

Article 1: Criminal Justice Club (CJC)

Article 2: Purpose

2.1 The purpose of the Criminal Justice Club is to provide useful and important experiences involving topics within the criminal justice field.

2.2 Goals: The goals of the Criminal Justice Club are as follows

2.2.a To help members interested in the Criminal Justice field gain a well-rounded understanding of the Criminal Justice system and field.

2.2.b To assist in the professional growth of members.

2.2.c To provide learning opportunities for criminal justice issues and topics.

Article 3: Membership

3.1 Joining the Criminal Justice Club: Aspiring members of the Criminal Justice Club can join by finding the Criminal Justice Club on WOUEngage and joining by clicking 'join organization'. Additionally, aspiring members can attend any meeting or event to join the club.

3.1.a Note: Joining the organization on WOUEngage is not a prerequisite to attending any club meetings or events. If a nonmember attends 5 or more club meetings in one term they will be required to join the organization on WOUEngage.

3.1.b Attendance for Group Members: Members that do not hold a position on the board of the Criminal Justice Club are required to attend at least one weekly meeting a month. If you cannot make the meeting that month, contact the advisor or an officer to be excused.

3.1.c Attendance for Officers: Members that hold a position on the board of the Criminal Justice Club are required to attend at least three weekly meetings a month. If you cannot make the meetings that month, contact the advisor, Vice President, or President to be excused.

3.1.e Note: If the actions of 3.1.c are not completed, then you will receive an official warning. If you ignore the warning and go another month without attending or contacting the advisor, you will be required to step down as an officer.

3.2 Membership Statement: Membership shall not be denied to any student because of race, color, national ancestry, religion, creed, ethnicity, sex, sexual orientation, gender identity, gender expression, mental and/or physical disabilities, or political affiliation. In addition, all members have the right to be free from discrimination inclusive of, but not limited to this list.

3.4 *Accessibility for students with disabilities-* The Office of Disability Services (ODS) provides reasonable accommodations to ensure that students with disabilities have access to Western Oregon University (WOU) and its programs; through intentional interventions, programs, and services in order that WOU will meet federal requirements, encourage personal growth, and increase effective communication for our students. It is the expectation that all clubs and organizations work collaboratively with the Office of Disability Services and with students with disabilities to ensure equitable access to programs, services, and events.

Article 4: Student Organization Officers

4.1 Positions of office

4.1.a *President:* •Coordinates any fundraising for the organization • Represents the organization at official functions • Serves as a role model and representative to the group and how members should behave and be involved in the group • Schedules and conducts meetings • Serves as main contact person

4.1.b *Vice President:* •Assume duties of President as needed. • Serves as “ex-officio” members of standing committees or committees may report to the Vice President. • Plan officer and organizational retreats • Coordinates organization recruitment efforts • Provide for closing ceremony or recognition efforts • Represents the organization at official functions • Serves as a role model and representative to the group and how members should behave and be involved in the group

4.1.c *Treasurer:* • Keep track of spending/account balance • Oversees club budget • Responsible for money during events and fundraising • Works with the Director of Business and Finance as necessary to manage accounts

4.1.d *Membership Coordinator:* • Acts as a liaison between the club and aspiring members • Assists the vice president with recruitment planning • Coordinates new members to the club • Answers queries and provides information for new members • Maintains membership records/roster

4.1.e *Events Coordinator:* • Creates event proposals • Plans details involving services needed for events • Occasionally assists the president in club meetings • Submits required paperwork or requests for events

4.2 Requirements to be eligible for Office

4.2.a *Good academic standing:* The aspiring officer must be in good academic standing prior to and during the election.

4.3 *Selection of officers:* Elections for all officers must be held in the spring before re-chartering may occur. Re-chartering must occur no later than the Friday of the eighth

week of the spring term. In the event that an officer has to be replaced, an election will be held at the soonest upcoming meeting.

4.3.a *Removal of Officers*: If an officer does not meet the requirements of 4.3.b or the requirements of 3.1.d, all officers and the faculty advisor for the Criminal Justice Club will be required to take a majority vote to remove them.

4.3.b *Good academic standing*: All officers must remain in good academic standing during their term of office. If any officer falls below this standard, the officer is required to meet with the president or the club advisor (who may request a meeting is set with Student Success and Advising Office). If the officer stays below standard for two terms, they may be subjected to temporary or permanent removal of office.

4.4 *Term of Office*: Every officer will serve a term of one academic year beginning their election date. If a circumstance happens where an officer is removed or they voluntarily leave, the steps in 4.3 will be followed.

Article 5: Dues *There are no Criminal Justice Club membership dues. To change this, 75% of club members will need to agree by vote.*

Article 6: Meetings *Meetings will be held once a week and will be posted on WOUEngage*

Article 7: Amending the Constitution *Amendments to the constitution will be made as necessary. An update of the constitution will happen at the end of the year with all members that wish to participate or bring up any new amendments. In order for updates or changes to be made, 3 out of 5 executive board members must be in agreement. Any member that has an issue with the constitution can contact an executive board member and a meeting can be held to try and resolve those issues.*

Article 8: Dissolution

8.1 *If the Criminal Justice Club dissolves, debt that is still owed will be equally divided and covered by all executive and club members of the organization.*

8.2 *Dissolution is defined as: after a full academic year of being a non-active Student Organization (non-chartered), the organization dissolves in the spring for the year of no activity.*