

**REQUEST FORM
PERMANENT COURSE CHANGE**

Initiated by (print): _____ Date: _____

CHANGING A COURSE

FROM:

Prefix/Number	Descriptive Title	Cr. Hours

TO:

Prefix/Number	Descriptive Title	Cr. Hours

New Description (if applicable):

Justification for changing the course (e.g. alignment with other institutions, program revisions, etc.):

Briefly describe other WOU faculty/programs consulted (attach additional sheet(s) if necessary)

DELETING A COURSE

Prefix/Number	Descriptive Title	Cr. Hours

Justification for deleting the course:

Other programs affected/consulted:

**REQUEST FORM
PERMANENT COURSE APPROVAL**

Initiated by (print): _____ Date: _____

ADDING A COURSE

Prefix/Number	Descriptive Title	Cr. Hours

Catalog Description:

Course Goals and Objectives:

Justification for adding the course (e.g. alignment with other institutions, program revision, etc.):

Briefly describe other WOU faculty/programs consulted (attach additional sheet(s) if necessary)

Faculty and Facilities Needed:

Attach brief course outline.