faculty member at an FTE of less than 0.5. I

understand that, if I am employed as a post-retirement non-tenure track faculty member, I will be compensated as a non-tenure track faculty member without regard to my former salary as a tenured faculty member.

#### **4.3. Office of Academic Affairs' Report (Rob Winningham)**

- Full details in the PDF report on the Faculty Senate website

#### **4.4. IFS Report (Thaddeus Shannon)**

4.4.1 No report (no IFS meeting until late November)

#### **4.5. General Education Committee Report (Breeann Flesch)**

- Full details in the PDF report on the Faculty Senate website

### **5. Consideration of Old Business**

#### **5.1. Alternative BA/BS Proposal (Breeann Flesch)**

- The proposal is posted to the faculty senate website as a PDF.
- There are two amendments to the proposal, one from humanities and one from Nursing Science and Math.
- Humanities amendment:
  - Strikes paragraph beginning “The question of strictly enforcing the 90 credit limit...”
- Nursing Science and Math amendment:
  - Adds the following paragraph as the new point 2: “In order to be eligible for a BA or BS degree, a student must complete the WOU General Education curriculum, the WOU Honors General Education curriculum, or an approved transfer General Education curriculum in addition to their program degree requirements.”
  - Additional points of the proposal would be re-numbered.
- Motion to approve humanities amendment by Ben Cote; seconded by Thaddeus Shannon
  - Approve - 24
  - Reject -0
- **Amendment passes.**
- Motion to approve Nursing Science and Math amendment by Laurie Burton; seconded by Leanne Merrill
  - Approve - 24

- Reject - 1
- **Amendment passes.**
- Motion to approve amended proposal by Thaddeus Shannon; seconded by Stewart Baker
  - Approve - 21
  - Reject - 4
- **Amended proposal passes.**

## 5.2. Revised Robert's Rules for official Faculty Senate page (Breeann Flesch)

- Motion to approve by Ben Cote; seconded by Kimberley Jensen
  - Approve - 22
  - Reject - 1
- **Proposal passes.**

# 6. Consideration of New Business

## 6.1. New Program - Interpreting Studies: Teaching Interpreting (Amanda Smith)

- Masters of Arts in Interpreting Studies exists, with several emphases. This is a new graduate certificate that bundles teaching classes together so they can get a certificate in teaching interpreting.
- This certificate would be useful for first-time teachers; we also get requests from interpreters who want formal training in teaching.
- These are courses that already exists which are packaged in a new way and now lead to a certificate.
- There is information about this in the curriculum portal.
- **Question:** Is this a state certificate?
  - **Answer:** It's an academic (WOU) certificate, not an state credential.
- **Follow-up comment:** There are rules about WOU certificates that have just been posted to the curriculum guidelines page if you want to check those out.
  - **Question:** Are those rules for graduate or undergraduate certificates?
    - **Answer:** They are for both.

## 6.1. New Minor - ESOL & Bilingual Education (Josh Schulze)

- Details about this minor are in PDF, Powerpoint, and DOCX files on the faculty Senate website.
- There are three reasons for proposed minor:

- Easier to track on Degree Tracks so program completion will be easier.
- Currently students have difficulty using financial aid for endorsement programs. Making it a minor will help with this.
- Opportunity to market program to those outside the College of Education and would like to pursue a minor.
- Only major change is that student pursuing a minor will not have to complete the practicum involved in the existing certificate.

## 7. Informational Presentations and Committee Reports

### 7.1. Faculty's Role in Accommodating Disabilities (Malissa Larson, Ryan Hagemann)

- Full details of this presentation are available as PDF and Powerpoint files on the Faculty Senate website.
- **Question:** What if the recording of a student in the class saying something were to be used against them at some point in time, who would be liable/responsible for that misuse? Is it the university?
  - **Answer:** Any time the student uses university resources inappropriately, it's a student misconduct issue. We would use the usual due process. Any response would need to go through that misconduct process and the determination would come from the end of that process.
- **Question:** With there being more and more students with disabilities at Western, and it being very likely that there are such students in every course. Do other students in the class have the ability to know that this recording is going in?
  - **Answer:** I strongly encourage mentioning in a course syllabus that some students may be allowed to record for an accommodation through disability service. Likewise, if there are courses where technology is not allowed, mention the possibility of accommodations.
- **Question:** At the beginning of the term, I often get e-mails with grade/contract, and a list of approved accommodations. Is the list a full list?
  - **Answer:** Office of Disability Services is not allowed to make complete lists of accommodations.
  - **Follow up question:** Is the list comprehensive for that particular student for that specific course?

- **Answer:** Yes, unless the student visits Office of Disability Services and adds or alters accommodations. Students are approved for accommodations throughout their career at WOU, and they then can ask to have those applied per course.
- **Question:** If a student comes to me with a list of accommodations or discloses a disability and I don't have knowledge of them going to the Office of Disability Services, what should I do?
  - **Answer:** Send students to the Office of Disability Services. If students just disclose a disability and don't specifically mention wanting accommodations, you can encourage them to approach the Office of Disability Services **if** they feel they need accommodations. The Office of Disability Services is legally only allowed to accommodate students if they're registered.
  - It's worth mentioning as well that obligation is not retroactive. So if a student brings up halfway through the course that they told you they had a disability but did not want accommodations, there is no legal obligation from WOU to do that retroactively.
- **Question:** Is there a canned response to give to students who ask about another student's accommodation?
  - **Answer:** Encourage the student to approach ODS for information on accommodations, if they are interested in receiving them.
- **Question:** Does Sonocent generate an audio recording or a transcription?
  - **Answer:** It's audio.
  - **Follow-up Question:** Do we have a shortage of note takers?
    - **Answer:** Sonocent is a lot more powerful than a tape recorder. It's interactive and allows you to (e.g.) add notes to the recording. Peer to peer process hasn't changed, but our student population today are less inclined to be note takers for other students. Also, individual students may consider different things to be important and the notes may not be as relevant as an audio recording.
- **Question:** Can you tell us a bit more about the agreements students sign or have with ODS?
  - Prior to their receiving any software, students sign an agreement that they will not sell, share, or otherwise distribute the recordings.
- Anyone else with questions is invited to send them via e-mail to Ryan Hagemann or Malissa Larson.

**Meeting adjourned: 04:36**

**5 – 5:15 p.m.**

*Better Know a Colleague* (informal gathering continued, optional)

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