



**PUBLIC MEETING OF THE WOU BOARD OF TRUSTEES
MEETING NO. 18
APRIL 26, 2017
1:00-6:00 PM
COLUMBIA ROOM, WERNER UNIVERSITY CENTER
wou.edu/livestream**

1:00-2:00 PM: EXECUTIVE SESSION: Presidential Evaluation
ORS 192.660(2)(f)
ORS 192.660(2)(i)

- I. CALL-TO-MEETING/ROLL CALL
- II. CHAIR'S WELCOME
- III. CONSENT AGENDA – January 25, 2017 meeting minutes - Page 1
- IV. PUBLIC COMMENT
- V. SHARED GOVERNANCE REPORTS
 - (1) Faculty Senate
 - (2) Staff Senate
 - (3) ASWOU
- VI. PRESIDENT'S REPORT - Page 9
- VII. APRIL DISCUSSION ITEM: UNIVERSITY SHOWCASE
 - (1) Intercollegiate Athletics at WOU: NCAA Division II and the Student-Athlete - Page 22
 - (2) Board Resolution (Men's Distance Medley Relay National Champions)
- VIII. EGTC
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 - (2) Committee Chair

(3) Committee Recommendations for Board Discussion/Action

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(b) Presidential Reappointment Resolution - Page 55

IX. FAC

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(2) Committee Chair

(3) Committee Recommendations for Board Discussion/Action

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X. APRIL DISCUSSION ITEM: UNIVERSITY SHOWCASE

(1) The Research Institute (TRI)

(a) Report on CASA (USDOJ/VAWA) - Page 125

(b) Report on HECC-STEM Grant - Page 139

XI. ASAC

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(3) Committee Chair

(4) Committee Recommendations for Board Discussion/Action

XII. FINAL ANNOUNCEMENTS

XIII. ADJOURNMENT



**WESTERN OREGON UNIVERSITIES BOARD OF TRUSTEES
REGULAR MEETING OF THE FULL BOARD
JANUARY 25, 2017
WERNER UNIVERSITY CENTER, COLUMBIA ROOM
2:00-6:00 PM
MEETING NO. 17**

DRAFT BOARD MINUTES

I. CALL-TO-MEETING/ROLL CALL

Chair Jim Baumgartner called the meeting to order at 2:02 PM and acknowledged roll for the record. Trustees Arredondo, Baumgartner, Fuller, Habermann-Guthrie, Hurtado, Ingle, Komp, Koontz, Kulongoski, Martin, Mladenovic, Paraskevas (phone), Shetterly, and Taylor (phone) were present. Secretary Hagemann participated in the meeting by phone due to illness. Baumgartner asked the audience to disable cell phones and shared public comment protocol with the meeting participants.

II. CHAIR'S WELCOME

Chair Baumgartner welcomed the Board and shared that there was a busy and full agenda. He observed that the thematic focus of the January meeting was affordability. Baumgartner acknowledged ASWOU President Alma Pacheco's passing and asked Board and audience for a moment of silence. Baumgartner announced that Dr. John Minahan had submitted his resignation, effective immediately, from the WOU Board of Trustees. Baumgartner recognized Trustee Betty Komp, whose appointment had been confirmed by the Oregon Senate, and Dr. Cornelia Paraskevas, whose reappointment to the WOU Board was also confirmed by the Oregon Senate.

III. CONSENT AGENDA

(1) October 26, 2016 Meeting Minutes

Baumgartner called for a motion to approve the consent agenda. Shetterly moved approval of the agenda and Mladenovic seconded the motion.

Arredondo, Baumgartner, Habermann-Guthrie, Hurtado, Ingle, Komp, Koontz, Kulongoski, Martin, Mladenovic, Paraskevas, Shetterly, and Taylor voted for the motion. Fuller is non-voting.

There was no opposition to the consent agenda.

There were no abstentions.

Motion passed.

IV. PUBLIC COMMENT

No individuals signed up for public comment. Baumgartner reminded the audience about the Board coffee.

V. PRESIDENT'S REPORT

Baumgartner recognized President Rex Fuller for the President's Report. Fuller reminded the Board that his full written report was included in the docket. Fuller touched on the dual enrollment agreement with Clackamas Community College, outreach to DACA students, efforts for veterans' outreach and financial aid, and enrollment updates. Trustee Shetterly asked about Latino enrollment data. Kulongoski asked about non-resident, U.S. enrollment data. Fuller turned to address the university's budget and described the stakeholder letter that went to legislative leadership. Fuller forecasted the tuition range discussion. Kulongoski asked for an explanation of the recently released Ways & Means co-chair budget framework. Shetterly observed that the co-chairs' framework was a dose of reality and a real budget document to permit the Legislative to move forward. Trustee Komp observed that the Oregon Speaker of the House remained interested in some form of a corporate tax increase. Fuller returned to his report and described WOU's participation in a HECC Career Mentoring grant and the myriad Alumni events over the past couple of months. Fuller shared with the Board that Executive Director of Intercollegiate Athletics Barbara Dearing had announced her June 30 retirement. Fuller reiterated Dearing's commitment to the NCAA Division II credo. Shetterly asked for clarification about the dual enrollment agreement with Clackamas Community College. Kulongoski requested a list of federal monies that flow to Western Oregon University.

VI. SHARED GOVERNANCE REPORTS

(1) Faculty Senate

Baumgartner recognized Faculty Senate President Dr. Adele Schpiege for a report. Dr. Schpiege addressed curriculum and catalog deadlines, discussed potential new programs in Youth Crime Studies and an Elementary Education MAT program, Faculty Senate's endorsement of WOU's sanctuary campus status, observed Faculty Senate's support of a new WOU Military Absence Leave Policy, explained emeritus status criteria, and shared that Dr. Patty Flatt is the Faculty Senate representative to the WOU Foundation and Dr. Erin Baumgartner is the second Faculty Senate representative to the Inter-Institutional Faculty Senate. Kulongoski asked Dr. Schpiege about Measure 98—the Career and Technical Education measure on the November 2016 ballot—and

WOU's role in educating CTE teachers. Dr. Schpiege described the current scope of focus for WOU's Division of Teacher Education. Kulongoski stressed the need for CTE teachers. College of Education Dean Mark Girod joined the conversation and explained that most CTE teachers in Oregon do not go through the typical licensure path. Komp shared that there might be a legislative task force regarding CTE teacher education. Kulongoski noted that if WOU would design the CTE teacher education program, he would work with the Governor and Legislature to secure appropriation for the program. Trustee Koontz described CTE education plans.

(2) Staff Senate

Baumgartner recognized Staff Senate President Chris Solario for a report. Solario reviewed agenda items for Staff Senate, including merger with the Administrative Support Council and a possible scholarship in Alma Pacheco's name.

(3) ASWOU

Baumgartner recognized Tiffany Boles for an ASWOU report. Boles outlined that ASWOU is filling vacant positions and is preparing for an upcoming Oregon Student Association meeting and lobby day. Trustee Habermann-Guthrie asked about the elections for vacant positions.

VII. COMMITTEE/VICE PRESIDENTS' REPORT

(1) EGTC

(a) Vice President & General Counsel

Baumgartner recognized Vice President & General Counsel Hagemann for questions regarding his written report. Hagemann observed that there was already robust discussion of the legislative budget discussions.

(b) Committee Chair

Baumgartner, as Committee Chair, outlined that EGTC will be focused on presidential evaluation, board self-evaluation, and committee assignments. Komp asked for general training materials and Baumgartner noted that the Association of Governing Boards (AGB) was an excellent resource.

(c) Committee Recommendations for Board Action

There were no EGTC recommendations for board action on the agenda.

(2) ASAC

Baumgartner observed that he was changing the order of the agenda, switching the ASAC and FAC reports.

(a) Provost & Vice President for Academic Affairs

Baumgartner recognized Provost & Vice President for Academic Affairs Dr. Steve Scheck for a report. Scheck described progress and focus of the Willamette Promise dual credit program. Kulongoski asked about how to approach changes to the structure of higher education. Baumgartner asked Scheck to assess the potential success of current faculty searches. Scheck touched on the HECC evaluation process.

(b) Vice President for Student Affairs

Baumgartner recognized Vice President for Student Affairs Dr. Gary Dukes for a report. Dukes, referencing his written report, highlighted budget presentations for major functional units, the student incidental fee process, a service learning trip to Honduras, the progress of the new Student Health and Counseling Center construction, and DACA students.

(c) Committee Chair

Baumgartner recognized ASAC Chair Shetterly for a committee report. He noted an ASAC meeting in December, primarily to preview the NWCCU accreditation report. Baumgartner asked for clarification between the NWCCU special and regular reports.

(d) Committee Recommendations for Board Discussion

(i) NWCCU Update/Draft

Baumgartner moved the conversation to the draft NWCCU accreditation report. Provost Scheck described the relationship between the NWCCU draft report and the themes in the upcoming strategic plan discussion. After clarification from Baumgartner and Shetterly, Kulongoski asked about faculty concerns with the NWCCU process. Scheck described Dr. Sue Monahan's assessment duties and a culture change within the faculty ranks to take the lead with regarding to assessment and learning outcomes. Trustee Paraskevas observed about issues of academic freedom and how assessment strengthens academic programs.

(3) FAC

(a) Vice President for Finance & Administration

Baumgartner recognized the Vice President for Finance & Administration Eric Yahnke for a report. Baumgartner noted that there was a written report in the docket and asked the Board if there were any questions. Yahnke highlighted a new e-disbursement process, capital repair allocation process, and the student tuition advisory committee.

Baumgartner asked Trustee Martin about any links between ASWOU Senate and the tuition advisory committee.

(b) Committee Chair

Baumgartner recognized FAC Chair Taylor for a committee report. Taylor noted the January FAC meeting. He walked through the external audit firm and 2016 Annual Financial Statement and the Natural Science renovation project, including whether it makes more sense to build a completely new science building. Yahnke explained how the state funding has been approved for the Natural Science Building. Fuller clarified how to approach whether or not it makes sense to modify plans to build a new natural science building, as opposed to renovate the current building. The board, Fuller, and Yahnke continued conversation about the steps necessary to advance consideration of a change in plans. Baumgartner stressed the importance of a needs assessment. Taylor shared about the possibility of a joint committee meeting with ASAC. Taylor concluded that the FAC discussed tuition and state appropriations in depth.

(c) Committee Recommendations for Board Action

(i) FY2016 Annual Financial Statements

Baumgartner recognized Taylor and Yahnke to walk through the FY2016 Annual Financial Statements. Taylor noted that the FAC recommended approval. Baumgartner asked Yahnke to share any highlights about the 2016 Annual Financial Statements. After Yahnke described process and internal control observations, Baumgartner called for a motion to accept the FY2016 Annual Financial Statements as presented and included in the docket. Mladenovic moved approval and Arrendondo seconded the motion.

Arredondo, Baumgartner, Habermann-Guthrie, Hurtado, Ingle, Komp, Koontz, Kulongoski, Martin, Mladenovic, Paraskevas, Shetterly, and Taylor voted for the motion. Fuller is non-voting.

There was no opposition.

There were no abstentions.

Motion passed.

(ii) FY2017 Q2 Management Report

Baumgartner recognized Taylor and Yahnke to introduce the FY2017 Q2 Management Report. Taylor noted that the FAC recommended acceptance of the report. After brief comments, Baumgartner called for a motion to accept the FY2017 Q2 Management Report as presented and included in the docket. Shetterly moved acceptance and Baumgartner seconded the motion.

Arredondo, Baumgartner, Habermann-Guthrie, Hurtado, Ingle, Komp, Koontz, Kulongoski, Martin, Mladenovic, Paraskevas, Shetterly, and Taylor voted for the motion. Fuller is non-voting.

There was no opposition.

There were no abstentions.

Motion passed.

Before moving to strategic planning, Kulongoski asked follow-up questions about federal grants and monies flowing to WOU.

VIII. ACTION ITEM: 2017-2023 STRATEGIC PLAN

Baumgartner recognized President Fuller and Dr. Laurie Burton—strategic planning committee co-chairs—for a presentation on the draft strategic plan. Fuller noted several committee members were in the audience and walked through the process over the past several months, including a SWOT analysis, faculty surveys, graduate surveys, and multiple town halls. President Fuller asked Board liaisons Koontz and Hurtado if they had any additional comments. Baumgartner asked about strategic success and strategic assessment language in the plan. Fuller stressed how the campus would move to implementation after the plan was approved by the Board. Several trustees, including Shetterly and Kulongoski, reiterated the question of the next steps WOU would take to implement the plan. The Board’s discussion turned to how to communicate effectively about the plan, particularly with external audiences. After wrapping up the robust discussion about the draft plan, including a new mission statement, values, and institutional priorities, Baumgartner called for a motion to approve the new 2017-2023 Strategic Plan as presented and included in the docket. Mladenovic moved approval and Shetterly seconded the motion.

Arredondo, Baumgartner, Habermann-Guthrie, Hurtado, Ingle, Komp, Koontz, Kulongoski, Martin, Mladenovic, Paraskevas, Shetterly, and Taylor voted for the motion. Fuller is non-voting.

There was no opposition.

There were no abstentions.

Motion passed.

IX. JANUARY DISCUSSION THEME: ACCESS, AFFORDABILITY AND TUITION

After the approval of the 2017-2013 Strategic Plan, Baumgartner turned the Board to its January thematic discussion and the consideration of the 2017-2018 tuition range.

(1) Enrollment Management and Financial Aid

Baumgartner recognized Associate Provost David McDonald and Dean of Student Tina Fuchs to start the thematic conversation with a consideration of enrollment management, financial aid, and the cost of attendance. McDonald introduced background materials to permit the Board to consider important policy perspectives. McDonald and Fuchs highlighted key concepts of definitions, national context, competitor comparison, WOU cost of attendance, WOU financial aid, a SWOT analysis, and “next dollar” ideas with regard to access and affordability.

(2) Scholarships, Philanthropy, and WOU Foundation

After the conversation about enrollment management and financial aid, Baumgartner recognized Tommy Love, Executive Director of the WOU Foundation, to highlight the Foundation’s role in sustaining access and affordability. Love offered information on the Foundation’s assets and the steps that might be required to mount a successful comprehensive campaign.

(3) Tuition Conversation and Range

Baumgartner recognized Vice President Yahnke to offer background information on budget development and tuition conversations prior to considering a 2017-2018 tuition range, including information on the enrollment picture at the university, the impact of the HECC’s funding formula and three-year rolling average, and the fixed tuition program.

X. ACTION ITEM: 2017-2018 TUITION RANGE

After background information, Yahnke continued to present the specific 2017-2018 tuition range proposal. After presentation, Kulongoski asked whether or not there was an urgency to approve a tuition range at this juncture. Fuller and Yahnke described the HECC deadlines. Trustee Martin described how a tuition range could be used to continue conversations with students. Shetterly added that a range could be used to continue conversations with legislators. After discussion, Baumgartner called for a motion to approve the 2017-2018 tuition range as presented and included in the docket (5-10% increase for resident undergraduate variable rate tuition and 10-20% increase for resident undergraduate Western Promise rate). Shetterly moved approval and Koontz seconded the motion.

Arredondo, Habermann-Guthrie, Komp, Koontz, Martin, Mladenovic, and Shetterly voted for the motion. Fuller is non-voting.

Kulongoski and Ingle voted no.

Chair Baumgartner did not vote. Trustees Hurtado, Paraskevas, and Taylor were absent for this vote.

There were no abstentions.

Motion passed 7-2.

XI. FINAL ANNOUNCEMENTS

Because of the length of the meeting, there were no final announcements.

XII. ADJOURNMENT

Baumgartner adjourned the meeting at 6:43 PM with a quorum (Arredondo, Baumgartner, Fuller, Habermann-Guthrie, Ingle, Komp, Koontz, Kulongoski, Martin, Mladenovic, and Shetterly).



Ryan James Hagemann
Secretary to the Board



Board of Trustees, April 26, 2017

President's Report

1. Mission Review

On April 13, 2017, Chair Baumgartner and I presented the new mission to the Higher Education Coordinating Commission. The mission presentation included an overview of the strategic planning process and the context for developing the mission. I am pleased to report that HECC approved the mission unanimously and widely praised Western for its work and its continued efforts to be a destination campus for Oregonians.

2. Strategic Planning Implementation

Following approval of the Strategic Plan in January, a new university budget committee has been appointed. The University Budget Committee (UBC) will provide budget recommendations to the President as part of the budget process and will begin its work in spring 2017. The structure of the UBC is:

Voting members of the UBC will serve two year terms. Initial appointments will be made to either one-year or two-year positions to allow for experience and continuity.

- Four faculty members recommended by the Faculty Senate Executive Committee
- Three classified staff members recommended by the Staff Senate Executive Committee
- Two students recommended by ASWOU's Executive Committee
- Two unclassified exempt staff members recommended by the Administrative Services Council
- One representative from each of the Vice Presidential divisions recommended by the respective Vice President: Academic Affairs, Finance and Administration, General Counsel and Administration, and Student Affairs
- One representative from Intercollegiate Athletics
- One additional member appointed by the President

The charge to the committee is:

The University Budget Committee (UBC) will be an advisory group consisting of representation from faculty, classified staff, unclassified exempt staff, students and administrators. This body is advisory to the President and all members shall be appointed by the President based on recommendations from appropriate constituencies. The UBC will make recommendations to the President prior to finalizing budget recommendations from the President to the Board of Trustees. Final funding recommendations are expected to have clear linkages to the University's *Strategic Plan*.

3. Budget update 2017-19

In March 2016, the seven public universities sent various scenarios to the Higher Education Coordinating Commission (HECC) regarding possible budgets. The most optimistic scenario provided about \$940 million for the four-year campuses—an increase of about \$275 million over the 2015-17 budget. This budget represented the true increase in cost and increase of 20% for universities. This scenario was sent to the Governor as a part of the HECC request. The universities decided to convey this aspirational budget scenario to the HECC, in part, because of the possibility that the corporate gross receipts—Measure 97—would pass in November 2016. As we know, Measure 97 failed in the 2016 election.

Shortly after the election, the Governor's recommended budget (GRB) set \$667 million for the Public University Support Fund (PUSF), which is about \$115 million below the amount needed to cover increased costs, including but not limited to the substantially higher PERS assessments, for the seven universities. The GRB also did not fund the Sports Lottery that is used by Western to support graduate student scholarships and student-athletes—these monies are a major source of funding to meet Title IX requirements. The Ways and Means budget framework increased higher education funding as a whole, yet it falls short of the amount needed to cover increased cost. At this stage, it is likely that Western, like all public universities, will be facing a shortfall in PUSF funds. This will require each campus to consider a combination of tuition increases, use of reserves, and budget cuts.

In January, the Board of Trustees approved a tuition range for resident UG tuition of 5 to 10%. Since that time, budget models have been used using these tuition ranges and a range of assumptions about enrollment (i.e., from flat enrollment to

a 5% reduction). With a \$100 million PUSF funding gap, these models have produced structural deficits of between \$1M and \$3.8M.

On April 10, Governor Brown sent a letter to Neil Bryant, Chair, Higher Education Coordinating Commission and copied all board chairs and presidents, outlining her expectation regarding tuition and HECC's tuition approval process. The letter states:

Recognizing the revenue constraint that the 5% limit may impose, in conjunction with the challenges facing the state budget, I am nonetheless communicating my expectation to members of the HECC that any tuition proposals brought forward beyond a 5% increase not be approved, if and unless, the Commission is provided with:

1. Clear and significant evidence that the university gave serious consideration to alternatives that involved tuition and fee increases below the 5% threshold;
2. Clear and significant evidence of how Oregonians who are underrepresented in higher education, including low-income students and students of color, would benefit more under the university's proposal than one that stays within the 5% threshold;
3. A plan for how the university's board and central administration are managing costs on an ongoing basis;
4. A summary of how students, faculty and staff were consulted on the proposed tuition increases; and,
5. A summary of how tuition will be affected should additional state funds beyond the number in Governor's Recommended Budget be appropriated.

I have communicated with the campus our need to engage in budget cut planning. I have directed all cabinet officers to work with their respective units to develop 5 and 10% budget cut plans. These plans will be vetted this spring and shared with the newly created University Budget Committee.

The budget levers available to Western are: tuition revenue, state funding, and university reserves. If the budget deficit continues for FY2017-18, Western will need to rely on tuition and reserves to begin the year. However, by the start of 2018-19, the budget deficit will need to be addressed through changes in base funding through improved efficiencies and cuts. This item will be discussed in more detail under the report from the Finance and Administration Committee.

4. Spring 2107 Enrollment and Fall 2017

Enrollment in spring term is basically flat compared to 2016. As of April 14, spring enrollment was -6.12 FTE below spring 2016. Total FTE was 4260.10 compared to 4266.22 last year. Positives include: increased number of domestic non-residents +27 (largely WUE states), improved continuing students at the sophomore through senior levels, and increased diversity. The primary area of concern is declining resident enrollment (-175).

| Spring Enrollment | 2016 4.08.16 | 2017 4.14.17 | Change | %Δ |
|--|-------------------------|-------------------------|---------------|-----------|
| New Freshmen | 17 | 7 | (10) | -58.82% |
| Freshmen/Transfer | 6 | 15 | 9 | 150.00% |
| Continuing Freshmen | 728 | 640 | (88) | -12.09% |
| Sophomore | 763 | 829 | 66 | 8.65% |
| Junior | 1017 | 1043 | 26 | 2.56% |
| Senior | 1681 | 1726 | 45 | 2.68% |
| Post Baccalaureate | 79 | 62 | (17) | -21.52% |
| Graduate | 533 | 470 | (63) | -11.82% |
| Non-admit | 237 | 111 | (126) | -53.16% |
| Total HC | 5061 | 4903 | (158) | -3.12% |
| Total FTES | 4266.22 | 4260.10 | (6.12) | -0.14% |
| Resident | 3942 | 3767 | (175) | -4.44% |
| Non-resident--US | 754 | 781 | 27 | 3.58% |
| International | 280 | 271 | 2.00 | 0.71% |
| Male | 1895 | 1800 | (95) | -5.01% |
| Female | 3162 | 3100 | (62) | -1.96% |
| Unknown | 4 | 3 | (1) | -25.00% |
| | | | | |
| American Indian/Alaskan Native | 94 | 81 | (13) | -13.83% |
| Asian | 206 | 201 | (5) | -2.43% |
| Black | 171 | 161 | (10) | -5.85% |
| Hispanic | 527 | 667 | 140 | 26.57% |
| Hawaiian/Pacific Islander | 110 | 129 | 19 | 17.27% |
| White | 3427 | 3203 | (224) | -6.54% |
| *Note: -100 FTES → a loss in expected tuition revenue of about \$1,000,000 (assuming current mix of resident and non-resident tuition) | | | | |

Enrollment for the academic year is likely to be flat: fall was up about 20 FTE, winter was down about 6 FTE and spring is likely to be down.

Admissions data for fall 2017 shows strong downward pressure on freshman with a decrease of over 500 admitted students. This is due to a decrease in applications and the increase in our GPA threshold for automatic admissions. Additional downward pressure continues from the impact of the Oregon Promise. A study by HECC found that the vast majority of students who used the Oregon Promise would have attended a four-year institution. An article in the Register-Guard stated:

More grant recipients than the state expected come from well-off and middle-class families. That reduces the amount of federal aid they receive, driving up the share of their tuition the state must pony up. More than 30 percent of Promise funds are going to students coming, for example, from a household with two kids and gross income of \$110,000 a year.

In addition to previously described 30 percent of high-income recipients, another 30 percent of Promise funds are going to students from a household with two kids and gross income between \$72,500 and \$110,000 a year.

(Source: "Oregon Promise aid for community college students going heavily to higher-income families, review finds," *Register-Guard*, February 4, 2017)

Resident applications are also below last year. Transfer student admitted are higher than last year, in part due to additional efforts to develop improved transfer pathways. Through improved efforts to convert admitted students to enrolled students in fall, Western is projecting a range of flat enrollment to a decrease of 5%.

April 14, 2017: Numbers for fall 2017

| | 2017 | 2016 | Difference | % Change | 5 year average |
|------------------------------------|--------------|--------------|-------------------|-----------------|-----------------------|
| Undergraduate Students | | | | | |
| Applications | | | | | |
| Resident | 2,049 | 2,187 | -138 | -6.31% | 2,154 |
| Nonresident | 1,291 | 1,388 | -97 | -6.99% | 1,133 |
| International | 101 | 105 | -4 | -3.81% | 75 |
| Total Undergrad. Applicants | 3,441 | 3,680 | -239 | -6.49% | 3,362 |
| Admitted Students | | | | | |
| First time Freshmen | 2,106 | 2,610 | -504 | -19.31% | |
| Transfer | 447 | 376 | 71 | 18.88% | |
| Post Bac | 9 | 4 | 5 | 125.00% | |
| Total Undergrad. Admits | 2,562 | 2,990 | -428 | -14.31% | 2,792 |
| Total Denied | 83 | 70 | 13 | 18.57% | |

| | 2017 | 2016 | Difference | % Change | 5 year average |
|--|-----------|-----------|------------|---------------|----------------|
| Graduate Applications | | | | | |
| Resident | 69 | 45 | 24 | 53.33% | |
| Nonresident | 22 | 19 | 3 | 15.79% | |
| International | 3 | 6 | -3 | -50.00% | |
| Total Grad Applications | 94 | 70 | 24 | 34.29% | |
| Graduate Admits | | | | | |
| Resident | 24 | 16 | 8 | 50.00% | |
| Nonresident | 4 | 7 | -3 | -42.86% | |
| International | 0 | 4 | -4 | -- | |
| Total Grad Admits | 28 | 27 | 1 | 3.70% | |
| Graduate Students—Note applications received on on-going basis, this reflects Fall 2017 only | | | | | |

5. Grants

In accord with Board statement on delegation of authority, the Board is required to review grants that exceed \$100,000:

2.7 Research Grants and Contracts. The President of the University shall act for the Board of Trustees regarding grants and contracts for research, development, service, and training. However, a quarterly report to the Board is required for each initial contract or grant award that exceeds \$100,000, and when any increase or decrease to a contract or grant award causes the total of all increases or decreases to the contract or grant award to exceed \$100,000.

Appendix Table 1 provides the list of grants that exceed \$100,000.

6. Outreach

Oregon Council of Presidents: February 21, March 21, and April 13

House Higher Education and Workforce: February 7, testified on affordability; February 28, testified on transfer pathways

Recent events:

- Chinese New Year Celebration, January 27
- State of the Cities address, February 8
- Half-time interview on WOU, KWVT February 18
- Monmouth City Council, sanctuary status, February 21
- Alumni gathering in Medford (~50 attendees), February 24
- César Chávez Leadership Summit, March 3
- Model UN, annual dinner, March 3
- WOU Foundation Board, March 4

- Alumni theater “Shakespeare in Hollywood”, March 4
- American Council of Education, Washington, DC, March 10-13
- Alumni Board meeting, April 1
- Spring Wine Mixer (~50 attendees), April 13
- WOU Night at the Timbers (~40 attendees), April 15
- Siletz Tribal Council, April 21

Donor Comparison Chart

July through March

| | FY11 | FY12 | FY13 | FY14 | FY15 | FY16 | FY17 |
|-------------------------|--|-------------|-------------|-------------|-------------|-------------|-----------|
| Total YTD (Jul-March) | \$645,203 | \$1,722,834 | \$729,584 | \$1,150,692 | \$1,481,403 | \$1,613,111 | \$868,372 |
| Total for FY | \$891,353 | \$1,924,120 | \$1,113,041 | \$1,502,501 | \$2,028,519 | \$1,868,849 | TBD |
| Donors YTD (Jul-March) | 1962 | 2025 | 1772 | 1697 | 1659 | 1699 | 1700 |
| New Donors (Jul-March) | 631 | 542 | 377 | 651 | 638 | 554 | 485 |
| Renewals (Jul-March) | 938 | 986 | 1104 | 813 | 750 | 873 | 865 |
| Reactivated (Jul-March) | 393 | 497 | 291 | 233 | 271 | 282 | 350 |
| Avg Gift \$ (Jul-March) | \$220 | \$520 | \$225 | \$392 | \$507 | \$506 | \$265 |
| Notes: | <ol style="list-style-type: none"> 1. Data reflects data for July through March for each year 2. Avg gift reflects donors who have given multiple gifts within the fiscal year. Total amount received to date divided by number of gifts, not donors. 3. FY16 giving through March reflects final payment from Dr. Richard Woodcock for the new Woodcock Education Center and an estate gift from Dr. Beverly Freer. 4. Top 5 gifts for FY16 equals \$796,980. Top 5 gifts for FY17 equals \$215,696. 5. WOU Day of Giving effort resulted in over 200 gifts and over \$20,000 in support of our students | | | | | | |

7. Commencement speaker: Matt Utterback

Matt Utterback '89 has won the National Superintendent of the Year Award from the American Association of School Administrators. Utterback has been superintendent at North Clackamas School District since 2012, and during that time the district has made major gains in graduation rates and test scores, particularly for low-income, minority and special education students. Utterback earned high marks from the AASA for leading his district to major progress

despite budget restrictions, school closures and the lackluster test scores he inherited. While at Western Oregon State College, as it was known at the time, Utterback majored in education and earned a teaching certificate in social studies and integrated science. WOSC was where he started dating his future wife, Nancy, who also is an '89 alum. She graduated with a bachelor's degree in education with a language arts certificate and has been a teacher in the North Clackamas district for many years. Leadership roles always seemed to call to Utterback. He was class president at Newport High School and served as student senate president at WOSC. He was awarded the Delmer Dewey Award for outstanding male student in 1989 and spoke during the graduation ceremony. <http://www.wou.edu/woustories/2017/03/13/wou-alum-wins-national-superintendent-year-award/>

8. Athletics: NCAA II

“Make it Yours” with focus on life in the balance for the student-athlete: athletic success, academic success and community engagement

Academic Success in the Classroom

| | Winter 2017 Team Grade Point Averages | WOU Honor Roll | GNAC All-Academic Honors (announced at end of each sport season) |
|--|---|--------------------------|--|
| Baseball | 2.81 | 5 | 6 |
| Men's Basketball | 2.94 | 4 | 1 |
| Football | 2.60 | 10 | 6 |
| Men's Track & Field/Cross Country | 3.05 | 12 | 7 |
| Men's Sports Overall | 2.85 | 31 | 20 |
| | | | |
| Women's Basketball | 3.46 | 7 | 7 |
| Soccer | 3.50 | 18 | 11 |
| Softball | 3.15 | 7 | 7 |
| Women's Track & Field/Cross Country | 3.26 | 22 | 14 |
| Volleyball | 3.21 | 6 | 7 |
| Women's Sports Overall | 3.31 | 60 | 46 |
| | | | |
| Athletics Over-All | 3.08 GPA | 91 WOU Honor Roll | 66 GNAC All Academic Honors |

This spring Athletics induced 23 student-athletes into Chi Alpha Sigma, the National College Athlete Academic Honor Society. Student-athletes must maintain a 3.4 or higher cumulative GPA throughout their junior and senior years for induction and membership. Since 2013-14 WOU Athletics has induced 93 student-athletes into this national NCAA academic honors society.

Athletics Engaged in Community Service

Through March 2017, student-athletes have contributed over 1200 hours of campus and community service in such activities as:

| Campus | Community |
|--|--|
| <ul style="list-style-type: none"> • WOU Food Pantry (special food pantry game for each team) • Gentle House Clean Up Day (softball) • Lil Wolves Softball Club • WOU Christmas Tree Lighting & Activities (all) | <ul style="list-style-type: none"> • Road Clean Up (women's basketball-Riddell Rd) • Reading in elementary schools (Monmouth, Ash Creek, and Independence – all) • Youth camps/clinics (football, baseball, basketball, volleyball, softball, soccer) • Ash Creek Elementary School Jog-a-thon (softball, football) • Independence Elementary School Fitness testing (softball, track) • Smith Fine Arts Auction (football) • Officiating Youth Sports (football and Basketball) • Middle School/High School Cross Country Meet (XC, track) • Assisted with moving (4) community members (baseball, football) • Assisted community members with yard work (football) • Ash Creek Elementary School Family Fun Night (football) • 4th of July Parade (volleyball, football, softball) • Monmouth Senior Center (soccer) • Homeless Shelter Donations (softball) • Salvation Army Bell ringing (softball) |

Through winter 2017, **WOU SAAC** (student-athlete advisory committee) **members have raised \$700 for the NCAA D2 Make-a-Wish national campaign** (\$1K goal). Additional dates are planned for the spring sports.

Athletic Success on the Field/Court for Winter 2017 Sports

| | Overall Win/Loss Record | GNAC Win/Loss Record | GNAC Finish | GNAC All-Conference Honors | GNAC Championship Tournament | NCAA Post Season Participation |
|---|-------------------------|----------------------|-------------|----------------------------|------------------------------|--|
| ^Men's Basketball | 18-13 | 13-7 | 3rd | 2 | 2 nd place | NA |
| Women's Basketball | 8-19 | 4-16 | 10th | 0 | NA | NA |
| *Men's Indoor Track & Field | NA | NA | 2nd | 3 | NA | 6th Place; National Champions Distance Medley Relay |
| **Women's Indoor Track & Field | NA | NA | 9th | 0 | NA | 29th Place |
| <p>^ Tanner Omlid named GNAC Defensive Player of the Year *Seven (7) All-Americans named; David Ribich named GNAC Indoor Track & Field Male Athlete of the Year; Dustin Nading named GNAC Indoor Track & Field Male Newcomer of the Year; Head Coach Mike Johnson named GNAC Indoor Track & Field Male Coaches of the Year ** Two (2) All Americans named</p> | | | | | | |

Appendix - Table 1

| Title | Funding Agency | Award Amount | End Date | Project Director | Grant Description |
|---|------------------------------------|---------------------|-----------------|--------------------------------------|---|
| University School Partnership (USP) | US Dept of Education | \$580,708 | 9/30/2017 | Dr. Christina Reagle | Provides funding for professional development activities for teachers. |
| University School Partnership (USP) | US Dept of Education | \$568,725 | 9/30/2018 | Dr. Christina Reagle | |
| Oregon Deaf-Blind Project | US Dept of Education | \$673,930 | 9/30/2018 | Dr. Lyn Ayer | Provides technical assistance in Oregon for teachers and families with children who are both deaf and blind. |
| National Center on Deaf-Blindness | US Dept of Education | \$10,565,000 | 9/30/2018 | Dr. Linda McDowell | Provides technical assistance nationally for state systems to provide services to educators and families with children who are both deaf and blind. |
| Project PIECE: Promoting Inclusion in Early Childhood Educators | US Dept of Education | \$1,002,632 | 9/30/2018 | Dr. Patricia Blasco & Dr. Cindy Ryan | Provides stipends for WOU students pursuing an early learning teaching license. |
| WOU Campus Against Sexual Assault (CASA) | Dept of Justice | \$300,000 | 9/30/2019 | Dr. Patricia Ketcham | Provides activities to decrease occurrences of campus-based sexual assault, dating violence, and domestic abuse. |
| Project EF: Executive Functioning in Infants and Toddlers | US Dept of Health & Human Services | \$600,000 | 9/30/2017 | Dr. Patricia Blasco | Research project looking at the impact of low birth weight on executive functioning in children. |

| Title | Funding Agency | Award Amount | End Date | Project Director | Grant Description |
|---|------------------------------------|---------------------|-----------------|--|---|
| Student Tuition Assistance Project | Oregon Child Development Coalition | \$297,512 | n/a | Dr. Christina Reagle | Provides reimbursement of education costs to employees or Oregon Child Development Coalition |
| Oregon Post School Outcome Data Project | Oregon Dept of Education | \$1,517,400 | 6/30/2017 | Pattie Johnson | Maintains statewide post-school outcomes study for students transitioning out of high school who had IEPs |
| Oregon Quality Rating and Improvement System/Central Coordination | Oregon Dept of Education/DHS | \$5,759,988 | 6/30/2017 | Tom Udell | Conducts statewide delivery and dissemination of Oregon's Quality Rating and Improvement System for early childcare providers |
| Oregon Traffic Safety Education Project | Oregon Dept of Transportation | \$500,000 | 9/30/2017 | Dr. Christina Reagle | Collaborates with ODOT to maintain statewide system of driver safety trainers of trainers network |
| Oregon Data Project | Oregon Dept of Education | \$193,200 | 9/30/2017 | Brian Johnson | Conducts data analysis for ODE special education databases |
| Developing Mathematical Instructional Leaders in Oregon (DEMILO) | Oregon Dept of Education | \$1,011,754 | 11/30/17 | Dr. Christina Reagle & Dr. Cheryl Beaver | Provides instruction for Oregon teachers pursuing an Elementary Mathematics Instructional Leadership certificate |

| Title | Funding Agency | Award Amount | End Date | Project Director | Grant Description |
|--|--|---------------------|-----------------|-------------------------|--|
| 21st Century Community Learning Centers | Dept of Administrative Services/ODE | \$641,300 | 6/30/2018 | Candice Scott | Provides technical assistance to schools providing after school instruction for PK-12 students |
| Education Evaluation Center | Oregon Dept of Education | \$550,000 | 6/30/2017 | Dr. Robert Ayres | Provides educational evaluation and assessment services to individuals ages 3 to adulthood. |
| Oregon Mentoring Project Evaluation | Oregon Dept of Education | \$250,000 | 6/30/2017 | Dr. Christina Reagle | Conducts external evaluation of Oregon beginning teacher and administrator program |
| Career Mentoring Pilot Project | Higher Education Coordinating Commission | \$184,320 | 6/30/2017 | Annie Friedman | Developing a career mentoring system between WOU students and WOU alumni |
| Oregon Alliance for Minority Participation: OR AMP | Higher Education Coordinating Commission | \$226,872 | 6/30/2017 | Dr. Patricia Flatt | Provides STEM Scholars program for under-represented minority populations at WOU |
| as of 'March 1, 2017 | | | | | |



WOU ATHLETICS SHOWCASE

NCAA D2 - LIFE IN THE BALANCE



Western Oregon
UNIVERSITY

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WHAT DOES BEING A MEMBER OF NCAA D2 MEAN?

- Emphasis for the **student-athlete experience** is one of a comprehensive program of learning and development in a personal setting
- Approach is one which provides growth opportunities through academic achievement, learning in high-level athletic competition, and development of positive societal attitudes in service to community





NCAA D2 CHARACTERISTICS

- The Division 2 membership is focused on an academics-first philosophy, and the division's commitment to academic excellence supports the primary mission for NCAA schools: We are preparing student-athletes to go pro in something other than sports.
- Traditional rivalries with regional institutions dominate schedules of many Division II athletics programs.
- Division II teams usually feature a number of local or in-state student-athletes.
- Division II athletics events are affordable; fans are in close proximity to the action; and the environment is entertaining, civil and family friendly.

What Makes NCAA D2 Unique?

Life in the Balance Philosophy

D2 Attributes

What We Stand For:

- Learning
- Balance
- Service
- Sportsmanship
- Passion
- Resourcefulness





MAKE IT *YOURS*™

Division II Attributes

Learning: Multiple opportunities to broaden knowledge and skills.

Service: Positive attitude toward contributing to the community

Passion: Enthusiastic dedication and desire in effort.

Sportsmanship: Respect for fairness and courtesy; ethical conduct toward others.

Resourcefulness: Versatile skill set drawn from a broad range of experiences.

Balance: Emphasis on collective knowledge; integration of skills.



Classroom Clout

- Division II's academic philosophy calls for a comprehensive program of learning and development in a personal setting.
- Graduation rates indicate the model's success, as student-athletes annually graduate at rates several percentage points higher than their student body counterparts.
- Also, Division 2 established an **“Academic Success Rate” (ASR)** in 2006, which, unlike the federal graduation rate, measures graduation outcomes for athletes who are not receiving athletically related financial aid (it also includes transfers and mid-year enrollees).
- The ASR for the most recent four-year cohort is 71%.

NCAA D2 ATHLETIC DEPARTMENT EXPENSE

The median expense for Division 2 athletics departments with football is roughly \$6 million, while that figure is about \$15 million for Division I Football Championship Subdivision programs (FCS), and about \$64 million for programs in the Division I Football Bowl Subdivision (FBS).

Division 2's "partial-scholarship" model for financial aid helps keep athletics budgets more in line with the institution's bottom line. It costs Division 2 schools less than half as much to sponsor a competitive athletics program as it does in Division I.





WOLVES ATHLETICS

HOW WE FIT WITHIN NCAA D2



Western Oregon
UNIVERSITY

- **WOU IS ONE of 307 ACTIVE NCAA D2 MEMBERS**

**NCAA D2 MEMBERSHIP COMPOSITION:
49% PUBLIC; 51% PRIVATE**

| | NCAA D2 | GNAC CONFERENCE | WOU |
|--|------------|--------------------|-----|
| Number of Sports | 15.3 | 16 | 13 |
| Average Number of Student-Athletes (Schools with Football) | 443 | 350 | 342 |
| Average Number of Men's Sports | 7.1 | 6.45 | 6 |
| Average Number of Women's Sports | 8.2 | 7.8 | 7 |





13 Intercollegiate Sports



MEN (6)

- Baseball
- Basketball
- Cross Country
- Football
- Indoor Track & Field
- Outdoor Track & Field

WOMEN (7)

- Basketball
- Cross Country
- Soccer
- Softball
- Indoor Track & Field
- Outdoor Track & Field
- Volleyball



CONFERENCE MAP FOR TRAVEL

Great Northwest Athletic Conference

| GNAC Football teams |
|---------------------|
| Western Oregon |
| Azusa Pacific |
| Central Washington |
| Humboldt State |
| Simon Fraser |



FOOTBALL AFFILIATES



Azusa Pacific University



Humboldt State University



**NCAA D2 HAS
24 CONFERENCES**

FEDERAL GRADUATION RATE

| 2016 | All NCAA D2 | GNAC | WOU |
|---|-------------|-------|-------|
| Student Body Federal Graduation Rate* | 46.2% | 48% | 44.7% |
| Student-Athlete Federal Graduation Rate | 55% | 51.5% | 49% |

ACADEMIC SUCCESS RATE

| | 2012 | 2013 | 2014 | 2015 | 2016 |
|-------------|------|------|------|------|------|
| All NCAA D2 | 74.5 | 70.4 | 73.3 | 73.8 | 74.2 |
| GNAC | 76.2 | 72.7 | 70 | 68 | 76.1 |
| WOU | 56.8 | 70.9 | 68.3 | 65.9 | 76.1 |

***Federal Graduation Rate** includes only student-athletes on athletic financial aid

#Academic Success Rate includes ALL student-athletes, including transfer students and those not receiving athletic financial aid



ACADEMIC EXCELLENCE STUDENTS FIRST



- **3.08 cum GPA** through Winter term 2017
- **91** student-athletes were on the Winter Term 2017 WOU honor roll; 26.6% of all WOU student-athletes
- **93** student-athlete inductees into Chi Alpha Sigma National Athletic Honors Society over the past 4 years
- **66** GNAC All Academic Honors through Winter 2017 Sports



342 Student-Athletes
18 Cheerleaders



WESTERN OREGON'S STUDENT-ATHLETES GPA HAS RISEN EACH OF THE PAST FIVE YEARS



| | |
|---------|--|
| 2012-13 | 2.96 cum GPA |
| 2013-14 | 2.99 cum GPA |
| 2014-15 | 3.02 cum GPA |
| 2015-16 | 3.10 cum GPA |
| 2016-17 | 3.08 cum GPA through Winter 2017 term |





2015-16 WOMEN'S BASKETBALL TEAM

- Honored as Academic Top-25 TEAM Honor Roll with 3.56 team GPA. They ranked 21st in NCAA D2. This was a historical first for WOU Athletics.
- #1 GNAC Academic All-Sports Women's Basketball Team standings; another first for WOU Athletics.



2015-16 WOMEN'S SOCCER TEAM

- Ranked #3 GNAC Academic All-Sports Women's Soccer Team standings with a 3.46 team GPA

WESTERN OREGON WOMEN'S SPORTS

- Ranked #5 Overall in the 2015-16 GNAC Academic All-Sports Standings



ATHLETIC EXCELLENCE

- 2017 Men's Basketball GNAC Conference Championship Tournament Runner Up
- 2017 NCAA D2 National Champions - Men's Distance Medley Relay Team
- 6 NCAA D2 All Americans in Men's & Women's Indoor Track & Field
- GNAC Player of the Year, GNAC Newcomer of the Year, GNAC Freshman of the Year, & GNAC Coach of the Year
- GNAC Individual Champions in Track & Field





ATHLETIC EXCELLENCE

Since 2013-14 WOU Athletic Teams Have Participated in
16 NCAA Championship Tournaments/Meets

2016-17

- Indoor Track & Field National Championship
- Cross Country West Regional Championship

2015-16

- Outdoor Track & Field National Championship
- Men's Basketball West Regional & National Championship
- Indoor Track & Field National Championship
- Cross Country West Regional & National Championship



2014-15

- Cross Country West Regional & National Championship
- Indoor Track & Field National Championship
- Men's Basketball West Regional Championship

2013-14

- Outdoor Track & Field National Championship
- Women's Softball West Regional Championship
- Cross Country West Regional & National Championship



CAMPUS SERVICE

- Homecoming/Family Weekend events
- Alumni events (Alumni weekends, Hall of Fame ceremony)
- Preview day events – partner with Admissions & Student Services
- WOU Student Food Pantry - collected/donated 100+ lbs food at athletic events
- Campus Christmas Tree Lighting and Parade
- Gentle House Clean- Up Day
- SOAR & New Student Week Activities



COMMUNITY SERVICE

- Host camps/clinics (1,000+campers each year)
- Host High School/Junior Olympic cross country meets (over 1,950 participants this year)
- High school recruiting visits and presentations
- Host CEVA U14-U18 tournaments (1000+ participants)
- Adopt a Highway Program Participant
- Volunteer at local elementary schools (MES, IES, ACES)
- 1,200+ community service hours per year





Athletics - Our Reach

- Website views (past 30 days) – 213,444
 - Over 1.9 million in the past year
 - Reached 163 countries worldwide
- Website unique visits (past 30 days) – 29,760
- Facebook likes – 7,235 (52 countries)
- Twitter followers – 3,105
- Hosted NCAA West Regional Cross Country Championship (fall 2015 & 2017)
- Will host NCAA West Regional Cross Country Championships in fall 2019 & 2021)
- Televised athletic events on local KWVT & regional on Root Sports Network



ATHLETICS GRANT-IN-AIDS/SCHOLARSHIPS

| 2016 | Average Total Athletics Grant-in-Aids |
|-------------|---------------------------------------|
| All NCAA D2 | \$1,875,683 |
| GNAC | \$1,633,186 |
| WOU | \$888,763 |

| 2016 | Average Athletics Grant-in-Aid Per Student-Athlete |
|-------------|--|
| All NCAA D2 | \$6,087 |
| GNAC | \$6,321 |
| WOU | \$2,769 (11 th percentile) |

| 2016 | Number of Student-Athletes Receiving Athletics Grant-in-Aid |
|-------------|---|
| All NCAA D2 | 225 |
| GNAC | 189 |
| WOU | 238 (56 th percentile) |

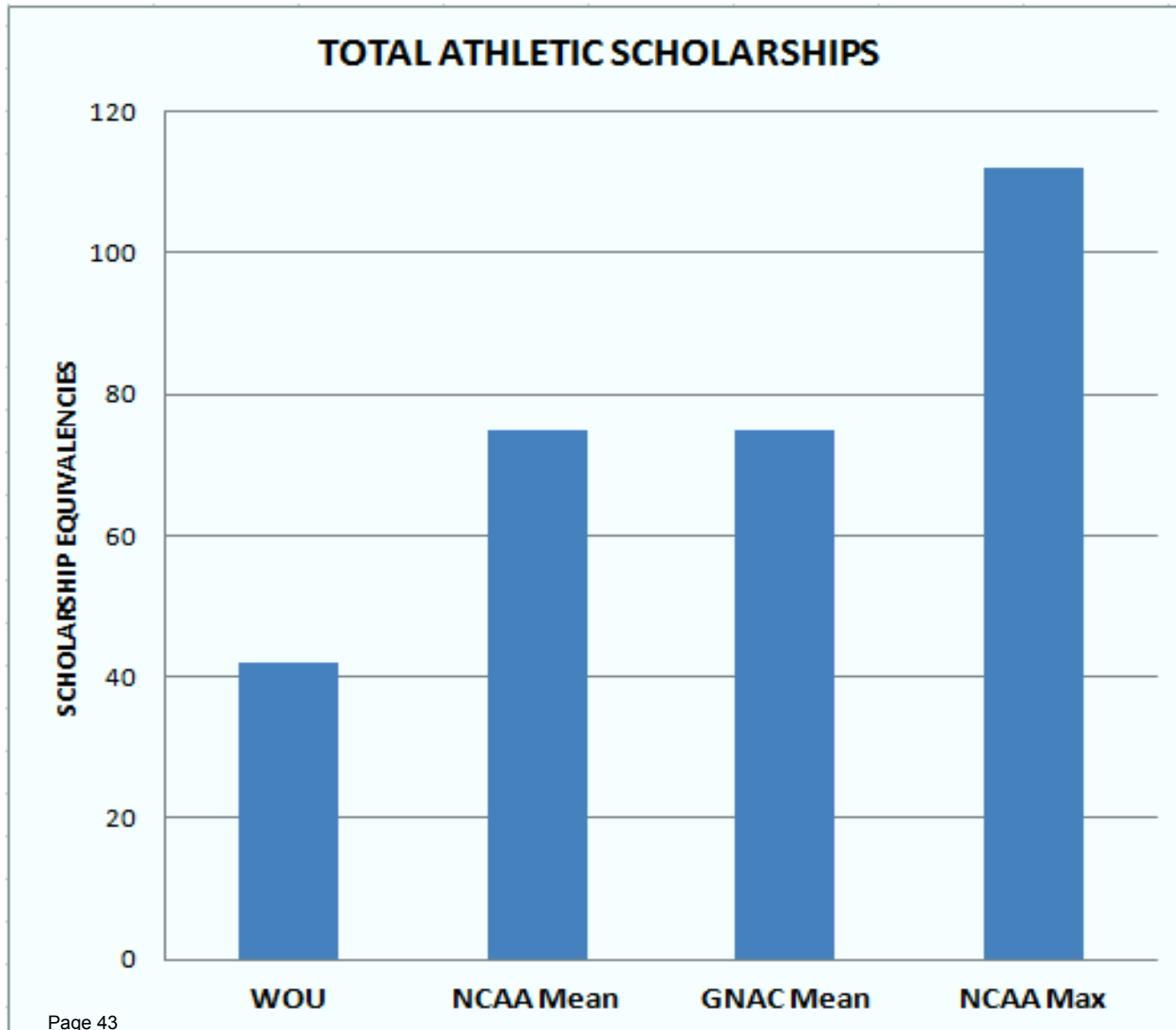


Scholarship Student-Athlete Facts

- 342 total student-athletes
- 239 (70%) receiving athletic aid
- 103 (30%) NOT receiving athletic aid
- Average student-athlete award is \$1,333 per term



Scholarship Comparisons





Board of Trustees, April 26, 2017

Vice President & General Counsel Report

2017 Legislative Session

On April 17, 2017, Dana Richardson, Executive Director of the Oregon Council of Presidents, updated the Legislative Advisory Council on the legislative session's tenth week. Below are pertinent excerpts from her update:

Weekly Summary

- The deadline for bills to have work sessions in their chamber of origin was Tuesday, **April 18th**. Both chambers are likely to allow for extended or additional Floor Sessions next week.

Budget

- The HECC's budget presentation to the Joint Ways & Means (JWM) Education Subcommittee began on March 27th. The public universities presented on the Public University Support Fund (PUSF) on Wednesday, April 12th, on State Programs and Statewides on Thursday, April 13th, and provided public testimony on Monday, April 17th. There was strong attendance to provide public testimony from students, business leaders, extension service and Sports Lottery advocates, and a variety of others.
- It is possible that announcements on several other items that are needed to craft a budget deal will occur this week or next. Those items include a health care provider tax, a transportation package, as well as possible revenue raising proposals. Cost containment discussions continue.

Capital Construction

- A presentation on public university capital projects has tentatively been scheduled for May 5th in the Capital Construction Subcommittee. We have formed an internal work group to draft the presentation that will lead off with requests for projects totaling \$284M as collectively supported by OCOP.

Policy Bills, General

- The cultural competency bill, [HB 2864](#), passed out of the House Higher Education Committee last week with the -5 amendments that would delay implementation of reporting to a Board to December 31, 2019 thereby lowering the fiscal impact to universities in this biennium to minimal.
- A work session on [HB 2998](#) with the -2 amendments from the transfer work group formed by Reps. Johnson and Alonso Leon is scheduled in House Higher Education for April 18th. The universities have submitted fiscal impact information as well as a letter from the Provosts thanking the Representatives and

Committee for the inclusive process while highlighting some implementation challenges that remain such as getting a better definition of the problem and for “lost credits”.

- The work session for [HB 3170](#) that would extend collective bargaining rights to certain faculty members of a public university was passed out of committee on a 5-4 vote and we anticipate further amendments in the Senate to remove Section 3 from the bill.
- [HB 3276](#) that would require coverage of necessary health services in the case of an outbreak or epidemic passed unanimously out of the House Health Care Committee last week.
- [HB 3288](#) that would require public universities to report on the impact of legislative mandates as well as causes for increased administrative positions passed out of committee on a 9-0 vote.
- [SB 8](#), that would permit the merger of a public university and a community college, has been referred to the Senate Rules Committee.
- [SB 54](#), the vehicle that we have been working with the HECC to get amendments to make technical corrections to university statutes, passed out of committee on a 5-0 vote.
- A work session for [SB 196](#), that would allow adjunct faculty who work at multiple institutions to aggregate hours for healthcare coverage, was held last week. The -1 amendments were adopted and the Senate Workforce Committee moved the bill without recommendation as to passage to Ways & Means.
- The Provosts have drafted a letter outlining concerns with [SB 207](#) that would require colleges and universities to accept a score of 3 on advanced placement exams.
- The reporting bill sponsored by Sen. Taylor for the Attorney General, [SB 253](#), passed out of the Senate Education Committee to the Senate Floor last week with a fiscal impact statement indicating costs for colleges, universities and OSHU in excess of \$3M. The measure remains in committee and the Senate President’s Office is aware of the fiscal impact.

Policy Bills, Public Universities

- [SB 201](#) Retroactive Fix for Out-of-State University Employees
 - **Current Committee:** Joint Ways & Means
 - **Status:** Passed out of Senate Workforce with the -1 amendments and without recommendation as to passage on a 4-1 vote.
- [SB 214](#) Establish Alternative Retirement Plans for Postdoctoral Scholars
 - **Current Committee:** Joint Ways & Means

- **Status:** Passed out of Senate Workforce without recommendation as to passage, 5-1.
- [HB 2582 Establish a University Research “Fighting Fund”](#)
 - **Current Committee:** House Higher Education and Workforce Development
 - **Status:** Passed out of House Higher Education and Workforce on a 9-0 vote with subsequent referral to Ways & Means
- [HB 2576 Technical Fix to the Wildlife Trafficking Prevention Act](#)
 - **Current Location:** Senate Environment and Natural Resources Committee.
 - **Status:** Passed the House 58-2.
- [HB 2565 Expand Veteran Priority Registration and Services](#)
 - **Current Committee:** Senate Education
 - **Status:** Passed out of the House on a 57-0 vote.

Ways & Means Co-Chairs Budget Framework

On April 17, 2017, the Co-Chairs of Ways & Means—Senator Richard Devlin and Representative Nancy Nathanson—issued a “Target Reduction List” in order to guide budget discussions in a “no new revenue” environment. For the post-secondary education sector, the co-chairs recommended that the Public University Support Fund (PUSF) be funded at \$683.4M, a modest increase over the Governor’s Recommended Budget, but far less than the \$765M the university presidents have collectively stated for months that would be necessary to avoid tuition increases above 5% and to maintain the investments made in the 2015 legislative session. Sports Action Lottery funds for athletics and graduate scholarships were restored from the Governor’s Recommended Budget. The Oregon Promise program was cut and the co-chairs that some mechanism, such as need sensitivity be deployed in order to rationalize the cut to the program. The universities anticipate that this “no new revenue” budget is designed to spark conversation about a revenue package before the legislative session ends. The entire document may be viewed at:

<https://www.oregonlegislature.gov/lfo/Documents/201719%20Target%20Reduction%20Lists.pdf>

TRU Day

Technical and Regional Universities (TRU) Day is scheduled for May 16, 2017. This is the collective lobby day for Western Oregon University, as well as Eastern Oregon University, Southern Oregon University, and Oregon Tech.

Human Resources

On March 28, 2017, Human resources held a staff retreat to continue the substantial work of updating workflows of all HR processes and the conversion of the workflow processes into updated policies and procedures for submission to the WOU Policy Council for consideration.

Policy Council

The Policy Council—codified in the Board Statement on the Delegation of Authority—has restricted itself in order to make better use of its time. It will hold longer, quarterly meetings to consider policies and procedures that may require deeper discussion or consideration and will establish a listserv in order to consider deletions, minor revisions, and other actions that do not require a longer conversation. All policies and procedures, however, whether they are considered at a quarterly meeting or over the Policy Council's listserv, will be submitted to the campus community for the seven-day comment period before they are submitted to the president for approval. At its first quarterly meeting scheduled for April 20, 2017, the Policy Council is slated to consider three substantial policies: Communications and Marketing, Student Education Records, and Military Absence. Information on the WOU Policy Council may be viewed at: <http://www.wou.edu/policycouncil/>

Institutional Research & Effectiveness

In late March 2017, at the recommendation of a campus search committee, three candidates for the Institutional Research & Effectiveness position visited campus and interviewed with a variety of campus stakeholders, including campus-wide presentations on institutional research at WOU. Negotiations are underway to execute an employment agreement with one of the finalists.

PURMIT (Public University Risk Management & Insurance Trust)

The PURMIT, the trust that provides risk management and insurance services to WOU, meets on May 4, 2017. Information on the PURMIT, including agendas of its meetings, may be viewed at: <http://purmit.org/>.

EGTC, Board Statement on the Performance Evaluation of the University President

Before the Oregon State Board of Higher Education and the Oregon University System dissolved on June 30, 2015, it appointed, in significant collaboration with the incoming Western Oregon University Board of Trustees, Dr. Rex Fuller as the WOU President. The requirements and process for his performance evaluation were included as a term and condition of his employment agreement. At the WOU Board's October 28, 2015 full meeting, it ratified the president's employment agreement it inherited from OUS and, reflecting on the performance evaluation elements of that employment agreement, approved a framework that would permit the WOU Board to discharge its obligation to evaluate the president's performance until the Board was prepared to reappoint the president and outline its own expectations and process for performance evaluations.

The Board's Executive, Governance and Trusteeship Committee (EGTC) considered a draft Board Statement on the Performance Evaluation of the University President at its February 16, 2017 committee meeting. At the meeting, Chair Jim Baumgartner asked committee member Dr. Jenny Mladenovic to shepherd further comments and drafts of the Board Statement in order to present a final draft to the committee for recommendation at a later meeting. Dr. Mladenovic and Vice President & General Counsel Ryan Hagemann revised the draft Board Statement and it was presented to EGTC at its April 18, 2017 committee meeting. The EGTC recommended the full Board approve the Board Statement on the Performance Evaluation of the University President as included in the docket materials.

COMMITTEE RECOMMENDATION:

The WOU Executive, Governance and Trusteeship Committee recommends that the Western Oregon University Board of Trustees approve the Board Statement on the Performance Evaluation of the University President as included in the docket materials.



Board Statement on the Performance Evaluation of the University President Board of Trustees of Western Oregon University

1.0 Policy

The Western Oregon University Board of Trustees (“Board”) will evaluate the president annually, and comprehensively at least once every five years (or prior to contract renewal).

2.0 Purpose

The purpose of the evaluation is to provide relevant feedback on presidential leadership and performance, to identify strengths and opportunities for development, to inform the Board of the overall, ongoing health of the University, and to assure the public that the Board is fulfilling its fiduciary responsibility for accountable oversight.

3.0 Guiding Principles

The Board will evaluate the president’s performance consistent with the following guiding principles. The performance evaluation of the president:

- 3.1 Fosters a trusting relationship between the Board and the president;
- 3.2 Furthers the Board’s commitment to shared governance;
- 3.3 Includes a retrospective look at performance according to specific goals and measurable outcomes and a forward look to position the University strategically for success; and
- 3.4 Will be considered in setting compensation and the comprehensive evaluation will be considered in contract renewal.

4.0 Process

4.1 Annual Evaluation

By April 1, the president will complete and submit a written self-assessment to the Board Chair. The self-assessment, at a minimum, will include:

4.1.1 Retrospective assessment:

- (a) A review of major institutional achievements over the previous assessment period, specifically as it relates to previously established goals and the University's strategic plan.
- (b) Dashboard metrics aligned with the University's strategic goals and fiscal health, and the president's response to these metrics, which at a minimum, shall include:
 - (i) Degrees granted in support of HECC allocation formula;
 - (ii) Overall enrollment and retention rates;
 - (iii) Fiscal margins, as measured by Board-established reserves;
 - (iv) Advancement funds from all sources, including grants and philanthropy; and
 - (v) Faculty recruitment and retention.
- (c) A review of the president's relationship to the Board, University leadership and other stakeholders.
- (d) A review of the challenges, both personally and institutionally.

4.1.2 Prospective assessment:

- (a) Provide targets for dashboard metrics to be achieved over the next year and potential obstacles to achievement.
- (b) Delineate specific goals for the president and the University that relate to the ongoing strategic plan of the University.
- (c) Assess potential opportunities, needs, challenges or threats over the next year.

- (d) Identify ways in which the Board can be of assistance over the ensuing year.

4.2 Presidential Feedback

The Board Chair may seek feedback from University, faculty, community, and student leadership as the Board Chair deems appropriate to provide formative feedback to the president.

Upon receipt of the president's written self-assessment, the Board Chair will meet with the president to discuss the self-assessment and any feedback obtained, and will then prepare a draft written evaluation of the president that summarizes the Board Chair's findings, including any additional recommendations and goals for the next year.

Following receipt of the draft self-assessment and evaluation, the EGTC will convene in executive session with the president to discuss the president's self-assessment and the Board Chair's draft written evaluation. The Board Chair will use input from the EGTC executive session to finalize the draft written evaluation. The president may also make changes to the self-assessment after EGTC input.

At the end of the academic year, most typically at the Board's regularly scheduled meeting in June or July, the full Board will meet in executive session to evaluate the president. Prior to this Board meeting, the Board Chair will transmit the president's self-assessment and final written evaluation to the Trustees in preparation for the executive session.

4.3 Comprehensive Evaluation

No less than every five years or in the year prior to the natural expiration of the president's employment agreement (or at any other time as determined by the Board), the Board will conduct a comprehensive evaluation of the president's performance. The comprehensive evaluation will assist the Board in its decision to reappoint or continue the president.

The comprehensive evaluation will include the annual evaluation for the year, but in addition will include the following:

- (a) Formal input from University stakeholders, including individual trustees, administrative cabinet, shared governance bodies, and external stakeholders, as the Board Chair determines is appropriate.

- (b) President's assessment of major successes and challenges over the last term of employment or last five years, whichever is appropriate.
- (c) President's proposed overall direction for the University and the president over the next contract or five-year period.
- (d) Any additional components for the review that may be requested in a timely manner at the discretion of the Board.

After the president submits a self-assessment to the Board Chair, the process for a comprehensive evaluation will follow the remaining steps outlined for an annual evaluation of the president, including a meeting between the Board Chair and the president, an executive session of the EGTC, and an executive session of the full Board.

Upon a satisfactory comprehensive evaluation of the president's performance, the Board may decide to reappoint or continue the president. It is expected that the evaluation, reappointment and/or continuation would occur at the regularly scheduled meeting of the Board in June or July, with contract negotiation to occur over the summer consistent with the Board's reappointment of the president. The term of the president's employment agreement, consistent with this evaluation schedule, will typically start on or about September 1.

5.0 Delegation

Any action to be taken by the Board Chair under this policy may, at the discretion of the Board Chair, be delegated to and taken, in whole or in part, by a designee of the Board Chair.

6.0 Confidentiality

All documents concerning the evaluation of the president's performance—whether an annual or comprehensive—are faculty records as defined by Oregon law and University policy. Faculty records under Oregon law are not public records and are designated as confidential by this Board Statement. All documents concerning the evaluation of the president's performance contemplated by this Board Statement will be maintained in the president's personnel file and will not be divulged to any party, other than Trustees or designated staff, without the consent of the president. No evaluative input solicited by the Board or included in the evaluation of the president may be anonymous.

7.0 Document History

7.1 Recommended for approval by the Executive, Governance, and
Trusteeship Committee (April 18, 2017)

EGTC Pres Eval Board Statement (2) 170411.doc

EGTC, Reappointment of the University President

In close collaboration with the incoming Western Oregon University Board of Trustees, the former Oregon State Board of Higher Education appointed Dr. Rex Fuller as WOU President for a two-year term from July 1, 2015 through June 30, 2017. After the WOU Board was vested with governance authority over the University, it ratified Dr. Fuller's employment agreement and outlined a framework it would use to evaluate the president's performance until the expiration of the employment agreement. Prospectively, the WOU Board will use its own board statement to evaluate the performance of the university president.

On March 16, 2017, the EGTC met in executive session to evaluate Dr. Fuller's performance pursuant to Oregon Revised Statutes (ORS) 192.660(2)(f) and (i). On the basis of that performance evaluation (and the scheduled opportunity for the full Board to meet in executive session to complete Dr. Fuller's performance evaluation), the EGTC recommends that the WOU Board reappoint Dr. Rex Fuller as the university's president.

On April 18, 2017, the EGTC met to discuss Dr. Fuller's employment agreement recommended the reappointment to the full Board. The committee's reappointment recommendation is included below for the full Board's consideration.

COMMITTEE RECOMMENDATION:

The Board's Executive, Governance and Trusteeship Committee (EGTC) recommends Dr. Rex Fuller's reappointment as the Western Oregon University President. The EGTC recommends that the Board delegate to the Board Chair or his designee the authority to negotiate a successor employment agreement with Dr. Fuller under the following conditions:

- (1) A term of approximately four years, depending on the start and end dates of the new term;
- (2) An annual salary that will not exceed the median salary of a university president of a comprehensive master's institution as reported by the College and University Professional Association for Human Resources (CUPA-HR);
- (3) All other terms and conditions as reasonable and customary for an employment agreement at Western Oregon University; and
- (4) Submission of the final employment agreement to the full Board for approval prior to June 30, 2017. The successor employment agreement should be negotiated prior to the natural expiration of Dr. Fuller's current employment agreement.

Board of Trustees, April 26, 2017

Vice President Finance & Administration Report January - April

WOU Teamwork in Action - Western Oregon University has earned Oregon's Chief Financial Office's Gold Star Certificate for fiscal year 2016.

The Oregon Chief Financial Office's Gold Star Certificate is awarded to state agencies for excellence in accounting and financial reporting and is Oregon's equivalent to the nationally recognized Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

This award recognizes WOU's diligent efforts to support the timely preparation of Oregon's Comprehensive Annual Financial Report (CAFR) and the statewide Schedule of Expenditures of Federal Awards. Through efforts such as this, Oregon is successful in receiving a favorable audit opinion on both of these reports.

This award is possible through the leadership and hard work of Darin Silbernagel – Director of Business Services, Business Services, and departmental staff across campus; the successful annual closing of the books truly is the result of a campus-wide team effort.

Annual Closing of the Books & Financial Statement Preparation

The 2017 closing has begun and Eide Bailly auditors are expected to arrive on campus in early May to start interim field work. Closing procedures will continue through mid to late July when the year will actually close

2016 – 17 Student Tuition Advisory Committee

Formally established in 2011 Established after the passing of [SB242](#) which required Universities to obtain student input in tuition and enrollment fees

The purpose of the Student Tuition Advisory Committee is to provide an opportunity for students to become familiar with university finances and provide meaningful feedback prior to the University formally submitting proposed tuition rates to the Board of Trustees and then to the Higher Education Coordinating Commission.

The Student Tuition Advisory Committee consists of members from the student government (ASWOU), members from the Incidental Fee Committee, and WOU administrators. All meetings are open to any WOU enrolled student that wishes to attend.

- Meeting announcements began with the early November joint staff meeting Presidents staff / ASWOU announced 11/9/2017
- First of nine meetings began 11/14/2017
- Meetings included two open campus forums one of which was hosted by President Fuller

- Additional presenters included Danna Richardson – Executive Director of Council of Presidents and Dave McDonald – Vice Provost for Enrollment Management
- Meeting materials and minutes are available on the committee website: <http://www.wou.edu/financeandadministration/tuition-advisory-committee>

University Budget Committee

With the completion of the University Strategic Plan, the University Budget Committee (UBC) has launched. The UBC is a 16 person committee consisting of representation from faculty, classified staff, unclassified exempt staff, students and administrators. This body is advisory to the President and all members are appointed by the President based on recommendations from appropriate constituencies.

The UBC will make recommendations to the President prior to finalizing budget recommendations from the President to the Board of Trustees. Final funding recommendations are expected to have clear linkages to the university's Strategic Plan.

Nine committee members were able to attend this month's Board FAC meeting and the first full formal meeting of the UBC is expected later this month.

Fiscal Year 2018 Budget Development

Initial Base Budget Work is underway

VP's provided with preliminary budget worksheets
 Existing positions are accounted for
 Salary and Benefits – budgeted at base rates
 Departmental Supplies & Services
 Budget enhancement requests received

Remaining Considerations

Legislative Outcome – State appropriations
 Union Negotiations Outcome – SEIU/WOUFT
 Enrollment – student levels and mix
 Strategic Initiatives – Budget Enhancements
 Access & affordability – Financial Aid
 Student Success
 New Academic Programs

Budget Reduction Scenarios – Negative 5% & 10%

Capital Construction Update

New Student Health and Counseling Center – Construction is on schedule to complete in early June. It appears the project will be approximately \$160K over budget due to unanticipated excavation and HVAC control costs. We will continue to monitor the budget, as the project proceeds, looking for opportunities to economize.

Natural Sciences Building Renovation: Renovation planning is underway with Doctor Steve Taylor leading as the faculty project coordinator. This project involves extensive

collaboration between approximately 30 faculty and staff in the Natural Science Building, Physical Plant staff, architects-engineers construction consultants related to the COE temporary space, architects-engineers-construction consultants related to the NS Building space, and all of the communication and logistical operations

FFA is the project architect and has begun planning sessions with various faculty groups to determine space design concepts.

The old Education Building is being prepared for Natural Science to use as interim space to temporarily accommodate labs and faculty offices while the NS Building is being renovated. This building is expected to be ready for migration of supplies and office materials over the summer and next Fall Term. The move is expected to be complete in time for winter term 2017-18 at which time the 12 month renovation of the NS Building will begin.

Campus Public Safety

Campus-wide Fire Drill

As part of WOU's commitment to workplace safety and emergency preparedness, the WOU Emergency Planning Team conducted a campus-wide Fire Drill on March 10. The notification of the drill occurred via WOU Alert and ALERTUS. There was no alarms set off in buildings for this drill. The objectives of the drill include:

- Giving everyone an opportunity to practice emergency procedures in a simulated but safe environment
- Determining if employees understand and can carry out emergency duties
- Evaluating effectiveness of evacuation procedures and determining necessary changes or adjustments to procedures to improve performance
- Complying with requirements

Active Shooter Tabletop Exercise

An active shooter table top exercise will be conducted on May 4th and involve the Executive Policy group and the Emergency Planning team. The exercise will simulate team interactions that would address an active shooter scenario on campus. Once complete, the teams will debrief and discuss lessons learned in preparation for a full exercise in December

The December active shooter exercise is expected to involve broader constituency including city, county, and state law enforcement and emergency response agencies.

ALICE Training

A.L.I.C.E (Alert, Lockdown, Inform, Counter and Evacuate) educates and empowers individuals to make their own decisions in order to increase the survivability in an active killer situation. Traditional lockdown drills are outdated and have proven ineffective. A.L.I.C.E trained individuals can become leaders to overcome indecision in the event of an active killer situation.

Five individuals have recently completed training to be an ALICE trainer and are able to conduct training classes for campus.

With these additional instructors, Campus Public Safety is offering a hands on scenario based class. Designed to augment the ALICE lectures; the scenarios use Nerf simulators to allow the testing, practice and application of skills taught during ALICE or other similar proactive response programs. The first such class will be on Thursday April 27th, 5:30-7:00pm in the Old College of Education Building.

Western Oregon University
Quarterly Management Report
(Unaudited, non-GAAP, For management purposes only)

As of March 31, 2017
For the Fiscal Year Ended June 30, 2017

| | Year-to-Date | | | | | Budget | | Projections | | | | Notes |
|---|-----------------|-------------------------|-----------------------------|-------------------------|-------|------------------|-----------------|---------------------|---------------------------|------------------------|--------------------------|-------|
| | YTD Actual | YTD as a % of Projected | Prior YTD as % of PY Actual | % chg Current/Prior YTD | Notes | Prior Yr. Actual | Adjusted Budget | Projected 6/30/2016 | Variance from Adj. Budget | Chg since Prior Report | % chg since Prior Report | |
| (in thousands except enrollment) | | | | | | | | | | | | |
| EDUCATION & GENERAL | | | | | | | | | | | | |
| State General Fund | 20,042 | 84% | 84% | 4% | | 17,620 | 23,888 | 23,888 | 0 | 0 | 0% | |
| Tuition & Resource Fees, net of Remissions | 38,788 | 99% | 97% | 4% | | 39,473 | 39,179 | 39,239 | 60 | (517) | -1% | |
| Other | 2,796 | 77% | 72% | 2% | | 3,261 | 3,561 | 3,612 | 51 | 19 | 1% | |
| Total Revenues | <u>61,626</u> | <u>92%</u> | <u>91%</u> | <u>4%</u> | | <u>60,354</u> | <u>66,628</u> | <u>66,739</u> | <u>111</u> | <u>(498)</u> | <u>-1%</u> | |
| Personnel Services | (38,692) | 72% - | 72% | 5% | (1) | (48,599) | (54,686) | (53,775) | 911 | 911 | -2% | (2) |
| Supplies & Services & Capital Outlay | (4,289) | 49% | 52% | 10% | (3) | (8,544) | (8,961) | (8,752) | 209 | 209 | -2% | |
| Total Expenditures | <u>(42,981)</u> | <u>69%</u> | <u>69%</u> | <u>5%</u> | | <u>(57,143)</u> | <u>(63,647)</u> | <u>(62,527)</u> | <u>1,120</u> | <u>1,120</u> | <u>-2%</u> | |
| Net from Operations | <u>18,645</u> | | | | | <u>3,211</u> | <u>2,981</u> | <u>4,212</u> | <u>1,231</u> | <u>622</u> | | |
| Transfers In | 37 | 103% + | 99% | -93% | (4) | 453 | 0 | 36 | 36 | (37) | -103% | |
| Transfers Out | (2,622) | 69% | 47% | 10% | (5) | (4,109) | (2,982) | (3,792) | (810) | (810) | 21% | (5) |
| Fund Additions/(Deductions) | 0 | | | | | 0 | 0 | 0 | 0 | 0 | | |
| Change in Fund Balance | 16,060 | | | | | (445) | (1) | 456 | 457 | 622 | | |
| Beginning Fund Balance | <u>9,173</u> | | | | | <u>9,618</u> | <u>11,294</u> | <u>11,294</u> | <u>0</u> | <u>0</u> | | |
| Ending Fund Balance | <u>25,233</u> | | | | | <u>9,173</u> | <u>11,293</u> | <u>11,750</u> | <u>457</u> | <u>(225)</u> | <u>-2%</u> | |
| % Operating Revenues | | | | | | <u>15.2%</u> | <u>16.9%</u> | <u>17.6%</u> | | | <u>0%</u> | |
| Student FTE Enrollment - Summer, Fall & Winter | 4,446 | 98% | 96% | -2% | | 4,744 | 4,552 | 4,537 | (15) | (28) | -1% | |
| AUXILIARY ENTERPRISES | | | | | | | | | | | | |
| Enrollment Fees | 7,153 | 99% | 99% | 6% | (6) | 6,844 | 6,845 | 7,260 | 415 | 415 | 6% | |
| Sales & Services | 10,383 | 73% | 73% | -4% | | 14,865 | 15,075 | 14,271 | (804) | (804) | -6% | (7) |
| Other | 1,167 | 64% | 59% | 16% | (8) | 1,714 | 1,706 | 1,831 | 125 | 125 | 7% | (8) |
| Total Revenues | <u>18,703</u> | <u>80%</u> | <u>79%</u> | <u>1%</u> | | <u>23,423</u> | <u>23,626</u> | <u>23,362</u> | <u>(264)</u> | <u>(264)</u> | <u>-1%</u> | |
| Personnel Services | (7,580) | 72% - | 73% | 2% | | (10,176) | (10,668) | (10,481) | 187 | 0 | 0% | |
| Supplies & Services & Capital Outlay | (8,722) | 65% - | 69% | -3% | | (13,016) | (14,367) | (13,345) | 1,022 | 1,022 | -8% | (9) |
| Total Expenditures | <u>(16,302)</u> | <u>68%</u> | <u>71%</u> | <u>-1%</u> | | <u>(23,192)</u> | <u>(25,035)</u> | <u>(23,826)</u> | <u>1,209</u> | <u>1,022</u> | <u>-4%</u> | |
| Net from Operations | <u>2,401</u> | | | | | <u>231</u> | <u>(1,409)</u> | <u>(464)</u> | <u>945</u> | <u>758</u> | | |
| Transfers In | 2,259 | 75% | 83% | -7% | (10) | 2,930 | 2,807 | 3,030 | 223 | 43 | 1% | |
| Transfers Out | (2,780) | 107% + | 56% | 96% | (11) | (2,558) | (514) | (2,600) | (2,086) | (186) | 7% | (11) |
| Additions/(Deductions) to Unrestricted Net Assets | (1,359) | | | | | (1,292) | (660) | (2,560) | (1,900) | 0 | | |
| Change in Unrestricted Net Assets | 521 | | | | | (689) | 224 | (2,594) | (2,818) | 615 | | |
| Beginning Unrestricted Net Assets | <u>8,841</u> | | | | | <u>9,530</u> | <u>8,841</u> | <u>8,841</u> | <u>0</u> | <u>0</u> | | |
| Ending Unrestricted Net Assets | <u>9,362</u> | | | | | <u>8,841</u> | <u>9,065</u> | <u>6,247</u> | <u>(2,818)</u> | <u>615</u> | <u>10%</u> | |
| | | | | | | <u>37.7%</u> | <u>38.4%</u> | <u>26.7%</u> | | | | |

Western Oregon University
Quarterly Management Report

(Unaudited, non-GAAP, For management purposes only)

As of March 31, 2017
For the Fiscal Year Ended June 30, 2017

| | Year-to-Date | | | | Notes | Budget | | Projections | | | Notes | |
|---|----------------|-------------------------|-----------------------------|-------------------------|-------|------------------|-----------------|---------------------|---------------------------|------------------------|------------|--------------------------|
| | YTD Actual | YTD as a % of Projected | Prior YTD as % of PY Actual | % chg Current/Prior YTD | | Prior Yr. Actual | Adjusted Budget | Projected 6/30/2016 | Variance from Adj. Budget | Chg since Prior Report | | % chg since Prior Report |
| (in thousands except enrollment) | | | | | | | | | | | | |
| DESIGNATED OPERATIONS, SERVICE DEPARTMENTS, CLEARING FUNDS | | | | | | | | | | | | |
| Enrollment Fees | 100 | 60% | 60% | 49% | (12) | 112 | 143 | 167 | 24 | 24 | 14% | |
| Sales & Services | 257 | 53% | 38% | 43% | (13) | 469 | 397 | 489 | 92 | 92 | 19% | (13) |
| Other | 1,935 | 73% | 74% | 27% | (14) | 2,067 | 2,645 | 2,645 | 0 | 0 | 0% | |
| Total Revenues | 2,292 | 69% | 67% | 29% | | 2,648 | 3,185 | 3,301 | 116 | 116 | 4% | |
| Personnel Services | (682) | 81% | 80% | 50% | (15) | (566) | (1,038) | (839) | 199 | 143 | -17% | (16) |
| Supplies & Services & Capital Outlay | (1,103) | 61% | 75% | 17% | (17) | (1,251) | (1,811) | (1,811) | 0 | 0 | 0% | |
| Total Expenditures | (1,785) | 67% | 77% | 28% | | (1,817) | (2,849) | (2,650) | 199 | 143 | -5% | |
| Net from Operations | 507 | | | | | 831 | 336 | 651 | 315 | 259 | | |
| Transfers In | 18 | 27% | 95% | -82% | (18) | 103 | 54 | 66 | 12 | 12 | 18% | (19) |
| Transfers Out | 0 | n/a | 100% | -100% | (20) | (126) | 0 | 0 | 0 | 0 | 0% | |
| Additions/(Deductions) to Unrestricted Net Assets | (893) | | | | | (302) | (302) | (302) | 0 | 0 | | |
| Change in Unrestricted Net Assets | (368) | | | | | 506 | 88 | 415 | 327 | 271 | | |
| Beginning Unrestricted Net Assets | 1,307 | | | | | 801 | 1,307 | 1,307 | 0 | 0 | | |
| Ending Unrestricted Net Assets | 939 | | | | | 1,307 | 1,395 | 1,722 | 327 | 271 | 16% | |
| Total unrestricted fund balance | | | | | | 49.4% | 43.8% | 52.2% | | | | |
| Days of expenditures | | | | | | 19,321 | 21,753 | | | | | |
| | | | | | | 86 | 87 | | | | | |

Notes:

General Fund:

- (1) Personnel Services year-to-date higher than prior year-to-date due to negotiated salary increases and new positions beginning this fiscal year.
- (2) Personnel Services projection decrease reflects savings due to vacant positions. 32 positions are estimated to save \$911k or 11.40 FTE for the year.
- (3) Supplies & Services & Capital Outlay increase due to timing of replacement copiers on campus and new academic programs in colleges.
- (4) Prior year Transfers-in are related to capital construction bridge funding returned from the RWEC project.
- (5) Increased Transfers Out to-date and projection due to transfers to provide funding for Natural Science building renovations and moving costs.

Auxiliary:

- (6) Increased year-to-date Enrollment Fees and projection due to inclusion of new Student Health Center fee assessed to students for new Health Center construction.
- (7) Sales & Services revenue projection reduced to reflect declining sales in the WOU Bookstore and reduced conferences on-campus.
- (8) Current year-to-date Other Revenue higher than prior year due to earlier payment to Housing for classroom use in Ackerman Building and new grant funding for the Childcare Center. Projection increased to account for the increased grant funding.
- (9) Supplies & Services & Capital Outlay projection reduced due to reduced merchandise spending in Dining and the Bookstore and associated administrative overhead.
- (10) Transfers In actual YTD higher than prior fiscal year due to pay raises and staffing changes in Athletics.
- (11) Current year-to-date Transfers Out higher than prior year due to transfer of \$1.9M for the construction of the new Student Health & Counseling Center. Projection increased to include additional support of \$150k.

Designated Ops/Service Cntrs:

- (12) Enrollment Fees actual YTD and budgeted increased for the addition of the Traffic Safety Program.
- (13) Sales & Services year-to-date and projected revenue higher than prior year due to Telecommunications receipts and addition of Council of Presidents.
- (14) Other Revenue YTD increase due to the addition of the Council of Presidents this fiscal year.
- (15) Personnel Services higher for 2017 due to addition of the Council of Presidents and staffing changes in Telecommunications.
- (16) Projected Personnel Services reduced due to savings related to the timing of Council of Presidents staff hiring.
- (17) Year-to-date Supplies & Services & Capital Outlay higher than prior year-to-date due to the addition of the Council of Presidents.
- (18) Transfers In made in 2016 for Telecommunications equipment are not expected in 2017.
- (19) Adjusted Transfer In projection due to transfer for new Computer Maintenance vehicle.
- (20) Transfers Out in FY17 are not expected.

Western Oregon University
Transfers Schedule
As of March 31, 2017
For the Fiscal Year Ended June 30, 2017
(Unaudited, non-GAAP, for management purposes only)

| | E&G | | | Auxiliary | | | | Des Ops - Serv Dept. | Grants | Plant fund | | | | Total | |
|------------------------------|------------------|----------------|---------------|------------------|----------------|---------------|----------------|-------------------------|--------------|----------------|----------------|----------------|----------------|------------------|-----------|
| <u>Transfers In E&G</u> | | | | (a) 36,661 | | | | | | | | | | 36,661 | |
| <u>Transfers Out E&G</u> | | | | (b) 2,072,452 | (c) 735,001 | (d) 36,661 | (e) 103,117 | | | (f) 153,695 | (g) 41,305 | (h) 400,000 | (i) 250,000 | 3,792,231 | |
| <u>Transfers In AUX</u> | (b) 2,072,452 | (c) 735,001 | (d) 36,661 | | | | | | | (j) 186,189 | | | | 3,030,303 | |
| <u>Transfers Out AUX</u> | (a) 36,661 | | | | | | | (k) 48,356 | | (l) 60,000 | (m) 405,221 | | | (n) 2,050,000 | 2,600,238 |
| <u>Transfers In DO, SD</u> | | | | (k) 48,356 | | | | | (o) 5,694 | (j) 12,169 | | | | 66,220 | |
| <u>Transfers Out DO, SD</u> | | | | | | | | | | | | | | - | |

| Type | Description |
|---------------|---|
| (a) Actual | Transfers In recover of E&G funds used to cover backfill FY16 TR Child Development Centers deficit. |
| (b) Actual | Year-to-date Athletic operations support. |
| (c) Projected | Athletic operations support - Staff/Coach salaries and OPE. |
| (d) Projected | Transfer Out to backfill TR Child Development Center deficit. |
| (e) Actual | Transfer to Telecommunications to replace failed UPS power redundancy. |
| (f) Actual | Year to date transfer out to SELP debt service. |
| (g) Projected | Transfer out to SELP debt service. |
| (h) Actual | Transfer in support of Natural Science renovation. |
| (i) Projected | Transfer out to fund miscellaneous capital repair. |
| (j) Actual | Transfer in from equipment reserve for replacement equipment. |
| (k) Projected | Auxiliary funded scholarships. |
| (l) Actual | Fund building & equipment replacement reserves for the Werner University Center. |
| (m) Projected | Fund building & equipment replacement reserves for Housing, Dining, Parking and Health & Wellness Center. |
| (n) Actual | Transfer out for new Student Health Center construction. |
| (o) Actual | Transfer from TR grant funds to close fund. |

Western Oregon University
Education and General Fund Operations
For the Fiscal Years Ending June 30th
Fiscal Year 2017 - Q3 Update (thru 3/31/2017)

| | 2016 | 2017 | FY17 Initial Budget - | | 2017 | FY17 Budget - | |
|---|-------------------|-------------------|-----------------------|---------------|-------------------|--------------------|----------------|
| | Actual | Initial Budget | FY16 Actual | % Δ | | Projected | FY17 Projected |
| | | | \$ Δ | | | \$ Δ | |
| Government Appropriations | | | | | | | |
| State Appropriations | 22,988,339 | 23,887,904 | 899,565 | 3.9% | 23,887,904 | - | 0.0% |
| Total Government Appropriations | 22,988,339 | 23,887,904 | 899,565 | 3.9% | 23,887,904 | - | 0.0% |
| Tuition and Resource Fees, Net of Remissions | | | | | | | |
| Tuition Revenue | | | | | | | |
| Academic Year Tuition | | | | | | | |
| Resident Undergraduate | 19,696,359 | 19,662,345 | (34,014) | -0.2% | 19,841,859 | 179,514 | 0.9% |
| Nonresident Undergraduate | 5,002,912 | 5,151,195 | 148,283 | 3.0% | 4,613,119 | (538,076) | -10.4% |
| Resident Graduate | 1,477,370 | 1,528,956 | 51,586 | 3.5% | 1,447,713 | (81,243) | -5.3% |
| Nonresident Graduate | 815,562 | 834,480 | 18,918 | 2.3% | 691,326 | (143,154) | -17.2% |
| Western Undergrad Exchange (WUE) | 6,399,967 | 6,351,885 | (48,082) | -0.8% | 6,897,528 | 545,643 | 8.6% |
| Continuing Education | 6,351,047 | 6,519,286 | 168,240 | 2.6% | 6,966,934 | 447,648 | 6.9% |
| Faculty & Staff | 336,949 | 351,090 | 14,141 | 4.2% | 280,929 | (70,161) | -20.0% |
| Total Academic Year Tuition | 40,080,164 | 40,399,237 | 319,073 | 0.8% | 40,739,407 | 340,170 | 0.8% |
| Summer Session Tuition | 1,184,784 | 1,187,217 | 2,433 | 0.2% | 1,051,175 | (136,042) | -11.5% |
| Total Tuition Revenue | 41,264,948 | 41,586,454 | 321,507 | 0.8% | 41,790,582 | 204,128 | 0.5% |
| Student Fees | | | | | | | |
| Technology | 30,975 | 30,975 | - | 0.0% | 31,780 | 806 | 2.6% |
| Matriculation | 611,757 | 691,862 | 80,105 | 13.1% | 680,119 | (11,743) | -1.7% |
| Other Student Fees | 1,074,666 | 1,074,667 | 1 | 0.0% | 1,182,187 | 107,520 | 10.0% |
| Student Fee Revenue | 1,717,398 | 1,797,504 | 80,106 | 4.7% | 1,894,087 | 96,583 | 5.4% |
| Less Fee Remissions | 4,594,335 | 4,204,496 | (389,839) | -8.5% | 4,446,166 | 241,670 | 5.7% |
| Tuition and Resource Fees, Net of Remissions | 38,388,010 | 39,179,462 | 791,452 | 2.1% | 39,238,503 | 59,041 | 0.2% |
| <i>% Fee Remission to Gross tuition</i> | <i>11.13%</i> | <i>10.11%</i> | | | <i>10.64%</i> | | <i>-0.5%</i> |
| Other Revenue | | | | | | | |
| Indirect Cost Recoveries | 519,284 | 503,000 | (16,284) | -3.1% | 503,735 | 735 | 0.1% |
| Sales & Services, Other Revenue | 3,272,221 | 3,058,285 | (213,937) | -6.5% | 3,108,437 | 50,153 | 1.6% |
| Other Revenue | 3,791,506 | 3,561,285 | (230,221) | -6.1% | 3,612,173 | 50,888 | 1.4% |
| Total Operating Revenue | 65,167,855 | 66,628,651 | 1,460,796 | 2.2% | 66,738,579 | 109,929 | 0.2% |
| Expenditures | | | | | | | |
| Personnel Services | 51,508,959 | 54,685,542 | 3,176,583 | 6.2% | 53,774,928 | (910,614) | -1.7% |
| Supplies & Services | 7,085,008 | 8,757,964 | 1,672,956 | 23.6% | 8,393,964 | (364,000) | -4.2% |
| Capital Outlay | 358,155 | 202,691 | (155,464) | -43.4% | 358,155 | 155,464 | 76.7% |
| Total Expenditures | 58,952,122 | 63,646,197 | 4,694,075 | 8.0% | 62,527,047 | (1,119,150) | -1.8% |
| Transfers | | | | | | | |
| Transfers In | (529,062) | - | 529,062 | -100.0% | (36,661) | (36,661) | 0.0% |
| Transfers Out - Other | 2,410,365 | 175,000 | (2,235,365) | -92.7% | 984,778 | 809,778 | 462.7% |
| Transfers Out - Athletics Support | 2,658,987 | 2,807,453 | 148,466 | 5.6% | 2,807,453 | - | 0.0% |
| Total Transfers | 4,540,290 | 2,982,453 | (1,557,837) | -34.3% | 3,755,570 | 773,117 | 25.9% |
| Change in Fund Balance | 1,675,443 | - | | | 455,962 | | |
| Beginning Fund Balance | 9,618,199 | 11,293,642 | | | 11,293,642 | | |
| Ending Fund Balance | 11,293,642 | 11,293,642 | - | 0.0% | 11,749,604 | 455,962 | 4.0% |
| % Operating Revenues | 17.3% | 17.0% | | | 17.6% | | |

| Expenditures & Transfers Out by Program | | | | | | | |
|--|-------------------|-------------------|------------------|-------------|-------------------|------------------|--------------|
| Instruction & Dept. Research | 30,910,860 | 31,863,393 | 952,533 | 3.1% | 31,970,812 | 107,419 | 0.3% |
| Research | 752,953 | 656,604 | (96,348) | -12.8% | 691,695 | 35,091 | 5.3% |
| Academic Support | 9,043,877 | 9,509,964 | 466,087 | 5.2% | 9,570,966 | 61,002 | 0.6% |
| Student Services | 6,203,442 | 6,626,976 | 423,534 | 6.8% | 7,087,496 | 460,520 | 6.9% |
| Operations/Maint. | 4,511,721 | 4,943,874 | 432,153 | 9.6% | 4,454,234 | (489,640) | -9.9% |
| Institutional Support | 9,905,309 | 10,220,387 | 315,078 | 3.2% | 9,736,623 | (483,764) | -4.7% |
| Athletics Support | 2,658,987 | 2,807,453 | 148,466 | 5.6% | 2,807,453 | - | 0.0% |
| Total Expenditures & Transfers by Program | 63,987,149 | 66,628,651 | 2,641,502 | 4.1% | 66,319,278 | (309,373) | -0.5% |

WOU Board of Trustees:

April 26, 2017 – 2018 Tuition Proposal



Western Oregon
UNIVERSITY



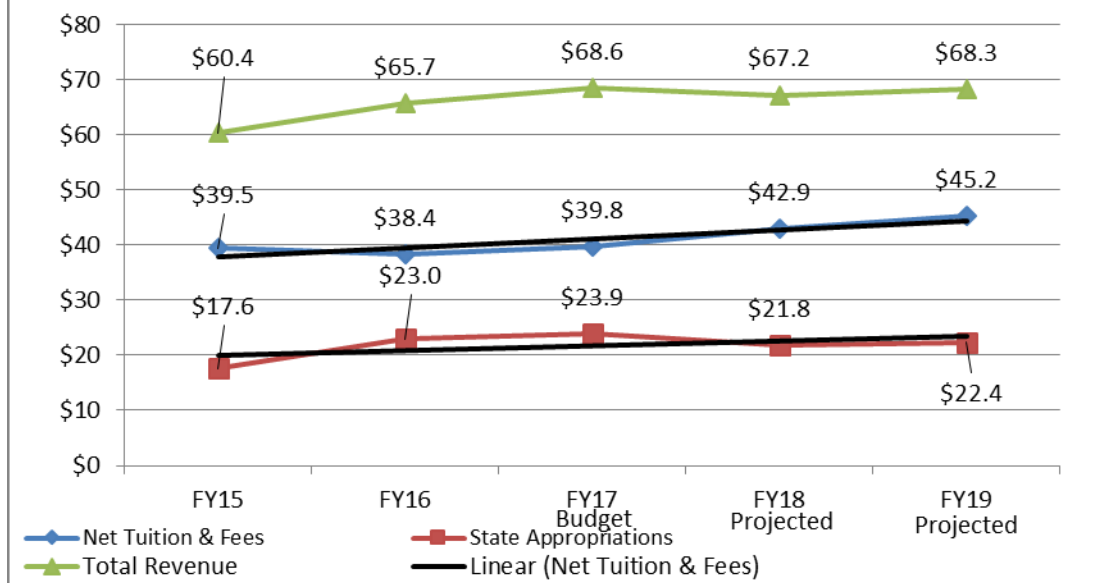
Tuition & Fee Setting Process

WOU engages students via the Student Tuition Advisory Committee.

- **Formally established in 2011 Established after the passing of [SB242](#) which required Universities to obtain student input in tuition and enrollment fees**
- **The purpose of the Student Tuition Advisory Committee is to provide an opportunity for students to become familiar with university finances and provide meaningful feedback prior to the University formally submitting proposed tuition rates to the Board of Trustees and then to the Higher Education Coordinating Commission.**
- **The Student Tuition Advisory Committee consists of members from the student government (ASWOU), members from the Incidental Fee Committee, and WOU administrators. All meetings are open to any WOU enrolled student that wishes to attend.**
- **Meeting announcements began with the early November joint staff meeting Presidents staff / ASWOU announced 11/9/2017**
- **First of nine meetings began 11/14/2017**
- **Included two open forums one of which was hosted by President Fuller**
- **Additional presenters included Danna Richardson – Executive Director of Council of Presidents and Dave McDonald – Vice Provost for Enrollment Management**
- **Meeting materials and minutes are available on the committee website:
<http://www.wou.edu/financeandadministration/tuition-advisory-committee/>**



Tuition & State Appropriations (in millions)



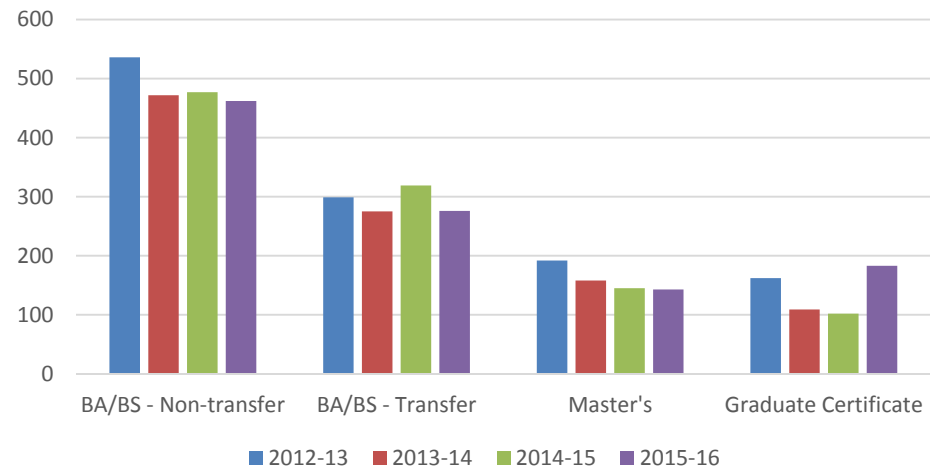
Student Success And Completion Allocation Model Phase-in

| Table 1 | Activity-Based and Outcomes-Based Funding Proportions | | | | |
|--------------------------------------|---|------|------|------|------|
| Fiscal Year | 2016 | 2017 | 2018 | 2019 | 2020 |
| Outcomes-Based Allocation Proportion | 20% | 40% | 60% | 60% | 60% |
| Activity-Based Allocation Proportion | 80% | 60% | 40% | 40% | 40% |

| (1) Table 10 | Stop Loss and Stop-Gain | | | | |
|--------------|----------------------------|----------|----------|----------|------------|
| Fiscal Year | 2016 | 2017 | 2018 | 2019 | 2020 |
| Stop Loss | 4.5% | 2.0% | 1.0% | 0.0% | Disengaged |
| Stop Gain | $1.5 \times \Delta PUSF $ | 2016+10% | 2017+10% | 2018+10% | Disengaged |



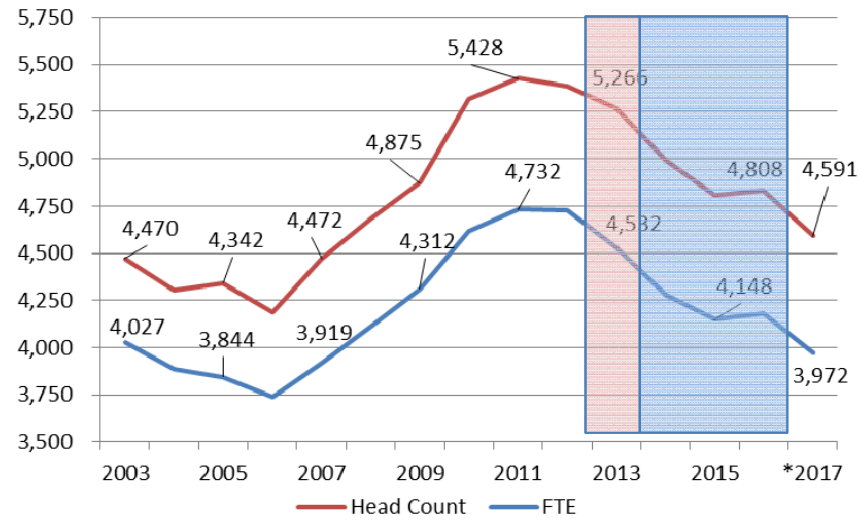
WOU Degrees Granted



| WOU SSCM Degrees 2013-16 - Resident degrees only unless otherwise noted | | | | |
|---|--------------|--------------|--------------|--------------|
| | 2012-13 | 2013-14 | 2014-15 | 2015-16 |
| BA/BS - Non-transfer | 536 | 472 | 477 | 462 |
| BA/BS - Transfer | 299 | 275 | 319 | 276 |
| Master's | 192 | 158 | 145 | 143 |
| Graduate Certificate | 162 | 109 | 102 | 183 |
| Total | 1,189 | 1,014 | 1,043 | 1,064 |

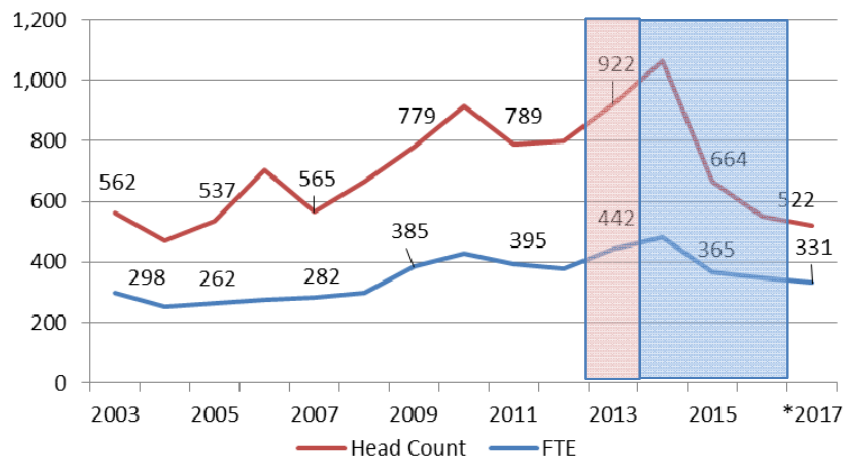


Undergraduate Fall Enrollment



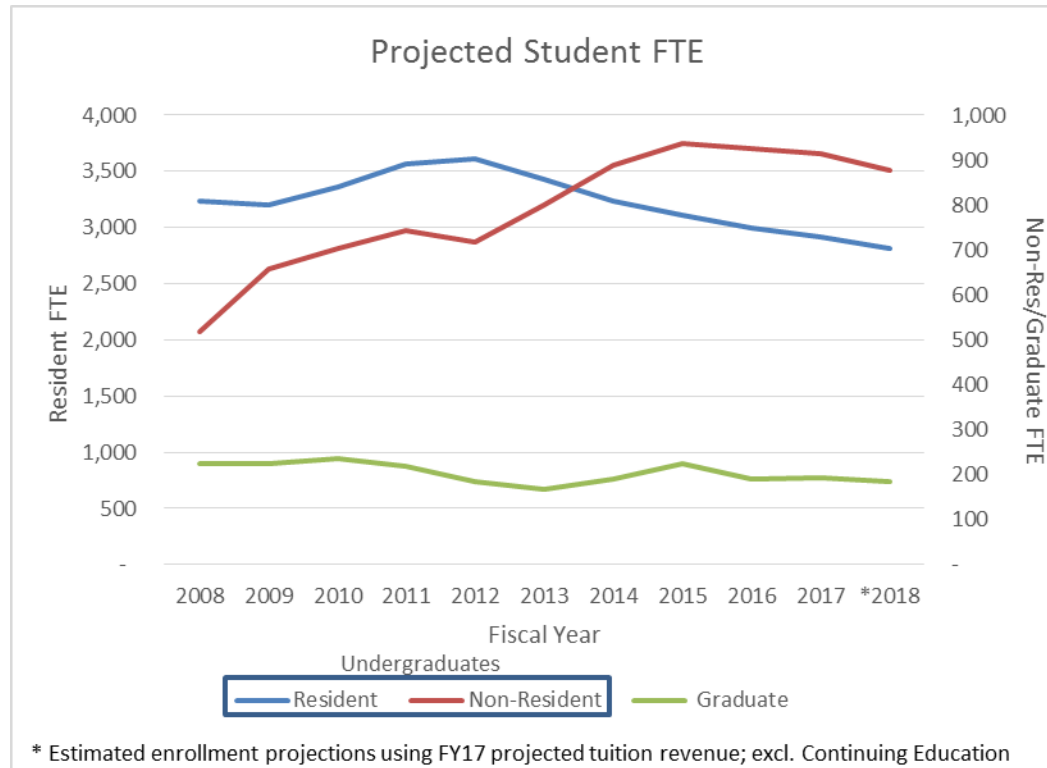
2003-2016 data from Gray Book - Fall 4th week numbers; 2017 projected enrollment

Graduate Fall Enrollment



2003-2016 data from Gray Book - Fall 4th week numbers; 2017 projected enrollment





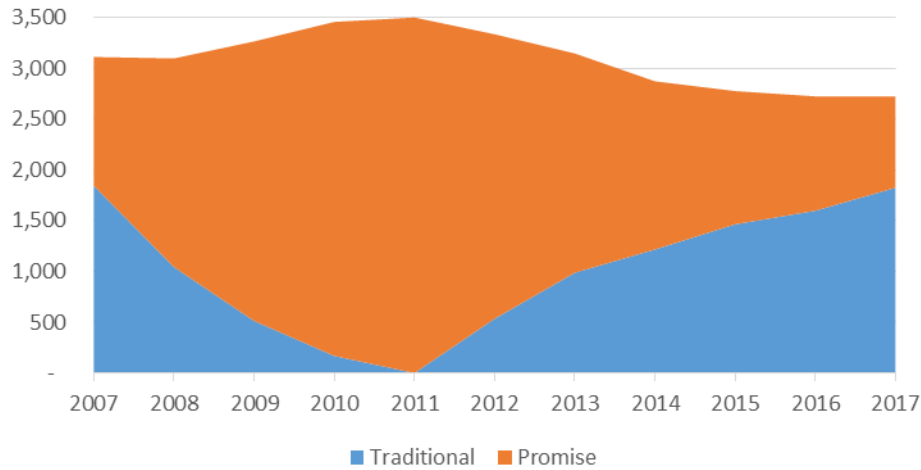
April Week 1 Numbers for fall 2017

| | 2017 | 2016 | Difference | % Change |
|------------------------------------|--------------|--------------|-------------|----------------|
| Undergraduate Students | | | | |
| Applications | | | | |
| Resident | 2,049 | 2,187 | -138 | -6.31% |
| Nonresident | 1,291 | 1,388 | -97 | -6.99% |
| International | 101 | 105 | -4 | -3.81% |
| Total Undergrad. Applicants | 3,441 | 3,680 | -239 | -6.49% |
| Admitted Students | | | | |
| First time Freshmen | 2,106 | 2,610 | -504 | -19.31% |
| Transfer | 447 | 376 | 71 | 18.88% |
| Post Bac | 9 | 4 | 5 | 125.00% |
| Total Undergrad. Admits | 2,562 | 2,990 | -428 | -14.31% |
| Total Denied | 83 | 70 | 13 | 18.57% |
| Cancel Rate | 1.54% | 1.38% | | |
| Graduate Students* | | | | |
| Graduate Applications | | | | |
| Resident | 69 | 45 | 24 | 53.33% |
| Nonresident | 22 | 19 | 3 | 15.79% |
| International | 3 | 6 | -3 | -50.00% |
| Total Grad Applications | 94 | 70 | 24 | 34.29% |
| Graduate Admits | | | | |
| Resident | 24 | 16 | 8 | 50.00% |
| Nonresident | 4 | 7 | -3 | -42.86% |
| International | 0 | 4 | -4 | -- |
| Total Grad Admits | 28 | 27 | 1 | 3.70% |

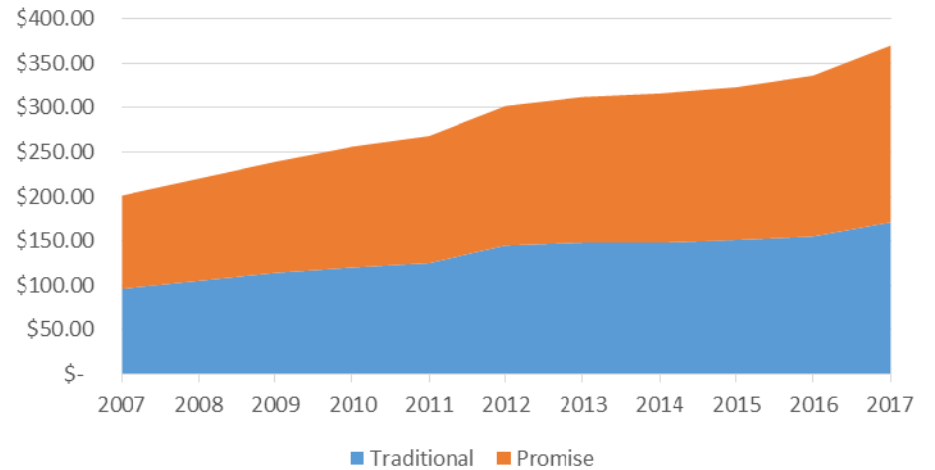
* Note: Graduate student applications are received and processed for each academic quarter. This data is provided for students seeking to enter fall term only.



Promise Participation



Promise Premium



| FALL | Traditional | Promise | Promise Participation |
|------|-------------|---------|-----------------------|
| 2007 | 1,845 | 1,268 | 40.7% |
| 2008 | 1,043 | 2,056 | 66.3% |
| 2009 | 513 | 2,754 | 84.3% |
| 2010 | 168 | 3,291 | 95.1% |
| 2011 | - | 3,502 | 100.0% |
| 2012 | 535 | 2,802 | 84.0% |
| 2013 | 988 | 2,160 | 68.6% |
| 2014 | 1,217 | 1,657 | 57.7% |
| 2015 | 1,465 | 1,312 | 47.2% |
| 2016 | 1,599 | 1,126 | 41.3% |
| 2017 | 1,826 | 898 | 33.0% |

| FALL | Traditional | Promise | \$ Premium | % Premium |
|------|-------------|----------|------------|-----------|
| 2007 | \$ 96.00 | \$105.00 | \$ 9.00 | 9.4% |
| 2008 | \$ 105.00 | \$115.00 | \$ 10.00 | 9.5% |
| 2009 | \$ 114.00 | \$125.00 | \$ 11.00 | 9.6% |
| 2010 | \$ 120.00 | \$136.00 | \$ 16.00 | 13.3% |
| 2011 | \$ 125.00 | \$143.00 | \$ 18.00 | 14.4% |
| 2012 | \$ 145.00 | \$157.00 | \$ 12.00 | 8.3% |
| 2013 | \$ 148.00 | \$164.00 | \$ 16.00 | 10.8% |
| 2014 | \$ 148.00 | \$168.00 | \$ 20.00 | 13.5% |
| 2015 | \$ 151.00 | \$172.00 | \$ 21.00 | 13.9% |
| 2016 | \$ 155.00 | \$181.00 | \$ 26.00 | 16.8% |
| 2017 | \$ 171.00 | \$199.00 | \$ 28.00 | 16.4% |



Western Oregon University
Proposed 2017-18 Tuition Rates
Subject to Change With Additional State Funding

| | FY17 Rate | FY18 Rate | \$ Increase/S CH | % Increase | Projected FTE | % of Total FTE | Weighted Average Increase |
|---|--------------|--------------|------------------------|---------------|------------------|-------------------|---------------------------------|
| Undergraduate: | | | | | | | |
| Resident | | | | | | | |
| Traditional - Variable Rate | 155.00 | 171.00 | 16.00 | 10.32% | 1,827 | 67.03% | 6.92% |
| Promise - 2013 | 164.00 | 164.00 | - | 0.00% | 8 | 0.30% | 0.00% |
| Promise - 2014 | 168.00 | 168.00 | - | 0.00% | 206 | 7.55% | 0.00% |
| Promise - 2015 | 172.00 | 172.00 | - | 0.00% | 210 | 7.69% | 0.00% |
| Promise - 2016 | 181.00 | 181.00 | - | 0.00% | 219 | 8.02% | 0.00% |
| Promise - 2017 | | 199.00 | 18.00 | 9.94% | 256 | 9.40% | 0.94% |
| | | | | | 2,725 | 100.00% | 7.85% |
| Non-Resident | 483.00 | 531.00 | 48.00 | 9.94% | | | |
| WUE | | | | | | | |
| Traditional - Variable Rate | 233.00 | 256.00 | 23.00 | 9.87% | | | |
| Promise - 2013 | 246.00 | 246.00 | - | 0.00% | | | |
| Promise - 2014 | 252.00 | 252.00 | - | 0.00% | | | |
| Promise - 2015 | 258.00 | 258.00 | - | 0.00% | | | |
| Promise - 2016 | 272.00 | 272.00 | - | 0.00% | | | |
| Promise - 2017 | | 299.00 | 27.00 | 9.93% | | | |
| Graduate: | | | | | | | |
| Resident | 363.00 | 399.00 | 36.00 | 9.92% | | | |
| Non-Resident | 610.00 | 671.00 | 61.00 | 10.00% | | | |
| Distance Education/Online Course Tuition: | | | | | | | |
| Undergraduate | 199.00 | 219.00 | 20.00 | 10.05% | | | |
| Graduate | 435.00 | 479.00 | 44.00 | 10.11% | | | |
| Master of Arts Interpreting Studies | 472.00 | 519.00 | 47.00 | 9.96% | | | |
| Reading Endorsement/Certificate Program | 435.00 | 479.00 | 44.00 | 10.11% | | | |



Western Oregon University

Proposed 2017-18 Tuition & Fees

Preliminary Proposal

| | % Increase | New Rate | Prior Rate | Tuition 15 Credits | Building | Incidental | Health Service | WOU Health Center Construction | Student Rec./Union Center | Total Fees | Total Tuition & Fees | 2017-18 Academic Year Total | 2016-17 Academic Year Total | \$ Change Over Prior Year | % Change |
|---------------------------------|------------|----------|------------|--------------------|----------|------------|----------------|--------------------------------|---------------------------|------------|----------------------|-----------------------------|-----------------------------|---------------------------|----------|
| Undergraduate - Resident | | | | | | | | | | | | | | | |
| WOU Promise 2016 | 0.00% | \$181 | \$172 | 2,720 | 45 | 349 | 139 | 11 | 42 | 586 | 3,306 | 9,918 | 9,870 | 48 | 0.49% |
| Promise 2015 | 0.00% | \$172 | \$168 | 2,582 | 45 | 349 | 139 | 11 | 42 | 586 | 3,168 | 9,504 | 9,456 | 48 | 0.51% |
| Promise 2014 | 0.00% | \$168 | \$164 | 2,522 | 45 | 349 | 139 | 11 | 42 | 586 | 3,108 | 9,324 | 9,276 | 48 | 0.52% |
| Promise 2013 | 0.00% | \$164 | \$157 | 2,462 | 45 | 349 | 139 | 11 | 42 | 586 | 3,048 | 9,144 | 9,096 | 48 | 0.53% |
| UO | 11.00% | \$220 | \$198 | 3,298 | 45 | 224 | 161 | - | 165 | 595 | 3,892 | 11,677 | 10,289 | 1,389 | 13.50% |
| WOU Promise 2017 | 10.00% | \$199 | \$181 | 2,990 | 45 | 349 | 139 | 11 | 42 | 586 | 3,576 | 10,728 | 9,870 | 858 | 8.69% |
| OSU | 4.00% | \$194 | \$187 | 2,910 | 45 | 344 | 135 | - | - | 524 | 3,434 | 10,302 | 10,107 | 195 | 1.93% |
| OSU - Cascades | 4.00% | \$187 | \$180 | 2,808 | 45 | 175 | - | - | - | 220 | 3,028 | 9,084 | 8,790 | 294 | 3.34% |
| Oregon Tech - Klamath | 9.00% | \$183 | \$168 | 2,515 | 45 | 325 | 150 | - | - | 520 | 3,035 | 9,105 | 8,838 | 267 | 3.02% |
| Oregon Tech - Wilsonville | 9.00% | \$183 | \$168 | 2,745 | 45 | 64 | 30 | - | - | 139 | 2,884 | 8,652 | 7,785 | 867 | 11.14% |
| WOU Regular | 10.00% | \$171 | \$155 | 2,570 | 45 | 349 | 139 | 11 | 42 | 586 | 3,156 | 9,468 | 8,700 | 768 | 8.83% |
| PSU | 9.00% | \$170 | \$156 | 2,551 | 45 | 221 | 129 | - | 44 | 439 | 2,990 | 8,969 | 8,124 | 845 | 10.40% |
| SOU | 12.00% | \$170 | \$151 | 2,550 | 45 | 307 | 123 | - | 35 | 510 | 3,060 | 9,180 | 8,145 | 1,035 | 12.71% |
| EOU Resident- Advantage 2016 | 5.00% | \$153 | \$146 | 2,385 | 45 | 255 | 150 | - | 28 | 478 | 2,863 | 8,589 | 8,049 | 540 | 6.71% |
| EOU Regular | 5.00% | \$153 | \$146 | 2,190 | 45 | 255 | 150 | - | 28 | 478 | 2,668 | 8,004 | 7,758 | 246 | 3.17% |

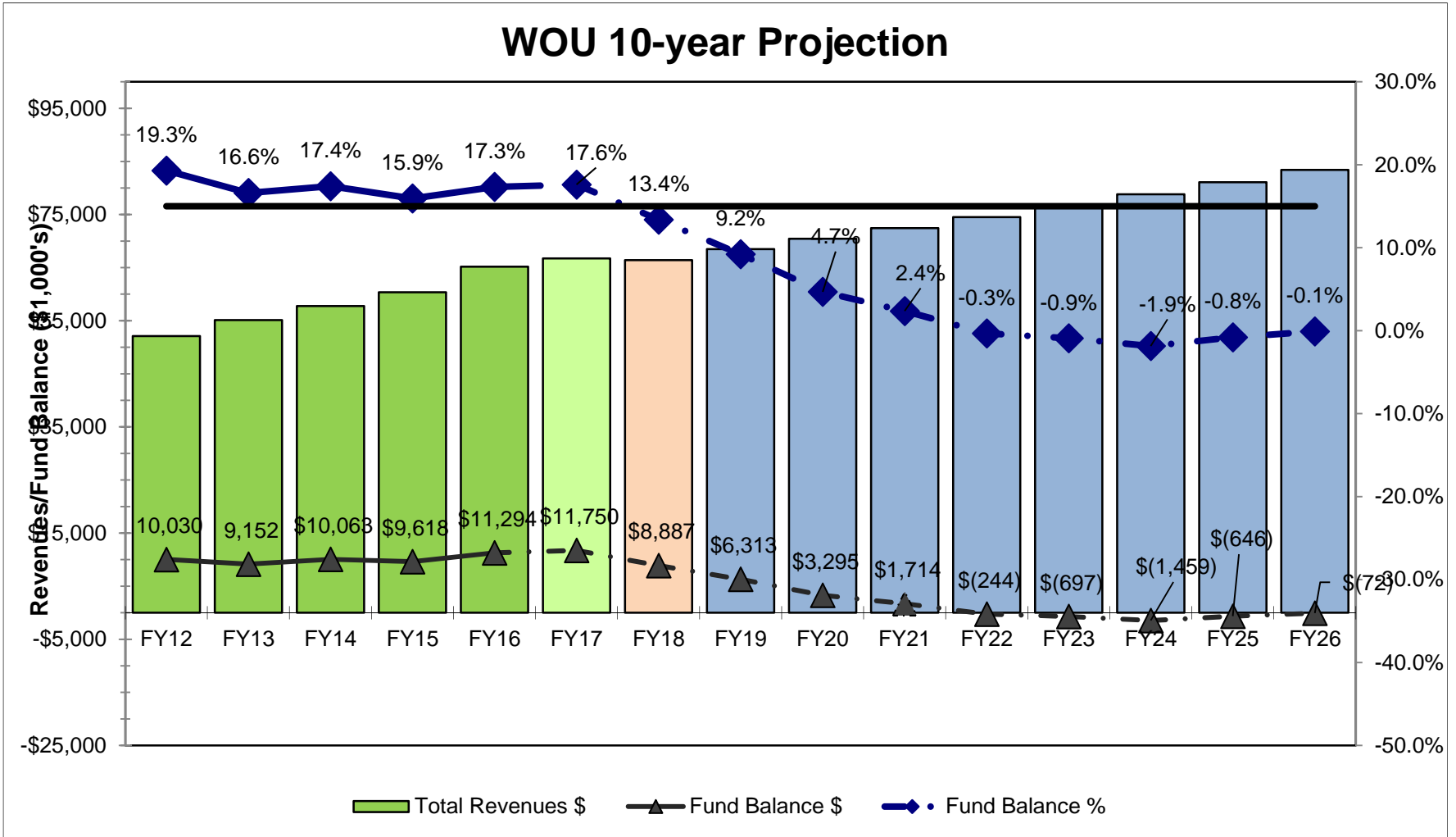
Note: Tuition Rates Subject to Change With Additional State Funding

Western Oregon University
Education and General Fund Operations
2017 - 18 Budget Projection - Revenue

| | | \$667.3M | \$667.3M | \$667.3M |
|---|----------------------------------|----------------------------------|-----------------------------------|----------------------------------|
| | GRB/Appropriations | 10.00% | 10.00% | 10.00% |
| | Resident Undergrad Choice | 10.00% | 10.00% | 10.00% |
| | Resident Promise | 10.00% | 10.00% | 10.00% |
| | All Other Tuition | 10.00% | 10.00% | 10.00% |
| | Enrollment | -5.00% | -5.00% | -5.00% |
| | 2017 Q3 Projection | Scenario 4 2018 Projection | Scenario 4 2018 - 2017 \$ Δ | Scenario 4 2018 - 2017 % Δ |
| Government Appropriations | | | | |
| State Appropriations | 23,887,904 | 21,819,061 | (2,068,843) | -8.7% |
| Total Government Appropriations | 23,887,904 | 21,819,061 | (2,068,843) | -8.7% |
| Tuition and Resource Fees, Net of Remissions | | | | |
| Tuition Revenue | | | | |
| Academic Year Tuition | | | | |
| Resident Undergraduate | 19,841,859 | 20,580,573 | 738,715 | 3.7% |
| Nonresident Undergraduate | 4,613,119 | 4,812,453 | 199,334 | 4.3% |
| Resident Graduate | 1,447,713 | 1,514,684 | 66,971 | 4.6% |
| Nonresident Graduate | 691,326 | 711,394 | 20,068 | 2.9% |
| Western Undergrad Exchange (WUE) | 6,897,528 | 7,175,093 | 277,566 | 4.0% |
| Continuing Education | 6,966,934 | 7,315,281 | 348,347 | 5.0% |
| Faculty & Staff | 280,929 | 279,148 | (1,781) | -0.6% |
| Total Academic Year Tuition | 40,739,407 | 42,388,627 | 1,649,219 | 4.0% |
| Summer Session Tuition | 1,051,175 | 1,208,419 | 157,244 | 15.0% |
| Total Tuition Revenue | 41,790,582 | 43,597,046 | 1,806,463 | 4.3% |
| Student Fee Revenue | 1,894,087 | 1,797,504 | (96,583) | -5.1% |
| Less Fee Remissions | 4,446,166 | 4,440,000 | (6,166) | -0.1% |
| Tuition and Resource Fees, Net of Remissions | 39,238,503 | 40,954,550 | 1,716,047 | 4.4% |
| <i>% Fee Remission to Gross tuition</i> | <i>10.64%</i> | <i>10.18%</i> | | |
| Other Revenue | 3,612,172 | 3,629,169 | 16,997 | 0.5% |
| Total Operating Revenue | 66,738,579 | 66,402,780 | (335,800) | -0.5% |
| Expenditures | | | | |
| Personnel Services - Salary & OPE | 53,774,928 | 56,827,084 | 3,052,156 | 5.7% |
| Supplies, Services, & Capital Outlay | 8,752,119 | 8,817,855 | 65,736 | 0.8% |
| Total Expenditures | 62,527,047 | 65,644,939 | 3,117,892 | 5.0% |
| Transfers | | | | |
| Transfers In | (36,661) | - | 36,661 | -100.0% |
| Transfers Out - Other | 984,778 | 175,000 | (809,778) | -82.2% |
| Transfers Out - Athletics Support | 2,807,453 | 3,410,222 | 602,768 | 21.5% |
| Total Transfers | 3,755,570 | 3,585,222 | (170,349) | -4.5% |
| Change in Fund Balance | 455,962 | (2,827,381) | | |
| Beginning Fund Balance | 11,293,642 | 11,749,604 | | |
| Ending Fund Balance | 11,749,604 | 8,922,223 | | |
| % Operating Revenues | 17.6% | 13.44% | | |



FY18 – Budget Update



Staff recommendation: The WOU Board’s Finance & Administration Committee (FAC) recommends approval of the 2017-2018 Tuition and Fee Book, as included in the docket materials, with the possible amendment on resident, undergraduate tuition rates depending on state investment. The final 2017-2018 resident undergraduate tuition rate will be set in accord with the following table after the Legislature approves—and the Governor signs—the budget bill that appropriates funds to the Higher Education Coordinating Commission for the Public University Support Fund:

| Public University Support Fund (PUSF) Funding Level | Recommended Resident Tuition Increase Per Student Credit Hour (SCH) for Traditional versus Promise Tuition Programs | Rate Increase over 20106-2017 Tuition Rates |
|--|--|--|
| Governor’s Recommended Budget (GRB) | \$16/\$18 | 10% |
| GRB + at least \$20 million | \$14/\$16 | 9% |
| GRB + at least \$40 million | \$12/\$14 | 8% |
| GRB + at least \$60 million | \$11/\$13 | 7% |
| GRB + at least \$80 million | \$9/\$11 | 6% |
| GRB + at least \$100 million | \$8/\$9 | 5% |





Western Oregon UNIVERSITY

**2017-18 Academic Year
&
2018 Summer Session
Fee Book**

Approved by the Western Oregon University Board of Trustees at the _____ 2017 meeting. All prior OUS/WOU Academic Year and Summer Session Fee Books are repealed except as to rights obligations previously acquired or incurred there under.

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To access the 2017-18 Fee Book information online, visit the following WOU web page:
<http://www.wou.edu/business/services/fee-bookbudget-summary/>

INTRODUCTION

The Western Oregon University (WOU) 2017-18 Fee Book, adopted by the Western Oregon University Board of Trustees (Board) contains policy statements and delegation of authority for a variety of WOU policies and fees and is published for public informational purposes.

DELEGATION OF AUTHORITY

With the passage of Senate Bill (SB) 270 (2013) and effective July 1, 2015, Western Oregon University will set their tuition and fee rates under the governance of their own institutional board.

The Board annually sets fees for enrollment at WOU, including:

- Tuition
- Building Fees
- Health Service Fees
- Incidental Fees
- Student Recreation Center Fees
- Other Mandatory Enrollment Fees
- Other Special Fees as determined by the Board

The Board has delegated authority to the institution president to establish certain fees, fines, and charges for services and materials, including:

- Laboratory and Course fees
- Fees for workshops
- Instruction fees for Continuing Education, Extended Programs, and Distance Education
- Residence Hall Room and Board Rates
- Charges for auxiliary services, e.g., food services, student centers, and parking
- Fines for violation of campus regulations
- Charges for facilities use
- Charges for other materials and services

The schedule of charges is on file in the WOU business office. Income from such services must be reflected in the WOU budget.

SUMMARY OF CHANGES

The following narratives summarize tuition and fee changes for 2017-18, focusing on resident tuition and fees. This Fee Book incorporates Summer Session rates with Academic Year rates. The Summary of Changes will only address Summer Session tuition rates when they vary from the Academic Year rates and Summer Session fee rates if they exceed Academic Year rates.

As part of the implementation of Senate Bill 242, passed in June 2011, each institution is required to establish a process which integrated student participation in the tuition-setting process in accordance with Board established guidelines (see page 28). All institutions noted compliance with these guidelines with most establishing separate Tuition Advisory Committees. Universities continue to develop and refine their respective processes.

As per ORS 351.063, as amended by SB 270 (2013), the Board may not increase the total amount of enrollment fees paid by undergraduate resident students by more than five percent annually unless the Board first receives approval from the Higher Education Coordinating Commission (HECC) or the Legislative Assembly.

Base tuition increases over 2016-17 rates:

Undergraduate resident: Base: 10.32% (\$16/credit)

Undergraduate resident: 2017 Promise: 9.94% (\$18/credit)

Undergraduate nonresident: 9.94% (\$48/credit)

Graduate resident: 9.92% (\$36/credit)

Graduate nonresident: 10.00% (\$61/credit)

WOU continues to offer to incoming resident undergraduate freshmen and transfer students a one-time choice between WOU's base tuition rate and the WOU's fixed four-year tuition rate (WOU Promise). The base rate reflects a 10.32% increase over the 2016-17 base rate. The fixed rate Promise reflects a 9.94% increase over 2016 Promise rate. Students electing the Promise rate option will not be subject to increases for a four-year period.

As approved by student government, WOU Incidental Fees will increase by 2.35% (\$8 per term) and Health Center Fees by 6.11% (\$8 per term) for the academic year. Summer term Incidental fee is increasing from the previous summer term rate by 15.04% (\$20 per term). Summer term Health Center Fee is consistent with academic year term.

TUITION & FEE SUMMARY TABLES

The following tables provide sample calculations and comparative information for base tuition and fees for fulltime attendance for WOU.

WOU also provides an online tuition calculator for estimating cost of attendance. That online tuition calculator is available here: www.wou.edu/admin/business/tuitioncalc/

Academic Year Tuition and Fee Calculation & Changes

The tables below compare full time (15 credits undergraduate) tuition and fees per term for 2017-18 academic year with 2016-17 for resident and nonresident students.

Table 1 provides a comparison of the Total Tuition & Fees for Residents while Table 2 includes the same comparison data for nonresidents.

| <u>Table 1</u> 2017-18 AY Tuition & Fees - per term Undergraduate Resident | | | |
|--|--------------------|----------------------------|-------|
| Resident | Credit Load | | |
| | 15 Credits | | |
| <u>Tuition</u> | - | \$ chg over Spring 2017 | % |
| | - | | chg |
| Resident -Base/Traditional | \$2,570 | \$240 | 10.3% |
| Resident - Promise 2017 | \$2,990 | \$270 | 9.9% |
| <u>Fees</u> | - | | |
| Building | \$45 | \$0 | 0.0% |
| Incidental | \$349 | \$8 | 2.3% |
| Rec Center Building | \$42 | \$0 | 0.0% |
| Health & Counseling Building | \$11 | \$0 | 0.0% |
| Health Center | \$139 | \$8 | 6.1% |
| Total Fees | \$586 | \$16 | 2.8% |
| <u>Total Tuition & Fees</u> | | | |
| Resident -Base/Traditional | \$3,156 | \$256 | 8.8% |
| Resident - Promise 2017 | \$3,576 | \$286 | 8.7% |

| <u>Table 2</u> 2017-18 AY Tuition & Fees - per term Undergraduate Non-Resident | | | |
|--|--------------------|----------------------------|------|
| Non-Resident | Credit Load | | |
| | 15 Credits | | |
| <u>Tuition</u> | - | \$ chg over Spring 2017 | % |
| | - | | chg |
| Non-Resident | \$7,965 | \$720 | 9.9% |
| <u>Fees</u> | - | | |
| Building | \$45 | \$0 | 0.0% |
| Incidental | \$349 | \$8 | 2.3% |
| Rec Center Building | \$42 | \$0 | 0.0% |
| Health & Counseling Building | \$11 | \$0 | 0.0% |
| Health Center | \$139 | \$8 | 6.1% |
| Total Fees | \$586 | \$16 | 2.8% |
| <u>Total Tuition & Fees</u> | | | |
| Non- Resident | \$8,551 | \$736 | 9.4% |

The tables below compare full time (12 credits) Graduate tuition and fees per term for 2017-18 academic year with 2016-17 for resident and nonresident students.

Table 3 provides a comparison of the Total Tuition & Fees for Residents while Table 4 includes the same comparison data for nonresidents.

| Table 3 2017-18 AY Tuition & Fees - per term Graduate Resident | | | |
|---|--------------------|----------------------------|-------|
| Resident | Credit Load | | |
| | 12 Credits | | |
| <u>Tuition</u> | - | \$ chg over Spring 2017 | % |
| | - | % chg | |
| Resident | \$4,788 | \$432 | 9.9% |
| <u>Fees</u> | - | | |
| Building | \$45 | \$0 | 0.0% |
| Incidental | \$349 | \$8 | 2.3% |
| Rec Center Building | \$42 | \$0 | 0.0% |
| Health & Counseling Building | \$11 | \$0 | 0.0% |
| Health Center | \$139 | \$8 | 6.1% |
| Total Fees | \$586 | \$16 | 2.8% |
| <u>Total Tuition & Fees</u> | | | |
| Resident | \$5,374 | \$448 | 9.1% |
| | | | |
| Table 4 2017-18 AY Tuition & Fees - per term Graduate Non-Resident | | | |
| Non-Resident | Credit Load | | |
| | 12 Credits | | |
| <u>Tuition</u> | - | \$ chg over Spring 2017 | % |
| | - | % chg | |
| Non-Resident | \$8,052 | \$732 | 10.0% |
| <u>Fees</u> | - | | |
| Building | \$45 | \$0 | 0.0% |
| Incidental | \$349 | \$8 | 2.3% |
| Rec Center Building | \$42 | \$0 | 0.0% |
| Health & Counseling Building | \$11 | \$0 | 0.0% |
| Health Center | \$139 | \$8 | 6.1% |
| Total Fees | \$586 | \$16 | 2.8% |
| <u>Total Tuition & Fees</u> | | | |
| Non-Resident | \$8,638 | \$748 | 9.5% |

Summer Session Tuition and Fee Calculation & Changes

The tables below compare full time (12 credits undergraduate tuition and fees per term for 2018 Summer Session with the prior Summer Session 2017 for resident and non-resident.

Table 5 provides a comparison of the Total Tuition & Fees for Resident students while Table 6 illustrates the breakdown for nonresidents.

| Table 5 Summer 2018 Tuition & Fees - per term Undergraduate Resident | | | |
|--|-------------|----------------------------|-------|
| Resident | Credit Load | | |
| | 12 Credits | | |
| Tuition | - | \$ chg over Summer 2017 | % chg |
| Resident -Base/Traditional | \$2,057 | \$192 | 10.3% |
| Resident - Promise 2017 | \$2,393 | \$219 | 10.1% |
| Fees | - | | |
| Building | \$34 | \$0 | 0.0% |
| Incidental | \$153 | \$20 | 15.0% |
| Rec Center Building | \$35 | \$0 | 0.0% |
| Health & Counseling Building | \$11 | \$0 | 0.0% |
| Health Center | \$139 | \$8 | 6.1% |
| Total Fees | \$372 | \$28 | 8.1% |
| Total Tuition & Fees | | | |
| Resident -Base/Traditional | \$2,429 | \$220 | 10.0% |
| Resident - Promise 2017 | \$2,765 | \$247 | 9.8% |
| | | | |
| Table 6 Summer 2018 Tuition & Fees - per term Undergraduate Non-Resident | | | |
| Non-Resident | Credit Load | | |
| | 12 Credits | | |
| Tuition | - | \$ chg over Summer 2017 | % chg |
| Non-Resident | \$6,372 | \$576 | 9.9% |
| Fees | - | | |
| Building | \$34 | \$0 | 0.0% |
| Incidental | \$153 | \$20 | 15.0% |
| Rec Center Building | \$35 | \$0 | 0.0% |
| Health & Counseling Building | \$11 | \$0 | 0.0% |
| Health Center | \$139 | \$8 | 6.1% |
| Total Fees | \$372 | \$28 | 8.1% |
| Total Tuition & Fees | | | |
| Non-Resident | \$6,744 | \$604 | 9.8% |

The tables below compare full time (9 credits) Graduate tuition and fees per term for 2018 Summer Session with 2017 Summer session for resident and nonresident students.

Table 7 provides a comparison of the Total Tuition & Fees for resident students while Table 8 illustrates the breakdown for nonresident students.

| Table 7 Summer 2018 Tuition & Fees - per term Graduate Resident | | | |
|---|-------------|----------------------------|-------|
| Resident | Credit Load | | |
| | 9 Credits | | |
| Tuition | - | \$ chg over Summer 2017 | % chg |
| Resident | \$3,591 | \$324 | 9.9% |
| Fees | - | | |
| Building | \$34 | \$0 | 0.0% |
| Incidental | \$153 | \$20 | 15.0% |
| Rec Center Building | \$35 | \$0 | 0.0% |
| Health & Counseling Building | \$11 | \$0 | 0.0% |
| Health Center | \$139 | \$8 | 6.1% |
| Total Fees | \$372 | \$28 | 8.1% |
| Total Tuition & Fees | | | |
| Resident | \$3,963 | \$352 | 9.7% |
| | | | |
| Table 8 Summer 2018 Tuition & Fees - per term Graduate Non-Resident | | | |
| Non-Resident | Credit Load | | |
| | 9 Credits | | |
| Tuition | - | \$ chg over Summer 2017 | % chg |
| Non-Resident | \$6,039 | \$549 | 10.0% |
| Fees | - | | |
| Building | \$34 | \$0 | 0.0% |
| Incidental | \$153 | \$20 | 15.0% |
| Rec Center Building | \$35 | \$0 | 0.0% |
| Health & Counseling Building | \$11 | \$0 | 0.0% |
| Health Center | \$139 | \$8 | 6.1% |
| Total Fees | \$372 | \$28 | 8.1% |
| Total Tuition & Fees | | | |
| Non-Resident | \$6,411 | \$577 | 9.9% |

Tuition Structure and Assessment

Tuition rates for students admitted to academic programs are established via student classification (undergraduate, graduate, and doctoral), residency, and credit hours taken. Tuition revenue supports all facets of the University operations including the instructional and administrative costs of WOU and varies based on factors including class sizes, faculty salaries, specialized programs and equipment as well as facilities required to teach courses. Part-time students enrolling for a combination of undergraduate and graduate courses are assessed tuition using the rates for each respective classification and fees based on the undergraduate fee tables for total enrolled credits. Nonresident students pay a larger share of instructional costs than resident students when the market allows and, on average, cover the full cost of instruction. Nonresident rates should be competitive with those charged at peer institutions and be sensitive to the institutional nonresident enrollment trends and objectives.

There are three basic tuition and fee structures at WOU: the regular academic year, summer session, and continuing education/on-line programs. Under existing policy, each of the three tuition structures is separate, with its own unique rate setting process.

Academic Year:

- Charges assessed to students during the academic year are comprised of Tuition, Mandatory Enrollment Fees, One-time Fees, and Other Student Fees. The revenue generated by each component is dedicated to a specific purpose, independent of the other components. Enrollments during the academic year are usually referred to as “in-load” enrollments.

Summer Session:

- As with the academic year, tuition supports the direct instruction and administrative costs of each institution’s summer session programs. For summer session programs, tuition is aligned to the preceding academic year’s structure.

Continuing Education/On-Line:

- Continuing Education, Extended Programs, and most Distance Education courses fall within the category previously referred to as self-support. Continuing Education/On-Line courses are offered through special campus programs not generally available during the academic year or summer session. Tuition and fees for Continuing Education are assessed regardless of residency or course load. Rates are set at levels necessary to cover (at a minimum) the direct costs of providing the course plus an indirect cost recovery for administrative overhead costs. Tuition and fees are charged to participating students apart from enrollment fees paid for other courses. Matriculation fee is assessed when appropriate.

Student Residency

A resident student is one who fulfills Oregon residency requirements. Oregon residency is generally based on the following criteria: a person with a bona fide fixed and permanent physical presence established and maintained in Oregon of not less than 12 consecutive months immediately prior to the term for which residence status is requested. State funded graduate students who become Graduate Teaching or Research Assistants are automatically converted to resident status for fee purposes.

A nonresident student is one who does not meet Oregon residency requirements.

Fees

Fees fall into three distinct categories: Mandatory Enrollment Fees, One-time Fees, and Other Student Fees. At WOU, academic or administrative units begin the process for requesting a new fee or revising an existing fee by preparing a fee proposal and submitting it to the University administration for review and approval.

The fee requests must include information regarding the academic unit initiating the fee, fee designation or name, justification of need, amount, estimated revenues and expenditures, and expected implementation date. All fee proposals are thoroughly reviewed by University administration before being approved.

1. Mandatory Enrollment Fees

Mandatory enrollment fees include the Building, Health Service, Incidental, Recreation Center and Student Health Building Fees. Students enrolled under the part-time student fee policy are subject to these fees at a rate appropriate to the specific number of credit hours taken each term. Institutions have the option of assessing mandatory enrollment fees during the summer session at rates comparable to those assessed in the academic year.

Building Fee:

- The Building Fee is the same for all institutions. This fee is established by legislative statute ORS 351.170 and allows the universities to assess up to \$45 per student per term to finance debt service for construction associated with student centers, health centers, and recreational facilities constructed through the issuance of Article XI-F(1) bonds. The fee charge for summer session is approximately 75% percent of the academic year rate. For summer, the rate is \$34 per student. A pro rata fee is assessed on part-time students.

Incidental Fee:

- Incidental fee recommendations are made by the student incidental fee committee on campus. In some instances, the student committee recommendations are supported by general campus student referenda. Funds generated by incidental fees are used to fund student union operations, educational, cultural, and student government activities, and athletics. *Statutory Authority: ORS 351.070 (3)(d)*

The president of each institution reviews the student committee recommendation for establishing incidental fees for the subsequent year. Once approved, WOU President submits recommendation to the WOU Board of Trustees. Generally, there are fewer incidental fee supported activities during the summer term, resulting in lower rates than those assessed during the academic year.

Health Services Fee:

- This fee is used to support the institution's student health services, which are operated as an auxiliary enterprise on a self-sustaining basis.

Recreation Center and Student Health Building Fees:

- The Recreation Center and Student Health Building Fee is used to fund the construction and debt service of these student centers as the mandatory Building Fee assessed per term is not adequate to fund or operate projects of this scale.

2. One-time Fees

The Matriculation fee is an example of one-time fee charges to new or transfer students. These fees are one-time assessments and were developed to reduce the large number of enrollment-related fees for student orientation. The fees are also used to support academic programming for freshman interest groups and learning.

3. Other Student Fees

Fees for Instruction Related Services:

- Laboratory and Course Fees must be published in the institution's catalogue and/or time schedule of classes. Laboratory and Course Fees are limited to institutional sale to students of equipment, materials, or ancillary services consumed by the student as a part of course instruction where the equipment or material is not readily available for purchase through the bookstore or other external source.

Approval will not be given for Laboratory and Course Fees that constitute a charge for the use of institution owned equipment, specimens, software licenses, or other microcomputer application charges for goods or services, or other materials and supplies consumed in the instruction process, except for certain non-required physical education courses that involve use of non-state-owned facilities or expensive equipment.

Fees and Fines for Non-Instruction Related Services and Materials:

- The Board requires that the level of charges be sufficient to ensure recovery of the cost of providing the services and materials as well as to recover the indirect costs associated with these activities. These include charges for auxiliary services, e.g., housing, food services, student centers, parking, and bookstores; charges for facilities use; etc. Institutions also set the level of fines for violation of campus regulations, such as late fines for library books, parking fines, etc.

Application Fee

- Each institution may determine the amount of the application fee (up to \$100.00) and establish policies governing the conditions under which application fees will be required. Institutions may assess additional application fees for admission to selected programs or schools within their institution. In instances where an application is received without the Application Fee, request will be made for the Application Fee, and the fee must be received before the application will be evaluated. Application Fees are not refundable.

Application Fee Deferral Program

- Institutional executives may, upon request, defer the Application Fee for first-time freshmen or transfer students who, at the time of application, are either eligible for or participate in any of the following:
 - 1) Free or reduced school lunch program;
 - 2) TRIO-type college preparatory programs (e.g., Upward Bound, Talent Search, EOC, HEP);
 - 3) State of Oregon or U.S. public assistance; and/or
 - 4) College Board fee waiver
 - 5) Foster Youth Tuition and Fee Waiver

To request an online application for Application Fee deferral, go to the following web address located at: <http://www.wou.edu/admissions/files/2015/11/2015-16-Fee-Deferral1.pdf>. The student must complete the deferral form and have it signed by a school official (high school counselor), special program official, or University official, and submit it at the time of application. Application fees deferred under this provision become payable upon the student's enrollment and receipt of financial aid funds. If a student does not complete the application process or does not enroll, the Application Fee is canceled. Students residing outside the United States at the time of their application must prove to the satisfaction of institutional officials that they would meet comparable eligibility guidelines in their country of residence.

Post baccalaureate, Non-graduate Student Classification

A holder of an accredited baccalaureate degree who has not been admitted to a graduate degree program and who submits an official application for admission to pursue a second baccalaureate degree or enroll in course work not to be used for graduate credit is called a *post baccalaureate, non-graduate student* and is assessed tuition at undergraduate rates.

Baccalaureate degree holders who are admitted to post baccalaureate, non-graduate status at undergraduate tuition rates are precluded from claiming graduate credits for graduate courses taken while in this status. However, individual institutions may allow the reservation of not more than six of their graduate credits per term to apply in their institution's graduate programs. Graduate credits reserved in combination as an undergraduate and post baccalaureate, non-graduate cannot exceed 15 credits. Baccalaureate degree holders who are not admitted to post baccalaureate, non-graduate status will be assessed graduate tuition rates.

Students who are admitted to an advanced degree program may convert to post baccalaureate, non-graduate student status only if the graduate degree has been awarded, if a student has been dropped from the degree program by the institution, or upon a request approved by the dean of the Graduate School for voluntary relinquishment of graduate status.

Students in the education programs who are admitted to the 45-hour standard norm certificate program are not eligible for the post baccalaureate, non-graduate student status. Graduate tuition rates are applicable whether or not students in the program seek graduate credit.

Reduced Tuition Policies

WOU's commitment to 40-40-20 is achieved through an array of innovative reduced tuition programs and policies. These programs and policies promote the goals of providing accessibility to higher education by assuring college is affordable and relevant to the realities of today's student population.

Approved Programmatic Student Financial Aid Programs

Student financial aid programs are funded through institutional resources. The policies governing each program specify the extent to which the enrollment fees are to be reduced. The combined total aid for a student may not exceed the total enrollment fees for that student.

Western Oregon University's student financial aid offerings are comprised of programs similar to others offered across the country (often referred to as "fee waivers", "tuition discounts" or "tuition remissions") enhanced by innovative initiatives specific to the state of Oregon. The objective of programmatic student aid programs is to provide financial incentives for certain student groups to enroll. As an enrollment management tool, programmatic student aid allows an institution to target specific campus enrollment goals including

recruitment of needy or meritorious students, international students, athletes, and other student populations. The following are summaries of WOU student financial assistance programs:

Diversity Programs

a. WOU Educational Diversity Initiative

Criteria: This program is open to all students, resident or nonresident, undergraduate or graduate. Under the guidelines approved, each campus may have a program of its own design and may describe the program in the manner it wishes. Similarly, the program may consider different factors in making awards and may offer one or more tuition and fee remission programs as long as it maintains its commitment to diversity. Under these guidelines, campuses may consider different factors in support of their educational mission.

Awards: Rather than a prescribed allocation of funds for educational diversity fee remissions, each institution has the discretion to determine the remittance amount and allocation schedule. Campuses may make partial or full waivers based on need or to expand the number of students who receive at least some funding support. Awards are not transferable. Students may not take a tuition remission with them if they move to another public university, but will be evaluated based on the receiving school's educational diversity needs.

International Cultural Service Program

a. International Fee Remission Program

Criteria: This program is for undergraduate or graduate students with foreign student status.

Awards: Awards may vary in amount but cannot exceed the total nonresident undergraduate or graduate Enrollment Fees (Tuition, Building, Incidental, and Health Service Fees). However, the institution has the option to remit these fees if they see fit.

b. Cultural Service Program

Criteria: This program is for undergraduate or graduate students with foreign student status who: are competitively selected on the basis of academically meritorious achievement; and fulfill the community service requirements of the program while receiving the award.

Awards: Awards may vary in amount but cannot exceed the total nonresident undergraduate or graduate Enrollment Fees (Tuition and Mandatory Enrollment Fees). Remission of Mandatory Enrollment Fees is at the institution's option.

International Exchanges

a. International Oregon University Exchange Program

Criteria: This program is for students who are attending an Oregon public university as a part of an approved state-wide exchange program.

Awards: Awards may consist of remission of all or some of the Enrollment Fees, depending upon the reciprocal agreement under which the student is enrolled.

b. International Institution Exchange Program

Criteria: This program is for students who are attending an Oregon public university as a part of a Board-approved institution exchange program.

Awards: Awards may consist of remission of all or some of the Enrollment Fees, depending upon the reciprocal agreement under which the student is enrolled.

Contract and Grant

a. Contract and Grant: Academic Year

Criteria: This provision is for students who participate in specific courses or programs during the academic year funded by grant or contract with an outside agency or firm.

Awards: Awards are generally for remission of Tuition only, depending upon agreement with the granting agency.

b. Contract and Grant: Summer Session

Criteria: This provision is for students who participate in specific courses or programs during the summer session funded by grant or contract with an outside agency or firm.

Awards: Awards are generally for remission of Tuition only, depending upon agreement with the granting agency.

WOU Supplemental Tuition Grant

Criteria: The WOU Supplemental Tuition Grant is a need-based tuition grant program available to qualified Oregon resident students.

Awards: These supplemental tuition grants may vary at institutional discretion but may not exceed the total Tuition assessed for the regular academic year.

VOYAGER Fee Remission

The Voyager Tuition Assistance Program (Voyager) was implemented in the Fall of 2005 in response to a direct gubernatorial request and is intended for National Guard and Reservists who have been in an area of hostility since September 2011 (9/11).

Criteria: The VOYAGER fee remission is for Oregon residents who are members of the National Guard or Reserves and were deployed in an area of military combat since September 11, 2001. This fee remission is for full-time students pursuing their initial bachelor's degree. Students must submit a Free Application for Federal Student Assistance (FAFSA) annually and continue to maintain satisfactory academic progress to maintain eligibility.

Awards: Award is the difference between the National Guard and Reserves tuition benefit of \$4,500 and total enrollment fees. Students are responsible for securing the National Guard or Reserves tuition benefit. Duration of the VOYAGER award is four years excepting those five-year degree programs as documented in the campus general catalogs. Students may not earn more than 15 credits above the minimum number of credits required by the degree to maintain eligibility.

Veteran's Dependent Tuition Waiver

Criteria: The Veteran's Dependent tuition waiver is for qualified students accepted into a baccalaureate or master's degree program at a public university.

A qualified student is a child (includes adopted child or stepchild), spouse, or an un-remarried surviving spouse of a service member or a child of a Purple Heart recipient.

The service member is one who:

- Died on active duty;
- Has a 100% total and permanent service-connected disability rating as certified by the United States Department of Veterans Affairs; or

- Died as a result of a military service-connected disability.

The Purple Heart recipient is a person, alive or deceased, who:

- Was relieved or discharged from service in the Armed Forces of the United States with either an honorable discharge or a general discharge under honorable conditions; and
- Was awarded the Purple Heart in 2001 or thereafter for wounds received in combat.

An eligible child must be 23 years of age or younger at the time the child applies for the waiver. A child who is older than 23 years of age is eligible for a waiver for a master's degree program if the child:

- 1) Applied for and received a waiver for a baccalaureate degree when the child was 23 years of age or younger; and
- 2) Applied for a master's program waiver within 12 months of receiving a baccalaureate degree.

The qualifying new, transfer, or community college co-enrolled student must meet Oregon residency requirements, which generally describes an Oregon resident as a person with a bona fide fixed and permanent physical presence established and maintained in Oregon of not less than 12 consecutive months immediately prior to the term of entry.

Awards: The award may be granted for credit hours for courses that are offered at an eligible post-secondary institution. The award does not cover other mandatory enrollment and course specific fees. The maximum waiver granted under this remission program shall be:

- 1) The total number of attempted credit hours equal to four years of full-time attendance for a baccalaureate degree; and
- 2) The total number of attempted credit hours equal to two years of full-time attendance for a master's degree.

Notwithstanding sections 1 and 2 of this paragraph, a waiver may not exceed the total number of credit hours the qualified student needs to graduate with a baccalaureate or a master's degree. Transferred credit hours accepted for a degree program may or may not count toward the total credit hours needed for degree completion.

The amount of tuition waived may be reduced by the amount of any federal aid scholarships or grants, awards from the Oregon Opportunity Grant program established under ORS 348.205, or any other aid from the eligible post-secondary institution, received by the qualified student.

The amount of tuition waived may not be reduced by the amount of any Survivors' and Dependents' Educational Assistance under 38 U.S.C. Chapter 35 paid to a qualified student.

Awards to children of Purple Heart recipients apply only to students admitted as new but not continuing for Fall 2013 or thereafter.

Statutory Authority: ORS 351.656 Waiver of tuition for family members of deceased veterans; limits on waiver; conditions

Nonresident Veteran Fee Remission

As required by Law, every public university shall participate to the fullest extent allowed in the federal educational assistance programs under the Supplemental Appropriations Act of 2008 (e.g., Post 9/11 G.I. Bill and its component Yellow Ribbon Program), so as to reduce the overall tuition rate for students eligible under this policy.

Criteria: The Nonresident Veteran Fee Remission is a tuition and fee reduction for qualified students who are attending classes as an admitted undergraduate or graduate at a public university, and who meet one of the following sets of criteria:

- 1) Is not an Oregon resident and:
 - a. Served in the Armed Forces of the United States;
 - b. Was relieved or discharged from that service with either an honorable discharge or a general discharge under honorable conditions as shown on an original or certified copy of the student's DD-214; and
 - c. Provides proof that the student has established a physical presence in Oregon within 12 months of being enrolled at one of the public universities.

OR

- 2) Was a resident of Oregon who left the state within the previous five years in order to serve, and who subsequently served, in the Armed Forces of the United States or in an international position with the state, federal government or a humanitarian aid organization.

OR

- 3) Was a resident of Oregon who left the state more than five years ago in order to serve, and who subsequently served, in the Armed Forces of the United States or in an international position with the state, federal government or a humanitarian aid organization and never established residence in another state.

Award: Qualified **undergraduate** students who meet criteria 1 and are admitted for enrollment for an academic term prior to Fall 2013 are charged tuition and fees no greater than the resident rate, plus 50 percent of the difference between the resident tuition and fee total and the nonresident tuition and fee total with the following listed qualifications; students admitted as new but not continuing undergraduate students for the Fall 2013 term or later are charged tuition and fees no greater than the resident rate with the following listed qualifications:

Qualified **graduate** students who meet criteria 1 and are admitted for enrollment for an academic term prior to Fall 2014 are charged tuition and fees no greater than non-resident tuition and fee total with the listed qualifications; students admitted as new but not continuing graduate students for the Fall 2014 term or later are charged tuition and fees no greater than the resident rate with the following listed qualifications:

Qualified **undergraduate or graduate** students who meet criteria 2 or 3 and are admitted as new but not continuing students for the Fall 2015 term or later are charged tuition and fees no greater than the resident rate with the following listed qualifications:

- A student who served in the Armed Forces of the United States or in an international position with the state, federal government or a humanitarian aid organization *and* who receives federal tuition benefits in excess of the tuition and fees charged under this policy shall pay tuition and fees equal to the federal tuition benefits received.
- Distance education and self-support courses as identified by each public university are excluded from this discount.
- If a nonresident student is otherwise eligible for tuition benefits under this discount and receiving federal vocational rehabilitation education benefits, that student shall pay full nonresident tuition and fees charged by the enrolling public university.

Foster Youth Tuition Waiver

The Foster Youth Tuition and Fee Waiver originated with the passage of House Bill 3471 in the 2011 Regular Session of the Oregon Legislative Assembly and is intended to “increase access to higher education for current and former foster children by providing a Tuition and Fee Waiver” to minimize the amount of tuition absorbed by the student. It was further amended by HB 2095 in the 2013 Regular Session to align the definition of “former foster youth” with the federal standard.

Criteria : The Foster Youth Tuition and Fee Waiver is open to qualified current and former foster children enrolled as undergraduate students in an institution of higher education in Oregon for the purposes of pursuing an initial undergraduate degree (as evidenced by admission into an undergraduate degree program). This program waives tuition and fees for current and former foster youth who enroll prior to reaching 25 years of age until the student receives “the equivalent of four years of undergraduate education.”

To qualify for the program, the student must:

1. Have spent at least 180 days in substitute care after age 14, was not dismissed from care prior to reaching 16 years of age and either left foster care (had ward ship terminated) or completed high school/GED within the previous 3 years; and
2. Be admitted to an undergraduate degree program and enroll prior to reaching 25 years of age; and
3. Submit a completed FAFSA (Free Application for Federal Student Aid) for each academic year they are eligible for the program; and
4. For years after the first academic year at an institution of higher education, have completed a minimum of 30 volunteer service hours in the previous academic year performing community service activities such as mentoring foster youth or assisting in the provision of peer support service activities, according to policies developed by the institution of higher education at which the current or former foster child is enrolled.

Awards:

1. A qualified student for The Foster Youth Tuition and Fee Waiver is entitled to waiver of tuition and fees as noted below:
 - Tuition for academic credit courses (at base or differential rates depending upon program to which student is admitted) but not for noncredit courses.
 - Mandatory enrollment fees: building, incidental, health service, recreation center, or other mandatory fees that may be added from time to time.
 - One-time fees: matriculation.
 - Fees required for instruction related services such as lab or course fees that are assessed upon registration for a particular course.
 - The waiver excludes all fees and fines for non-instruction related services and materials such as residence hall room and board, dining services, parking fees and fines, library fines, etc. In addition, text books and other course materials not assessed as part of a course fee are also excluded. Fees considered as “pass through” fees, paid to an outside provider, are exempt from the Tuition and Fee Waiver.

2. Eligible students may receive the Foster Youth Tuition and Fee Waiver for up to 12 terms of full-time study or the equivalent. Attendance at less than full-time will be prorated accordingly.
3. If a student meets all other criteria for eligibility, but does not require the Foster Youth Tuition and Fee Waiver, the student shall remain eligible until the student receives the equivalent of 4 years of undergraduate education.
4. As noted previously, to be considered eligible for this program, the student must complete and submit a FAFSA for each academic year they are eligible for the program. Awards made under The Foster Youth Tuition and Fee Waiver shall be applied after the following:
 - Any federal Pell or Supplemental Educational Opportunity Grants (SEOG)
 - Oregon Opportunity Grant established under ORS 384.205
 - Any other gift, grant or scholarship received from the institution of higher education which may be applied to the tuition and fees covered under this program.
5. For purposes of this program, non-tuition scholarships from sources outside of the University, which pass through either OSAC or the institution, are not included in the calculation of the tuition and fee waiver award amount.

Definition of Terms: For purposes of this waiver, the following terms are defined as follows:

- A “former foster child” is defined as an individual who, for a total of six or more months while between 14 and 21 years of age, was: (a) A ward of the court pursuant to ORS 419B.100(1)(b) to (e) and in the legal custody of the Oregon Department of Human Services (or one of the nine federally recognized Tribes in Oregon) for out-of-home placement and not dismissed from care before reaching 16 years of age; or (b) An Indian child subject to the Indian Child Welfare Act (25 U.S.C. 1901 et seq.), under the jurisdiction of a tribal court for out-of-home placement and not dismissed from care before reaching 16 years of age.
- The “equivalent of four years of undergraduate education” and “equivalent of four academic years” is defined as up to 12 terms of full time study or the equivalent. Attendance at less than full-time will be prorated, accordingly.

Statutory Authority: ORS 351.293 Tuition waiver for foster child

Other Reduced Tuition Policies

Western Undergraduate Exchange

Tuition for students admitted under the Western Undergraduate Exchange (WUE) program is assessed at 150% of the prevailing resident undergraduate tuition rate.

The WUE program allows first-time enrolling, nonresident undergraduate students from participating states to pay 150% of resident tuition when enrolled in selected programs at Oregon Public Universities. Students participating in this program must maintain enrollment in these designated programs to retain qualification. The time spent as a WUE student cannot apply toward residency status. Students previously or currently enrolled in Oregon Public Universities are not eligible for this program. The institutions are not obligated to notify prospective, admitted, or enrolled students who are eligible for this program. Institutions that implement this program must report WUE enrollment as directed, and validate WUE students quarter to quarter. Consistent with the policy of nonresident students covering the full cost of instruction, institutions participating in the WUE should carefully consider whether high demand programs should be eligible for the reduced rates.

Tuition Equity

In keeping with Oregon's commitment to creating innovative programs that make college more affordable and more relevant to the realities of today's workforce and economy, the 2013 Oregon Legislature passed the Tuition Equity Act.

The Tuition Equity Act, as outlined in House Bill 2787 (2013), became law on April 2, 2013, and exempts the following students from paying nonresident tuition and fees for enrollment in Oregon's public universities:

- 1) Students who are not citizens or lawful permanent residents of the United States provided the student:
 - a. During each of the three years immediately prior to receiving a high school diploma or leaving school before receiving a high school diploma, attended an elementary or a secondary school in Oregon;
 - b. During each of the five years immediately prior to receiving a high school diploma or leaving school before receiving a high school diploma, attended an elementary or a secondary school in any state or territory of the United States, the District of Columbia, or the Commonwealth of Puerto Rico;
 - c. No more than three years before initially enrolling in a public university listed in ORS 352.002 (EOU, Oregon Tech, OSU, PSU, SOU, UO, and WOU), received a high school diploma from a high school in this state or received the equivalent of a high school diploma (such as a GED); and
 - d. Shows intention to become a citizen or a lawful permanent resident of the United States by submitting to the public university the student attends or plans to attend:
 - i. An official copy of the student's application to register with a federal immigration program or federal deportation deferral program or a statement of intent that the student will seek to obtain citizenship as permitted under federal law; and
 - ii. An affidavit stating that the student has applied for a federal individual taxpayer identification number or other official federal identification document.
- 2) Students who are financially dependent upon a person who is not a citizen or a lawful permanent resident of the United States if the student:
 - a. During each of the three years immediately prior to receiving a high school diploma or leaving school before receiving a high school diploma, attended an elementary or a secondary school in this state and resided in this state with the person upon whom the student is dependent;
 - b. During each of the five years immediately prior to receiving a high school diploma or leaving school before receiving a high school diploma, attended an elementary or a secondary school in any state or territory of the United States, the District of Columbia, or the Commonwealth of Puerto Rico and resided with the person upon whom the student is dependent;
 - c. No more than three years before initially enrolling in a public university listed in ORS 352.002 (EOU, Oregon Tech, OSU, PSU, SOU, UO, and WOU), received a high school diploma from a secondary school in this state or received the equivalent of a high school diploma; and
 - d. For a student who is not already a citizen or lawful permanent resident of the United States, shows intention to become a citizen or a lawful permanent resident of the United States by submitting to the public university the student attends or plans to attend:
 - i. An official copy of the student's application to register with a federal immigration program or federal deportation deferral program or a statement of intent that the student will seek to obtain citizenship as permitted under federal law; and

- ii. An affidavit stating that the student has applied for a federal individual taxpayer identification number or other official federal identification document.

A student will continue to qualify for exemption from nonresident tuition and fees (e.g., be able to pay in-state tuition rates) under subsection (1) or (2) above for five years after initial enrollment.

A student who is a citizen or a lawful permanent resident of the United States and who has resided outside of Oregon for more than three years while serving in the Armed Forces of the United States, but who otherwise meets the requirements of subsection (1) or (2) above, shall qualify for exemption from nonresident tuition and fees for enrollment in a public university listed in ORS 352.002 without having to reestablish residency in Oregon.

Reduced Tuition Benefit for Academic and Classified Employees

The academic term rate for employees is 30% of resident undergraduate tuition assessed at the teaching institution, rounded to the nearest dollar. For campuses where an undergraduate differential tuition structure is in effect, the staff fee rate will be charged at the "regular" (not differential) resident undergraduate tuition rate for both undergraduate and graduate student employees.

Charges for Building, Health Service, Recreation, Student Union, and Incidental Fees do not apply; nor are employees entitled to health services or incidental fee services through this program. No Application Fee will be required for employees and no breakage or other deposit is required when registering for classes. Other fees such as lab or course fees are assessed at the full rate and no discount is provided.

Staff fees are not applicable to certain courses. For a complete reference list of excluded programs, please go to <http://www.wou.edu/hr/benefits/stafftuitiondiscount/>. Excluded programs are determined at the discretion of the institution's president and the notice of exclusion must be filed with the institution's Registrars' office prior to the first day of registration for a term.

1. On approval of the president or designee of the teaching institution and with the concurrence of the employee's immediate supervisor, the staff fee is available to employees appointed at half-time (.5 FTE) or more (not including temporary classified employees or other student employees).
2. To qualify for this fee, the staff member must meet the criteria no later than the first day of classes of the term of enrollment. The maximum number of credits to which the staff fee may be applied is 12 credits per quarter or per semester. Some exceptions made for retired employees and employees on leave.
3. Employees enrolled for more than 12 credits in one term will pay for each additional credit at the campus designated per credit tuition rate applicable to resident undergraduate or graduate students, depending upon the employee's degree status.
4. For purposes of this rule, the term "employee" may include persons with full-time courtesy appointments who provide a benefit to the institution in the form of teaching, research, or counseling, under the direction of the institution and using the facilities of the institution.
5. Retired employees and employees on leave are eligible for staff fee privileges. Subject to the approval of the president or designee of the teaching institution, the maximum credit limitation may be waived for retired employees and for employees on leave. See exception under Senior Citizen Tuition.
6. Employees who use the staff fee for courses away from their home institution are subject to staff fee policies and procedures of the instructing institution. *There is no fee plateau at any campus for employees, family and dependents, or retired staff.*

7. Employees may be permitted to take *noncredit* courses at *one-third* of the fee assessed to other registrants. Teaching units are not required to extend staff fees for noncredit courses, self-sustaining workshops, or self-support credit courses.
8. Employees on furlough or lay-off status may be eligible for staff fees in accordance with provisions of a collective bargaining agreement.
9. No tuition shall be assessed to courses enrolled in by employees with a grading option of 'audit.' Attendance under such condition must be with the instructor's consent and on a space-available basis. Institutions are required to maintain a record of the courses audited. Courses approved for audit by the instructor confer no credit to the student, are not charged staff fee rates or regular tuition, and may be used in addition to staff fee privileges during a term. However, any applicable course, lab or material fees associated with auditing for-credit classes will be assessed by the institution and is the responsibility of the employee. This provision cannot be subdivided in conjunction with the Employee Family Member and Domestic Partner Transfer provisions.
10. The benefit may be used at any Oregon public university.

Reduced Tuition Benefit for Family Members and Domestic Partners of Employees

To improve the recruitment and retention of high quality faculty and staff at Oregon's public universities, the staff fee policy is extended to qualified family members, eligible dependents, as well as domestic partners and their eligible dependents on a limited basis.

The academic term rate for family members is 30% of resident undergraduate tuition assessed at the teaching institution, rounded to the nearest dollar. For campuses where an undergraduate differential tuition structure is in effect, the staff fee rate will be charged at the "regular" (not differential) resident undergraduate tuition rate for both undergraduate and graduate student employees.

Qualified family members including spouse, domestic partners, and dependents receiving the transferred benefit are responsible for all mandatory enrollment fees such as Building, Health, Recreation, Student Union, Incidental, Matriculation, and Other fees (Laboratory/Course Fees, Late fees, and Registration fees), if applicable. Breakage and/or other mandatory application deposits are required of the participating family member to register for classes.

Staff fees are not applicable to certain courses. For a complete reference list of excluded programs, please go to <http://www.wou.edu/hr/benefits/stafftuitiondiscount/>. Excluded programs are determined at the discretion of the institution's president and the notice of exclusion must be filed with the institution's Registrars' office prior to the first day of registration for a term.

1. The staff fee provisions may be transferred to a qualified family member or domestic partner of employees appointed at half-time (.5 FTE) or more (not including temporary classified employees, graduate assistants, or other student employees). Employee eligibility is verified through Human Resource System records. To qualify for this fee, the family member, domestic partner, or eligible dependent must meet the criteria no later than two weeks prior to the first day of classes of the term of enrollment.
2. For purposes of this policy, the eligible family members include spouse, domestic partner, dependent children, and dependent children of domestic partners in accordance with IRS Code 152 and Section One of the Public Employees Benefit Board. If requested to do so, the employee is expected to verify family member or domestic partner eligibility by providing documented proof such as a tax return from the prior year.

3. The maximum number of transferrable credits is 12 credits per quarter or per semester. Only one staff member, spouse, domestic partner, or dependent may use the staff fee benefit per term or semester. The benefit may not be subdivided among family members during a term.
4. The qualified family member or domestic partner enrolled for more than 12 credits in one term must pay for *additional credits* at the per credit tuition rate applicable to resident undergraduate or graduate students, depending upon the family member's or domestic partner's degree status. All applicable credits will be charged at the relevant resident tuition rate.
5. The President of a public university may exclude certain programs from the policy. For a comprehensive list of excluded programs please visit the website for the Office of Human Resources.
6. The transfer of staff fee benefits is not available for retired employees.
7. Qualified family members or domestic partners of employees who use the staff fee for courses away from the employee's employing institution are subject to staff fee policies and procedures of the instructing institution. *There is no fee plateau at any campus for employees, retired staff, domestic partners, or eligible dependents.*
8. Qualified family members or domestic partners of employees may be permitted to take noncredit courses at approximately one-third of the fee assessed to other registrants. Teaching units are not required to extend staff fees for noncredit courses, self-sustaining workshops, or self-supported credit courses.
9. Eligibility of employees on furlough or lay-off status is subject to applicable collective bargaining agreements.
10. No tuition shall be assessed to courses enrolled in by employees with a grading option of 'audit.' Attendance under such condition must be with the instructor's consent and on a space-available basis. Institutions are required to maintain a record of the courses audited. Courses approved for audit by the instructor confer no credit to the student, are not charged staff fee rates or regular tuition, and may be used in addition to staff fee privileges during a term. Any applicable course, lab or material fees associated with auditing for-credit classes will be assessed by the institution and is the responsibility of the family member. This provision cannot be subdivided in conjunction with the Employee Family Member and Domestic Partner Transfer provisions.
11. The benefit may be utilized at any public university in Oregon, however; please note the *Concurrent Enrollment policy was eliminated January 1, 2004.*

Graduate Assistants

Graduate students appointed by the institution and paid at established institutional salary rates as graduate teaching assistants, graduate research assistants, or graduate fellows are exempt from the payment of Tuition up to the first 16 credits per term subject to institutional policy. Appointment as an assistant may not be for less than .15 FTE for the term of appointment.

The Tuition will be assessed to the employing account or department within the institution, not to exceed the graduate resident, full-time student Tuition per term. When an assistant is authorized to exceed 16 credits per term, the institution shall charge the assistant the resident overload Tuition for the excess credits. The enrollment privilege does not apply to self-support courses.

If an assistant has been on an academic year appointment, serving in that appointment SPRING term, and the institution intends to reappoint the assistant in the following WINTER & SPRING TERMS, the assistant may exercise the study privilege during the interim summer term upon approval of the institution.

Graduate assistants are assessed and are individually responsible for payment of the Building, Health, Incidental, Recreation Center, Student Union, and other mandatory fees as approved for the institution and program in which they are enrolled at the credit hour level carried, and at rates applicable to graduate students. Overload Tuition is assessed at the resident graduate student Tuition rate for each overload hour.

Resident Oregon Senior Citizen Program

The Senior Citizen Program is designed for persons not seeking credit or working toward a degree. If credit is sought, charges for special materials or fees, if any, will be assessed according to applicable tuition schedules and records will be maintained. Self-support classes are excluded from this benefit and Incidental Fee services are not available. Oregon resident senior citizens, age 65 or older, may attend classes on a space-available basis.

Statutory Authority: ORS 351.658 Waiver of tuition for Oregon residents at least 65; conditions for waiver; rules

Auditors

Students enrolled in a combination of credit and audit courses or audit only will be assessed for the total credits under the credit tuition and fee schedule appropriate to their classification and residency.

University/School Partnership Co-Pay Program

School districts having contracts with a public university to supervise educator professionals preparing for Oregon licensure may exercise these provisions.

Earning the Co-Pay

For each permissible activity provided under contract with a cooperating district (see 'a' and 'b' below), a district earns a co-pay privilege to register any licensed educational professional employed by the district at the public university co-pay fee rate. The rate should be one-third of the tuition charged for the course. Institutions with current contractual obligations may elect to defer compliance of the rate until expiration of the existing contract.

A "co-pay privilege" allows one individual to register for up to 8 quarter credit hours in the term it is used. The total reduced fee credits awarded for practica and student teaching may not exceed 11 in a year, per each university student provided services by the district.

- a. Supervised full-time student teaching: Co-pay privileges of 5 credit hours may be awarded for supervision of the final full-time student teaching per quarter. Student teaching is the culminating, full-time supervised teaching experience provided for students completing a program approved by the Teacher Standards and Practices Commission, leading to Initial Licensure in one or more of four authorizations: Early Childhood, Elementary, Middle, and High School; and specialty endorsements.
- b. Experiential preparatory practica or part-time student teaching: Co-pay privileges of 3 credit hours may be awarded for supervision of students in experiential preparatory practica or part-time student teaching per academic quarter. These are practica assigned to or required of the student prior to or concurrent with student teaching and block practica and/or other miscellaneous practica offered by colleges and divisions of education for students completing a program approved by the Teacher Standards and Practices Commission, leading to Initial Licensure in one or more of four authorizations: Early Childhood, Elementary, Middle, and High School; and specialty endorsements.

Redeeming Reduced Fee Credits

- c. Earned co-pay privileges must be used by a licensed educator professional employed by the school district within five successive academic quarters (including summer session) following the quarter in which the supervision is provided, after which time the co-pay privilege is void.
- d. The co-pay fee is applicable only up to 8 credit hours in any academic quarter for any one licensed educator professional, including summer session, even though the district may have earned two or more enrollment privileges, or if the licensed educator professional using the privilege enrolls for fewer than 8 credits.

Unused portions of an enrollment privilege may not be carried to another term or used by another teacher.

- e. A co-pay privilege may be used during any academic term (including summer session) at the issuing institution, which has a teacher preparation program. Institutions may enter into “partnerships of trade” with any sister institution if they are willing to accept vouchers from other institutions.
- f. Each institution may set limits on courses available for those redeeming vouchers/co-pays (for example, courses in summer session, distance education, continuing licensure, continuing/extended education). Each institution will indicate on the voucher the existence of restrictions.
- g. The co-pay privilege may also be redeemed by an administrator, counselor, or other licensed educator professional in a cooperating district.
- h. Institutions with current contractual obligations may elect to defer compliance of the rate until the expiration of the existing contract.

Other Provisions

- i. If a licensed educator professional using a co-pay privilege registers for 8 hours or fewer and desires the in-residence services provided by the Health Service and Incidental Fee, the licensed educator professional may elect those services by paying the appropriate fee for the number of hours enrolled. If the licensed educator professional using the co-pay privilege registers for more than 8 credit hours, the first 8 hours may be taken at the institution’s co-pay rate. Hours in excess of 8 shall be at the appropriate credit hour rate (graduate or undergraduate, resident or nonresident) and the institution shall charge all Enrollment Fees applicable to the total number of hours for which the licensed educator professional is registering.
- j. Each institution may, at its discretion, extend to the eligible district licensed educator professional other privileges such as use of the institution library, access to campus parking, and admission to campus events at faculty and staff rates, provided that such extended privileges do not exceed the benefits made available to the faculty and staff of the institution.

Other Remission Programs

Institutions may create individual institution fee remission programs to address enrollment management and financial aid program needs. The institution will report to the Board on the creation of each program following guidelines approved by the WOU Board of Trustees.

Awards: Awards may vary in amount but cannot exceed the total nonresident undergraduate or graduate Enrollment Fees (Tuition, Building, Incidental, Recreation Center Building Fee, Student Health Building Fee and Health Service Fees).

Fee Policies Specific to Summer Session

- 1. Tuition rates may be assessed based on undergraduate and graduate course designation or student

classification.

2. Course level designations are generally defined as follows:
 - a. Course numbers assigned 499 and below are assigned undergraduate fee rates.
 - b. Course numbers assigned 500 and higher are assigned graduate fee rates.
3. Tuition may be assessed on a per-credit hour basis or aligned to the preceding academic year structure.
5. Staff, qualifying family/dependents, and graduate assistant fee privileges may be authorized during the Summer Session at the option of the institution. If authorized, fees and study privileges shall conform to policies set forth in this Fee Book. Staff members or qualifying family/dependents who seek to use the staff fee privilege for courses away from their home institution are subject to corresponding fee policies of the instructing institution.
6. Cooperating supervisors of Oregon Student Educator Professionals will be allowed to exercise contract provisions in accordance with policies set forth in this fee book. The program title is University/School Partnership Co-Pay Program.
7. Fees may be assessed during Summer Session under policies set forth in this fee book.
8. The Building Fee is assessed at \$34.00 per student as a mandatory charge to all students attending Summer Session classes, on-campus.
9. The Incidental Fee is based on recommendations and incidental fee guidelines of each institution. Summer fee rates cannot exceed the per-term amount charged during the previous academic year. The University may choose to extend incidental fee services to students not enrolled for Summer Session, under the following conditions:
 - a. A student had been enrolled in the prior academic year term and is expected to enroll in the subsequent academic year term; and
 - b. The student pays the Summer Session Incidental Fee.
11. The Health Service Fee is authorized by the WOU Board of Trustees based on institutional recommendations for the level of service to be provided during the summer. Summer fee rates cannot exceed the per term amount charged during the prior academic year. Institutions may choose to extend health services to students not enrolled for Summer Session, under the following conditions:
 - a. A student had been enrolled in the prior academic year term and is expected to enroll in the subsequent academic year term; and
 - b. The student pays the Summer Session Health Services Fee.
12. Off-campus tuition rates may be established by each institution for summer courses taught outside the campus boundaries. Mandatory fees are generally excluded from off-campus tuition rates but may be assessed when the course enrollment includes the opportunity for participation in services provided by such fees.

Special on-campus tuition rates may be established by the institution for specific short-term, on-campus instructional activities including workshops, seminars, conferences, and short courses. These activities require payment of the Building Fee. Other Mandatory Fees are assessed only if students may participate in the services provided by such fees.
13. A student enrolled in a combination of credit and audit courses will be assessed for the total hours under the tuition and fee schedule appropriate to that individual's course or student level. If enrolled for audit courses only, the student will pay the same required fees as assessed for similar hours of for-

credit classes.

14. The summer refund policy for course load reduction or withdrawal may follow the rule adopted in the preceding academic year fee book or a rule adopted by the institution. The intent of this option is to provide an opportunity for institutions to apply policies better suited to management of summer programs.

Refunds, Waivers, and Accounts Receivable Policies

A. Refund Policies

Refund policies for course load reduction or withdrawal are separately developed by each campus and adopted under institution fees and charges procedures. Refunds may be granted to students in accordance with the refund schedule on file with the Registrars or Business Office. This schedule shall be prepared annually.

Military Duty Refund Policy

Any student with orders to report for active military duty may withdraw at any time during the term and receive a full refund. If sufficient course work has been accomplished and the instructor feels justified in granting credit for the course work completed, credit may be granted and no refund will be given.

B. Waiver of Certain Student Fees

Certain student fee charges may be waived when regulations of federal agencies or contract agreements preclude the assessment of those fees. Please contact Western Oregon University's Business Office to determine which fee charges are eligible, if any, for this waiver.

C. Institution Authority to Adjust Charges

Authorized institution officials may make tuition refunds and waive fines or charges that result from circumstances beyond the student's control or are for the best interest of the institution.

D. Revolving Charge Accounts Policy

Extended payment terms utilizing a revolving charge account method adopt rules creating the Revolving Charge Account Plan, and describe the terms and conditions applicable to the Plan.

Transactions covered by the Plan may include (by way of description and not limitation) tuition, fees, housing charges and other obligations primarily involving students; facilities rentals, lease agreements, program user charges and other transactions with non-students; and fines and penalties, incurred by anyone.

These rules shall:

- 1) Describe the interest to be charged, as well as service charges, collection and other fees and costs, if any, and penalties that would apply should an account become delinquent;
- 2) Provide for an agreement to be signed by the obligor, the form of which shall be approved by the Vice Howsigned, except for debts arising from fines, penalties and the like; and
- 3) Provide that tuition and fees incurred in any given term are paid in full prior to enrollment in any subsequent term.

E. Interest on Overdue Accounts

Section 1: Western Oregon University may, pursuant to an institutionally adopted rule, charge nine percent interest on all liquidated debts that are past due. A liquidated debt is one in which the amount owed is certain, e.g., a standard fee or a debt based on a promissory note.

Section 2: Where the institution so provides by administrative rule and a contract or note signed by the obligor so specifies, the institute may charge not more than 12 percent interest on the obligation evidenced by the signed note or contract.

The University may not charge interest under both Sections 1 and 2, above, simultaneously on a single obligation; in no event shall the institution charge more than 12 percent interest.

Institution rules may provide for interest charges to begin immediately following the date on which a debt becomes overdue or after a specified waiting period.

Differential Tuition Policy

Differential tuition will be allowed in certain programs (as approved by the Board) with the understanding that: 1) an amount equal to 10% of such differential tuition for undergraduate programs be earmarked for financial aid funding targeted to low-income students majoring in the program(s) assessing differential tuition, such that this does not become an impediment to degree choice and 2) programs will need to submit the rationale for the need for differential tuition in accordance with the differential tuition policy framework outlined below.

The University may request WOU Board of Trustees approval for differential tuition at either the undergraduate or graduate level subject to the following:

1. A program considering differential tuition must develop a proposal for WOU Board of trustees consideration addressing the following criteria:
 - a. Quality of the student experience:
 - i. The proposal should address how differential tuition will substantially increase the quality of the learning experience for students and provide the basis for later opportunities that would not be possible without the differential revenues.
 - b. Access, affordability and student choice of undergraduate major:
 - i. The proposal for differential tuition for undergraduate programs must include a financial aid plan with a minimum of ten percent (10%) of the differential tuition set aside for need-based aid to be awarded to needy students enrolled in the program. The plan shall also include a college advising process that enables the student to anticipate future cost increases and (if necessary) seek additional aid to cover the differential amount over base tuition.
 - c. Cost of Instruction:
 - i. The differential tuition proposal must include a clear justification related to the variance in program cost, program demand, and program graduate earnings potential compared to the funds that would be provided through base tuition.
 - d. Market Pricing:
 - i. There should be evidence that the differential tuition proposed is comparable to the student cost for similar programs at peer institutions such that the University is not placed at a competitive disadvantage in attracting the best students and that the

differential tuition is appropriate to the national market. The proposal should address the elasticity of demand in its justification.

e. Student Consultation and Support:

- i. All differential tuition plans must show evidence of extensive and thorough consultation with students who will be affected, both via student representative groups and via organized opinion gathering among the students that would be charged the differential.

Increases to established differential tuition rates are not required to comply with the complete process outlined above for the proposal of new differential rates. However, rate increases that exceed the proposed increase for the institution's corresponding base rate by 2 or more percentage points will need to be supported and should address many of the same criterion listed above though not to the same degree as required for a new proposal. For undergraduate differentials, the discussion of the student consultation element and 10% set aside for need based aid must be included in submitted documentation. For example, if the proposed increase for the undergraduate resident base rate is 3.5% and the proposed increase for an undergraduate differential rate was 5.5%, additional supporting documentation would be required. For graduate programs, there may be situations where a comparable base rate is not available. For example, the institution's graduate program rates may be separately established by program within each college or school. In those cases, proposed rate increases may be supported by an analysis of peer rates and changes in quality of student experience and cost of instruction.

DRAFT

Student Shared Governance Policy

Policy and Guidelines

I. PURPOSE

WOU hereby endorses the concept and philosophy of shared governance between the University and its students. The following policy statement provides a framework and principles for the enactment of a campus-specific policy that sets forth the application of this principle to Western's governance structure.

II. OBJECTIVES

- To recognize the value and importance of assuring students a voice in the educational process, particularly with respect to student life, services, and interests.
- To recognize students' rights to organize themselves and to select and recommend student representatives to the University governance structure.
- To encourage and facilitate student involvement in University decision-making.

III. PRINCIPLES

- A. Ultimate authority for the welfare of WOU resides with the WOU Board of Trustees. The Board has delegated (and may further delegate) aspects of that authority to the President to assure efficient management of the University.
- B. Many aspects of shared governance with the faculty of WOU have a long and successful history.
- C. The intent of the current policy is to recognize the value of shared governance with its students.
- D. It is the intent of this policy to establish support for student shared governance. Accordingly, students shall have the opportunity to participate, appropriate to their special knowledge and perspective, in decisions that relate to, but are not limited to:
 - 1. Academic grading policies
 - 2. Academic disciplinary policies
 - 3. Academic courses or programs to be initiated or discontinued
 - 4. Codes of student conduct
 - 5. Curriculum development
 - 6. Institutional planning
 - 7. Selection and appointment of student services administrators
 - 8. Tuition, fees, room and board rates
 - 9. University mission and vision

IV. IMPLEMENTATION

- A. Western Oregon University shall develop written procedures to incorporate the principles of this Board policy.
- B. Western Oregon University shall report the resulting procedures, evidence of implementation or, in the alternative, provide a report documenting how these principles of shared governance have already been incorporated into the institution's governance structure.
- C. In developing the institutional report referenced above, Western Oregon University shall ensure appropriate input from and collaboration with the officially recognized student

government association. For purposes of the report on student shared governance the student government association shall be regarded as the appropriate liaison for student input.

- D. The president is charged with the responsibility of ensuring that the principles of shared governance with students are incorporated, where appropriate, throughout the University.

Adopted by the State Board of Higher Education on April 18, 2003.

Student Involvement in Development of Proposed Tuition Rates

In June 2012, the Oregon State Legislature passed Senate Bill 242 (ORS 351.011). SB 242 included stipulations which required the Board to establish a process that incorporated student participation in tuition-setting (ORS 351.063). In response to the requirements of SB 242, the Board of Higher Education approved the following Oregon Administrative Rule on March 2, 2012.

Student Involvement in Development of Proposed Resident Undergraduate Tuition Rates

(1) The Board shall establish the tuition and fees to be assessed in accordance with applicable statutes and upon the recommendation of the president. This section shall not impair the entities of student government or the Board under ORS 351.070(3)(d).

(2) The University will establish a process for student participation in the development of recommended rates for resident undergraduate tuition. The planned process will be communicated to the duly elected student government for discussion and input.

(3) Prior to the formal submission of proposed tuition rates, the institution president, or designee, will provide an opportunity for the duly elected student government to consider and comment on the proposed rates. Efforts shall be made by both the appropriate student representatives and members of the University administration to accomplish this exchange in a timely manner that 1) provides for adequate student consideration and takes into account the academic calendar and 2) allows the institution to meet necessary deadlines for submission of proposals.

(4) As part of formally submitting rate proposals to the Board, the institution president (or designee) will convey: 1) the process used by the institution to involve students in the development of recommended tuition rates and 2) the specific resident undergraduate tuition rates being proposed.

Tuition and Fee Calculation

The Tuition & Fee Schedules included in this document provide detailed information regarding both Tuition and Fee rates on a per term basis.

Calculating Tuition & Fees

To appropriately calculate total Tuition and Fees, the mandatory fee rates must be added to the appropriate tuition amount based on the number of intended credit hours.

For example, a student classified as a resident undergraduate with a regular major attending Western Oregon University and planning to take 15 credit hours for the term would calculate total tuition and fees as follows:

| Source | Table Cell Location | Amount |
|--|--|-------------------|
| WOU Undergraduate Regular Tuition Table | Resident 15 credit Hours | \$2,570.00 |
| WOU Mandatory Fees | Undergraduate - Total Fees - 15 credit hours | \$586.00 |
| Total Tuition & Fees – per term | | \$3,156.00 |

Please note that the fees included in the tables in this document are mandatory fees which all campus students are required to pay. WOU may charge additional fees for specific courses (lab fees, etc.) and services (parking, etc.) Contact WOU directly for information regarding any additional fees.

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GLOSSARY OF TERMS

GLOSSARY OF TERMS COMMON TO HIGHER EDUCATION

Academic advisement: Each admitted student is assigned to a faculty member or a trained adviser who helps the student create and implement a plan, via regularly scheduled meetings, to attain short- and long-term academic and vocational goals.

Admitted student: Applicant who is offered admission to a degree-granting program at an Oregon public university.

Applicant (first-time, first-year): An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution).

Application fee: That amount of money an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

Application fee deferral: The application fee for first-time freshmen or transfer students may be deferred for students who meet specific requirements.

Articulation: The process by which two or more institutions align courses and programs to ensure the smooth flow of students between campuses.

Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.

Bachelor's degree: An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years to complete.

Board rates (charges): Cost for a predetermined number of meals per week: generally within a meal plan.

Building fee: A legislatively mandated fee, on a per term basis, to finance debt service for construction associated with student centers, health centers, and recreational facilities.

Calendar system: The method by which an institution structures most of its courses for the academic year.

Career counseling: A range of services that may include: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories; personal counseling; help in résumé writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; and career resource materials.

Class rank: The relative numeric position of a student in his or her graduating class, calculated on the basis of grade point average, whether weighted or un-weighted.

Continuous basis (for program enrollment): A calendar system classification that is used by institutions that enroll students at any time during the academic year.

Community college transfer student: Within the Oregon Public Universities, "transfer students" must have completed a minimum number of credits for acceptable college level work. The hours required vary among the Oregon public university campuses.

Credit: A unit of recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

Credit course: A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

Credit hour: A unit of measure representing an hour (50 minutes) of instruction over a 10-week period within a quarter system. It is usually applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

Deferred admission: The practice of permitting admitted students to postpone enrollment for a specific period-of-time, for example one academic term or one academic year.

Differential tuition: Differential tuition is defined as additional tuition that is supplementary to the base tuition level approved annually by the WOU Board of Trustees. Differential tuition is intended to 1) offset higher than average instructional costs; or 2) provide supplemental resources to enhance program quality; or 3) reflect the market for programs with high demand. *Note: Amounts included in the differential tuition schedules in this document represent the sum of the base tuition and the applicable differential amount.* WOU does not have differential tuition programs at this time.

Degree: An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

Degree-seeking students: Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

Delegation of authority: The Oregon statutes which grant authority to the Board of Higher Education to set tuition and fee rates for Oregon Public Universities through an established rulemaking process.

Distance education: An option for earning course credit at off-campus locations via cable television, Internet, satellite classes, videotapes, correspondence courses, or other means.

Doctoral degree: The highest award a student can earn for graduate study.

Double major: Completion of two undergraduate programs of study simultaneously.

Fee remission: The fee remission is a means by which a student's fees are assessed at the prescribed tuition rate and offset by funds from some other source.

First-time student: A student attending any institution for the first time. Includes students enrolled in the WINTER & SPRING TERMS who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

First-time, first-year (freshman) student: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the WINTER & SPRING TERMS who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

Freshman: A first-year undergraduate student.

Freshman/new student orientation: Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length. There is commonly a fee associated with this program.

Full-time student (Undergraduate): A student enrolled for 12 or more quarter credit hours.

Geographical residence (as an admission factor): Special consideration in the admission process given to students from a particular region, state, or country of residence.

Grade point average (GPA): The sum of grade points a student has earned divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and zero points for an I, W, P, or F.

Graduate assistant: Qualified students who are participating in a post-baccalaureate program and who have been appointed by an institution to assist in teaching courses.

Graduate student: A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.

Health services: Low cost, on-campus, health care available to all full-time admitted students as well as part-time students who choose to exercise this option.

Health services fee: This fee provides for each institution's student health services, which are operated similarly to self-supported auxiliary services.

High school diploma or recognized equivalent: A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Test of General Educational Development (GED), or another state specified examination.

Home institution: Institution to which the student is formally admitted and matriculated in a degree program, regardless of where the student is enrolled. In the case where the student is working toward degrees from two Oregon Public Universities at the same time, either institution may be considered the *home* institution.

Honors program: Any special program for accomplished students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

Host institution: Institution to which the student is taking coursework necessary to complete a degree program which is unavailable at the home institution.

Incidental fee: This fee is assessed to provide support for student activities. Student committees make recommendations for the amount and use of the fee on each campus.

In-state tuition: See **Resident tuition**.

International students: See **Nonresident tuition**.

Internship: Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

Mandatory enrollment fees: Fees that are assessed to all full and part-time students as listed in the Academic Year or Summer Session Fee Books. Fees included in this category are: Building, Health Service, Incidental and Recreation Center.

Master's degree: An award that requires the successful completion of a program of study beyond the bachelor's degree.

Nonresident tuition: The tuition charged by institutions to those students who **do not** meet Oregon residency requirements.

On-campus day care: Licensed day care for students' children (usually age 3 and up); usually for a fee.

Open enrollment: Enrollment for course credits that is available to all qualified students (it is understood that enrollment in certain courses may be subject to requirements e.g., successful completion of prerequisites, grade point average, instructor's consent, etc.).

Other expenses (costs): Includes average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

Out-of-state tuition: See **Nonresident tuition**.

Part-time student (Undergraduate): A student enrolled for 1-8 credit hours per quarter.

Part-time fee policy: Students enrolled under the part-time student fee policy are subject to the mandatory or course fees appropriate to specific courses taken.

Per Term: A term is equal to one academic quarter.

Programmatic resource fees: Programmatic resource fees assessed to students enrolled in specific academic programs to support extra costs associated with specialized materials, faculty, or services and equipment. These were to be eliminated effective Fall 2011.

Public institution: An educational institution whose programs and activities are operated by publicly elected or appointed officials, and which is supported by public funds.

Public universities: As defined by ORS 352.002:

- 1) University of Oregon
- 2) Oregon State University
- 3) Portland State University
- 4) Oregon Institute of Technology
- 5) Western Oregon University
- 6) Southern Oregon University
- 7) Eastern Oregon University

Quarter calendar system: An academic calendar system in which the instructional year consists of three academic sessions, called quarters, usually consisting of 10-12 weeks each.

Recreation Center fee: A fee approved by student referendum and currently applicable to Western Oregon University students.

Required fees: Fixed sum charged to all students for items not covered by tuition. These fees do not include fees or optional fees such as lab fees or parking fees.

Resident tuition: The tuition charged by institutions to those students who meet state or institutional residency requirements.

Resource fees: These fees include universal fees, assessed to all students and programmatic fees, assessed to students admitted only to particular academic programs.

Summer session: A summer session is generally shorter than a regular academic quarter and not considered part of the academic year. An institution may have 2 or more sessions occurring in the summer months.

Tax Relief Act Reporting: The Taxpayer *Relief Act*, enacted in 1997, provides a tax benefit deduction of interest assessed on education loans for students and their families. The *Relief Act* specifically excludes books, student health insurance, room and board, and other incidental expenses.

Transfer applicant: An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college level credit.

Transfer student: A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

Tuition: Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit hour.

Undergraduate: A student enrolled in a bachelor's degree program, an associate degree program, or a vocational or technical program.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

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WOU 2017-18 Academic Year

Base Tuition & Promise 2017

Per Term

Data in this table represents Tuition Costs only and does not include Mandatory Fees. The Mandatory Fee information can be found in the Mandatory Fee Tables for this institution. Instructions for calculating total tuition and fees are available beginning on page 29.

| Credits | Resident | | | Non-Resident | |
|-----------------------------------|---------------|--------------|----------|---------------|-----------|
| | Undergraduate | | Graduate | Undergraduate | Graduate |
| | Regular | Promise 2017 | | | |
| 1 | 176.00 | 204.00 | 399.00 | 531.00 | 671.00 |
| 2 | 347.00 | 403.00 | 798.00 | 1,062.00 | 1,342.00 |
| 3 | 518.00 | 602.00 | 1,197.00 | 1,593.00 | 2,013.00 |
| 4 | 689.00 | 801.00 | 1,596.00 | 2,124.00 | 2,684.00 |
| 5 | 860.00 | 1,000.00 | 1,995.00 | 2,655.00 | 3,355.00 |
| 6 | 1,031.00 | 1,199.00 | 2,394.00 | 3,186.00 | 4,026.00 |
| 7 | 1,202.00 | 1,398.00 | 2,793.00 | 3,717.00 | 4,697.00 |
| 8 | 1,373.00 | 1,597.00 | 3,192.00 | 4,248.00 | 5,368.00 |
| 9 | 1,544.00 | 1,796.00 | 3,591.00 | 4,779.00 | 6,039.00 |
| 10 | 1,715.00 | 1,995.00 | 3,990.00 | 5,310.00 | 6,710.00 |
| 11 | 1,886.00 | 2,194.00 | 4,389.00 | 5,841.00 | 7,381.00 |
| 12 | 2,057.00 | 2,393.00 | 4,788.00 | 6,372.00 | 8,052.00 |
| 13 | 2,228.00 | 2,592.00 | 5,187.00 | 6,903.00 | 8,723.00 |
| 14 | 2,399.00 | 2,791.00 | 5,586.00 | 7,434.00 | 9,394.00 |
| 15 | 2,570.00 | 2,990.00 | 5,985.00 | 7,965.00 | 10,065.00 |
| 16 | 2,741.00 | 3,189.00 | 6,384.00 | 8,496.00 | 10,736.00 |
| 17 | 2,912.00 | 3,388.00 | 6,783.00 | 9,027.00 | 11,407.00 |
| 18 | 3,083.00 | 3,587.00 | 7,182.00 | 9,558.00 | 12,078.00 |
| <i>Each Add'l Credit Hour</i> | 171.00 | 199.00 | 399.00 | 531.00 | 671.00 |

Endnotes:

- (1) A \$350 one-time undergraduate matriculation fee is assessed on all new and transfer students.
- (2) A \$300 one-time graduate matriculation fee is assessed on all new and transfer students.
- (3) Qualified tuition and fees do not include student health fees for Tax Relief Act reporting.

Prior Year Promise Rates

Per Term

Data in this table represents Tuition Costs only and does not include Mandatory Fees. The Mandatory Fee information can be found in the Mandatory Fee Tables for this institution. Instructions for calculating total tuition and fees are available beginning on page 29.

| Credits | Resident Promise Rates | | | |
|------------------------|---------------------------------|----------|----------|----------|
| | Students Admitted Prior to 2017 | | | |
| | 2016 | 2015 | 2014 | 2013 |
| 1 | 186.00 | 174.00 | 170.00 | 166.00 |
| 2 | 367.00 | 346.00 | 338.00 | 330.00 |
| 3 | 548.00 | 518.00 | 506.00 | 494.00 |
| 4 | 729.00 | 690.00 | 674.00 | 658.00 |
| 5 | 910.00 | 862.00 | 842.00 | 822.00 |
| 6 | 1,091.00 | 1,034.00 | 1,010.00 | 986.00 |
| 7 | 1,272.00 | 1,206.00 | 1,178.00 | 1,150.00 |
| 8 | 1,453.00 | 1,378.00 | 1,346.00 | 1,314.00 |
| 9 | 1,634.00 | 1,550.00 | 1,514.00 | 1,478.00 |
| 10 | 1,815.00 | 1,722.00 | 1,682.00 | 1,642.00 |
| 11 | 1,996.00 | 1,894.00 | 1,850.00 | 1,806.00 |
| 12 | 2,177.00 | 2,066.00 | 2,018.00 | 1,970.00 |
| 13 | 2,358.00 | 2,238.00 | 2,186.00 | 2,134.00 |
| 14 | 2,539.00 | 2,410.00 | 2,354.00 | 2,298.00 |
| 15 | 2,720.00 | 2,582.00 | 2,522.00 | 2,462.00 |
| 16 | 2,901.00 | 2,754.00 | 2,690.00 | 2,626.00 |
| 17 | 3,082.00 | 2,926.00 | 2,858.00 | 2,790.00 |
| 18 | 3,263.00 | 3,098.00 | 3,026.00 | 2,954.00 |
| Each Add'l Credit Hour | 181.00 | 172.00 | 168.00 | 164.00 |

Endnotes:

- (1) A \$350 one-time undergraduate matriculation fee is assessed on all new and transfer students.
- (2) A \$300 one-time graduate matriculation fee is assessed on all new and transfer students.
- (3) Qualified tuition and fees do not include student health fees for Tax Relief Act reporting.

WOU 2017-18 Academic Year

Mandatory Fees

Per Term

The mandatory fees included in the following schedule are applicable to all WOU students and should be added to the applicable tuition charges (based on class-level and total credits) to determine total tuition and fees. In addition, institutions may charge additional fees for specific courses (lab fees, etc.) and services (parking, etc.) Contact the campus directly for information regarding any additional fees.

Western Oregon University

AY 2017-18 Mandatory Fees

| Credits | Building | | Incidental | | Health Service ¹ | | Student Health Bldg Fee | | Student Rec Ctr Bldg Fee | | Total Fees | |
|------------|-----------|----------|------------|----------|-----------------------------|----------|-------------------------|----------|--------------------------|----------|------------|----------|
| | Undergrad | Graduate | Undergrad | Graduate | Undergrad | Graduate | Undergrad | Graduate | Undergrad | Graduate | Undergrad | Graduate |
| 1 | 23.00 | 23.00 | 164.00 | 164.00 | | | 11.00 | 11.00 | 42.00 | 42.00 | 240.00 | 240.00 |
| 2 | 25.00 | 25.00 | 164.00 | 164.00 | | | 11.00 | 11.00 | 42.00 | 42.00 | 242.00 | 242.00 |
| 3 | 27.00 | 27.00 | 164.00 | 164.00 | | | 11.00 | 11.00 | 42.00 | 42.00 | 244.00 | 244.00 |
| 4 | 29.00 | 29.00 | 210.00 | 210.00 | | | 11.00 | 11.00 | 42.00 | 42.00 | 292.00 | 292.00 |
| 5 | 31.00 | 31.00 | 210.00 | 210.00 | | | 11.00 | 11.00 | 42.00 | 42.00 | 294.00 | 294.00 |
| 6 | 33.00 | 33.00 | 210.00 | 210.00 | 139.00 | 139.00 | 11.00 | 11.00 | 42.00 | 42.00 | 435.00 | 435.00 |
| 7 | 35.00 | 35.00 | 280.00 | 280.00 | 139.00 | 139.00 | 11.00 | 11.00 | 42.00 | 42.00 | 507.00 | 507.00 |
| 8 | 37.00 | 37.00 | 280.00 | 280.00 | 139.00 | 139.00 | 11.00 | 11.00 | 42.00 | 42.00 | 509.00 | 509.00 |
| 9 | 39.00 | 45.00 | 280.00 | 349.00 | 139.00 | 139.00 | 11.00 | 11.00 | 42.00 | 42.00 | 511.00 | 586.00 |
| 10 | 41.00 | 45.00 | 280.00 | 349.00 | 139.00 | 139.00 | 11.00 | 11.00 | 42.00 | 42.00 | 513.00 | 586.00 |
| 11 | 43.00 | 45.00 | 280.00 | 349.00 | 139.00 | 139.00 | 11.00 | 11.00 | 42.00 | 42.00 | 515.00 | 586.00 |
| 12 or more | 45.00 | 45.00 | 349.00 | 349.00 | 139.00 | 139.00 | 11.00 | 11.00 | 42.00 | 42.00 | 586.00 | 586.00 |

Endnotes:

- (1) For credits 1-5 the Health Center Service Fee is optional and can be purchased for an additional \$131.00.
- (2) A \$350 one-time undergraduate matriculation fee is assessed on all new and transfer students.
- (3) A \$300 one-time graduate matriculation fee is assessed on all new and transfer students.
- (4) Qualified tuition and fees do not include student health fees for Tax Relief Act reporting.

WOU Summer 2018

Base Tuition & Promise 2017

Per Term

Data in this table represents Tuition Costs only and does not include Mandatory Fees. The Mandatory Fee information can be found in the Mandatory Fee Tables for this institution. Instructions for calculating total tuition and fees are available beginning on page 29.

| Credits | Resident | | | Non-Resident | |
|------------------------------|---------------|---------------|---------------|---------------|---------------|
| | Undergraduate | | Graduate | Undergraduate | Graduate |
| | Regular | Promise 2017 | | | |
| 1 | 176.00 | 204.00 | 399.00 | 531.00 | 671.00 |
| 2 | 347.00 | 403.00 | 798.00 | 1,062.00 | 1,342.00 |
| 3 | 518.00 | 602.00 | 1,197.00 | 1,593.00 | 2,013.00 |
| 4 | 689.00 | 801.00 | 1,596.00 | 2,124.00 | 2,684.00 |
| 5 | 860.00 | 1,000.00 | 1,995.00 | 2,655.00 | 3,355.00 |
| 6 | 1,031.00 | 1,199.00 | 2,394.00 | 3,186.00 | 4,026.00 |
| 7 | 1,202.00 | 1,398.00 | 2,793.00 | 3,717.00 | 4,697.00 |
| 8 | 1,373.00 | 1,597.00 | 3,192.00 | 4,248.00 | 5,368.00 |
| 9 | 1,544.00 | 1,796.00 | 3,591.00 | 4,779.00 | 6,039.00 |
| 10 | 1,715.00 | 1,995.00 | 3,990.00 | 5,310.00 | 6,710.00 |
| 11 | 1,886.00 | 2,194.00 | 4,389.00 | 5,841.00 | 7,381.00 |
| 12 | 2,057.00 | 2,393.00 | 4,788.00 | 6,372.00 | 8,052.00 |
| 13 | 2,228.00 | 2,592.00 | 5,187.00 | 6,903.00 | 8,723.00 |
| 14 | 2,399.00 | 2,791.00 | 5,586.00 | 7,434.00 | 9,394.00 |
| 15 | 2,570.00 | 2,990.00 | 5,985.00 | 7,965.00 | 10,065.00 |
| 16 | 2,741.00 | 3,189.00 | 6,384.00 | 8,496.00 | 10,736.00 |
| 17 | 2,912.00 | 3,388.00 | 6,783.00 | 9,027.00 | 11,407.00 |
| 18 | 3,083.00 | 3,587.00 | 7,182.00 | 9,558.00 | 12,078.00 |
| <i>Each Add'l Credit</i> | <i>171.00</i> | <i>199.00</i> | <i>399.00</i> | <i>531.00</i> | <i>671.00</i> |

Endnotes:

- (1) A \$350 one-time undergraduate matriculation fee is assessed on all new and transfer
- (2) A \$300 one-time graduate matriculation fee is assessed on all new and transfer
- (3) Qualified tuition and fees do not include student health fees for Tax Relief Act reporting.

WOU Summer 2018

Prior Year Promise Rates Per Term

Data in this table represents Tuition Costs only and does not include Mandatory Fees. The Mandatory Fee information can be found in the Mandatory Fee Tables for this institution. Instructions for calculating total tuition and fees are available beginning on page 29.

| Credits | Resident Promise Rates | | | |
|--|---------------------------------|---------------|---------------|---------------|
| | Students Admitted Prior to 2017 | | | |
| | 2016 | 2015 | 2014 | 2013 |
| 1 | 186.00 | 174.00 | 170.00 | 166.00 |
| 2 | 367.00 | 346.00 | 338.00 | 330.00 |
| 3 | 548.00 | 518.00 | 506.00 | 494.00 |
| 4 | 729.00 | 690.00 | 674.00 | 658.00 |
| 5 | 910.00 | 862.00 | 842.00 | 822.00 |
| 6 | 1,091.00 | 1,034.00 | 1,010.00 | 986.00 |
| 7 | 1,272.00 | 1,206.00 | 1,178.00 | 1,150.00 |
| 8 | 1,453.00 | 1,378.00 | 1,346.00 | 1,314.00 |
| 9 | 1,634.00 | 1,550.00 | 1,514.00 | 1,478.00 |
| 10 | 1,815.00 | 1,722.00 | 1,682.00 | 1,642.00 |
| 11 | 1,996.00 | 1,894.00 | 1,850.00 | 1,806.00 |
| 12 | 2,177.00 | 2,066.00 | 2,018.00 | 1,970.00 |
| 13 | 2,358.00 | 2,238.00 | 2,186.00 | 2,134.00 |
| 14 | 2,539.00 | 2,410.00 | 2,354.00 | 2,298.00 |
| 15 | 2,720.00 | 2,582.00 | 2,522.00 | 2,462.00 |
| 16 | 2,901.00 | 2,754.00 | 2,690.00 | 2,626.00 |
| 17 | 3,082.00 | 2,926.00 | 2,858.00 | 2,790.00 |
| 18 | 3,263.00 | 3,098.00 | 3,026.00 | 2,954.00 |
| <i>Each</i> | <i>181.00</i> | <i>172.00</i> | <i>168.00</i> | <i>164.00</i> |
| <i>Add'l</i> | | | | |
| Endnotes: | | | | |
| <i>(1) A \$350 one-time undergraduate matriculation fee is assessed on all</i> | | | | |
| <i>(2) A \$300 one-time graduate matriculation fee is assessed on all new</i> | | | | |
| <i>(3) Qualified tuition and fees do not include student health fees for Tax Relief Act reporting.</i> | | | | |

WOU Summer 2018

Mandatory Fees Per Term

The mandatory fees included in the following schedule are applicable to all WOU students and should be added to the applicable tuition charges (based on class-level and total credits) to determine total tuition and fees. In addition, institutions may charge additional fees for specific courses (lab fees, etc.) and services (parking, etc.) Contact the campus directly for information regarding any additional fees.

| Credits | Building | | Incidental | | Health Service ¹ | | Student Health Bldg Fee | | Student Rec Ctr Bldg Fee | | Total Fees | |
|------------|-----------|----------|------------|----------|-----------------------------|----------|-------------------------|----------|--------------------------|----------|------------|----------|
| | Undergrad | Graduate | Undergrad | Graduate | Undergrad | Graduate | Undergrad | Graduate | Undergrad | Graduate | Undergrad | Graduate |
| 1 | 34.00 | 34.00 | 153.00 | 153.00 | 0.00 | 0.00 | 11.00 | 11.00 | 35.00 | 35.00 | 233.00 | 233.00 |
| 2 | 34.00 | 34.00 | 153.00 | 153.00 | 0.00 | 0.00 | 11.00 | 11.00 | 35.00 | 35.00 | 233.00 | 233.00 |
| 3 | 34.00 | 34.00 | 153.00 | 153.00 | 0.00 | 0.00 | 11.00 | 11.00 | 35.00 | 35.00 | 233.00 | 233.00 |
| 4 | 34.00 | 34.00 | 153.00 | 153.00 | 0.00 | 0.00 | 11.00 | 11.00 | 35.00 | 35.00 | 233.00 | 233.00 |
| 5 | 34.00 | 34.00 | 153.00 | 153.00 | 0.00 | 0.00 | 11.00 | 11.00 | 35.00 | 35.00 | 233.00 | 233.00 |
| 6 | 34.00 | 34.00 | 153.00 | 153.00 | 139.00 | 139.00 | 11.00 | 11.00 | 35.00 | 35.00 | 372.00 | 372.00 |
| 7 | 34.00 | 34.00 | 153.00 | 153.00 | 139.00 | 139.00 | 11.00 | 11.00 | 35.00 | 35.00 | 372.00 | 372.00 |
| 8 | 34.00 | 34.00 | 153.00 | 153.00 | 139.00 | 139.00 | 11.00 | 11.00 | 35.00 | 35.00 | 372.00 | 372.00 |
| 9 | 34.00 | 34.00 | 153.00 | 153.00 | 139.00 | 139.00 | 11.00 | 11.00 | 35.00 | 35.00 | 372.00 | 372.00 |
| 10 | 34.00 | 34.00 | 153.00 | 153.00 | 139.00 | 139.00 | 11.00 | 11.00 | 35.00 | 35.00 | 372.00 | 372.00 |
| 11 | 34.00 | 34.00 | 153.00 | 153.00 | 139.00 | 139.00 | 11.00 | 11.00 | 35.00 | 35.00 | 372.00 | 372.00 |
| 12 or more | 34.00 | 34.00 | 153.00 | 153.00 | 139.00 | 139.00 | 11.00 | 11.00 | 35.00 | 35.00 | 372.00 | 372.00 |

Endnotes:

- (1) For credits 1-5 the Health Service is optional and can be purchased for an additional \$131.
- (2) A \$350 one-time undergraduate matriculation fee is assessed on all new and transfer students.
- (3) A \$300 one-time graduate matriculation fee is assessed on all new and transfer students.
- (4) Qualified tuition and fees do not include student health insurance fees for Tax Relief Act reporting.

DRAFT

Distance Education / Off Campus / Online Course Tuition and Fees

A. Online Tuition Rates

On-Line Undergraduate courses: \$219 per credit

On-line Graduate courses: \$479 per credit, with exceptions below:

- a. Master of Arts in Interpreting Studies program, \$519 per credit

Online courses have a different tuition rate than campus courses and are NOT included in the Western Promise/Traditional rates. For example, an undergraduate student enrolled in 8 credits of regular classes and a 4 credit online course is charged regular tuition for 8 credits (Western Promise, WUE or other rates, depending on the student's tuition plan) plus the tuition for 4 credits at the online tuition rate.

If online courses are taken in combination with regular campus courses, then fees for building, incidental, student recreation center, (and health service fee if 6 hours or more) will be assessed for all credit hours combined.

Students who are taking only online courses will not be charged campus fees, but may be charged fees related to that course (such as for materials or supplies).

All WOU course credits will count toward financial aid.

DRAFT

ROOM AND BOARD RATES
WESTERN OREGON UNIVERSITY – 2017-18

| A. ROOM AND BOARD OVERHEAD FEES <small>*Must choose a meal plan for each term*</small> | | ANNUAL | FALL | WINTER | SPRING | VARIANCE FROM 16-17 ANNUAL |
|--|---|---------------|-------------|---------------|---------------|--|
| LANDERS | Double Room (2 people/2 person room) | 8,148 | 2,852 | 2,852 | 2,444 | - |
| | Super single (1 person/2 person room) | 10,055 | 3,519 | 3,519 | 3,017 | - |
| BARNUM, BUTLER AND GENTLE | Deluxe Double (2 people/3 person room) | 8,990 | 3,147 | 3,147 | 2,696 | - |
| | Triple (3 people/3 person room) | 8,148 | 2,852 | 2,852 | 2,444 | - |
| | Single (1 person/3 person room) | 10,474 | 3,666 | 3,666 | 3,142 | - |
| | Kitchenette (2 people in a kitchenette) | 9,176 | 3,211 | 3,211 | 2,754 | - |
| HERITAGE AND ACKERMAN | Standard Double (2 people/2 person room) | 8,488 | 2,971 | 2,971 | 2,546 | - |
| | Single (1 person/1 person room) | 9,425 | 3,299 | 3,299 | 2,827 | - |
| | Super Single (1 person/2 person standard double) | 10,055 | 3,519 | 3,519 | 3,017 | - |
| MEAL PLANS | B. MEAL PLANS AND FEES | ANNUAL | FALL | WINTER | SPRING | VARIANCE FROM 16-17 ANNUAL |
| | Resident Meal Plan #1 | 855 | 285 | 285 | 285 | 180 |
| | Resident Meal Plan #2 | 1,320 | 440 | 440 | 440 | 270 |
| | Resident Meal Plan #3 | 1,680 | 560 | 560 | 560 | 330 |
| | Resident Meal Plan #4 | 2,055 | 685 | 685 | 685 | 405 |
| | Resident Meal Plan #5 | 450 | 150 | 150 | 150 | 90 |
| ARBOR PARK APTS. | C. ARBOR PARK APTS. | ANNUAL | FALL | WINTER | SPRING | VARIANCE FROM 16-17 ANNUAL |
| | Individual Rate for shared apt. (4 people/apt.) <small>(no meal plan included)</small> | 7,168 | 2,509 | 2,509 | 2,150 | - |
| | Individual Rate for share apt. plus board overhead <small>(must choose meal plan from Meal Plan options above)</small> | 9,484 | 3,320 | 3,320 | 2,844 | - |
| Rates for the Residence Halls and Arbor Park include data line access, wireless network and the following fees: | | | | | | |
| Social Activity fee | | 69 | 23 | 23 | 23 | - |
| Laundry fee | | 90 | 30 | 30 | 30 | - |
| Due to the significant increase in Cable TV costs, University Housing will not provide Cable TV in individual rooms or apartments. Cable TV will continue to be offered in community lounges in the residence halls. | | | | | | |
| FACULTY, STAFF and FAMILY HOUSING | Includes utilities, campus internet/data line and wireless access. Community laundry (Knox) or Washer and Dryer in each unit (Alderview). Cable TV not included. A \$2 per month social activity fee is included in the monthly rent. | | | | | VARIANCE FROM 16-17 MONTHLY |
| | KNOX STREET – FAMILY HOUSING (does not include board plan): \$675.00 per month | | | | | \$25 |
| | ALDERVIEW TOWNHOUSES (does not include board plan): \$900.00 per month for an interior unit or \$930.00 per month for an exterior unit | | | | | Interior: \$40 Exterior: \$45 |

2018 Summer Session Room and Board Rates

CONFERENCE and GUEST SERVICES HOUSING RATES:

| | <u>Multiple</u> | <u>Single</u> |
|---|-----------------|---------------|
| Package #1: (linen/towels provided) | | |
| a) Room w/ shared community bath | \$21.00 | \$30.00 |
| b) Room w/ private bath | \$32.00 | \$45.00 |
| c) Kitchenette w/ private bath | \$45.00 | \$48.00 |
| d) Apartment w/ shared bath & kitchen | N/A | \$45.00 |
| Package #2: (no linen/towels provided) | | |
| a) Room w/ shared bath in hallway | \$16.00 | \$25.00 |
| b) Room w/ private bath | \$27.00 | \$40.00 |
| c) Kitchenette w/ private bath | \$40.00 | \$45.00 |

Rates listed above are based on 1 - 4 Nights Stay

Group Discount for Extended Stay (5 or more nights): 5%

Discount for Groups of 300 or More: 5%

Other Options (minimum charges):

Linen Pack Rental = \$5.00/day (Includes mattress pad, pillow, blankets, two flat sheets, towel and washcloth)

Phone Service = arrange through Telecommunications (additional fees will apply)

Network Support = \$25.00 minimum fee if computer set-up/network support is requested

Onsite registration fee = \$100 (must be scheduled in advance)

Extended stay fee = \$25 per night in addition to nightly rate

After-hours administrative fee = \$25 per incident (including but not limited to: excessive lockouts, check-ins, check-outs)

Master key use fee = \$25 per set (fee waived for first two sets)

Deposit = varies depending on complexity of conference; nonrefundable, due May 1st or 6 weeks from the start of the event, whichever is sooner; applied to total bill

Tents/RV's=\$10 per night (with prior approval and in designated locations only)

Each residence hall has a number of lounges available to rent. The following daily rates apply:

Ackerman Hall (15 available) = \$25/day Ackerman Shared Kitchen = \$30/day

Heritage Hall (3 available) = \$25/day Heritage Hall Inter-Community Lounge (12 available) = \$15/day Heritage Hall Conference Room = \$15/day

Barnum Hall (1 available) = \$20/day

Landers Hall (1 available) = \$25/day

Sequoia Commons = \$30/day

SUMMER SESSION HOUSING RATES:

| | <u>4 Wk Rate</u> | <u>6 Wk Rate</u> | <u>8 Wk Rate</u> |
|---|------------------|------------------|------------------|
| Rate for residence hall multiple room | \$350.00 | \$525.00 | \$700.00 |
| Rate for Arbor Park Apartments (Arbor Park Daily Rate = \$22.50) | \$616.00 | \$924.00 | \$1,232.00 |

Housing Rate does not include phone line - arrange telephone access through Telecommunications

VIP Apartment Rate \$50/apartment

SUMMER MEAL PLANS/CONFERENCE MEALS:

Valsetz Buffet Plan:

| | |
|-----------|--------|
| Breakfast | \$6.75 |
| Lunch | \$8.00 |
| Dinner | \$9.50 |

Discount for Groups of 100-299: 4%

Discount for Groups over 300: 10%

Lost Meal Card: \$5.00 replacement fee

HOUSING/MEAL PLAN RATES FOR PRE-SEASON ATHLETES:

Housing Rate: \$9.00 per person/night or \$22.50 per person/night if outside preseason window

Meal Plan Rate: Breakfast: \$5.40 Lunch: \$6.20 Dinner: \$7.85

WOU Campus Against Sexual Assault

WOU Board of Trustees – April 26, 2017



WOU Campus Against Sexual Assault

- WOU CASA program is funded through a grant from the U.S. Department of Justice, Office on Violence Against Women.
- The purpose is to coordinate campus prevention and response to **sexual assault, dating and domestic violence, and stalking.**
- Coordinated community response to these crimes on campus



Overview of the Issue

Nationally, Sexual Assault on College Campuses is Pervasive

- Among undergraduate students, 23.1% of females and 5.4% of males experience rape or sexual assault through physical force, violence, or incapacitation.
- 4.2% of students have experienced stalking since entering college.
- Only 20% of female student victims, age 18-24, report to law enforcement.

Sources: David Cantor, Bonnie Fisher, Susan Chibnall, Reanna Townsend, et. al. Association of American Universities (AAU), Report on the AAU Campus Climate Survey on Sexual Assault and Sexual Misconduct (September 21, 2015); Department of Justice, Office of Justice Programs, Bureau of Justice Statistics, Rape and Sexual Victimization Among College-Aged Females, 1995-2013 (2014).



History of WOU CASA

- Funded beginning 2010
Established:
 - An on-campus victim's assistance and support center
 - Coordinated Care Response Team
 - Mandatory prevention & education program
 - Trained Campus Public Safety Officers
 - Trained campus disciplinary boards
- 2013-16 Renewed Funding
 - Expanded the prevention & education program
 - Green Dot
 - Pre-arrival, arrival orientation program
 - Provided specific training for student athletes
 - Provided additional training for Public Safety Officers
 - Provided training for a Sexual Assault Nurse Examiner (SANE)



2016-2019 Funding

One of two schools to receive a third cycle of funding.

- Initiatives of the 2016-19 grant:
 - Expand the Advocacy program: 24 hour on-call campus advocacy
 - Train SANE practitioners
 - 3 Completing training
 - Training for student advocates to become Certified Confidential Advocates





Abby's House Center for Women and Families



Our Mission

Our mission is to provide the WOU community with educational programming, information, and referral services designed to promote equity and non-violence. We embrace a feminist model that empowers all people to actively stand against all forms of violence, harassment, verbal abuse, discrimination, and hatred.



Our Services

- Resources and Referrals
 - Confidential advocacy
 - Library
- Educational Programs
- Outreach Presentations
- Site for: Internships, Practicum, course projects, community service hours
- Jeanne Deane Abby's House Scholarship
- Abby's House app
 - available at iTunes



Abby's House Student Advocates



16 Trained Student Advocates work between 4-5 Hours per week
3-Day training

- Gender and Sexuality, Diversity, Disability, Resources and Referrals, Dealing with Individuals in Crisis, Mental Health, Sexual Violence



Advocacy

- Abby's House Director is a confidential advocate
- Student Advocates are considered responsible employees and are required to report:
 - dating and domestic violence
 - sexual assault
 - and stalking



Resources & Referrals

- By the Numbers 2015-16:
 - **849** people visited Abby's House
 - **82** referrals
- Top issues for which we provided assistance:
 - Mental Health Issues
 - Sexual Assault/Rape
 - Housing assistance/homelessness
 - Dating or domestic violence



Education & Outreach

Fall 2016

- 7 Educational Programs
- 1,021 people participated in educational programs/events
- 5 Outreach presentations
 - 128 students reached

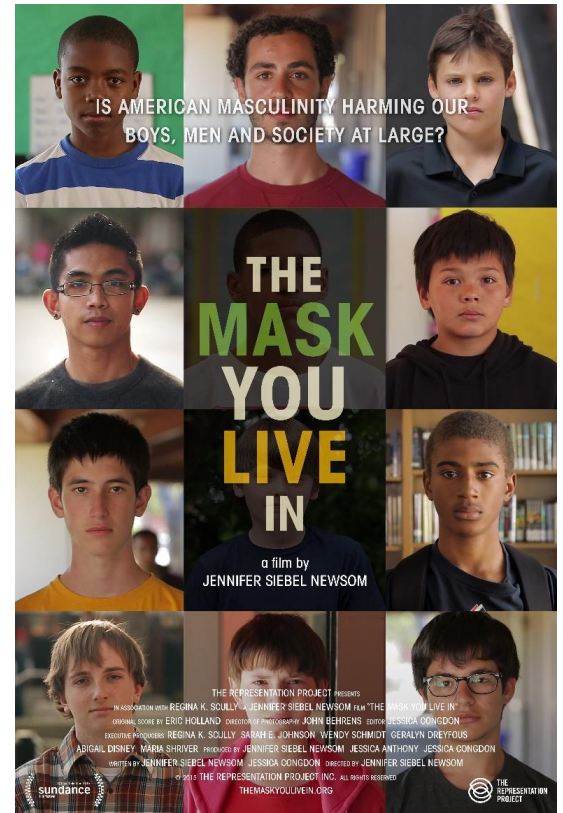


Healthy Masculinity Programming

Abby's House worked with organizations across campus to start a conversation about healthy masculinity in our campus community:



C | A | S | A
Campus Against Sexual Assault



For more information contact:

WOU CASA:

Pat Ketcham, Ph.D.
ketchamp@wou.edu
503-838-9265

Abby's House:

Aislinn Addington, Ph.D.
addingtona@wou.edu
503.838.9657



STEM Scholars Center

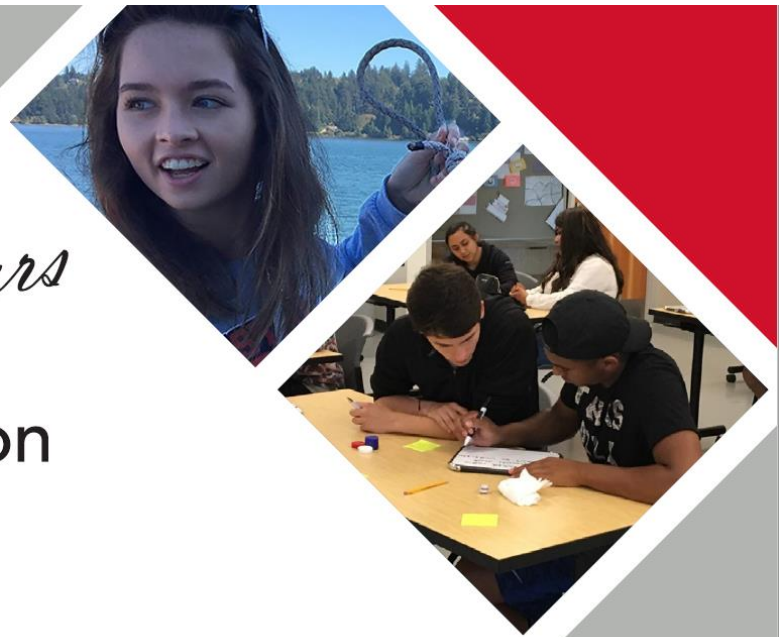
For Diversity and Excellence





STEM
Scholars

at
Western Oregon
UNIVERSITY



The mission of the STEM Scholars Center at Western Oregon University is to provide resources that increase the participation and retention of underserved student populations in STEM disciplines. Increasing diversity in the STEM fields is critical to facing some of the major challenges that we face for the future



What is STEM?

STEM stands for Science, Technology, Engineering, and Mathematics. Degree track at WOU include:

- Biology
- Chemistry
- Computer Science
- Earth Science
- Mathematics



Who are Underserved Student Populations in STEM?

- Underrepresented Minority Students
(African American, Hispanic, Native American, Pacific Islander, and Alaskan Native)
- Women
- Socio-economically Disadvantaged Students



WOU STEM Enrollment Trends

Averages from the last 6 years:

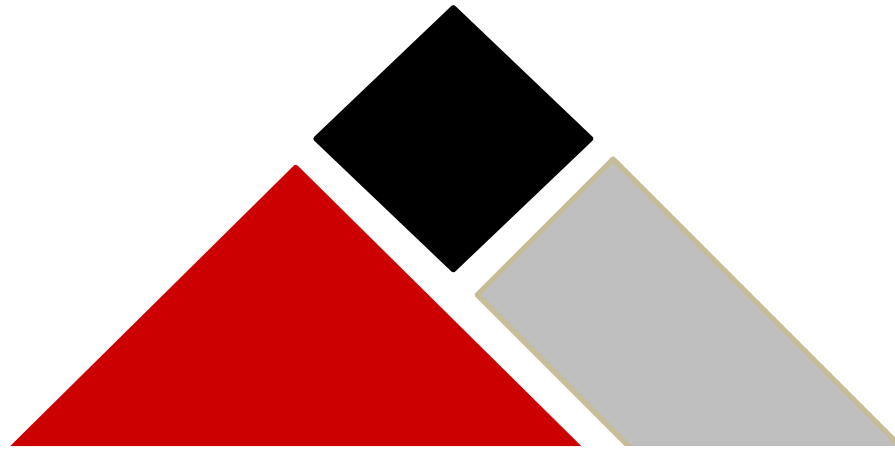
URM Students

- 22.4% of overall student population are URM
- Only 11.7% of all STEM majors are URM
- Only 8.3% of STEM majors (- Biology) are URM

Women

- 60% of overall student population are women
- Only 39.4% of all STEM majors are women
- Only 29.4% of all STEM majors (- Biology) are women





Recruitment and **Retention** in STEM Degree Paths



Pilot Grant to Improve Student Recruitment and Retention in STEM



LSAMP



STEM *Scholars*

Core Leadership



Kathryn Duvall



Center Director

Sue Monahan



**Associate Provost for
Academic Effectiveness**





STEM
Scholars

**Interdisciplinary
Faculty Team**



Page 147
Chemistry



Computer Science



Math



Earth Science



Biology

Recruitment

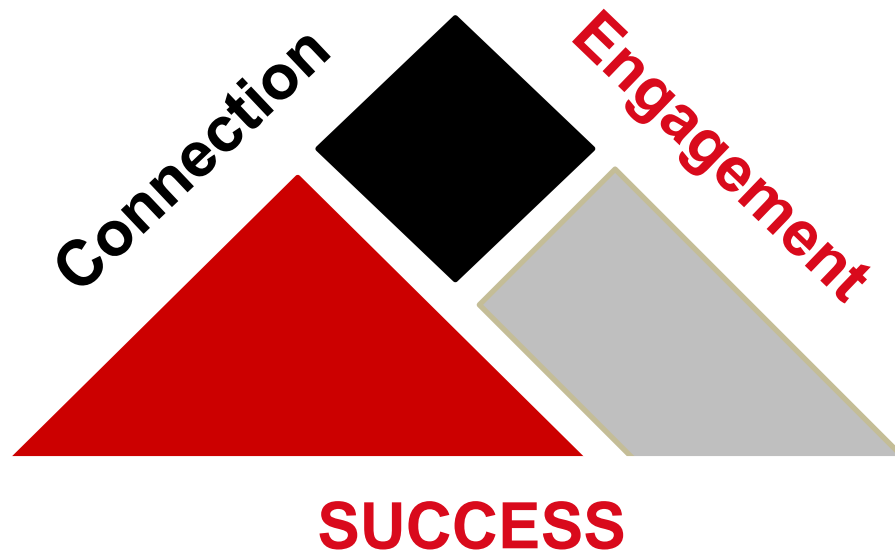
Projects include:

- High School Outreach through the Willamette Promise
- Tabling at Preview Days, SOAR, and on-campus STEM events like SK Day
- Hosting High School and Middle School STEM classes on Campus
- High School Laboratory Equipment Loaning Program in Chemistry
- Community Outreach through the Monmouth Public Library (recent NASA educational grant)



WOU Student Mentor completing a **STEM Activity** with **Salem Middle School Students**





Retention in **STEM** Degree Paths

Retention

Projects include:

- 10 Day Summer Bridge Program
- Skill Building Workshops and Seminars
- Partners in Industry Seminars and Field Trips
- Peer Mentoring and Tutoring Program
- Advising and Access to STEM Faculty
- Scholarships to attend and present at conferences
- Stipends for undergraduate research experiences



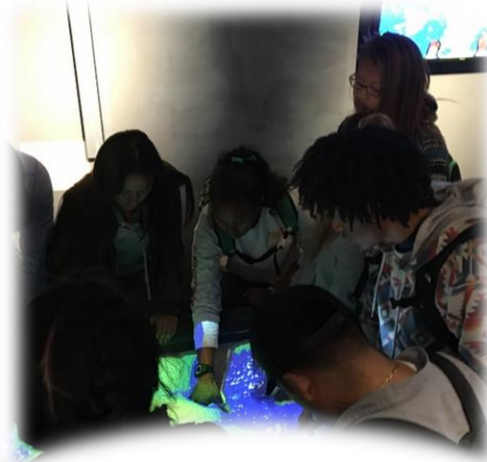
Summer Bridge Program



Team Building



Summer Bridge Program



Skill Building



WOU Upper Division Peer Mentors



Finding a Future: For the STEM Scholars Center

NSF IUSE Grant Application (Submitted Jan 2017)

- Aims to institutionalize best practices for retention by creating formal interdisciplinary coursework
- Bridges the first to second year transition, when most STEM majors are lost from programming

A Broader Vision

- Institutionalize changes made by our programming and build a lasting STEM Scholars Center that will ultimately serve all of our STEM Majors.
- Coordinate with similar programming on campus. Program for Undergraduate Research Experiences (PURE), Student Enrichment Program (SEP), and the Service Learning and Career Development (SLCD) Center



Questions??



Board of Trustees – April 26, 2017
Provost and Vice President for Academic Affairs Report

1. College of Liberal Arts and Sciences Dean Search

Dr. Kathleen “Kathy” Cassity has been appointed as the next dean of liberal arts and sciences. She has served as coordinator of the first year writing program and chair of the English department at Hawai’i Pacific University where she currently is serving as interim assistant dean of liberal arts and sciences. She will join us in mid-August.

2. Tenure track Faculty searches coming to a close

- a. Twelve searches completed: business/finance; computer science; criminal justice (2 positions); math/math education; political science; psychology--clinical counseling/clinical neuropsychology; rehabilitation & mental health counseling; teacher education--literacy; teacher education--special education; writing--1st year writing coordinator, community health, special education
- b. Three failed searches: (English as a second language) ESOL/bilingual; teacher education--multicultural/critical pedagogy; business--management

3. Northwest Commission on Colleges and Universities (NWCCU) update

- a. The Year-1 report was submitted March 1, 2017 and included additional information requested from the Commission in response to our spring 2016 7-Year review. The final Year-1 report is in your packet and can be found at: http://www.wou.edu/provost/files/2017/02/Feb2017_Year-1_ChapterOne.pdf
- b. We are on schedule for meeting the benchmarks on student learning outcomes assessment, assessment of core themes/continuous improvement, and implementation of a planning/budgeting process for mission fulfillment –as requested by NWCCU to be included in our ad hoc report due this fall.

4. Program for Undergraduate Research Experiences (PURE)

An informational item about PURE is included in the docket materials. We have a growing culture of undergraduate research/creative endeavors under the mentorship of faculty. A highlight of annual activity is the Academic Excellence Showcase – this year on Thursday, June 1, 2017 – and a student research journal – *PURE Insights*.

5. 180-credit to degree initiative

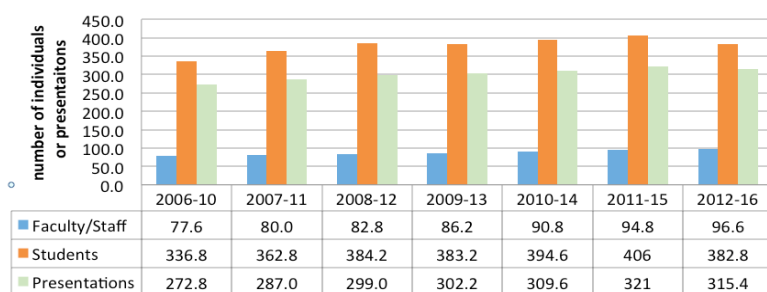
- a.** A number of different groups on campus have been doing preparatory work for launching a new initiative to reconfigure our BA and BS degrees to make them easier for students and academic advisors to navigate and to be more accommodating to transfer students. A concept document is included in the docket materials. Critical to this initiative is the redesign of our general education curriculum. A general education taskforce, with faculty representatives from all academic divisions, will engage in a development process this summer. The goal is for this taskforce to have the final design of a new general education curriculum ready for submission to the faculty curricular review process by January 2018.
- b.** Subsequent to adoption of the new general education curriculum some departmental programs may wish/need to make modifications to their major program designs.
- c.** This initiative will be the most substantial examination of general education at WOU in the past quarter century. The new University Strategic Plan calls out for such reexamination.

Mission: Promote undergraduate research -- in its broadest sense -- at Western Oregon University. Build and sustain a culture of support for student scholarship through the development of a campus-wide infrastructure that fosters communication, enhances dissemination of original research, and provides funding for this critical initiative. Foster opportunities for meaningful faculty-student collaboration in research, scholarship, and creative activities.

Current Initiatives: PURE has two primary projects: the Academic Excellence Showcase and *PURE Insights*.

The annual Academic Excellence Showcase (AES) is an all-day event that allows students to present their scholarly work (e.g., posters, oral presentations, art performances) to the campus and local community. AES also includes student award presentations such as the Phi Kappa Phi First Year Writing Award and the Alfred Maurice Undergraduate Prize. Recently, students were given the opportunity to make their AES presentations electronically available through DigitalCommons@WOU. These 82 works have now been downloaded nearly 20,000 times, from individuals in 30 countries and more than 400 various organizations (e.g., Department of Veteran Affairs, North Carolina Research and Education Network, OHSU). PURE’S goal is to increase the number of students depositing their work in DigitalCommons@WOU, which will, in turn, increase the impact of WOU student research and scholarship.

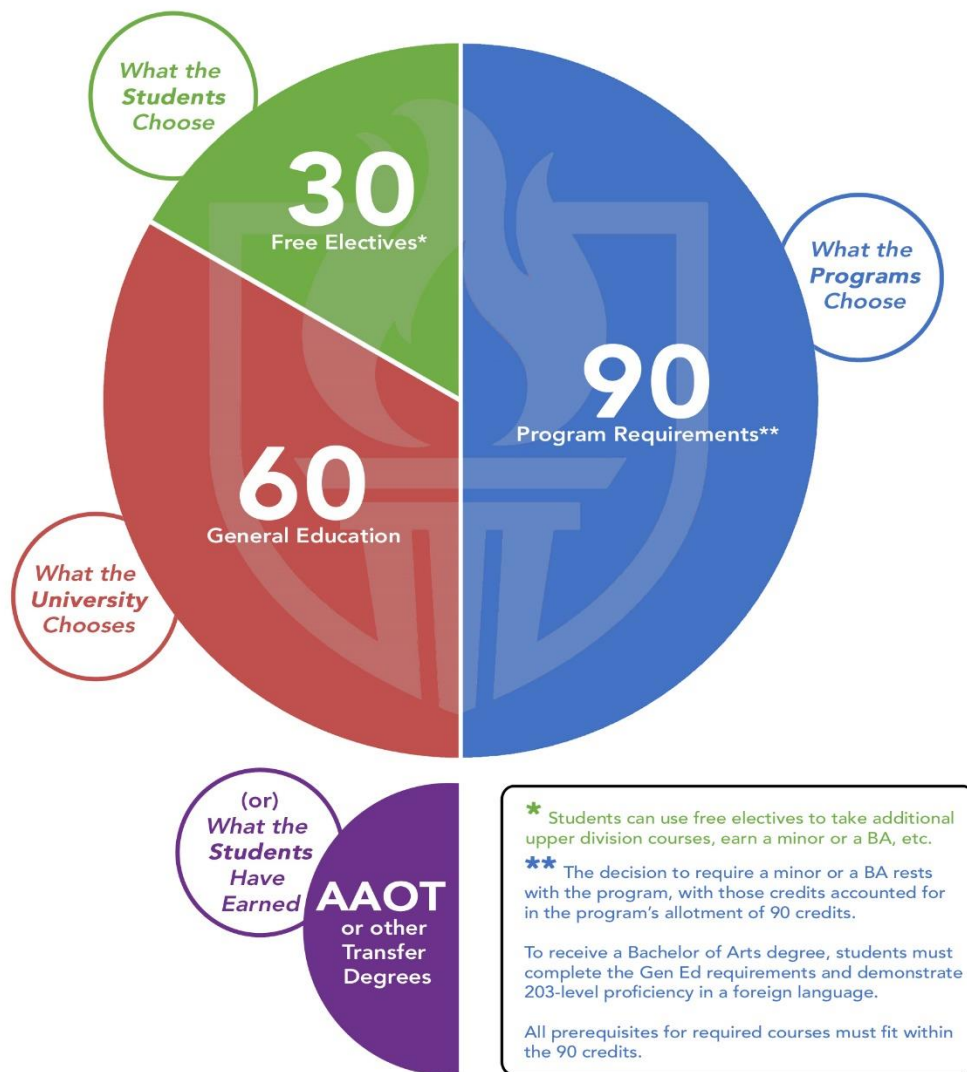
Contributions to Academic Excellence Showcase shown as 5-year rolling averages



First published in 2012, *PURE Insights* is a peer-reviewed journal that presents the original work of WOU undergraduates. The journal publishes a wide variety of scholarship from all academic disciplines; items include research and expository articles, technical papers, poetry, short stories, photographs, and videos. *PURE Insights* submissions have generated over 47,000 downloads worldwide, with almost half of those downloads occurring in the past year.

Future Directions: PURE seeks to: (1) provide students with equitable opportunity to present their work at the national and international level through competitive financial support to travel to present; (2) strengthen support for students to engage in undergraduate research and academic scholarship through offering competitive financial support for materials and equipment; (3) make undergraduate research opportunities equitable and eliminate potential economic bias by providing funded research internships; (4) provide organization and transparency by centralizing initiatives with a staffed PURE office that can administer, promote and assess student research initiatives at WOU (e.g., AES, *PURE Insights*, STEM Scholars, student travel to present awards, research internships, etc.); (5) collaborate with other programs (e.g., Research Institute, Service Learning & Career Development, Student Enrichment Program) to support existing programs and develop new initiatives aligned to institutional priorities and the WOU Strategic Plan.

The WOU Way: A New Curricular Framework



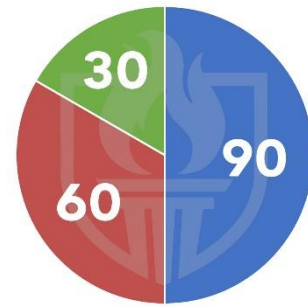
The WOU Way...

- Is deeply rooted in our educational traditions *reimagined* for a new era
- Distinguishes us from other universities in Oregon
- Positions us to be the *university of choice* for transfer degree holders
- Jumpstarts curricular innovation and interdisciplinary collaboration
- Mitigates undue financial burden on our students
- Strengthens WOU's fiscal sustainability

The WOU Way

empowers our students to:

- ✓ Choose from over 60 programs in relevant fields
- ✓ Pursue a minor, or a double major
- ✓ Complete an internship or practicum
- ✓ Study abroad
- ✓ Obtain a career-related certificate or endorsement
- ✓ Engage in independent or collaborative research
- ✓ Explore elective coursework in the liberal arts tradition
- ✓ Change their major if they choose
- ✓ Pursue language proficiency and/ or a Bachelor of Arts degree



Moving *Forward Together* with the Strategic Plan...

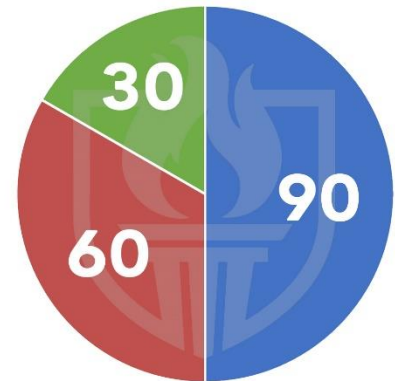
Implementation of this new curricular framework enables the Faculty (and Academic Affairs) to:

- Re-envision General Education
 - Refresh/ refine programs and majors
 - Address faculty workload/ distribution imbalances
 - Strengthen Community College partnerships to bolster enrollments
- and...*
- Move forward with purposeful long-term Academic Strategic Planning

Re-envisioning General Education at WOU

Enabling Constraints (President's and Provost's Directives):

- No tenured or tenure-track faculty will lose their jobs as a result of Gen Ed reform.
- Tenured/tenure-track faculty will be creatively deployed and fully utilized to support Gen Ed and their academic programs.
- Gen Ed can account for up to **60** quarter credit hours.
- Majors and minors **cannot** require specific general education courses, but general education courses **can** count toward program requirements.
- The Gen Ed will serve **both** BA and BS students of WOU's 4 year programs. Students seeking a BA will complete the Gen Ed requirements **plus** demonstrate 203-level proficiency in a foreign language.



Rationale: Why Are We Doing This?

- Our students and their needs are evolving.
- As an access institution, we must provide affordable and attainable degree paths.
- Credits to degree completion matters: less than 10% of WOU undergrad students graduate with **189** or fewer credits (2013). For students starting as freshmen and graduating in 2010-2015: average of **200** credits.
- A liberal education requires a broad yet integrative general education, and is the responsibility of WOU's faculty as a whole.
- The specifics of academic programs are the purview of faculty; however, the overall structure of an undergraduate degree must be accommodated in 180 credits.
- Self-contained 90-credit majors facilitate development of disciplinary knowledge and skills while allowing integration of transfer degree holders and those changing majors.
- A liberal education also requires freedom for students to make choices.
- WOU students deserve a purposeful and coherent educational experience.
- The Strategic Plan directs us to.

Re-envisioning General Education at WOU

Expected Timeline:

- April/ May** *Faculty Senate Executive Committee collects nominations for participation on the Gen Ed Task Force*
- Early May** *Provost and Faculty Senate President establish Gen Ed Task Force (to include divisional representation and Faculty Senate Exec committee representation, if practicable)*
- May 18-19** *Paul Hanstedt campus visit — including all-campus ‘town hall’ meetings*
- May 18-19** *Gen Ed Task Force will collaborate closely with Hanstedt in a number of meetings to complete pre-planning for summer work*
- May 23** *Faculty Senate presentation on process for Gen Ed re-envisioning*
- Summer** *Gen Ed Task Force engages in Gen Ed re-envisioning*
- October** *Town Hall sessions (2) held to review proposed Gen Ed and provide feedback*
- November** *Town Hall sessions (2) held to review proposed Gen Ed and provide feedback*
- December 31** *Curriculum proposal into system, Faculty Senate curriculum process commences*



Proposal for a New Academic Program

Institution: Western Oregon University

College/School: College of Liberal Arts and Sciences - Social Science Division

Department/Program Name: Criminal Justice

Degree and Program Title: Minor in Youth Crime Studies

1. Program Description

- a. Proposed Classification of Instructional Programs (CIP) number: 43.0110

Detail for CIP Code 43.0110

Title: Juvenile Corrections.

Definition: A program that prepares individuals to specialize in the provision of correction services to underage minor populations. Includes instruction in corrections, juvenile delinquency, juvenile development and psychology, juvenile law and justice administration, social services, record-keeping procedures, and communication skills.

(National Center for Education Statistics – US Department of Education)

- b. Brief overview (1-2 paragraphs) of the proposed program, including its disciplinary foundations and connections; program objectives; programmatic focus; degree, certificate, minor, and concentrations offered.

The Minor in Youth Crime Studies explores through theory and practice, the understanding of causes as well as implementation of research tested approaches and pathways to success appropriate for young people both in and outside the criminal justice system. It aims to engage the most accurate explanations of causes and interventions of youth offending through analyses of the effects of victimization and family dynamics on at risk children and teens. The program further explores research-based ideas for appropriately responding to juvenile crime and promotes practical and theoretical knowledge while equipping students with skill sets necessary for successful careers in juvenile justice through analyses of juvenile justice laws that shape the work of juvenile justice professionals. Finally, it prepares graduates with in-depth knowledge toward acquisition of necessary skills to ensure success in diverse jobs including direct services to high risk youth and families, juvenile justice case management and intervention, administration of youth

agencies, youth advocacy and policy in governmental or nongovernmental agencies.

Worldwide, criminal justice systems legally recognize juveniles as a separate group of offenders with different needs. Definitions, causes, and interventions of juvenile offending are different and separate from those relating to adult offenders. A criminal justice graduate must understand both sets of causes, laws, and interventions to be considered fully knowledgeable and prepared with the skills necessary to be effective in the field of Criminal Justice, and this proposed Minor in Youth Crime Studies seeks to provide that, as it seeks to close an existing gap in the Criminal Justice program here at Western Oregon University.

Students completing this minor will:

1. Understand the uniqueness of juveniles as a separate group of offenders with separate needs within the criminal justice system (Program Specific Learning Outcome)
 2. Critically evaluate and understand the methods of responding to youth crime in the criminal justice system (Integrative Learning University Learning Outcome)
 3. Understand through theory and practice, the causes of youth crime and the most effective approaches to addressing youth crime (Integrative University Learning Outcome)
- a. Course of study – proposed curriculum, including course numbers, titles, and credit hours.

Program Requirements: 20-28 credits (Students not majoring in criminal justice require an additional 8 credits to pursue this minor).

I. Required Courses (16-24 credits):

Students not majoring in criminal justice:

- CJ 213 Introduction to Criminal Justice (4)
- CJ 451C Youth, Crime and Society (4)

All students:

- CJ 411 Families and Crime (Note. CJ 451C is a prerequisite) (4)
- CJ 461 Youth Immigration and Crime (4)
- CJ 449 Youth Gangs in American Society (4)
- CJ 463D Topics on Juvenile Issues (4)

II. Required Elective (4 Credits): Choose one course from the list below

- CJ 444 Restorative Justice Compared: Exploring International Systems (4)
- CJ 455D Correctional Casework and Counseling (4)

SOC 409D Practicum: Latino/a Ed Mentor (4)
CJ 403 Field Study (4)

- c. Manner in which the program will be delivered, including program location (if offered outside of the main campus), course scheduling, and the use of technology (for both on-campus and off-campus delivery).

The program is poised to be offered on campus at Western Oregon University as well as online through the existing Moodle platform.

- d. Adequacy and quality of faculty delivering the program.

The proposed program is comprised of courses that are already regularly offered in the criminal justice program. This proposal organizes a recommended list of already existing classes that creates this minor. The current faculty teaching these classes are already in place within the existing criminal justice program to offer this program.

- e. Adequacy of faculty resources – full-time, part-time, adjunct.

No new faculty instructors are required to make this program work. Faculty already exist and teach these classes on a regular basis.

- f. Other staff.

No additional staff needed

- g. Adequacy of facilities, library, and other resources.

No additional resources required.

- h. Anticipated start date.

Fall of 2017

2. Relationship to Mission and Goals

- a. Manner in which the proposed program supports the institution's mission, signature areas of focus, and strategic priorities.
- b. Manner in which the proposed program contributes to institutional and statewide goals for student access and diversity, quality learning, research, knowledge creation and innovation, and economic and cultural support of Oregon and its communities.
- c. Manner in which the program meets regional or statewide needs and enhances the state's capacity to:
- i. improve educational attainment in the region and state;
 - ii. respond effectively to social, economic, and environmental challenges and opportunities; and
 - iii. address civic and cultural demands of citizenship.

- a. This minor supports Western Oregon University's goal to provide high quality educational access to students from all sectors of the state, including non-traditional

students and students located in rural communities who may not be able to physically access the campus because it is available both online and on campus. The program also provides avenues for students to engage with their communities through experiential learning and streamlines community college transfers in ways that make efficient use of student credits and thereby allow for more on-time graduation.

b. The Criminal Justice Program at WOU allows students the opportunity to complete their entire degree online after completing the AAOT at a community college, thereby promoting access and ease of completion of a four-year degree after completion of studies in community colleges.

c. The online option has increased access to the program for students across the State and beyond. A limitation to more access is the limited options available for these online students to complete their required Minor at WOU, since current existing options for completing a Minor online are very limited at WOU. Consequently, the Youth Studies Minor, with its readiness to be offered completely online as well as on campus, would greatly enhance students' opportunities to complete their degrees online and help alleviate some of the current issues of access to the CJ program at WOU.

3. Accreditation

- a. Accrediting body or professional society that has established standards in the area in which the program lies, if applicable.

No additional accreditation beyond the Northwest Commission on Colleges and Universities

- b. Ability of the program to meet professional accreditation standards. If the program does not or cannot meet those standards, the proposal should identify the area(s) in which it is deficient and indicate steps needed to qualify the program for accreditation and date by which it would be expected to be fully accredited.

The program will be able to meet accreditation standards through the University's ongoing program assessments.

- c. If the proposed program is a graduate program in which the institution offers an undergraduate program, proposal should identify whether or not the undergraduate program is accredited and, if not, what would be required to qualify it for accreditation.

Not a graduate program

- d. If accreditation is a goal, the proposal should identify the steps being taken to achieve accreditation. If the program is not seeking accreditation, the proposal should indicate why it is not.

The program goals are aligned with the criminal justice program learning outcomes as well as the university learning outcomes and is ready to be assessed through existing structures in the university for meeting the Northwest Commission on Colleges and Universities accreditation standards and procedures.

4. Need

- a. Anticipated fall term headcount and FTE enrollment over each of the next five years.

About 20 students each fall term.

- b. Expected degrees/certificates produced over the next five years.

We anticipate awarding the minor to both criminal justice majors and non CJ majors; affecting approximately between 100 and 120 students from the program over the next five years.

- c. Characteristics of students to be served (resident/nonresident/international; traditional/ nontraditional; full-time/part-time, etc.).

All students identified above

- d. Evidence of market demand.

The criminal justice program typically has between four and five hundred students in the major at any given time, and our interactions through student advising and advising data suggests that about 25% of students plan to work in youth services fields and will be interested in this minor.

- e. If the program's location is shared with another similar Oregon public university program, the proposal should provide externally validated evidence of need (e.g., surveys, focus groups, documented requests, occupational/employment statistics and forecasts).

Not applicable

- f. Estimate the prospects for success of program graduates (employment or graduate school) and consideration of licensure, if appropriate. What are the expected career paths for students in this program?

Students with a minor in Youth Crime Studies can gain employment in Juvenile Corrections, Juvenile Parole and Probation, Youth Crime Prevention areas such as Community Based Prevention and Correctional Programs, Social Services, After School Programs, Community Policing, School Resource Officers, Court Appointed Special Advocates, Graduate Programs in Juvenile Delinquency, and many more.

5. Outcomes and Quality Assessment

- a. Expected learning outcomes of the program.

1. Understand the uniqueness of juveniles as a separate group of offenders with separate needs within the criminal justice system (Program Specific Criminal Justice)

2. Critically evaluate and understand the methods of responding to youth crime in the criminal justice system (Integrative Learning University Learning Outcome)

3. Understand through theory and practice, the causes of youth crime and the most effective approaches to addressing youth crime (Integrative Learning University Learning Outcome)

- b. Methods by which the learning outcomes will be assessed and used to improve curriculum and instruction.

These learning outcomes are linked to the criminal justice program goals as well as to the University's Undergraduate Learning Outcomes and will be assessed according to the currently established modes of assessing undergraduate programs at WOU.

- c. Nature and level of research and/or scholarly work expected of program faculty; indicators of success in those areas.

A core number of current faculty in the criminal justice program already have research and practical expertise in youth crime studies and will not be required to have additional preparation beyond their ongoing research in this area. Tenured and tenure track faculty in the program have doctoral degrees and years of research and work experience directly on this population.

6. Program Integration and Collaboration

- a. Closely related programs in this or other Oregon colleges and universities.

There are no other programs related to this one on campus nor in other universities but majority of community colleges in Oregon offer two-year degrees AS/ASOT in this area.

- b. Ways in which the program complements other similar programs in other Oregon institutions and other related programs at this institution. Proposal should identify the potential for collaboration.

This proposed program is largely aimed at allowing students transferring to WOU from community college with a juvenile justice focus to be able to continue pursuit of this focus via the minor while earning a four-year degree in a compatible area, e.g., criminal justice, sociology, psychology.

- c. If applicable, proposal should state why this program may not be collaborating with existing similar programs.

Not applicable

- d. Potential impacts on other programs.

No other programs impacted. A course in Sociology is required and the department has been consulted.

7. External Review

If the proposed program is a graduate level program, follow the guidelines provided in *External Review of New Graduate Level Academic Programs* in addition to completing all of the above information.

Instructions on Budget Outline form

1. Whose viewpoint?

The Budget Outline is intended to show the budgetary impact resulting from offering the new program. This table should be completed from the viewpoint of the budgetary unit that will be responsible for the program. Determine what the budgetary unit will be doing (in terms of new or additional activities) that it is not now doing and show what these activities will cost — whether financed and staffed by shifting of assignments within the budgetary unit; reallocation of resources within the institution; special appropriation of the legislature; or gift, grant, or other funds.

2. No additional resources needed?

If the program is simply a rearrangement of courses already being offered, relying on access to library resources available for other programs, with no requirements for new or additional specialized facilities, equipment, or technology, and with no increase or decrease in students served by the budgetary unit responsible for the program, the budgetary impact would be near zero and should be so reported in the table.

3. Additional resources needed?

If FTE faculty or support staff assigned to the budgetary unit must be increased to handle an increased workload as a result of the new program (or to provide added competencies), indicate the total resources required to handle the new activities and workload (e.g., additional sections of existing courses) by specifying: (1) how much of this total figure is from reassignment within the budgetary unit (Column A), and (2) how much is from resources new to the budgetary unit (Columns B-E). Please provide line item totals in Column F.

Note: this program is a formalization of on-going programming in the Criminal Justice Department; hence, the budget impact is classified as zero cost and budget sheets are not included with this proposal.

Board of Trustees – April 26, 2017

Vice President for Student Affairs Report

Family Weekend

Western Oregon University welcomed 62 families, totaling 202 individual participants, to Family Weekend 2017 which was held February 17-19. The weekend opened Friday evening with a reception followed by a performance by comedian Andrew Sleighter. On Saturday, families were able to participate in activities ranging from yoga in the Health and Wellness Center to caricature artists and a look-a-like contest in the WUC. Thanks to a partnership with WOU Athletics, families were able to purchase double header basketball tickets to attend both the men's and women's basketball games Saturday evening. University Housing held a "Family Feud" game show Saturday evening (for families not attending basketball games) to compete together for the chance to win WOU prizes. Additionally, for the first time, we offered an excursion for families with young children to the Gilbert House Children's Museum in Salem.

Service Trips out Spring Break

We had three service trips go out over this past spring break.

Eight students traveled to Esteli, Nicaragua, and assisted with deaf education. Our students worked with an organization called Manos Unidas at a Deaf School - navigating communication in four different languages (ASL, Nicaraguan Sign Language, English, and Spanish). Students also met a U.S. Diplomat during their time in Nicaragua. WOU students were all a part of the American Sign Language Interpreting program.

Seven students headed to San Jose, California to work with at-risk youth. WOU students worked with three different community organizations: Community United (gang prevention), San José Sacred Heart Community Service (access to affordable clothing), and Sunday Friends. WOU's group was graciously hosted by a Lutheran Church providing free lodging. The church congregation provided a celebratory dinner one night for the group and many of the students who attended a church service.

Six students traveled to Reno, Nevada, to work with several organizations focused on food insecurity. Students worked with the Reno-Gospel Mission, serving meals every day. One event which was highlight but was also one which brought connection to their service was attending a graduation of persons in the Drug Prevention program. Many of the people our students had been serving during the week, as well as many volunteers, were graduates of the Drug Prevention program. In addition to working with the Gospel Mission, students also worked at The Children's Cabinet building potato bins and sorting food.

Model United Nation Dinner and Silent Auction

I attended the Model United Nation dinner and silent auction on March 3. Dr. Govindan Parayil, who is a visiting professor at Willamette University was the guest speaker and talked about the relevance of the United Nations in the world today. A very timely presentation.

The event helps students attend regional, national and international meetings. Five MUN students recently returned from attending an international meeting in Frankfurt, Germany.

Spring Events

We have started the run of Spring Term events. Triangle Alliance held their annual Drag Show April 12 and 13. The Hawaii Club held their annual Luau April 15. The Annual Pow-Wow will be April 29. International Night (May 13), Spring Dance Concert (May 11, 12 and 13), Veteran's Memorial Banquet (May 30), and the many graduation celebrations will be happening in the next couple of months.

ASWOU elections will occur the week of May 1-5.

On May 20, WOU will be hosting the Oregon Rugby Tournament. This will bring high school teams from all over the state to participate in games on our three campus and showcase WOU.

Student Health and Counseling Center construction update

Construction is moving right along with the Student Health and Counseling Center. All of the drywall has been put up. Lighting is up and running. Walls are being painted. HVAC is operational. The elevator has been installed. Exterior ground work is being completed. Sidewalks are being formed. Equipment is also being ordered for the Center. We are essentially in the final stretch of the project. The Center is scheduled to be completed by the end of May with move-in during the week after graduation.

Three local artists have also been selected to design a proposal for the artwork to go into the Center. Selection of the artist will occur by the end of the term.

Campus Climate Survey on Sexual Misconduct

We received our institutional results back from the Campus Climate survey we participated in during March. We don't have our benchmark report to see how we compared with other institutions who also participated in this project. We utilized a new survey, ARC3, this year and participated in a Ph.D student's dissertation research looking at this issue nationally. Participation rates were lower than in the past as we

only had an 18% participation rate. I plan to present this information to the Board either at the July or October Board meeting.

Resident Assistants and Hall Government Leader kudos

National research shows the more students are involved on campus the better they do academically. Our Resident Assistants and Hall Government leaders are no exception. Our Resident Assistant staff had an average GPA of 3.45 for Winter Term with an average of 15 credit hours completed. Our Hall Government leaders had a GPA of 3.42 for Winter Term with an average of 15 credit hours completed. Average WOU student Winter term GPA was around a 3.0.

IFC and IFSC

The Incidental Fee Committee has completed their work in setting the fee for the 2017-18 academic year. Students decided to raise the fee by \$8 per term making the fee \$349 per quarter for next year. The Incidental Fee Steering Committee is now meeting to review and make changes to the operating guidelines of the Committee. IFC had a complaint this year regarding the Conflict of Interest standard and the IFSC will look at revising this standard to clarify conflict of interests among IFC members.

Solar Eclipse 2017

WOU has a team of individuals working on providing housing and events around the solar eclipse. WOU will have housing and camping available to individuals wishing to stay on campus and view the eclipse. We have already had a few people purchase a camping space and many individuals purchase housing in our residence halls.