

Faculty Senate Minutes **July 14, 2015**

Primarily paperless, wou.edu/facultysenate

3:15 – 3:30 p.m.

Better Know a Colleague (informal gathering, optional)

3:30 – 5 p.m.

Business Meeting

1. Call to order: 3:30 p.m.
2. Call of the roll (by circulation of sign-in sheet)
Senators in attendance: Margaret Manooglan (for Stephanie Hoover), Ethan McMahan (for Rob Winningham), Paul Disney, Bojan Ilievski, Scot Morse, Kevin Helppie, Rebecca McCannell, Diane Tarter, Katie Pfaff (for Patrick Graham), Mike Olivier, Peggy Pedersen (for Bob Hautala), Jennifer Taylor, Claire Ferraris, Katherine Schmidt (for Cornelia Paraskevas), Thomas Rand, Camila Gabladon Winningham, Matt Ciancetta, Bryan Dutton, Breeann Flesch (for NSM), Laurie Burton (for Amy Harwell), Shaun Huston, Isidore Lobnibe, Scott Tighe, Carmen Caceda, Melanie Landon-Hays (for DTE)
Officers in attendance: Laurie Burton, Katherine Schmidt, Melanie Landon-Hays,
Ex-Officio in attendance: Rex Fuller, Corbin Garner
3. Corrections to and approval of minutes from previous meeting
Approved
4. Institutional Reports
 - 4.1. Laurie Burton, Faculty Senate President
 - i). Tobacco free WOU effective fall term 2015 (9/16/15)
 - ii). At the May 27 WOU Board of Trustees meeting, Jim Baumgartner was elected as the official chair of the board. My first report described our basic structure. My Faculty Senate Board Report is linked to wou.edu/facultysenate. At that meeting, I was asked about the Faculty Senate mission statement. I was able to describe our mission by flipping through our Charter, but the Executive Committee agreed with me that it might be easier to access an actual mission statement if someone is interested in what we do. See the New Business item. As Faculty Senate president, I have been asked to present a one to two minute report for each of the quarterly WOU Board meetings.
 - iii). The Executive Committee has submitted a 2014-15 SWOT (strengths, weaknesses, opportunities and threats) report to Provost Scheck; this is also linked to wou.edu/facultysenate. Feel free to peruse the report. One thing you can all help with is "Not all faculty units have a good method of disseminating Faculty Senate business items". Please feel free to help us move that weakness to a strength for our report next year.
 - iv). Print Credits for faculty You may have seen a memo about print credit use for faculty and staff. Camila and I have a meeting on Thursday with UCS and Eric Yanke to discuss setting up a system that easiest for everyone.
 - v). Student Success Lectures I hope you all saw Karen Sullivan Vance's email announcing the Student Success Lecture Series, and in particular the presentation

this Thursday at 1 p.m. in APSC 302 on "Advising Students on Developing Resiliency"

- vi). The ad-hoc LEAP Next Steps committee recommended two things - the formation of a General Education committee (more on that in Old Business) and the formation of a university Assessment Facilitation Steering Committee. The academic deans, the provost and the Executive Committee have drafted a charter for this committee that is linked to the Faculty Senate webpage. Assessment is a requirement of accreditation, and is the responsibility of the Office of Academic Affairs. The Executive Committee is especially pleased with our provost's willingness to have the Assessment Facilitation Steering Committee be faculty led and chaired by a faculty member. This committee will have six faculty members (in addition to administration members) and the faculty committee members will be recommended by the Executive Committee. I will send a request to the division chairs asking for the names of interested faculty members and a short paragraph describing their interest in the committee. We plan on forwarding names to the Provost at the beginning of October.

4.2. Rex Fuller, University President

- i). Reported on first nine days here, finalizing relocation and has been out and about in the community, as well as with key figures for university governance
- ii). Have established individual meetings with VPs every two weeks to keep track of ongoing issues.
- iii). Will plan to meet with staff and Chemeketa Community College at Paul Evans' request to discuss dual enrollment programs; has met with Mark Perlman for union representation and Laurie Burton on behalf of the Faculty Senate, as well as SEIU.
- iv). Has done work that is a mix of external and internal, with the focus right now on preparing for the upcoming meeting of the WOU Board which became our official governing body on July 1, 2015—have authority bestowed by legislation, this first meeting will be July 22.
 - a. They will discuss the University Mission Statement
 - b. They will be given a briefing on the Accreditation process
 - c. VP Yanke will give a year end fiscal summary, leading to a discussion about the required WOU reserve.
 - d. Provost will report on accreditation and the process the HECC commission is requiring on how universities will be evaluated going forward.
- v). University budget was well attended by the legislature—increased by 28%, including shared services. As such:
 - a. Searching for an institutional research director
 - b. Looking at tuition decisions
 - c. Faculty replacement positions
- vi). We're grateful for the reinvestment from the Oregon legislature and will support it by also working with donors, look into new program opportunities, and fine tune our strategic planning efforts, establishing 3-5 year goals, inline with the current Mission statement, or revising it, if needed.
- vii). It's a brave new world of governance...and we're like Lewis & Clark. We've left St. Louis; we're heading up river and exploring what we've purchased. It's a new frontier as we explore a new relationship with an independent board, and it's an exciting and challenging time.

4.3. Stephen Scheck, University Provost

- i) Not in attendance, see report linked to wou.edu/facultysenate
- ii) Laurie noted that Mark Henkels is the faculty member serving on the Registrar's search committee.

4.4. Corbin Garner, ASWOU President

- i). In the process of looking at legislative sessions, and will have an official meeting to decide their agenda item in August.

5. Consideration of Old Business

5.1. Ad hoc scheduling committee

- i). Bryan Dutton recommended that the Faculty Senate approve the ad hoc scheduling committee's recommendation for the scheduling exception as was presented last session and to utilize the Dean's offices in conjunction with the Physical Plant for efficient scheduling and to minimize the operational costs to the University.
- ii). Motion passes with 21 in favor

5.2 General Education Committee

- i). (Background summary) Fall term 2014 - initial and unresolved discussion, November 11, 2014: Faculty Senate approved the adoption of ULOs (Undergraduate Learning Outcomes), April 14, 2015: Faculty Senate approved the adoption of GELOs (General Education Learning Outcomes), April 14, 2015: Motion passed: Executive Committee, administrative and ad hoc LEAP committee representatives meet to establish next steps of LEAP implementation process and the role of the faculty in this process, May 15, 2015: (ad-hoc) LEAP Next Steps committee met and: recommended the creation of a new Faculty Senate subcommittee: a General Education Committee, recommended (to Provost Scheck) the formation of a campus (not Faculty Senate) "Assessment Facilitation Steering Committee" (already discussed today).
- ii). Executive Committee has received questions about the flow of curriculum. See the curriculum flow graphic posted at wou.edu/facultysenate for the curriculum (only) flow; this mirrors what happens currently with Writing Intensive proposals. The recommendation is the General Education committee would do the initial review on all designation (D, LACC, Q, W) proposals and proposals will route to the Curriculum Committee for review of any non-designation components of the proposals.
- iii). Discussion of some concerns about staffing the committee, the work they will do, the necessity of the committee, and the power of the committee. Only power given to the committee is to make recommendation to the Faculty Senate. For example, the Curriculum Committee cannot approve or disapprove a proposal; they can only recommend the approval or disapproval of a proposal.
 - a. Motion to approve the General Education Proposal as presented in the memo at the May 26, 2015 meeting passes with 17 in favor; 3 opposed.

6. Consideration of New Business

6.1. Faculty Senate Mission Statement. A draft is posted at wou.edu/facultysenate

- i). Executive Committee reviewed the Faculty Senate Charter and Bylaws to draft the statement. Please take the draft to your divisions for review and comments to share at the October Faculty Senate meeting.

7. Informational Presentations

7.1. Eform discussion by Eric Bruce

- i). Tasked by the Provost. Is creating a workflow chart with forms from the Registrar's office, hopefully having the final product be electronic.

1.2. Dan Clark, Director Center for Academic Innovation

- i). Gave updates on SOTI and SATI attendance.
- ii). Described newly renovated presentation space located in the Center for Academic Innovation with a large screen and seating for 24. Faculty can ask to use the space.
- iii). Dan has been tasked with designing the Welcome Weeks schedule (September 16-25). Dan has blocked out days to avoid conflicts—watch for department days and union days, as well as division days. New faculty meetings will be in place and there is still some work to do on it. They are trying to avoid conflict with academic planning days, and tried to isolate a lot of items so there is time for everyone. We will also have a BARCAMP going which will include choices in both faculty and technology presentations. Contact Sarah Alvarado, Computer Science division to ask to add a session.
- iv). Welcome Week Schedule blocking is available here (live schedule):
http://www.wou.edu/~clarkdan/WW_CAL.html
- v). BARCAMP schedule located at: <http://www.wou.edu/las/cs/barcamp2015.php>

1.3. Bill Kernan, Director University Computing Services

- i). The Wordpress migration this summer has been ongoing. Danielle had her baby and won't be back full time until September 8th. Shandelle Pepper is dedicated to providing WordPress support. There is information available on Bill's blog page.

2. Adjournment at 4:32 p.m.

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)