

Finance & Administration Committee (FAC), May 31, 2024, FY2024 Management Report

Period 10 YTD Actual to Actual Variance:

This report provides ten months of actual revenue and expense activity (as of April 30, 2024) as compared to the same period in prior fiscal year.

Education & General Fund:

Revenues:

Tuition revenues are \$1.107M more than the prior year, reflecting partial Summer 2023, Fall 2023, Winter 2024, and Spring 2024 assessed tuition. The increase is due to a combination of tuition increases (3.1% for resident & WUE UG, 0% for nonresident UG and all GR) and an approximate 1.2% UG enrollment increase in Fall 2023, and 0.8% UG enrollment decrease in Winter 2024, and 0.4% UG enrollment increase in Spring 2024, respective to the same term prior year. Overall, online course fees have increased \$62K from prior year and other fees have decreased \$558K. Fee remissions have decreased \$247K from the prior year. Altogether, this results in net tuition and fees for Period 10 being \$858K more than the prior year.

Government resources & allocations have increased by \$2.376M from the prior year based on the state's increased funding to the Public University Support Fund (PUSF) for the 2023-25 biennium of \$1B. 49% of PUSF is distributed in year 1 (FY24) and the remaining 51% will be distributed in year 2 (FY25) and allocated among the public universities according to the Student Success and Completion Model (SSCM). The \$34.770M received reflects all four quarter distributions, as well as \$1.022M of sustainability funds.

Gift grants and contracts revenue has decreased by \$591K from prior year due to a decrease in grant indirects. Other revenues have increased by \$294K from the prior year.

Overall, total revenues are \$70.332M, \$2.937M more than the prior year.

Expenses:

Personnel expenses are \$850K more than the prior period and reflect variations in faculty/staff from the prior year. T/TT faculty received step increases, NTT faculty received a 1.7% COLA effective September 2023, unclassified staff received a 4% COLA effective July 1, 2023, and classified staff received step increases and a 6.5% COLA effective April 1, 2024, as well as a \$1,500 one-time payment in April.

Services and supplies expenses are \$668K more than the prior year.

Overall, total expenses are \$53.765M, \$1.519M more than the prior year.

Net Revenues less Expenses:

Net revenues less expenses have increased by \$1.418M compared to prior year.

Auxiliary Enterprises:

Auxiliary Enterprises is comprised of Athletics, University Housing, Campus Dining, Parking, Bookstore, Student Health & Counseling Center (SHCC), Child Development Center (CDC), Incidental Fee, and other minor operations.

Revenues:

Enrollment Fees have increased by \$761K, due to a combination of increased enrollment, increase to the incidental fee (in FY23 the fee was \$372, with a reduced fee of \$200 for students not enrolled on the Monmouth campus; in FY24 this increased to \$415 and \$210, respectively), and increase to the health service fee (in FY23 the fee was \$154 mandatory for Monmouth-campus students only, in FY24 this increased to \$162, with a reduced fee of \$120 for students not enrolled on the Monmouth campus). Health Service Fee revenue is up \$417K and incidental fee revenue is up \$318K from the prior period. Sales and Services are up \$1.407M from the prior year, primarily in University Housing & Dining (\$1.116M), due to more students living on campus. Other Revenue remains consistent across all auxiliaries. Altogether, auxiliary revenue totals \$18.398M and has increased \$2.167M from the prior year.

Expenses:

Personnel expenses are \$368K more than the prior year, primarily in Housing/Dining and Athletics. Service & Supplies are \$1.372M more than the prior year, primarily in Housing/Dining (\$560K) and Athletics (\$960K). Altogether, auxiliary expenses total \$20.173M, an increase of \$1.740M from the prior year.

Net Revenues less Expenses:

Net revenues less expenses total -\$1.775M and have increased by \$427K compared to prior year.

Designated Operations, Service Departments, Clearing Funds:

Designated Operations, Service Departments, and Clearing Funds is comprised primarily of Telecommunications and Oregon Council of Presidents. The Clearing Fund is cleared on a quarterly basis. As of April 30th, the clearing fund reflects temporary revenue and expense balances, these balances can cause misleading comparisons as a result.

Revenues are comparable to prior year, up \$729K. Expenses are down \$37K from the prior year, for a net difference from prior year of \$765K.

FY24 Projected Year-End:

This report provides year-end projections. The projected year-end methodology is a combination of actual revenues and expenses for the first ten months of operations and projections for the remaining two months of FY24. Projections for periods eleven through twelve are based on the actual FY23 realization/burn rates for period nine, which are applied to FY24 revenues and expenses.

Education & General Fund:

Revenues:

Total revenues are projected to be \$71.040M, \$132K more than the FY24 adjusted budget. Altogether, net student fees & tuition are projected to be \$217K more than the adjusted budget; the adjusted budget assumed 6% attrition between fall and winter, and winter and spring terms, and actual attrition between fall and winter was 7.5% and between winter and spring was 3% (based on total FTEs). This projection incorporates \$5M of fee remissions rather than the budgeted \$5.5M. Government resources and allocation are projected at actuals received of \$34.770M. Gifts, grants, and contracts are projected at \$1.882M, \$312K less than the FY24 adjusted budget. Other revenues are projected to be \$2.916M, \$316K more than the FY24 adjusted budgeted amount.

Expenses:

Total expenses are projected to be \$68.289M, \$1.528M less than the FY24 adjusted budget. Personnel is projected to be \$56.953M, \$944K less than the budget due to salvage savings from vacant positions; \$1.357M of salvage savings were incorporated into the FY24 adjusted budget. Service and supplies are projected to be \$11.337M, \$585K less than the FY24 adjusted budget.

Transfer Schedule:

A projected transfer schedule is attached to provide details for the projected transfers in and out. This includes a transfer out of \$6.5M to Athletics, compared to the budgeted \$5M. The \$6.5M is intended to cover the negative beginning balance resulting from FY23 (~\$1.1M) as well current year spending.

Net Revenues less Expenses and Transfers:

Net revenues less expenses and transfers are projected to be a loss of \$3.853M versus the FY24 adjusted budget of a loss of \$4.015M. Projected year-end fund balance is \$10.172M, or 14.32% of projected revenues.

Auxiliary Enterprises:

Revenues:

Total revenues are projected to be \$21.551M, \$1.682M more than the FY24 adjusted budget. Enrollment fees are projected to be \$5.857M, \$255K more than the budget, primarily due to increased enrollment resulting in increased fee revenue for incidental fee and health service. Sales and services are projected to be \$13.021M, \$914K more than budgeted, primarily due to the increase of students living on campus. Other revenues are projected to be \$2.673M, \$513K more than the FY24 adjusted budget.

Expenses:

Total expenses are projected to be \$25.257M, \$2.093M more than the budget. Personnel is projected to be \$11.006M, \$301K more than the adjusted budget. Service and supplies are projected to be \$14.251M, \$1.792M more than the adjusted FY24 budget, primarily due to the increased spending in Housing/Dining and Athletics.

Net Revenues less Expenses and Transfers:

Net revenues less expenses and transfers are projected to be a gain of \$1.154M compared to the FY24 adjusted budget of a gain of \$40K. This results in a projected year end fund balance of \$4.641M.

Designated Operations, Service Departments, Clearing Funds:

Revenues:

Total revenues are projected to be \$2.330M, \$63K more than the budget.

Expenses:

Total expenses are projected to be \$2.221M, \$45K less than the budget.

Net Revenues less Expenses and Transfers:

Net revenues less expenses and transfers are projected to be a gain of \$109K compared to the FY24 net zero budget.

STAFF RECOMMENDATION:

It is recommended that the Western Oregon University Finance and Administration Committee accept the FY24 Projected Year-End Report and the overall Management Report as of April 30, 2024.

Western Oregon University
P10 YTD Actual to Actual Variance

(Unaudited, non-GAAP, for management purposes only)
(in thousands)

As of April 30, 2024
For the Fiscal Year Ended June 30, 2024

	P10 FY23				Variance		Note
	P10 FY23 Actuals	Realization/ Burn Rate %	P10 FY24 Actuals	P10 FY24 % of Budget	Actuals	%	
Education & General Fund							
Revenues							
Tuition	30,633		31,740		1,107		
Online Course Fees	3,220		3,282		62		
Other Fees	1,772		1,214		(558)		
Less: Fee Remissions	(5,004)		(4,757)		247		
Net Student Fees & Tuition	30,622	99.11%	31,479	100.72%	858	1.61%	
Government Resources & Allocations	32,394	100.00%	34,770	99.74%	2,376	-0.26%	FY24 includes \$1.022M of Sustainability funds
Gift Grants and Contracts	1,995	74.62%	1,404	64.01%	(591)	-10.61%	
Other Revenue	2,385	78.41%	2,679	103.03%	294	24.62%	
Total Revenues	67,395	97.66%	70,332	99.19%	2,937	1.52%	
Expenses							
Personnel	45,024	80.96%	45,874	79.23%	(850)	-1.72%	
Service & Supplies	7,223	76.34%	7,891	66.19%	(668)	-10.15%	
Total Expenses	52,246	80.29%	53,765	77.01%	(1,519)	-3.28%	
Net Revenues less Expenses	15,149		16,567		1,418		

Western Oregon University
P10 YTD Actual to Actual Variance

(Unaudited, non-GAAP, for management purposes only)
(in thousands)

As of April 30, 2024
For the Fiscal Year Ended June 30, 2024

	P10 FY23		P10 FY24 Actuals	P10 FY24 % of Budget	Variance		Note
	P10 FY23 Actuals	Realization/ Burn Rate %			Actuals	%	
Auxiliary Enterprises Funds							
Revenues							
Enrollment Fees	5,048	99.17%	5,808	103.67%	761	4.51%	
Sales and Services	9,279	82.06%	10,686	88.26%	1,407	6.20%	
Other Revenue	1,905	71.25%	1,904	88.17%	(0)	16.92%	
Total Revenues	16,231	85.11%	18,398	92.60%	2,167	7.48%	
Expenses							
Personnel	8,728	82.64%	9,095	84.97%	(368)	2.32%	
Service & Supplies	9,706	77.73%	11,078	88.91%	(1,372)	11.18%	
Total Expenses	18,434	79.98%	20,173	87.09%	(1,740)	7.11%	
Net Revenues less Expenses	(2,203)		(1,775)		427		
Designated Operations, Service Departments, Clearing Funds							
Revenues							
Enrollment Fees	188	357.71%	1,154	2397.58%	966	2039.86%	
Sales and Services	106	72.79%	95	74.80%	(11)	2.01%	
Other Revenue	1,717	79.41%	1,491	71.26%	(226)	-8.15%	
Total Revenues	2,011	85.20%	2,739	120.86%	729	35.66%	
Expenses							
Personnel	679	78.02%	889	90.69%	(210)	12.67%	
Service & Supplies	1,179	86.14%	932	72.45%	246	-13.69%	
Total Expenses	1,857	82.98%	1,821	80.34%	37	-2.65%	
Net Revenues less Expenses	153		919		765		

Western Oregon University
 FY24 Projected Year-End
 (Unaudited, non-GAAP, for management purposes only)
 (in thousands)

As of April 30, 2024
 For the Fiscal Year Ended June 30, 2024

	FY23 Year-End Actuals	FY24 Projected Year-End	FY24 Adjusted Budget	Variance FY24 Projected Year-End to Budget	Note
Education & General Fund					
Student Fees & Tuition (net of remissions)	30,898	31,472	31,255	217	
Government Resources & Allocations	32,394	34,770	34,859	(89)	
Gift Grants and Contracts	2,674	1,882	2,194	(312)	
Other Revenue	3,042	2,916	2,600	316	
Total Revenues	69,007	71,040	70,908	132	
Personnel	55,614	56,953	57,896	944	
Service & Supplies	9,462	11,337	11,921	585	
Total Expenses	65,076	68,289	69,818	1,528	
Net Transfers	5,088	6,603	5,105	(1,498)	Projection based on transfer schedule
Total Expenses and Transfers	70,164	74,893	74,923	30	
Net Revenues less Expenses	(1,156)	(3,853)	(4,015)	162	
Fund Balance at the Beginning of the Year	15,090	14,025	14,025		
Additions/Deductions to Fund Balance	92	-	-		
Fund Balance at the End of the Year	14,025	10,172	10,010		
Fund Balance as a Percentage of Revenues	20.32%	14.32%	14.12%		

Western Oregon University
 FY24 Projected Year-End
 (Unaudited, non-GAAP, for management purposes only)
 (in thousands)

As of April 30, 2024
 For the Fiscal Year Ended June 30, 2024

	<u>FY23 Year-End Actuals</u>	<u>FY24 Projected Year-End</u>	<u>FY24 Adjusted Budget</u>	<u>Variance FY24 Projected Year-End to Budget</u>	<u>Note</u>
Auxiliary Enterprises Funds					
Enrollment Fees	5,090	5,857	5,602	255	
Sales and Services	11,307	13,021	12,107	914	
Other Revenue	2,673	2,673	2,160	513	
Total Revenues	<u>19,070</u>	<u>21,551</u>	<u>19,869</u>	<u>1,682</u>	
Personnel	10,561	11,006	10,705	(301)	
Service & Supplies	12,486	14,251	12,459	(1,792)	
Total Expenses	<u>23,047</u>	<u>25,257</u>	<u>23,164</u>	<u>(2,093)</u>	
Net Transfers	(4,213)	(4,860)	(3,335)	1,525	Projection based on transfer schedule
Total Expenses and Transfers	<u>18,834</u>	<u>20,397</u>	<u>19,829</u>	<u>(568)</u>	
Net Revenues less Expenses	236	1,154	40	1,114	
Additions/Deductions to Fund Balance	(1,873)	(1,893)			
Fund Balance at the Beginning of the Year	<u>7,017</u>	<u>5,380</u>			
Fund Balance at the End of the Year	<u>5,380</u>	<u>4,641</u>			
Fund Balance as a Percentage of Revenues	28.21%	21.53%			
Designated Operations, Service Departments, Clearing Funds					
Enrollment Fees	53	323	48	274	
Sales and Services	146	130	127	3	
Other Revenue	2,162	1,877	2,092	(215)	
Total Revenues	<u>2,360</u>	<u>2,330</u>	<u>2,266</u>	<u>63</u>	
Personnel	870	1,139	980	(159)	
Service & Supplies	1,368	1,082	1,287	204	
Total Expenses	<u>2,238</u>	<u>2,221</u>	<u>2,266</u>	<u>45</u>	
Net Transfers	(1)	-	-	-	Projection based on transfer schedule
Total Expenses and Transfers	<u>2,237</u>	<u>2,221</u>	<u>2,266</u>	<u>45</u>	
Net Revenues less Expenses	123	109	-	109	
Additions/Deductions to Fund Balance	(243)	(217)			
Fund Balance at the Beginning of the Year	<u>2,741</u>	<u>2,621</u>			
Fund Balance at the End of the Year	<u>2,621</u>	<u>2,512</u>			
Fund Balance as a Percentage of Revenues	111.06%	107.84%			

Western Oregon University
Transfers Schedule - Projected FY24
(Unaudited, non-GAAP, for management purposes only)

	E&G		Auxiliary		Des Ops - Serv Dept.	Plant fund	Other	Total
Transfers In E&G							(a)	
Actual							2,141	2,141
Upcoming							408,893	408,893
Transfers Out E&G			(b)	(c)		(d)	(a)	
Actual			-	-		-	24,684	24,684
Upcoming			6,500,000	150,000		294,000	45,583	6,989,583
Transfers In AUX	(b)	(c)				(e)	(f)	
Actual	-	-				22,551	2,684	25,235
Upcoming	6,500,000	150,000				-	-	6,650,000
Transfers Out AUX							(f)	
Actual							-	-
Upcoming							1,814,917	1,814,917
Transfers In DO, SD								
Actual								-
Upcoming								-
Transfers Out DO, SD								
Actual								-
Upcoming								-

Type	Description
(a)	Miscellaneous (endowment matches, cost shares, etc.)
(b)	Athletic operations support
(c)	Child Development Center support
(d)	Small-Scale Energy Loan Program debt service
(e)	Auxiliary transfers to/from building/equipment reserves
(f)	Misc. auxiliary transfers, including debt payments for Housing and Recreation Center Building Fee
(g)	Misc. designated operations and service departments transfers