



**PUBLIC MEETING OF THE WOU BOARD'S
EXECUTIVE, GOVERNANCE AND TRUSTEESHIP COMMITTEE (EGTC)**

Meeting No. 18

Tuesday, November 5, 2019

10:00am – 12:00pm

Lieuallen Administration Building, President's Conference Room

AGENDA

- I. CALL-TO-MEETING AND ROLL CALL**
- II. CHAIR'S WELCOME/ANNOUNCEMENTS**
- III. CONSENT AGENDA**
- IV. DISCUSSION/ACTION ITEMS:**
 - 1) Introduction: *Shadron Lehman, WOU Internal Auditor*
 - 2) EGTC 2019-2020 work plan
 - 3) [University Diversity and Inclusion Advisory Committee \(UDIAC\)](#)
 - 4) Board Statement on Diversity/Equity/Inclusion
 - 5) Trustee vacancies ([Board Statement on Board Vacancies](#))
- V. ADJOURNMENT**



Executive, Governance and Trusteeship Committee (EGTC)
2019-2020 Work Plan

Tasks/Topics/Themes for 2019-2020:

- I. Board Vacancies
 - II. Fundraising/Comprehensive Campaign
 - III. Diversity/Inclusion/Equity/Accessibility
 - IV. HB 2864: Cultural Competence
 - V. Internal Audit
 - VI. Presidential Employment/Evaluation/Retention
 - VII. Board Chair Election
 - VIII. Retreat/Self-Evaluation Format
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- (x) October 25, 2019 Trustee names due to the Secretary of the Senate
 - (x) November 1-8, 2019 Potential EGTC Meeting
 - Proposed Agenda**
 - (a) Review 2019-2020 Work Plan
 - (b) Board Vacancies Needs Assessment
 - (c) Preview of 2020 Legislative Session
 - (d) Update on Fundraising/Comprehensive Campaign
 - (e) Update/Presentation on HB 2864
 - (f) UDIAC Introduction/Update
 - (i) [Board Statement on IDEA](#)
 - (g) Internal Audit Introduction (Audit Plan)
 - (h) Climate Survey Presentation
 - (x) November 11, 2019 Docket Deadline for November 20 Board Meeting
 - (x) November 18, 2019 Senate Rules Boards/Commissions Hearing
 - (x) November 19, 2019 (projected) Senate Confirmation Vote on Boards/Commissions
 - (x) November 19, 2019 Feasibility of Oaths of Office prior to full Board meeting
 - (x) November 20, 2019 Full Board Meeting**
 - (a) Update any EGTC agenda items
 - (b) Audit reports, if any, presented
 - (c) Update HB 2864 process with EGTC changes, if any
 - (x) December 15, 2019 (projected) Trustee name(s) due to policy advisor for 2020 Legislative Session
 - (x) December 31, 2019 HB 2864 process due (no Board/committee action necessary)
 - (x) February 3, 2020 2020 Legislative Session starts
 - (x) February 1-7, 2020 Potential EGTC Meeting
 - Proposed Agenda**
 - (a) 2020 Legislative Session update
 - (b) Audit Reports, if any
 - (c) Review of final HB 2864 process (action not required)
 - (d) UDIAC Update/Review of Board Statement progress
 - (e) Update on Board Vacancies
 - (x) February 10, 2020 Docket Deadline for February 19 Board Meeting
 - (x) February 19, 2020 Full Board Meeting**
 - (a) Update any EGTC agenda items
 - (b) Audit reports, if any, presented
 - (c) 2020 Legislative Session update

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| (x) | March 8, 2020 | Constitutional Sine Die of 2020 Legislative Session |
| (x) | March 23-April 3, 2020 | Potential EGTC Meeting |
| | | <u>Proposed Agenda</u> |
| | | (a) 2020 Legislative Session Final Report |
| | | (b) Audit Reports, if any, presented |
| | | (c) <u>Board Statement on IDEA</u> (final recommendation) |
| | | (d) Discussion of Board Retreat/Self-Evaluation agenda |
| | | (e) Update on Board Vacancies |
| | | (f) Discussion of Board Chair election process |
| | | (g) Update on Fundraising/Comprehensive Campaign |
| (x) | April 1, 2020 | President's self-evaluation to Board Chair due |
| (x) | April 1, 2020 (projected) | Trustee name(s) due to policy advisor for May Leg Cmte Days |
| (x) | April 1-15, 2020 | Board Chair work regarding Fuller's performance evaluation |
| (x) | April 6, 2020 | Docket Deadline for April 15 Board Meeting |
| (x) | April 15, 2020 | Full Board Meeting |
| | | (a) Update any EGTC agenda items |
| | | (b) <u>Board Statement on IDEA</u> |
| | | (c) 2020 Legislative Session Final Report |
| (x) | April 30, 2020 | Board Chair's draft evaluation due to Fuller |
| (x) | May 1-15, 2020 | Chair and Fuller finalize all evaluation documents; circulate |
| (x) | May 15-29, 2020 | Potential EGTC Meeting |
| | | <u>Proposed Agenda</u> |
| | | (a) Fuller's Evaluation/Contract (<i>executive session</i>) |
| | | (b) Audit Reports, if any, presented |
| | | (c) Straw proposal for Retreat/Board evaluation |
| | | (d) Board Chair recommendation |
| (x) | May 18-21, 2020 (projected) | Legislative Committee Days (possible vacancies) |
| (x) | June 1, 2020 | Docket Deadline for June 10 Board Meeting |
| (x) | June 10, 2020 | Full Board Meeting |
| | | (a) Fuller evaluation and potential contract revision/extension |
| | | (b) Audit reports, if any |
| | | (c) Finalization of board retreat/evaluation |
| | | (d) Board Chair election |

GOALS (by June 30, 2020):

- (1) Complete performance evaluation of President Fuller
- (2) Finalize Fuller contract revision/extension, if applicable
- (3) Recommend approval of a Board Statement on Diversity, Inclusion, Equity, and Accessibility to the full Board
- (4) Recommend election of Board Chair for new 2-year term to the full Board
- (5) Shepherd and assist in the filling of all outstanding Board vacancies
- (6) Finalize approach/agenda for September 2020 Board retreat/evaluation
- (7) Review and recommend any internal audit reports to the full Board for acceptance/approval
- (8) Advise on the development of the HB 2864 cultural competence process
- (9) Familiarize/advise on the UDIAC approaches to the University Diversity Plan
- (10) Familiarize/advise on the 2020 Legislative Session
- (11) Familiarize/advise on the comprehensive campaign